



CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, September 25, 2023

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That the minutes from the Regular Council Meeting held on September 25, 2023 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items.

5. REPORTS

5.1 Stewart Novak, Public Works and Emergency Preparedness Coordinator, report dated October 10, 2023 regarding the reservoir inspection and condition assessment report from WSP Engineering on the Tatlow and Dutchman Reservoirs.

The Public Works and Emergency Preparedness Coordinator introduced Michael Levin from WSP Canada Inc., advising that Mr. Levin will provide an overview of the reports written by WSP.

Mr. Levin provided a PowerPoint presentation outlining work done during the inspections on the Tatlow and Dutchman reservoirs. He spoke on the findings of the inspections and advised on work which can be carried out in the future involving maintenance of both tanks. He provided high level cost estimates restricted to key maintenance items.

Council discussion ensued on tank maintenance, cost estimates and potential safety issues.

The Mayor opened the floor to questions and comments from the public.

Klaus Bever, Belcarra resident, spoke on the WSP contract. He queried why the Dutchman Tank was included in the report provided and why no comparisons were made with last year's inspection results. He advised that he understood that both tanks were put into service in 2000 and that the Tatlow tank became part of the potable water service 12 years after being put into service. He read from section of the report pertaining to the Dutchman reservoir as well as the closure statement. Mr. Bever suggested that interior inspections for both tanks be completed prior to any further decisions being made.

Don Babineau, Belcarra resident, referred to tank maintenance and suggested that the tanks be emptied annually.

Ralph Drew, Belcarra resident, emailed a statement providing a history of the Dutchman tank.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the report dated September 28, 2023 submitted by WSP Engineering regarding the inspection and condition assessment of the Tatlow Reservoir and Dutchman Reservoir be received into the record for information; and further

That staff be directed to budget and schedule repair work as per the recommendations from the WSP inspection reports regarding the Tatlow and Dutchman Reservoirs.

CARRIED

- 5.2** Ken Bjorgaard, Financial Consultant, report dated October 10, 2023 regarding the budget variance report on results to September 30, 2023.

The Financial Consultant reviewed the report. He spoke on budget targets for 2023 and provided information on General Operating Fund revenues and expenses, reserves, the water operating fund and WARD revenues and operating expenses.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the report titled “Budget Variance Report Based on Results to September 30, 2023” be received into the record for information.

CARRIED

- 5.3** Paula Richardson, Chief Administrative Officer, report dated October 10, 2023 regarding quarterly Department reports for the quarter ending August 31, 2023

The Chief Administrative Officer reviewed the report. She advised that the purpose of the report is to provide a quarterly update on Administration and Public Works tasks being carried out on a day-to-day basis.

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That the report dated October 10, 2023 titled “Quarterly Department Reports – For Quarter ending August 31, 2023” be received into the record for information.

CARRIED

- 5.4** Amanda Seibert, Corporate Officer, report dated October 10, 2023 regarding provision of follow up information on proposed Council Procedure Bylaw No. 617, 2023

The Corporate Officer reviewed the report. She advised that comments, concerns and questions raised at first reading have been addressed and that amendments raised through motion will be incorporated into the bylaw at third reading.

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That Village of Belcarra Council Procedure Bylaw No. 617, 2023 be read a second time.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- Regimental Funeral of Constable Rick O'Brien – October 4, 2023
- Fundraising being carried out by Councillor Ruzycki for Breast Cancer in support of research, survivors and for hope for friends and family.
- TransLink's Mayors' Council Meeting – September 28, 2023
- Civility in our Village Hall – The Mayor addressed a incident at a recent Council Meeting and advised that going forward persons disrupting a meeting will be asked to leave.

6.2 Councillors' Reports

No items.

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

- The Chief Administrative Officer announced that the public hearing on the Official Community Plan will be on October 11, 2023 at 6:00 pm and encouraged residents to attend.

8. BYLAWS

8.1 Village of Belcarra Freedom of Information and Protection of Privacy Bylaw No. 616, 2023

A bylaw to allow for the administration of the Freedom of Information and Protection of Privacy Act

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

That the Village of Belcarra Freedom of Information and Protection of Privacy Bylaw No. 616, 2023 be adopted.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

INFORMATION ITEMS

- 9.1** Randy Manhas, Secretary-Treasurer/CFO, School District No. 43 (Coquitlam), letter dated September 22, 2023 regarding the Board of Education of School District No. 43 (Coquitlam) Capital Bylaw No. 3, Amendment Bylaw No. 2.2-2023 (School Site Acquisition Charge Capital Bylaw Amendment).
- 9.3** Anne Kang, Minister, Ministry of Municipal Affairs, letter dated September 27, 2023 regarding the approval of a grant for infrastructure planning for the natural capital asset inventory project.

- 9.4** Jamie Ross, Mayor, Village of Belcarra, letter dated October 5, 2023 sent to the Village of Anmore regarding the Sasamat Volunteer Fire Department

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

That correspondence items 9.1, 9.3 and 9.4 be received into the record for information.

Note: Councillor Clark requested that Item 9.2 be moved into the Action Items section to allow for discussion.

CARRIED

ACTION ITEMS

- 9.2** Ian Devlin, Belcarra Resident, letter dated September 24, 2023 regarding the volume of water for fire fighting by Belcarra's current water system.

Councillor Clark wished to thank Ian Devlin for his feedback.

10. NEW BUSINESS

Release of Items from Closed Council Status:

From the Closed Council Meeting of September 27, 2023

Item 4.1 Letter to be provided to the Village of Anmore Regarding the Sasamat Volunteer Fire Department – letter only

11. PUBLIC QUESTION PERIOD

Don Babineau, Belcarra resident, queried whether WSP Engineering will be involved on the fire fighting aspect of water from the Tatlow Tank. He also quoted a minimum requirement for the provision of water for fire fighting and queried whether members of Council agreed.

Mayor Ross responded to Mr. Babineau's query and advised that concerns pertaining to water requirements will be addressed by staff and the contracted engineering company.

Klaus Bever, Belcarra resident, expressed concern with the statement on page 2 of the WSP Engineering on the Tatlow Tank referring to slight bulging and remaining silent on solutions and queried how this will be dealt with.

It was advised that staff will be dealing with such issues.

Don Babineau, Belcarra resident, referred to a parking ticket received by a landscaper working on his property and inquired as to how persons working on residents' properties can avoid receiving tickets. He expressed that ticketing and towing was excessive.

The Chief Administrative Officer advised that persons working at a resident's property should be provided a guest pass by the resident and display the pass appropriately. She also advised on the process and policy followed by the Village to deal with cars parked illegally.

Peter Boekhout, Belcarra resident, advised on an incident whereby a resident's car was towed though it had no ticket on the windshield.

The Public Works and Emergency Preparedness Coordinator indicated he is aware of the incident and that it was corrected with the towing company.

12. ADJOURNMENT


Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

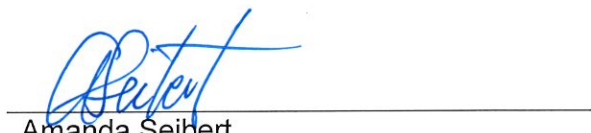
That the October 10, 2023 Regular Council Meeting be adjourned.

CARRIED

The meeting was adjourned at 9:01 pm

Certified Correct:



Jamie Ross
Mayor

Amanda Seibert
Corporate Officer