



**VILLAGE OF BELCARRA
REGULAR COUNCIL MEETING MINUTES
March 6, 2023**



This meeting was held in Council Chambers and live streamed at
[Village of Belcarra - YouTube](#)

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy
Councillor Janet Ruzycki
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Accounting Clerk
Amanda Seibert, Corporate Officer/Recording Secretary

Others in Attendance

Ken Bjorgaard, Financial Consultant

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:06 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, March 6, 2023

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the agenda for the Regular Council Meeting of March 6, 2023 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, February 21, 2023

Moved by: Councillor Elworthy

Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held on February 21, 2023 be adopted as circulated.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

- Mayor Ross welcomed Elizabeth Noble, a Belcarra gymnast who qualified for the BC Winter Games and won a bronze medal while competing for Team BC. He congratulated her on her achievements.

5. REPORTS

No items

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- Premier David Eby announcement regarding the Growing Communities Fund. Belcarra will receive \$759,000 in grant funding.
- International Women's Day – March 8, 2023
- Mayor Ross attended a SHARE Family & Community Services Imagine 2023 Tri-Cities Night Out Event held at the Hard Rock Casino

6.2 Councillors' Reports

Councillor Wilder and Councillor Ruzycki attended the Coquitlam Officer in Charge Awards for the RCMP on March 2, 2023.

Councillor Clark will be attending the Coquitlam RCMP 2023 Volunteer Appreciation Dinner on March 10, 2023.

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer reported on positive feedback received for Public Works staff from Canada Post mail delivery staff who appreciated the snow clearing done at the mailbox. A Belcarra resident also expressed appreciation for the assistance received from Public Works staff in dealing with a flat tire.

8. BYLAWS

8.1 Village of Belcarra 5-Year (2023 – 2027 Financial Plan Bylaw No. 606, 2023

A bylaw to establish the 5-Year Financial Plan for the years 2023 – 2027 inclusive

Moved by: Councillor Wilder

Seconded by: Councillor Ruzycki

That Village of Belcarra 5-Year (2023 – 2027) Financial Plan Bylaw No. 606, 2023 be read a third time.

CARRIED

8.2 Village of Belcarra Fees and Charges Amendment Bylaw No. 607, 2023

A bylaw to amend fees and charges for services

Moved by: Councillor Ruzycki

Seconded by: Councillor Clark

That Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 607, 2023 be read a third time.

CARRIED

8.3 Water Parcel Tax Amendment Bylaw No. 608, 2023

A bylaw to amend the Village of Belcarra's Water Parcel Tax.

Moved by: Councillor Clark

Seconded by: Councillor Ruzycki

That Village of Belcarra Water Supply and Distribution Local Area Service No. 1 Parcel Tax Bylaw No. 452, 2012 Amendment Bylaw No. 608, 2023 be read a third time.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That Item 9.3 be removed from the Information Items section and be added to the Action Items section for discussion purposes.

CARRIED

Agenda Varied

The agenda was varied to consider Item 9.3 prior to Item 9.1

ACTION ITEMS

- 9.3 Brian Hirsch, Belcarra Resident, email dated February 27, 2023, regarding Belcarra Bylaws & Policies Index

Staff provided information on the request to publish an index of bylaws and policies on the Village's website.

Council discussion ensued on the timeline and staff work involved in publishing documentation pertaining to bylaws and policies to the website.

It was the consensus of Council that the topic be discussed further at strategic planning.

INFORMATION ITEMS

- 9.1 Catherine Kennedy, Program Coordinator, BC Communities in Bloom, letter dated February 16, 2023, inviting the Village of Belcarra to participate in the 2023 Provincial Edition of the British Columbia Communities in Bloom program.
- 9.2 Matt Pitcairn, BC Road Builders & Heavy Construction Association, email dated February 21, 2023 providing information on the BC Road Builders & Heavy Construction Association and the organization's 2023 Strategic Plan.

Agenda Varied

The agenda was varied to consider Item 9.3 as an Action Item.

- 9.4 Mandy Ellis, Senior Advisor, Municipal Relations, Vancouver Fraser Port Authority, email dated March 1, 2023, regarding Indian Arm Moorage Locations for Tanker Ships

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That correspondence items 9.1, 9.2 and 9.4 be received into the record for information.

CARRIED

10. NEW BUSINESS

10.1 Stewart Novak, Public Works and Emergency Preparedness Coordinator, report dated February 21, 2023 regarding Marine Avenue Road Rehabilitation, Engineering Quote.
- *Reconsideration of a motion according to Village of Belcarra Council Procedure Bylaw No. 593, 2021 Part 4, Section 19.*

The Chief Administrative Officer outlined the process for the reconsideration of a motion.

Moved by: Councillor Clark
Seconded by: Councillor Elworthy

That the recommendation from the staff report dated February 21, 2023 regarding Marine Avenue Road Rehabilitation, Engineering Quote, stating:

“That Council approve the quote submitted by ISL Engineering in the sum of \$19,515.00 plus applicable taxes for work relating to the 3700 block Marine Avenue Road rehabilitation.” be reconsidered.

Councillor Clark provided an explanation on her request for the reconsideration of the original motion.

Council members queried on the process of reconsideration. Staff provided clarification.

The Mayor called the question on the motion.

CARRIED

Moved by: Councillor Ruzycki
Seconded by: Councillor Elworthy

That Council approve the quote submitted by ISL Engineering in the sum of \$19,515.00 plus applicable taxes for work relating to the 3700 block Marine Avenue Road rehabilitation.

Discussion ensued on the immediate need for the proposed work, the timeline and dealing with the matter at upcoming strategic planning. Staff responded to questions from Council.

The Mayor called the question on the motion.

DEFEATED

Mayor Ross, Councillor Clark, Councillor Elworthy, Councillor Wilder voted in opposition

11. PUBLIC QUESTION PERIOD

Brian Hirsch requested clarification on action decided upon in terms of providing an index of bylaws and policies on the Village’s website.

The Chief Administration Officer clarified that the matter will be discussed at strategic planning.

Brian Hirsch requested information on the status of the Official Community Plan.

Mayor Ross declared a Conflict of Interest as follows:

“I am declaring a Conflict of Interest and am recusing myself from this Council meeting noting that I am not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. I am a director and a member of a Group Wharf Association and one that is the subject of legal action.

I am now recusing myself.”

Mayor Ross left the meeting at 8.48 pm

Deputy Mayor Elworthy assumed the Chair.

The Chief Administrative Officer provided an update on the status of the Official Community Plan.

Mayor Ross returned to the meeting at 8:51 pm and assumed the Chair.

Klaus Bever expressed concern with the safety and security of the Tatlow reservoir and queried as to where work to be done on the reservoir was scheduled on the Public Works Department’s list of projects

The Public Works and Emergency Preparedness Coordinator provided an update on current work being done in relation to the reservoir and gave details on scheduled work.

Mayor Ross requested that staff provide updates on the Tatlow reservoir at each Council meeting.

12. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the February 6, 2023 Regular Meeting be adjourned at 9:03 pm

CARRIED

Certified Correct:



Jamie Ross
Mayor



Paula Richardson
Chief Administrative Officer