



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



AGENT AUTHORIZATION FORM (PLEASE PRINT)

Mail to above address or email to belcarra@belcarra.ca

Overview: Where the applicant is someone other than the owner, and / or where the subject parcel is owned by more than one person, an Agent Authorization form must be provided in order to submit an application to the Village of Belcarra. Please use one form per Agent.

PROPERTY DESCRIPTION
Property Address (Civic Address):
Property Identification Number(s):
Legal Description:
Number of Existing Lots:
Existing Zone(s)

This is to certify that I / We, the owner(s)

OWNER INFORMATION
Name of Owner(s):
Company Name (if applicable, provide Corporate Search):
Address:
Phone Number:
Email:

Hereby appoint

AGENT INFORMATION
Name of Agent:
Company Name (if applicable):
Address:
Phone Number:
Email:

To act as Agent for the Subject Property

The Village of Belcarra is collecting personal information in accordance with Section 26 (c) of the Freedom of Information and Protection of Privacy Act. The personal information collected on this form is collected as part of the subdivision application process and for administration and enforcement. Questions about the collection, use and disclosure of this information can be directed to the Village's Privacy Officer at the Village of Belcarra, 4084 Bedwell Bay Road, Belcarra, BC V3H 4P8. Phone 604-937-4100 or email foi@belcarra.ca.

CONDITIONS OF AUTHORIZATION

Owner to **check** all applicable application types below

- | | |
|--|---|
| <input type="checkbox"/> Building Permit | <input type="checkbox"/> Access Permit |
| <input type="checkbox"/> Sign Permit | <input type="checkbox"/> Service Permit |

The Agent is authorized to endorse on my/our behalf, applications, documents and/or permits, other than documents to be registered in the Land Title Office, pertaining to the construction of a building, structure, or other improvement in, on, over or under the aforementioned property and to represent me/us in all discussions with the Village of Belcarra and its employees regarding the construction of the building, structure or improvement.

I/We accept and understand that during construction I/We have the overall responsibility for assuring the building conforms to the requirements of the Building Code. The process of assessing conformity to the requirements during construction is the responsibility of the registered professionals for complex (Part 3 BC Building Code) buildings, and the designer/builder for standard (Part 9 BC Building Code) buildings. The Village of Belcarra provides a limited and interim spot checking function for reasons of health safety and the protection of persons and property.

In consideration of the granting of a building permit, I/We agree to release, indemnify and keep indemnified the Village of Belcarra, its Council members, employees and agents from and against losses, damages, costs, fees, and expenses of whatever kind which I/We or any other person, partnership or corporation or our respective heirs, successors, administrators or assigns may have or incur in consequence of or incidental to the granting of this permit or any inspection, failure to inspect, certification approval, enforcement or failure to enforce the Village of Belcarra "BUILDING BYLAW" or the BC Building Code, in effect and I/We agree that the Village of Belcarra owes me/us no duty of care in respect of these matters.

- | | | |
|---|--|---|
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Liquor License | <input type="checkbox"/> Tree Removal |
| <input type="checkbox"/> Development Variance | <input type="checkbox"/> Board of Variance | <input type="checkbox"/> Real Estate |
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Temporary use | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> OCP Amendment | <input type="checkbox"/> Subdivision | |

The Agent is authorized to negotiate with the Village of Belcarra on behalf of the owner and to provide any information deemed necessary by the Village to review the above-noted type of application.

If property owner is a company, please provide a corporate summary (showing officers and principals of the company). Company search provided? __ Yes __ No

AUTHORIZATION (Note: Agent Authorization must be signed by Owner(s) registered on Title)

Owner Name:

Signature:

Date: