



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
April 24, 2023**



This meeting was held in Council Chambers and live streamed at  
[Village of Belcarra - YouTube](#)

**Council in Attendance**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor Joe Elworthy  
Councillor Janet Ruzycki  
Councillor Liisa Wilder

**Staff in Attendance**

Paula Richardson, Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Connie Esposito, Accounting Clerk  
Amanda Seibert, Corporate Officer/Recording Secretary

**Others in Attendance**

Ken Bjorgaard, Financial Consultant (participated via Zoom)

*We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.*

**1. CALL TO ORDER**

Mayor Ross called the meeting to order at 7:00 pm

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, April 24, 2023**

Moved by: Councillor Wilder  
Seconded by: Councillor Clark

**That the agenda for the Regular Council Meeting of April 24, 2023 be approved as circulated.**

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, April 11, 2023**

Moved by: Councillor Elworthy  
Seconded by: Councillor Clark

**That the minutes from the Regular Council Meeting held on April 11, 2023 be adopted as circulated.**

**CARRIED**

**3.2 Special Council Meetings, March 27, 2023 and April 11, 2023**

Moved by: Councillor Ruzycki  
Seconded by: Councillor Clark

**That the minutes from the Special Council Meetings held on March 27, 2023 and April 11, 2023 be adopted as circulated.**

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS**

**4.1 Bailey Hubbs, team member of the Tri City Predators, gold medal winners at the 2023 U13 Hockey Provincial Championships.**

Mayor Ross welcomed Bailey Hubbs of the Tri City Predators and congratulated her on the team gold medal win at the 2023 U13 Hockey Provincial Championships hosted by the City of Cranbrook.

**5. REPORTS**

**5.1 Ken Bjorgaard, Financial Consultant, report dated April 24, 2023 regarding the Village of Belcarra 2023 Tax Rates Bylaw**

The Financial Consultant reviewed the report. He explained the tax rates bylaw and the rates required to raise taxes as approved. He advised that three readings of the bylaw are being requested due to a legislative requirement to adopt the bylaw by May 15, 2023.

Moved by: Councillor Ruzycki  
Seconded by: Councillor Elworthy

**That Village of Belcarra 2023 Tax Rates Bylaw No. 610, 2023 be read a first, second and third time.**

**CARRIED**

**5.2** Paula Richardson, Chief Administrative Officer, report dated April 24, 2023 regarding a Water Committee Motions Table Update

The Chief Administrative Officer reviewed the report. She addressed items on Appendix B – Table – Council Motions brought forward at the May 24, 2023 Council Meeting and reported that an inspection of the Tatlow Tank by WSP Canada Inc. and Inland Divers has been scheduled.

Mayor Ross opened the floor to comments from residents.

Ian Devlin, Belcarra resident, referred to No.'s 12 and 28 on Appendix B attached to the staff report. He queried whether a report was presented to Council on the feasibility and cost of adding chlorination capacity to Belcarra's water system and on the status of a notification to building permit applicants pertaining to the water system and the recommended addition of a sprinkler system to new construction projects.

Staff responded to questions. The Chief Administration Officer will provide more detailed information on both items at a future meeting of Council.

Jim Chisholm, Belcarra resident, queried on the future plans for increased water for firefighting and improvements to the system. He requested further information on items listed on Appendix B attached to the staff report.

Staff responded to questions and concerns.

Moved by: Councillor Clark  
Seconded by: Councillor Ruzycki

**That the report dated April 24, 2023 regarding the Water Committee Motions Table Update be received into the record for information.**

Council discussion and questions ensued on item numbers presented as part of Appendix B attached to the staff report. Staff answered questions and will provide further information to address concerns and queries that could not be answered at the meeting without further research.

The Mayor called the question on the motion.

