



VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
October 7, 2024



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycski
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Amanda Seibert, Corporate Officer/Recording Secretary
Jane Dreier, Clerk

Others in Attendance

Phil Chapman, Chapman Planning & Consulting
Ken Bjorgaard, Financial Consultant

Note: Councillor Clark and Councillor Elworthy participated in the meeting via Zoom

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:07 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, October 7, 2024

Moved by: Councillor Ruzycski

Seconded by: Councillor Wilder

That the agenda for the Regular Council Meeting of October 7, 2024 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES**3.1 Special Council Meeting, September 23, 2024**

Moved by: Councillor Ruzycki
Seconded by: Councillor Wilder

That the minutes from the Special Council Meeting held on September 23, 2024 be adopted.

CARRIED

3.2 Regular Council Meeting, September 23, 2024

Moved by: Councillor Ruzycki
Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held on September 23, 2024 be adopted.

CARRIED

6. PUBLIC INPUT

Mayor Ross reviewed the process for Public Input.

The Chief Administrative Officer advised that questions or comments pertaining to the Official Community Plan Bylaw brought forward at the April 8, 2024 Public Hearing will not be considered.

Ryan Moon, Belcarra resident, spoke on Item 10.1. He indicated that he was happy to see direction provided by WSP as drainage issues have caused flooding and have been a constant danger. He expressed that given damage from flooding will happen again, he hoped the work on drainage can be expedited to ensure that properties are safe.

5. DELEGATIONS AND PRESENTATIONS**5.1 Presentation on the Lower Mainland Local Government Association (LMLGA)**

- Shannon Story, Executive Director

The LMLGA Executive Director gave a presentation providing an overview of the LMLGA, its governance model and the purpose and mandate of the Association. She provided information on the annual conference hosted by LMLGA and encouraged all municipalities to send their members to participate. The Executive Director also provided samples of issues which are important to BC municipalities.

6. ITEMS ON CONSENT AGENDA**6.1 Correspondence**

- 6.1.1** Michael Goetz, Mayor, City of Merritt, letter dated September 25, 2024 to the Deputy Minister of Finance regarding the burden of delinquent taxes on municipalities.

6.2 Reports

No items

6.3 Recommendation to Receive Items on Consent

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That the item on the Consent Agenda of the October 7, 2024 Village of Belcarra Regular Council Meeting be received into the record.

7. ITEMS REMOVED FROM THE CONSENT AGENDA

No items

8. CORRESPONDENCE/PROCLAMATIONS (ACTION ITEMS)

- 8.1.1** Cory Heavener, Provincial Director of Child Welfare, Client Relations Branch, Ministry of Children and Family Development, email dated September 25, 2024 proclaiming October as Foster Family Month in British Columbia.

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That the Village of Belcarra proclaim October 2024 as Foster Family Month.

CARRIED

9. UNFINISHED BUSINESS

No items

10. STAFF REPORTS

- 10.1** Stewart Novak, Public Works and Emergency Preparedness Coordinator, staff report dated October 7, 2024 regarding the Bedwell Bay Road Upgrade Project and the expansion of the project to allow for drainage redirection.

The Public Works and Emergency Preparedness Coordinator reviewed the report. He highlighted the staff proposal to redirect drainage from Bedwell Bay Road to Kelly Road and spoke on the Class D estimate for the Bedwell Bay Road Upgrade Project (BBUP).

The Financial Consultant provided information on funding for the project utilizing various grants.

The Public Works and Emergency Preparedness Coordinator provided detailed information pertaining to the project to redirect drainage water and addressed concerns regarding pipe sizing.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the Bedwell Bay Road and Kelly Road Upgrade (BBUP) project be expanded to include redirecting drainage from the 3600 Block of Bedwell Bay Road eastward to the Kelly Road storm main; and

That a budget of \$100,000 be approved to develop preliminary and detailed designs of the BBUP (includes drainage design) to be funded 80% from the Community Works Reserve Fund and 20% from the Climate Action Plan funds; and further

That the financial plan be amended accordingly.

