



VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
June 5, 2023



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](https://www.youtube.com/watch?v=...)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Accounting Clerk
Amanda Seibert, Corporate Officer/Recording Secretary

Others in Attendance

Ken Bjorgaard, Financial Consultant (participated via Zoom)

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, June 5, 2023

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting of June 5, 2023 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Meetings, May 10, 2023 and May 23, 2023

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the minutes from the Special Council Meetings held on May 10, 2023 and May 23, 2023 be adopted as circulated.

CARRIED

3.2 Regular Council Meeting, May 23, 2023

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the minutes from the Regular Council Meeting held on May 23, 2023 be adopted as circulated.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items

5. REPORTS

5.1 Ken Bjorgaard, Financial Consultant, report dated June 5, 2023 regarding the 2022 Statement of Financial Information (SOFI)

The Financial Consultant reviewed the report. He advised that the report is a yearly statement of financial information and is filed with the Ministry of Finance and placed on the Village's website. He outlined the required schedules and provided information on each section.

Moved by: Councillor Clark
Seconded by: Councillor Elworthy

- 1. That the Village of Belcarra's 2022 Statement of Financial Information (SOFI) report be approved; and**
- 2. That the Mayor and Chief Administrative Officer be authorized to sign off on the applicable statements within the SOFI report.**

Jim Chisholm, Belcarra resident, queried on the two figures indicated for water and requested clarification on what the funds were for.

The Financial Consultant advised on the funds shown for the water system.

Jim Chisholm, Belcarra resident, asked how much water Belcarra was receiving for the funds paid.

The Public Works & Emergency Preparedness Coordinator indicated that the report on water usage to be presented later on the agenda would provide the answer.

The Mayor called the question on the motion.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report dated June 5, 2023 regarding a Finance Standing Committee Terms of Reference.

The Financial Consultant reviewed the report. He advised that the institution of a finance committee was part of Council's strategic plan and outlined the terms of reference for the committee as well as the committee's mandate.

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That the Finance Standing Committee – Terms of Reference attached as “Appendix A” to the staff report dated June 5, 2023 be approved.

CARRIED

5.3 Stewart Novak, Public Works and Emergency Preparedness Coordinator, report dated June 5, 2023 regarding the 2022 Drinking Water Quality Annual Report

The Public Works and Emergency Preparedness Coordinator provided the figure for the amount of water used in Belcarra in 2022 and in 2021 in response to an earlier question from a resident.

Amended as per the
June 19, 2023
Council Meeting

Jim Chisholm, Belcarra resident, asked what the meter readings at the houses indicated for water usage and how much water the Village was dumping.

Questions and discussion with residents attending the meeting continued regarding the amount of water usage by the Village and on the ability of Village staff to track the amount in order to determine how much water the Village was dumping.

Staff provided clarification on the capability to track the amount of water used and the amount of water ‘dumped’ annually.

Ian Devlin, Belcarra resident, commented positively on the ability of Village staff to maintain the existing water system.

Moved by: Councillor Wilder
Seconded by: Councillor Elworthy

That the 2022 Drinking Water Quality Annual Report be received into the record for information and be forwarded to the Fraser Health Authority for review and comment.

CARRIED

5.4 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated June 5, 2023 regarding an Interface Wildfire Development Permit Area Policy and opportunities for public consultation

The Public Works & Emergency Preparedness Coordinator reviewed the report. He advised that the draft policy will be published on the Village’s website and an open house will be held to allow for feedback from residents.

Moved by: Councillor Elworthy
Seconded by: Councillor Clark

That staff be directed to organize an open house with B.A. Blackwell & Associates Ltd. regarding the Village of Belcarra Interface Wildfire Development Permit Area Policy to provide residents with the opportunity for public consultation – comments & questions.

Council discussion ensued on aspects of the draft wildfire development permit area policy.

The Mayor opened the floor to questions from the public.

Ian Devlin, Belcarra resident, requested clarification on various green points indicated on the map provided.

A more refined map will be provided by staff.

Jim Chisholm, Belcarra resident, queried whether B.A. Blackwell will make recommendations regarding the national building code.

Staff indicated that recommendations of modifications to buildings will fall within the scope of the BC Building Code and advised that more in-depth questions can be Answered by B.A. Blackwell at the open house.