**CARRIED**

## **6. REPORTS FROM MAYOR AND PROJECT LEADS**

### **6.1 Mayor's Report**

Mayor Ross attended the following:

- A Tri-Cities Chamber Lunch with Leaders, guest speaker: Kevin Falcon, Leader of the Official Opposition and MLA for Vancouver-Quilchena – on April 12, 2023
- A TransLink Mayors' Council Meeting on April 13, 2023
- A Metro Vancouver Board Budget Meeting on April 19, 2023
- A Metro Vancouver Parks Committee Meeting on April 19, 2023
- A Metro Vancouver Special Board Meeting on April 21, 2023

- A TransLink Mayors' Council Meeting on April 21, 2023
- Metro Vancouver Metro MVRD Board released information; attended on April 21, 2023

Mayor Ross attended the Village of Belcarra Volunteer Appreciation Evening. He noted that all members of Councilor attended the event. .

## 6.2 Councillors' Reports

Councillors Wilder & Clark attended the Soroptimist International of the Tri-Cities -Give Her Wings Awards Gala on April 12, 2023.

## 7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer announced that Item 4.5 Appointment of Connie Esposito as Acting Chief Administrative Officer was released from Closed Council status at the April 24, 2023 Closed Council Meeting.

She advised on messages sent out by TransLink regarding Earth Day on April 22, 2023 and encouraging residents to take public transit. The TransLink media release was posted on the Village's website and sent to residents via email.

## 8. BYLAWS

### 8.1 Village of Belcarra 5-Year (2023-2027) Financial Plan Bylaw No. 606, 2023, Amendment Bylaw No. 611, 2023

A bylaw to amend the 5-Year Financial Plan for the years 2023 – 2027 inclusive

Moved by: Councillor Clark  
Seconded by: Councillor Wilder

**That Village of Belcarra 5-Year (2023 – 2027) Financial Plan Bylaw No. 606, 2023, Amendment Bylaw No. 611, 2023 be read a third time.**

**CARRIED**

### 8.2 Village of Belcarra Council Code of Conduct Bylaw No. 609, 2023

A bylaw to govern the conduct of members of Council

Moved by: Councillor Elworthy  
Seconded by: Councillor Clark

**That Village of Belcarra Council Code of Conduct Bylaw No. 609, 2023 be adopted.**

**CARRIED**

**9. CORRESPONDENCE/PROCLAMATIONS**

Moved: Councillor Ruzycki  
Seconded: Councillor Clark

**That correspondence item 9.1 be received into the record as information.**

**CARRIED**

**ACTION ITEMS**

- 9.1 Janet Andrews, Secretary-Treasurer, New Westminster & District Labour Council, letter dated March 27, 2023 regarding Declaration of April 28, 2023 as the official “Day of Mourning for Workers Killed and Injured on the Job”

Moved by: Councillor Elworthy  
Seconded by: Councillor Clark

**That Council declare April 28, 2023 as the official “Day of Mourning for Workers Killed and Injured on the Job”.**

**CARRIED**

**INFORMATION ITEMS**

None

**10. NEW BUSINESS**

**11. PUBLIC QUESTION PERIOD**

Jim Chisholm, Belcarra resident, requested a date for the presentation of a report from WSP Canada Inc.

Staff will provide a date at a future Council meeting.

Deborah Struk, Belcarra resident, acknowledged the Day of Mourning and drew attention to the workers killed during the construction of the Buntzen Lake Tunnel.

Jim Chisholm, Belcarra resident, questioned the disappearance of the cat’s eyes road markings on Bedwell Bay Road.

The Public Works & Emergency Preparedness Coordinator addressed the question. It was noted that extra cat’s eyes were installed at a correct level to replace those originally installed too high and dislodged as a result. The replacement cat’s eyes will be permanent.

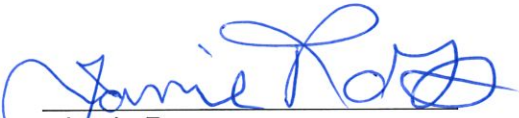
**12. ADJOURNMENT**


Moved by: Councillor Wilder  
Seconded by: Councillor Ruzycki

**That the April 24, 2023 Regular Meeting be adjourned at 8:08 pm**

**CARRIED**

Certified Correct:

  
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Jamie Ross  
Mayor

  
\_\_\_\_\_  
Paula Richardson  
Chief Administrative Officer