CARRIED

11. BYLAWS

11.1 Paula Richardson, Chief Administrative Officer, staff report dated October 7, 2024 regarding Village of Belcarra Official Community Plan Bylaw No. 621, 2024

The Chief Administrative Officer reviewed the report. She highlighted the housekeeping items as requested by Metro Vancouver staff prior to acceptance of the Regional Context Statement. She spoke on the OCP process and thanked all who participated.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Village of Belcarra Official Community Plan Bylaw No. 621, 2024 be adopted.

CARRIED

Councillor Ruzycki voted in opposition

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

No items

13. MAYOR AND COUNCILLOR REPORTS

Mayor Ross attended the following events:

- TransLink Mayors' Council meeting– September 26
- Tri City Chamber of Commerce Mayors' BBQ – September 26
- Metro Vancouver Board meeting – September 27
- E/A Annotated Agenda meeting – October 1
- Regional Parks Committee meeting – October 2
- Climate Action Committee meeting – October 3

Mayor Ross provided information on a preliminary meeting held on September 27, 2024 between Metro Vancouver, the Village of Belcarra and Village of Anmore to discuss the service review for the fire service.

The Mayor reminded residents that October 6-12 is Canada's National Fire Prevention Week with the focus of the week being "Smoke Alarms: Make Them Work for You." He thanked the Sasamat Volunteer Fire Department for their efforts on the behalf of the residents of Belcarra.

On behalf of the Village, Mayor Ross expressed condolences for their loss to the families of two well-loved members of the Belcarra community, Mayling Stubbs and Joyce Evans.

COUNCILLORS' REPORTS

Councillor Wilder

Councillor Wilder attended the E-Comm 9-1-1 Governance Review Meeting and the Mayors' BBQ 2024 hosted by the Tri-Cities Chamber of Commerce. On September 27, 2024 Councillor Wilder attended the Truth and Reconciliation Celebration held by the *Tsleil-Waututh Nation*. She advised that she attended the Tri-Cities Prayer Breakfast on October 5.

Councillor Ruzycki

Councillor Ruzycki attended the Mayors' BBQ 2024 hosted by the Tri-Cities Chamber of Commerce. She participated in the Canadian Cancer Society CIBC Run for the Cure event and raised almost \$1700.

13.1 CHIEF ADMINISTRATIVE OFFICER'S REPORT

The Chief Administrative Officer advised that due to the complex nature of an application for a Temporary Use Permit extension, the document will be brought forward at the next Council meeting.

She thanked all those who participated in Belcarra's Official Community Plan process and put forward her thanks to committee members in particular for their hard work and perseverance.

14 OTHER MATTERS DEEMED EXPEDIENT

No items

15. NOTICES OF MOTION AND MATTERS FOR INTRODUCTION AT FUTURE MEETINGS

Councillor Ruzycki advised that she will bring forward at motion at the next regular Council meeting requesting that staff be directed to prepare a report responding to questions from Ian Devlin in a letter provided at the September 23, 2024 Council Meeting.

16. PUBLIC QUESTION PERIOD

The Mayor reviewed the process for public question period.

Jim Chisholm, Belcarra resident, asked about the real safety concerns related to Bedwell Bay and Kelly Avenue.

The Public Works and Emergency Preparedness Coordinator advised that staff concerns revolve around pedestrian safety, visibility, lack of pedestrian accessibility and the failing of the gabion wall.

Jim Chisholm, Belcarra resident, asked whether traffic control at the top of Kelly Avenue with a light system that stops traffic has been considered.

The Public Works and Emergency Preparedness Coordinator advised on steps taken as safety measures on Bedwell Bay Road and that safety issues will be included in the design of the intersection.

Jim Chisholm, Belcarra resident, reiterated his question on the traffic control system.

The Public Works and Emergency Preparedness Coordinator advised that the suggestion can be considered during design work.

Jim Chisholm, Belcarra resident, queried as to what was happening with Pooni Group and asked about the cost of the report.

The Chief Administrative Officer advised that a report from Pooni Group will be provided at the next Council meeting.

17. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycski

That the October 7, 2024 Regular Council Meeting be adjourned.

CARRIED

The meeting was adjourned at 8:15 pm

Certified Correct:



Jamie Ross
Mayor



Amanda Seibert
Corporate Officer