



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
May 23, 2023**



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Accounting Clerk
Amanda Seibert, Corporate Officer/Recording Secretary

Others in Attendance

Ken Bjorgaard, Financial Consultant
Michael Levin, Team Lead and Project Manager, WSP Canada Inc.
Thomas Munding, Senior Process Engineer, WSP Canada Inc.

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:01 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 23, 2023

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the agenda for the Regular Council Meeting of May 23, 2023 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Meeting, May 8, 2023

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That the minutes from the Special Council Meeting held on May 8, 2023 be adopted as circulated.

CARRIED

3.2 Regular Council Meeting, May 8, 2023

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held on May 8, 2023 be amended to replace the text “would be willing to sell the land to the Village of Belcarra.” in Section 11 Public Question Period in a comment made a resident with the text “would be willing to sell the land on Midden Road to generate tax revenue for Belcarra Village.”; and

That the minutes from the Regular Council Meeting held on May 8, 2023 be adopted as amended.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 WSP Canada Inc.

- Presentation providing information regarding a chlorination system quote for the Tatlow Reservoir.

The Public Works & Emergency Preparedness Coordinator introduced Michael Levin and Thomas Munding, WSP representatives.

Mr. Levin spoke on a water model development report on the water system provided to the Village of Belcarra by WSP in 2022 and on deficiencies highlighted as part of the report. He addressed discussions on the potential operation of the Tatlow system to maximize firefighting capability and the need to add a chlorination system should the tank be filled to 95%. He responded to questions from Council and residents.

5. REPORTS

5.1 Paula Richardson, Chief Administrative Officer and Ken Bjorgaard, Financial Consultant, report dated May 23, 2023 regarding Council's 2022-2026 Draft Strategic Plan & Related Draft Strategic Priorities Work Plan.

The Financial Consultant reviewed the report, the related draft strategic plan for Council and the work plan put forward by staff.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

1. **That the overview of Council's 2022-2026 Strategic Priorities & Goals (Strategic Plan) and related Strategic Priorities Work Plan (Work Plan), as attached to this report, be adopted;**
2. **That a financial plan amendment bylaw be brought forward to amend the Village of Belcarra's 2023 spending plan so that the additional 2023 funds identified in this report and in the Work Plan, which are needed to accomplish Council's Strategic Plan, can be included in the Village's financial plan; and**
3. **That regular progress reports on achieving the specific actions or tasks outlined in the Work Plan be forwarded to regular Council meeting agendas on a quarterly basis starting for the quarter ending August 31, 2023.**

Council discussion ensued on the work done in the development of the strategic plan.

Jim Chisholm, Belcarra resident, queried on the inclusion of the construction of a new fire hall in the strategic plan and where the funding for the construction will come from. He commented on the inclusion of a sprinkler system for the Village Hall.

Don Babineau, Belcarra resident, questioned whether the strategic plan contained anything on the road to Farrer Cove. It was advised that due to the complexity of the situation and the number of parties involved, Council had chosen to not include the matter in their strategic plan.

Klaus Bever, Belcarra resident, expressed his support for the strategic plan put forward by Council.

Ralph Drew, Belcarra resident, congratulated Council and staff on the 2022-2026 Strategic Plan. He suggested an addition of fire protection sprinkling of the Village Hall under the 'Fire Safety' section of the document.

The Mayor called the question on the motion.

CARRIED

- 5.2** Ken Bjorgaard, Financial Consultant, report dated May 23, 2023 regarding Metro Vancouver Taxes for Sasamat Volunteer Fire Department fire protection service (SVFD).

The Financial Consultant reviewed the report. He explained the formula which allows residents to see the amount of tax they are paying for the SVFD fire protection service.

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the report dated May 23, 2023 regarding Metro Vancouver Taxes for the Sasamat Fire Protection Service be received into the record for information.

Brian Hirsch, Belcarra resident, requested clarification on the source of funding for a new fire hall. He queried whether Belcarra residents will have to pay additional funds and questioned if trustees need to speak on reconsidering the 50/50 cost sharing based on population differences.

Mayor Ross explained the funding model and spoke on the issue of cost sharing.

Don Babineau, Belcarra resident, commented on the agreement in place pertaining to fire fighting between Belcarra and Anmore and queried on the amount of funding Belcarra has put aside for a fire hall to date.

The Financial Consultant will provide the information in an email.

The Mayor called the question on the motion.

CARRIED

5.3 Paula Richardson, Chief Administration Officer, report dated May 23, 2023 regarding a draft of the Village of Belcarra Noise Control Bylaw

The Chief Administrative Officer reviewed the report. She outlined the history of the current bylaw and the need for an updated bylaw.

Moved by: Councillor Ruzycki

Seconded by: Councillor Clark

That draft Village of Belcarra Noise Control Bylaw No. 606, 2023 be brought forward for readings at a future meeting of Council reflective of the feedback received at the May 23, 2023 regular Council meeting.

