



**VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
June 17, 2024**



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](https://www.youtube.com/watch?v=...)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Amanda Seibert, Corporate Officer/Recording Secretary
Jane Dreier, Clerk

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tseil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, June 17, 2024

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting of June 17, 2024 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Meeting, June 3, 2024

Moved by: Councillor Ruzycki
Seconded by: Councillor Wilder

That the minutes from the Special Council Meeting held on June 3, 2024 be adopted.

CARRIED

3.2 Regular Council Meeting, June 3, 2024

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held on June 3, 2024 be adopted.

CARRIED

4. PUBLIC INPUT

The Chief Administrative Officer reminded residents that public input pertaining to the Official Community Plan Bylaw brought forward at the April 8, 2024 Public Hearing will not be considered.

Penny Moen, Belcarra resident and CRAB representative, took the opportunity to speak on Belcarra Day held on May 9, 2024. She commented that the event was well attended and very successful. She thanked all the volunteers as well as Village staff for their participation. She reminded all of the next CRAB event which is Potluck in the Park scheduled for September.

5. DELEGATIONS AND PRESENTATIONS

No items

6. ITEMS ON CONSENT AGENDA**6.1 Correspondence**

6.1.1 Mayor Kermit Dahl, City of Campbell River, letter dated May 28, 2024 expressing concern with the Provincial Government's recent management of forest practices.

6.1.2 Michael Ohnemus, Manager, Transit Network Management, Transportation Planning & Policy Division, email dated June 5, 2024 providing information on TransLink's summer seasonal changes.

6.1.3 George V Harvie, Chair, Metro Vancouver Board, letter dated June 10, 2024 regarding the 2023 Survey of Licensed Child Care Spaces and Policies in Metro Vancouver.
See link below:

["2023 Survey of Licensed Child Care Spaces and Policies in Metro Vancouver"](#)

6.1.4 George V. Harvie, Chair, Metro Vancouver Board, letter dated June 10, 2024 regarding a 2020 Update on the tree canopy cover and impervious surface within *Metro 2050's* Urban Containment Boundary.

6.1.5 George V. Harvie, Chair, Metro Vancouver Board, letter dated June 11, 2024 regarding Metro Vancouver Tree Regulation Toolkit. *See link below:*

["Metro Vancouver Tree Regulation Toolkit – Second Edition" dated March 2024](#)

6.2 Reports

No items

6.3 Recommendation to Receive Items on Consent

Moved by: Councillor Ruzycki

Seconded by: Councillor Elworthy

That the items on the Consent Agenda of the June 17, 2024 Village of Belcarra Regular Council Meeting be received into the record.

CARRIED

7. ITEMS REMOVED FROM THE CONSENT AGENDA

No items

8. CORRESPONDENCE/PROCLAMATIONS (ACTION ITEMS)

No items

9. UNFINISHED BUSINESS

No Items

10. STAFF REPORTS

- 10.1** Paula Richardson, Chief Administrative Officer staff report dated June 17, 2024 regarding consent to replacement of Recreational Waterfront Licence Agreement No. BEL 116-00336F-001 with BEL No. 116-00336F-005 and Highway Encroachment Agreement Fronting Marine Avenue adjacent to 3411 Senkler Road and 3431 Senkler Road.

The Chief Administrative Officer reviewed the report. She provided background on the property owners requests for a highway encroachment agreement, their application to build a tram to the existing dock and the request to the Port for a shared dock.

