



**VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
October 23, 2023**



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki
Councillor Liisa Wilder (via Zoom)

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Connie Esposito, Accounting Clerk
Amanda Seibert, Corporate Officer/Recording Secretary

Others in Attendance

Oliver Grüter-Andrew, President & CEO, E-Comm 9-1-1

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:01 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, October 23, 2023

Moved by: Councillor Clark
Seconded by: Councillor Elworthy

That the agenda for the Regular Council Meeting of October 23, 2023 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

No items

4. DELEGATIONS AND PRESENTATIONS

4.1 Oliver Grüter-Andrew, President & CEO, E-Comm 9-1-1

The President & CEO of E-Comm 9-1-1 provided a PowerPoint of E-Comm 9-1-1 highlighting the history, mandate, and services of the organization. He outlined funding and advised on 'downstream' work done by other agencies in conjunction with E-Comm.

Mr. Grüter-Andrew spoke on the future plans for E-Comm to allow coverage for the entire province of BC and encouraged local government to take an active role in asking for provincial ownership and a funding mechanism through the Provincial Government.

5. REPORTS

5.1 Paula Richardson, Chief Administrative Officer, report dated October 23, 2023 regarding Alertable Notification System

The Chief Administrative Officer reviewed the report.

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

That staff be directed to subscribe to the Alertable Notification System.

The Mayor opened the floor to questions from the public.

Penny Moen, Belcarra resident, queried whether the Alertable app will replace the notifications sent out to residents by the Village staff.

The Chief Administrative Officer advised that email notifications will continue to be sent to residents. She also advised that the Alertable Notification System is strictly for emergencies.

The Mayor called the question on the motion.

CARRIED

5.2 Paula Richardson, Chief Administrative Officer, report dated October 19, 2023 regarding Update & Capital Projects for Tri Cities Joint Council Meeting

The Chief Administrative Officer reviewed the report and highlighted a few of the discussion points at the meeting.

Mayor Ross advised on the presentation format of the meeting and commented on a job well done by the Chief Administrative Officer.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the Update & Capital Projects for Tri Cities Joint Council meeting report be received for information.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

Mayor Ross attended the following meetings:

- Regional Parks Committee, October 18, 2023
- Joint Mayors' Council and TransLink Board Investment Plan Workshop, October 19, 2023
- Metro Vancouver Special Board Meeting, October 20, 2023
- Metro Vancouver Council of Councils, October 21, 2023 was cancelled due to Metro Vancouver job action.

6.2 Councillors' Reports

No items.

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer provided details on Belcarra Day. She announced that the event had come in under budget and that \$814 will be donated to the Sasamat Volunteer Fire Department. She advised that an update on the Official Community Plan Bylaw will be brought forward to a November Council meeting.

Penny Moen, Belcarra resident and CRAB representative expressed thanks to all volunteers involved in the Belcarra Day event.

8. BYLAWS

8.1 Village of Belcarra Council Procedure Bylaw No. 617, 2023

A bylaw to regulate to the proceedings of Council, Council Meetings, and other Council reporting bodies for the Village of Belcarra.

MAIN MOTION

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That Village of Belcarra Council Procedure Bylaw No. 617, 2023 be read a third time.

MOTION TO AMEND

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That Section 10(1)(f) be amended to include the text “That the duty to accommodate be taken into consideration when considering an accommodation request.”

Council discussion ensued on the inclusion of the duty to accommodate as part of the Council Procedure Bylaw.

Note: The motion to amend was withdrawn through unanimous consent.

MOTION TO AMEND

Moved by: Councillor Elworthy
Seconded by: Councillor Clark

That Section 10(1)(f) be amended to add the text “always” following the text “accommodation process will”

AMENDMENT CARRIED

Question on the Main Motion

The Mayor called the question on the Main Motion as amended.

MAIN MOTION AS AMENDED

That Section 10(1)(f) be amended to add the text “always” following the text “accommodation process will”; and

That Village of Belcarra Council Procedure Bylaw No. 617, 2023 be read a third time as amended.

CARRIED AS AMENDED

9. CORRESPONDENCE/PROCLAMATIONS

INFORMATION ITEMS

9.1 John Snell, Belcarra Resident, email dated October 8, 2023 regarding Water Capacity

Moved by: Councillor Ruzycki
Seconded by: Councillor Wilder

That item 9.1 be received into the record as information.

CARRIED

ACTION ITEMS

No items.

10. NEW BUSINESS

No items.

11. PUBLIC QUESTION PERIOD

Jim Chisholm, Belcarra resident, queried whether the Village of Belcarra has a water manual, who wrote the manual and who approved the manual.

Councillor Wilder advised the HAVAN Coats for Kids campaign is scheduled to run from November 1 to November 27 and encouraged residents to start collecting items to donate to the campaign.

12. ADJOURNMENT

Moved by: Councillor Ruzycki

Seconded by: Councillor Clark

That the October 23, 2023 Regular Council Meeting be adjourned.

CARRIED

The meeting was adjourned at 8:36 pm

Certified Correct:



Jamie Ross
Mayor



Amanda Seibert
Corporate Officer