



VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
May 6, 2024



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Amanda Seibert, Corporate Officer/Recording Secretary
Jane Dreier, Clerk

Others in Attendance

Ken Bjorgaard, Financial Consultant

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 6, 2024

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the agenda for the Regular Council Meeting of May 6, 2024 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 22, 2024

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That the minutes from the Regular Council Meeting held on April 22, 2024 be adopted.

CARRIED

4. PUBLIC INPUT

Lynda Spence, Belcarra resident, indicated she wished to ask a procedural question. It was advised that she wait for Question Period. She thanked the volunteers working at Pub Night.

Penny Moen, Belcarra resident, took the opportunity to put forward that a great time was had by all at Pub Night with much participation by volunteers and the community. She advised that \$530 had been raised for the Sasamat Volunteer Fire Department.

5. DELEGATIONS AND PRESENTATIONS

No items

6. ITEMS ON CONSENT AGENDA

6.1 Correspondence

6.1.1 Trans Mountain, information notice on the decommissioning and removal of Pier 61 at Westridge Marine Terminal.

6.1.2 George V. Harvie, Chair, Metro Vancouver Board, letter dated April 18, 2024 regarding a final report and regional model policy framework resulting from an Inclusionary Housing Policy Review.

6.2 Reports

No items

6.3 Recommendation to Receive Items on Consent

Moved by: Councillor Ruzycki
Seconded by: Councillor Wilder

That the items on the Consent Agenda of the May 6, 2024 Village of Belcarra Regular Council Meeting be received into the record for information.

Mayor Ross advised that he would like to have Item 6.1.3 removed for discussion.

No other requests were put forward for removal of items and the Mayor called the question on the motion.

CARRIED

7. ITEMS REMOVED FROM THE CONSENT AGENDA

- 6.1.3** Mayor George V. Harvie, Mayor John McEwen, Mayor Jamie Ross, Mayor Mike Hurley, Mayor Ken Berry, Mayor Nicole MacDonald, Mayor Brad West, Mayor Malcolm Brodie, Mayor Ken Sim, Mayor Mark Sager, Mayor Megan Knight, Mayor Meghan Lahti, letter dated April 24, 2024 to the Honourable Arif Virani, Ministry of Justice and Attorney General of Canada putting forward an urgent appeal for denial of parole for Robert Pickton and requesting a reassessment of Canada's parole and sentencing framework for prolific offenders and mass murders.

Mayor Ross advised on the background of the letter signed by himself and mayors from other municipalities and on his reason for signing the letter.

8. CORRESPONDENCE/PROCLAMATIONS (ACTION ITEMS)

- 8.1** Li-Jeen Broshko, KC, Corporate Secretary, E-Comm 9-1-1, letter dated March 27, 2024 requesting agreement for the re-nominations of Mayor Meghan Lahti, City of Port Moody and Councillor Nancy McCurrach, City of Port Coquitlam as the E-Comm Board of Directors for the 2024-2025 term.

Moved by: Councillor Ruzycki

Seconded by: Councillor Wilder

That the re-nominations of Mayor Meghan Lahti, City of Port Moody and Councillor Nancy McCurrach, City of Port Coquitlam for appointment to the E-Comm Board of Directors for the 2024-2025 term, as representatives for the Village of Belcarra, the City of Coquitlam, the City of New Westminster, the City of Port Coquitlam and the City of Port Moody, be supported.

CARRIED

9. UNFINISHED BUSINESS

- 9.1** Motion by Councillor Ruzycki (brought forward as a Notice of Motion at the Regular Council Meeting of April 22, 2024)

Councillor Ruzycki spoke on the proposed motion.

Moved by: Councillor Ruzycki

Seconded by: Councillor Wilder

That staff be directed to explore an encroachment policy for the municipal lands within the boundaries of the Village of Belcarra to deal with existing encroachments and/or all private use of municipal lands; and further

That staff review other municipal encroachment policies and agreements.

CARRIED

Councillor Elworthy voted in opposition

10. STAFF REPORTS

- 10.1** Paula Richardson, Chief Administrative Officer, report dated May 6, 2024 regarding the next steps in the disposition of road ends as presented by Pooni Group.