Moved by: Councillor Elworthy

Seconded by: Councillor Clark

- 1. That the Mayor and Chief Administrative Officer be authorized to execute Recreational Waterfront Licence Agreement No. BEL116-00336F-005 between the Vancouver Fraser Port Authority, and Paul & Karen Margaret Degraaf with the Village of Belcarra as Consenting Party, for a waterlot fronting Marine Avenue, adjacent to PID 001-997-874 (3411 Senkler Road) reflecting a change to add upland property PID 001-997-882 (3431 Senkler Road); and**
- 2. That the issuance of a Highway Encroachment Agreement to Paul & Karen Margaret Degraaf authorizing permission to encroach, occupy and maintain a tram on municipal lands fronting property located at Marine Avenue adjacent to PID 001-997-882 (3431 Senkler Road), be approved; and further**

3. **That the Mayor and Chief Administrative Officer be authorized to execute a Highway Encroachment Agreement for a ten-year term beginning on the date of execution subject to the approval of a building permit and inspection of a tram encroaching on Village of Belcarra property adjacent to PID 001-997-882 (3431 Senkler Road).**

CARRIED

- 10.2 Amanda Seibert, Corporate Officer, staff report dated June 17, 2024 regarding the 2023 Annual Report for the Village of Belcarra

The Corporate Officer reviewed the staff report. She outlined details of the 2023 Annual Report including the audited financial statements and reported that no comments or questions on the report were received from the public.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycski

That the 2023 Annual Report be received as required by the *Community Charter*.

CARRIED

11. **BYLAWS**

No items

12. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

From the Closed Council Meeting of June 3, 2024

Item 4.1 Release of information in relation to the Sasamat Volunteer Fire Department

13. **MAYOR AND COUNCILLOR REPORTS**

Mayor Ross attended the following events:

- Belcarra Day – June 9, 2024
- TWN Burrard Inlet Eelgrass Symposium – June 10
- TransLink Joint ECP and Board Recruitment Committee Meeting - June 12
- Mayors' Council Public Affairs & Governance Committee - June 12
- Metro Vancouver Climate Action Committee Meeting - June 13

He acknowledged National Indigenous Day coming up on June 21 and put forward congratulations to all the Belcarra Graduates of 2024.

Mayor Ross commented on the tragedy of the collapse of the Iron Workers Memorial Bridge and the ceremony honoring the workers who did not return home on that day and their families.

Councillor Elworthy commented on the news of the collapse of the bridge and the impact of that incident on the labour movement and a focus on safety.

Councillor Ruzycki attended Belcarra Day and commented on the success of the event. She acknowledged the milestone birthday of Jim Chisholm, a long time Belcarra resident.

13.1 CHIEF ADMINISTRATIVE OFFICER'S REPORT

The Chief Administrative acknowledged National Indigenous Day and advised on the history and the significance of the day for Indigenous First Nation, Inuit and Metis People.

She reminded residents to watch for pedestrian traffic and to be aware of the advance warning beacon at the crosswalk at the top of Kelly Road. She stressed that drivers need to be aware of this beacon and to slow down upon approach when the lights are flashing. She also encouraged all residents to register for the Alertable App.

The Chief Administrative Officer advised that lines on Belcarra Bay Road were recently repainted.

14. OTHER MATTERS DEEMED EXPEDIENT

No items

15. NOTICES OF MOTION AND MATTERS FOR INTRODUCTION AT FUTURE MEETINGS

No items

16. PUBLIC QUESTION PERIOD

The Chief Administrative Officer reiterated her comments that input pertaining to the Official Community Plan Bylaw brought forward at the April 8, 2024 Public Hearing will not be considered.

Ian Devlin, Belcarra resident, commented on the 2023 Annual Report and requested the addition of the names of two Official Community Plan Review Committee members in the section on committees.

The Corporate Officer advised that the names will be added to the final report.

17. ADJOURNMENT

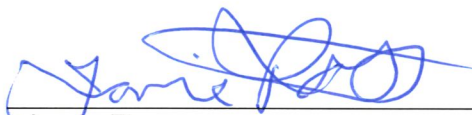
Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the June 17, 2024 Regular Council Meeting be adjourned.


CARRIED

The meeting was adjourned at 7:30 pm

Certified Correct:



Jamie Ross
Mayor



Amanda Seibert
Corporate Officer