Council discussion ensued on sections of the draft bylaw and Council members provided feedback. The Chief Administrative Officer requested that any further comments or concerns be emailed to her to include as part of the bylaw coming forward for readings.

Jim Chisholm, Belcarra resident, queried if the Village owned a decibel reader. It was advised that when the bylaw is passed, a decibel reader will be purchased.

The Mayor called the question on the motion.

CARRIED

5.4 Ken Bjorgaard, Financial Consultant, report dated May 23, 2023 regarding a Local Government Infrastructure Planning Grant

The Financial Consultant reviewed the report and requested support for the application, advising that the intent of the grant work will be to map and inventory the Village's natural assets.

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

- 1. That a grant application for \$10,000 under the Local Government Infrastructure Planning Grant Program to allow the Village of Belcarra to complete an inventory and mapping of its natural assets be supported; and**

2. **That the Village of Belcarra's share (\$5,000) of the project costs come from the Village's Canada Community-Building Fund – Community Works Fund (CWF) reserve fund.**

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

Mayor Ross attended the following:

- Kevin Quinn, CEO, TransLink, a Belcarra hike on May 9, 2023
- A Metro Vancouver Parks Committee meeting on May 10, 2023
- A Metro Vancouver Electoral Area Committee meeting on May 10, 2023
- A Metro Vancouver Climate Action Committee meeting on May 11, 2023
- A Celebration of Life for Walter Laube on May 13, 2023
- Montreal Bus Rapid Transit Tour

The Mayor provided an information document on Montreal's Pie-EX-BRT system and highlighted information on the service and the tour he participated in. He commented on the recent fire in the Camp Howdy area and recognized the Sasamat Volunteer Fire Department for their work to keep residents safe.

6.2 Councillors' Reports

Councillor Elworthy attended a Tri-Cities Economic Summit on May 16, 2023 and the Sasamat Open House for the Sasamat Camp on May 13, 2023

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer noted that the Village had a new bylaw officer out on the long weekend and that the Village now has an auxiliary officer working on an as-needed basis.

8. BYLAWS

8.1 Growing Communities Reserve Fund Establishment Bylaw

A bylaw to establish a reserve fund to account for the Growing Communities Fund grant monies received from the Province of BC which are to be used for specific purposes

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

That Village of Belcarra Growing Communities Reserve Fund Establishment Bylaw No. 612, 2023 be given third reading.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That correspondence items 9.1 to 9.5 be received into the record as information.

CARRIED

ACTION ITEMS

No items

INFORMATION ITEMS

- 9.1** Trans Mountain, report dated April 2022 regarding existing shoreline conditions for the purpose of assisting recovery and restoration in the event of a ship-sourced marine spill.
- 9.2** Nikolina Vracar, Legislative Services Manager, City of Coquitlam, letter dated May 3, 2023 regarding the nomination of Port Moody Mayor Meghan Lahti and Port Coquitlam Councillor Nancy McCurrach to serve on the E-Comm Board of Directors
- 9.3** Ian Devlin, Belcarra Resident, letter dated May 3, 2023 regarding optimizing the Tatlow Water Reservoir Storage Capacity for fire fighting.
- 9.4** Ruth Hoyte, Mayor, District of Coldstream, letter dated May 9, 2023 regarding the Provincial Government's recently introduced action plan "Homes for People" and expressing concern that broad legislative changes may curtail the local planning authority vested in local governments and with the impact the densification proposed in the plan may have on smaller, rural communities if implemented in a "one-size-fits all" approach.
- 9.5** George V. Harvie, Chair, Metro Vancouver Board, letter dated May 16, 2023 pertaining to an application by the Township of Langley for a land use designation amendment to Metro 2050 to redesignate property from Agricultural to Industrial and move the Urban Containment Boundary and inviting written comments on the proposed amendment by July 4, 2023.

10. NEW BUSINESS

11. PUBLIC QUESTION PERIOD

Ryan Moon, Belcarra resident, queried if the BBUP (Bedwell Bay Upgrade Project) will include a connection of the Bedwell Bay storm drain corridor, east of the Kelly Road storm drain.

Ralph Drew, Belcarra resident, queried if Belcarra residents wished to have their control in the SVFD reduced to 29%.

Jim Chisholm, Belcarra resident, inquired as to where the recent fire in Belcarra was located and how it had started.

The Chief Administrative Officer will request further information on the item from the Fire Chief.

Klaus Bever, Belcarra resident, questioned if the Public Works Officer can provide information on the security for the potable water at the Tatlow tank.

The Public Works & Emergency Preparedness Coordinator provided information on the status of the work being done to secure the tank.

Jim Chisholm, Belcarra resident, queried what security and fencing at the Tatlow tank were for.

The Public Works & Emergency Preparedness Coordinator advised on the reasons for providing security for sensitive types of areas.

12. ADJOURNMENT

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That the May 23, 2023 Regular Council Meeting be adjourned at 9:39 pm.

CARRIED

Certified Correct:



Jamie Ross
Mayor



Paula Richardson
Chief Administrative Officer