The Mayor called the question on the motion.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

Mayor Ross attended the following:

- RCMP "E" Division – Lower Mainland District Mayors' Forum – May 23, 2023
 - Mayor Ross advised that the forum was held to celebrate the 150 year anniversary of the RCMP. He indicated that the RCMP at the Human Resources level are changing procedures to attract persons to BC.
- Metro Vancouver Special Mayors' Committee Meeting – May 30, 2023
- TransLink Mayors' Council Meeting – June 1, 2023
- Sasamat Volunteer Fire Department Board of Trustees meeting – June 1, 2023
- Metro Vancouver Board Meeting – June 2, 2023

6.2 Councillors' Reports

Councillor Ruzycki commented positively on how the RCMP dealt with a dangerous driver on Bedwell Bay Road.

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer reported the following:

- That Sophie Gable has been hired by the Village as the new Bylaw Officer and WARD Attendant
- That the Village of Belcarra 2022 Annual Report is available on the Village website and at the Village office for public comment
- That Belcarra Day will be held on Sunday, June 11, 2023 from 10 am to 2 pm

- That the BC Housing Minister has announced an expanded list of municipalities on the Provincial Government's "Naughty List". She advised the Village of Belcarra is on that list and that a report will be provided to Council on potential impacts.

Discussion ensued on the Provincial Government's list, the reaction among various municipalities and the concerns of the effect the government's demands may have on smaller municipalities.

8. BYLAWS

8.1 Growing Communities Reserve Fund Establishment Bylaw

A bylaw to establish a reserve fund to account for the Growing Communities Fund grant monies received from the Province of BC which are to be used for specific purposes

Moved by: Councillor Wilder

Seconded by: Councillor Ruzycki

That Village of Belcarra Growing Communities Reserve Fund Establishment Bylaw No. 612, 2023 be adopted.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That correspondence items under section 9.1 be received into the record as information.

CARRIED

ACTION ITEMS

9.1 Requests for Meetings at the Union of British Columbia Municipalities (UBCM) 2023 Convention

9.1.1 Premier David Eby, Officer of the Premier, letter dated May 24, 2023 providing information on the process of requesting meetings with Premier Eby, or Cabinet colleagues, during the September 18-23, 2023 Union of British Columbia Municipalities (UBCM) Convention.

9.1.2 Minister Anne Kang, Ministry of Municipal Affairs, letter dated May 24, 2023 providing information on the process of requesting meetings with Minister Kang, or provincial staff, during the September 18-23, 2023 Union of British Columbia Municipalities (UBCM) Convention.

9.1.3 Sabrina Locicero, Community Relations Manager, Lower Mainland, BC Hydro, email dated May 31, 2023 providing information on the process of requesting meetings with senior BC Hydro executives during the September 18-23, 2023 Union of British Columbia Municipalities (UBCM) Convention.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That Council members e-mail any requests to meet with particular representatives to the Chief Administrative Officer.

CARRIED

INFORMATION ITEMS

No items.

10. NEW BUSINESS

Councillor Ruzycki expressed concern over the amount of cigarette butts being left on Village of Belcarra roads outside of the park area. The Chief Administrative Officer will follow up with Metro Vancouver Parks.

11. PUBLIC QUESTION PERIOD

Klaus Bever, Belcarra resident, commented on a motion made by Council in November 2022 pertaining to traffic calming. He queried whether traffic calming is still in the work plan.

Discussion ensued on work currently being carried out pertaining to traffic calming including the installation of crosswalk control lighting.

Jim Chisholm, Belcarra resident, expressed concern with persons stepping into flashing light-controlled crosswalk without looking for ongoing traffic.

Klaus Bever, Belcarra resident, requested a review of the motion passed by Council in November 2022 relating to traffic calming.

Further clarification on traffic calming measures was provided by staff.

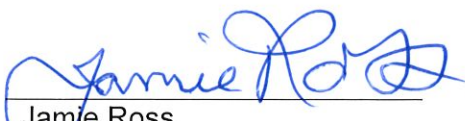
12. ADJOURNMENT

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the June 5, 2023 Regular Council Meeting be adjourned at 8:30 pm

CARRIED

Certified Correct:


Jamie Ross
Mayor


Paula Richardson
Chief Administrative Officer