



VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
May 26, 2025



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki

Council not in Attendance

Councillor Liisa Wilder

Staff in Attendance

Melony Burton, Chief Administrative Officer
Stewart Novak, Manager, Municipal Services
Amanda Seibert, Corporate Officer/Recording Secretary
Jane Dreier, Clerk

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 26, 2025

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That the agenda for the Regular Council Meeting of May 26, 2025 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, May 12, 2025

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the minutes from the Regular Council Meeting held on May 12, 2025 be adopted.

CARRIED

4. PUBLIC INPUT

Mayor Ross outlined the procedure for public input.

Les Bramley, Belcarra resident, spoke on the idea of worm farming and possible incentives to encourage residents to install the farms.

Ian Devlin, Belcarra resident, queried about the testing of fire hydrants during the time the Tatlow Tank was empty.

The Manager, Municipal Services provided information on tests done on fire flow.

Mr. Devlin clarified that his query regarded the psi pressure of the hydrants.

The Manager, Municipal Services provided information on hydrant pressure taken when the reservoir was shut down.

5. DELEGATIONS AND PRESENTATIONS

No items

6. ITEMS ON CONSENT AGENDA

6.1 Correspondence

No items

6.2 Reports

No items

6.3 Recommendation to Receive Items on Consent

No items.

7. ITEMS REMOVED FROM THE CONSENT AGENDA

No items

8. CORRESPONDENCE/PROCLAMATIONS (ACTION ITEMS)

No items

9. UNFINISHED BUSINESS

No items

10. STAFF REPORTS

10.1 Tatlow Reservoir Repair Report

Staff report by the Manager, Municipal Services dated May 26, 2025 providing information regarding the inspection and repair of the interior of the Tatlow Tank.

The Manager, Municipal Services reviewed the report. He outlined work carried out by the inspection company, the cost of the project and the budget for the next project. He provided a presentation on work on the tank as it was carried out.

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

That the staff report dated March 31, 2025, titled "Tatlow Reservoir Repair Report" be received into the record for information.

CARRIED

11. BYLAWS

No items

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

No items

13. MAYOR AND COUNCILLOR REPORTS

Mayor Ross attended the following events:

- May 15: Metro Vancouver Electoral Area and Small Communities Committee
- May 16: Metro Vancouver Small Communities Meeting
- May 16: Ministry of Infrastructure - Bill 15 Briefing
- May 20: Vancouver Fraser Port Authority - Burrard Inlet Mayors Committee Meeting
 - Mayor Ross advised that he had spoken with a Port Authority Representative about more shared docks being allowed in Belcarra. A discussion ensued about allowing more shared docks when the moratorium is lifted
- May 22: Mayors Council Meeting (in camera)
- May 23: Metro Vancouver Board Meeting

13.1 CHIEF ADMINISTRATIVE OFFICER'S REPORT

The Chief Administrative Officer provided the following information:

Operational & Administrative Updates

- Continued preparation of the Annual Report
- Water - check valve inspections
- Trail inspection and maintenance
- Pressure Washing - Municipal Hall Retaining Walls
- Ditch Maintenance – WARD

Notifications/Announcements

- Fire prevention –low snowpack, early snowmelt and warm seasonal weather forecasts are pointing towards elevated drought conditions this summer. Reminder to reduce fire fuels on private and public property.
 - Public property: removing trees and vegetation along roads and around the Tatlow Reservoir

- Private property – Village provides:
 - Annual tree chipping and pick up service
 - Green waste bins at WARD
- Tax Notices – July 2 deadline for payment. Reminder to submit electronic payments 3 business days in advance to avoid late payments fees. Cheques can also be dropped off in person or at the Village Hall.

14. OTHER MATTERS DEEMED EXPEDIENT

No items

15. NOTICES OF MOTION AND MATTERS FOR INTRODUCTION AT FUTURE MEETINGS

No items

16. PUBLIC QUESTION PERIOD

Les Bramley, Belcarra resident, asked about float level switches in the Tatlow Tank required for level control and commented on the need for a back up system should a float switch fail.

The Manager, Municipal Services provided information on the function of float switches.

Note: As a public service announcement, Councillor Ruzycki commented on the gas meter replacement program currently being implemented in the Village and encouraged all residents to check for gas leaks after the installation and to call FORTIS immediately should any be discovered.

17. ADJOURNMENT

Moved by: Councillor Ruzycki

Seconded by: Councillor Clark

That the May 26, 2025 Regular Council Meeting be adjourned.

CARRIED

The meeting was adjourned at 7:40 pm

Certified Correct:



Jamie Ross
Mayor



Amanda Seibert
Corporate Officer