



## VILLAGE OF BELCARRA PUBLIC NOTICE



### Notice of Intent to Adopt Council Procedure Bylaw No. 617, 2023 and repeal Council Procedure Bylaw No. 593, 2021

In accordance with Section 124 of the *Community Charter*, public notice is hereby given that at the Regular Council meeting scheduled to be held **December 4, 2023 at 7:00 pm in the Council Chambers, Belcarra Village Hall, 4084 Bedwell Bay Road, Belcarra, BC**, the Council of the Village of Belcarra will consider adopting Council Procedure Bylaw No. 617, 2023 to regulate the proceedings of Council, Council Meetings, and other Council reporting bodies for the Village of Belcarra. If adopted, this bylaw will repeal Council Procedure Bylaw No. 593, 2021.

Key changes to the bylaw include, but are not limited, to the following:

- an extensive definitions list and an explanation of procedural rules;
- updates to the definitions of meeting types and scheduling;
- updates to the procedure on providing notices for Regular and Special Council Meetings;
- revised procedures for holding electronic meetings
- revisions to the section on the designation of a member to act in place of Mayor
- additions to Part 4 – Council Proceedings to include detailed descriptions of legislatively required sections such as attendance at closed and open meetings and the procedure required to move from an Open Meeting into a Closed Meeting
- revisions to the order and business of the agenda with the addition of a Public Input session and a Consent Agenda
- detailed explanations of voting procedures and revisions and additions to the sections on bylaws and committees

A draft version of Bylaw No. 617, 2023 is available for viewing on the Village's website at <https://belcarra.ca/bylaws/> and a copy is available for viewing at the front counter of the Village Hall, between the hours of 9:00 am to 4:00 pm from November 8, 2023 until November 22, 2023 excluding weekends and Statutory Holidays. For viewing only and access to the agenda and full report introducing the bylaw access the link at: <https://belcarra.ca/assets/media/2023/09/2.0-2023-09-25-Regular-Council-Meeting-Agenda-Package.pdf>

Members of the public may provide comments for Council's consideration by submitting written comments by mail or email by 4:00 pm on November 24, 2023. All correspondence submitted will form part of the public records and may be published in a meeting agenda. Submissions may be mailed, faxed, emailed or hand delivered to:

Village of Belcarra  
4084 Bedwell Bay Road  
Belcarra BC V3H 4P8  
Fax: 604-939-5034  
Email: [aseibert@belcarra.ca](mailto:aseibert@belcarra.ca) (please add the text "Council Procedure Bylaw")

Dated this 8<sup>th</sup> day of November, 2023

Amanda Seibert  
Corporate Officer