The Chief Administrative Officer reviewed the report. She advised on the costs to carry out further work to be done to prepare road ends for potential sale and to investigate any encumbrances which may occur.

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That the scope of work estimate in the amount of \$7,750.00 for next steps in the disposition of road ends as provided by Pooni Group in the memorandum dated May 1, 2024 be approved.

CARRIED

- 10.2** Paula Richardson, Chief Administrative Officer, report dated May 6, 2024 regarding Belcarra Day 2024.

The Chief Administrative Officer reviewed the report. She acknowledged the work done by the CRAB representatives and advised on funding contributed by CRAB.

Moved by: Councillor Clark
Seconded by: Councillor Elworthy

That the staff report dated May 6, 2024 titled “Belcarra Day 2024” be received into the record for information.

CARRIED

11. BYLAWS

- 11.1 2024 Tax Rates Bylaw No. 625, 2024**
A bylaw to set tax rates for the year 2024

Moved by: Councillor Elworthy
Seconded by: Councillor Wilder

That Village of Belcarra 2024 Tax Rates Bylaw No. 625, 2024 be adopted.

CARRIED

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

No items

13. MAYOR AND COUNCILLOR REPORTS

Mayor Ross attended the following events:

- Metro Vancouver Board meeting – April 26
- Business Excellence Awards Gala – April 27
- Vancouver Port Authority Burrard Inlet Mayors' Committee – Annual Meeting – April 29
- Lower Mainland Local Government Association Conference – May 1-3

Mayor Ross acknowledged the National Day of Mourning held on April 28, 2024 honouring the lives of those lost or injured in the workplace.

COUNCILLOR REPORTS

Councillor Wilder attended the Lower Mainland Local Government Association (LMLGA) Conference held in Whistler along with Mayor Ross. She reported on the events and workshops held at the conference. Councillor Wilder also attended Pub Night hosted at the Belcarra Village Hall, the annual Hike for Hospice and a tour of the Sasamat Outdoor Centre.

Councillor Ruzycski attended the Coquitlam RCMP's annual Volunteer Recognition Event with Councillor Wilder and participated in a tour of the Sasamat Outdoor Centre.

Mayor Ross reminded all of Mother's Day on May 12.

13.1 CHIEF ADMINISTRATIVE OFFICER'S REPORT

The Chief Administrative Officer advised that Metro Vancouver is holding a FireSmart hands-on workshop designed for water access properties in collaboration with the Sasamat Volunteer Fire Department. The invitation has been extended to all Belcarra residents. The workshop is scheduled for May 25, 2024 at the tæmtémíxʷtæn/Belcarra Regional Park picnic area dock. She also advised that bears have been out at WARD.

The Public Works and Emergency Preparedness Coordinator provided an update on concerns that there may have been a bear in one of the containers at WARD. He advised that it is bear season and that a mother bear and two cubs were seen at WARD. He stated that staff were dispatched in a response to a concern that a bear cub was in one of the compost bins and reported that staff did not find a bear in a bin.

14. OTHER MATTERS DEEMED EXPEDIENT

No Items

15. NOTICES OF MOTION AND MATTERS FOR INTRODUCTION AT FUTURE MEETINGS

No items

16. PUBLIC QUESTION PERIOD

Linda Spence, Belcarra resident, asked about procedure related to deferral of a motion. She queried why those affected by the reason for a deferment could not have an opportunity for further consultation. She provided her submission to the Corporate Officer who read the question out loud.

The Corporate Officer advised on the procedure related to a motion to defer.

Klaus Bever, Belcarra resident, asked whether there has been a change in the process on how incoming correspondence is received by the Village and referred to a letter sent on April 11 which has not yet been on a Council agenda.

It was noted that correspondence is handled according to policy.

17. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That the May 6, 2024 Regular Council Meeting be adjourned.

CARRIED

The meeting was adjourned at 8:06 pm

Certified Correct:



Jamie Ross
Mayor



Amanda Seibert
Corporate Officer