



# VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



## BUSINESS LICENCE APPLICATION / RENEWAL FORM (PLEASE PRINT)

Renewal ( Y / N ) New License ( Y / N )

Business Name: \_\_\_\_\_ Manager/Official: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Current Business Licence No.: \_\_\_\_\_

### MAILING ADDRESS

Building/House No. \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax No: \_\_\_\_\_ Cellular: \_\_\_\_\_

### FOR BELCARRA HOME BASED BUSINESSES ONLY

Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

Total Square Footage of House: \_\_\_\_\_ Square Footage of Office Space in House: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

I HEREBY MAKE APPLICATION FOR A BUSINESS LICENCE RENEWAL IN ACCORDANCE WITH THE PARTICULARS STATED ABOVE AND DECLARE THAT THESE STATEMENTS ARE TRUE AND CORRECT AND FURTHER, I UNDERSTAND IF A LICENCE IS GRANTED, I WILL COMPLY WITH ALL BYLAWS AND REGULATIONS OF THE VILLAGE OF BELCARRA. I UNDERSTAND THAT I WILL BE SUBJECT TO FINES IF I OPEN AND/OR OPERATE WITHOUT HAVING RECEIVED ALL NECESSARY BUILDING, HEALTH, AND/OR FIRE INSPECTIONS AND ALL NECESSARY PERMITS PRIOR TO THE FINAL LICENCE INSPECTION.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicants Name (please print): \_\_\_\_\_ TQ#: \_\_\_\_\_

### **RENEWAL (office use only)**

Licence No. \_\_\_\_\_ Renewed for the Calendar Year \_\_\_\_\_

Licence Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

*The Village of Belcarra is collecting personal information in accordance with Section 26 (c) of the Freedom of Information and Protection of Privacy Act. The personal information collected on this form is collected for the purposes of applying for a business licence or to renew a business licence and for administration and enforcement. Questions about the collection, use and disclosure of this information can be directed to the Village's Privacy Officer at the Village of Belcarra, 4084 Bedwell Bay Road, Belcarra, BC V3H 4P8. Phone 604-937-4100 or email foi@belcarra.ca*