



VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
February 24, 2025



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Joe Elworthy
Councillor Janet Ruzycski
Councillor Liisa Wilder

Council not in Attendance

Councillor Carolina Clark

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Manager, Municipal Services
Amanda Seibert, Corporate Officer/Recording Secretary
Sartaj Grewal, Building Official
Jane Dreier, Clerk

Others in Attendance

Ken Bjorgaard, Financial Consultant (participated via Zoom)

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tseil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, February 24, 2025

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycski

That the agenda for the Regular Council Meeting of February 24, 2025 be amended with the withdrawal of Item 9.1 and that the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Meeting, February 10, 2025

Moved by: Councillor Ruzycki

Seconded by: Councillor Wilder

That the minutes from the Special Council Meeting held on February 10, 2025 be adopted.

CARRIED

3.2 Regular Council Meeting, February 10, 2025

Moved by: Councillor Wilder

Seconded by: Councillor Ruzycki

That the minutes from the Regular Council Meeting held on February 10, 2025 be adopted.

CARRIED

4. PUBLIC INPUT

Mayor Ross reviewed the procedure for public input.

Penny Moen, Belcarra resident, referred to correspondence regarding safety on Bedwell Bay Road. She stated that she is in favour of traffic control in that area. She reminded residents that March 15, 2025 is CRAB Pub Night and advised that tickets to the event will have to be purchased ahead of time as they will not be available at the door.

5. DELEGATIONS AND PRESENTATIONS

No items

6. ITEMS ON CONSENT AGENDA

6.1 Correspondence

6.1.1 Nora Boekhout, Belcarra resident, email dated February 12, 2025 regarding WARD and violations of use of the facilities.

6.1.2 Klaus Bever, Belcarra resident, email dated February 17, 2025 regarding the reduction of fire fuels in and around the Village.

6.1.3 Klaus Bever, Belcarra resident, email dated February 17, 2025 regarding a traffic infraction at Kelly Avenue and Bedwell Bay Road.

6.2 Reports

No items

6.3 Recommendation to Receive Items on Consent

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That the remaining items on the Consent Agenda of the February 24, 2025 Village of Belcarra Regular Council Meeting be received into the record.

Councillor Ruzycki requested the removal of Item 6.1.3 from the Consent agenda to allow for comment and discussion. Councillor Elworthy requested that Item 6.1.2 be removed from the consent agenda to allow for comment and discussion.

The Mayor called the question on the motion.

CARRIED

7. ITEMS REMOVED FROM THE CONSENT AGENDA

Note: The items removed from the Consent Agenda were discussed in the order of the requests from the members of Council.

6.1.3 Klaus Bever, Belcarra resident, email dated February 17, 2025 regarding a traffic infraction at Kelly Avenue and Bedwell Bay Road.

Councillor Ruzycki commented on the concern over a traffic infraction at Kelly Avenue and Bedwell Bay Road. She asked whether there is a simple method preventing a right turn from Kelly Avenue onto Bedwell Bay Road

Councillor Elworthy commented on the traffic infraction at Kelly Avenue and Bedwell Bay Road. He spoke on the Bedwell Bay upgrade project and asked whether interim methods could be incorporated to prevent drivers from making right turns from Kelly Avenue onto Bedwell. He also commented on the inability of a bylaws officer to ticket drivers for infractions.

6.1.2 Klaus Bever, Belcarra resident, email dated February 17, 2025 regarding the reduction of fire fuels in and around the Village.

Councillor Elworthy referenced the new report mentioned in the email submitted. He commented on the emergency plan and policies pertaining to fire safety.

8. CORRESPONDENCE/PROCLAMATIONS (ACTION ITEMS)

No items

9. UNFINISHED BUSINESS

Note: **Item 9.1 was withdrawn at the request of Councillor Clark as she was unable to attend the meeting.**

9.1 Motion deferred from the November 18, 2024 Regular Council Meeting. The motion was originally brought forward by Councillor Clark at the November 4, 2024 Regular Council Meeting as a Notice of Motion directing staff to provide a report with a recommendation on the installation of a sprinkler system for the Village of Belcarra Hall.

10. STAFF REPORTS

10.1 Sartaj Grewal, Building Official, staff report dated February 24, 2025 regarding a request of reconsideration of a remedial action requirement for Lot 1 Section 31 Township 3 New Westminster District Plan EPP9302.

The Building Official reviewed the report. He referred to the request for reconsideration, provided options for Council to consider and stated staff preference to have the original remedial action upheld.

Chloe Dubois, the applicant, spoke on her request for reconsideration and responded to questions and concerns put forward by Council members.

Moved by: Councillor Wilder
Seconded by: Councillor Elworthy

That Council of the Village of Belcarra, after hearing the request for reconsideration of the remedial action requirement imposed by resolution of Council on January 27, 2025 (the “January Resolution”) made by the owners of PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027, hereby modifies the January Resolution by extending the time to perform the requirement imposed by section 4 of the January Resolution to no later than 90 days after the day that notice of this modifying resolution has been sent to the Owners in accordance with Section 77(1) of the Community Charter.

THAT Council of the Village of Belcarra direct staff to give notice of Council’s decision in accordance with sections 77(1)-(2) and 78(5) of the Community Charter.

DEFEATED

Mayor Ross, Councillor Ruzycki voted in opposition

10.2 Stewart Novak, Manager, Municipal Services, staff report dated February 24, 2025 regarding separation of products at the Waste and Recycle Depot (WARD)

The Manager, Municipal Services, reviewed the report. He highlighted the changes being proposed to deal with mixed recyclables. He advised that the success of the program will be dependent on resident participation and that public education will be provided to residents.

Moved by: Councillor Ruzycki
Seconded by: Councillor Wilder

That the staff report dated February 24, 2025 titled “Waste and Recycle Depot, Separation of Products” be received into the record as information.

CARRIED

10.3 Stewart Novak, Manager, Municipal Services, staff report dated February 24, 2025 regarding Emergency Operation Centre Grant Funding

The Manager, Municipal Services reviewed the report. He reported that grant funding for up to \$40,000 for an emergency operation centre as well as training will be applied for and highlighted the requirements in the application for the grant. He outlined proposed plans for use of the funding should it be received and advised on how the application will be structured.

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That an application for Emergency Operations Centre Equipment and Training grant funding be supported.

CARRIED

11. BYLAWS

11.1 Village of Belcarra Fees and Changes Bylaw No. 517, 2018 Amending Bylaw No. 632, 2025

A bylaw to amend fees and charges for services

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That Village of Belcarra Fees and Changes Bylaw No. 517, 2018 Amending Bylaw No. 632, 2025 be adopted.

CARRIED

11.2 Village of Belcarra 5-7ear (2025-2029) Financial Plan Bylaw No. 633, 2025 A bylaw to establish the 5-Year Financial Plan for the years 2025 – 2029 inclusive

Moved by: Councillor Elworthy
Seconded by: Councillor Wilder

That Village of Belcarra 5-Year (2025-2029) Financial Plan Bylaw No. 633, 2025 be adopted.

CARRIED

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

No items

13. MAYOR AND COUNCILLOR REPORTS

Mayor Ross attended the following meetings:

- Minister Ravi Kahlon & Tri-Cities, Anmore & Belcarra Mayors – Discussion re: Homelessness in the Tri-Cities – February 12
- TransLink Mayors' Council – February 19
- Electoral Area & Small Communities Committee – February 20
- TransLink Mayors' Council Public Affairs Committee – February 20
- Metro Vancouver Special Board Meeting – February 21

COUNCILLORS' REPORTS

Councillor Elworthy spoke on the review being done at the Metro Vancouver Special Board Meeting.

Councillor Ruzycki and Councillor Wilder attended the Fire Safety educational presentation on February 16, 2025 provided by SVFD Fire Chief Jay Sharpe.

13.1 CHIEF ADMINISTRATIVE OFFICER'S REPORT

The Chief Administrative Officer reminded residents that it is Pink Shirt Day on February 26, 2025. She spoke on the history of the event, the young people who started the movement and what the day has represented.

14. OTHER MATTERS DEEMED EXPEDIENT

No items

15. NOTICES OF MOTION AND MATTERS FOR INTRODUCTION AT FUTURE MEETINGS

No items

16. PUBLIC QUESTION PERIOD

Mayor Ross reviewed the procedure for public question period and called for speakers from the floor.

Penny Moen, Belcarra resident, commented on a statement made by staff on 'being blind to the signs in WARD and asked whether they were referring to signs or residents.

The Manager, Municipal Services clarified the comment on sign blindness, advising that when signs are up for a longer period of time, they were no longer noticed, thus the term "sign blindness".

Penny Moen, Belcarra resident, reminded all residents that CRAB will be sponsoring St. Patrick's Day Village Pub Night on Saturday, March 15. She encouraged attendees to wear green and advised that prepurchase tickets are available.

17. ADJOURNMENT

Moved by: Councillor Wilder

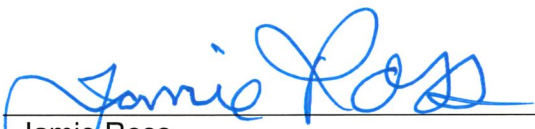
Seconded by: Councillor Ruzycski

That the February 24, 2025 Regular Council Meeting be adjourned.

CARRIED

The meeting was adjourned at 8:16 pm

Certified Correct:



Jamie Ross
Mayor



Amanda Seibert
Corporate Officer