



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
February 6, 2023**



This meeting was held in Council Chambers and was livestreamed on the
[Village of Belcarra - YouTube](#) channel

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Joe Elworthy (participated via Zoom)
Councillor Janet Ruzycki
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Accounting Clerk
Amanda Seibert, Corporate Officer/Recording Secretary

Others in Attendance

Louis Orioux, B.A. Blackwell and Associates Ltd.
Ken Bjorgaard, Financial Consultant

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 6:59 pm. Councillor Elworthy was not in attendance at the start of the meeting.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, Date

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the agenda for the Regular Council Meeting of February 6, 2023 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, January 23, 2023

Moved by: Councillor Ruzycki
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held on January 23, 2023 be adopted as circulated.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Louis Orioux, B.A. Blackwell and Associates Ltd., presentation on the Village of Belcarra's Interface Wildfire Development Permit Area (DPA) Policy Development

Mr. Orioux provided a presentation on an Interface Wildfire Development Permit Area (DPA) Policy. He outlined the purpose of the development of a DPA policy and the scope of the project. He provided maps indicating wildfire behaviour threats and advised on fire behaviour within communities.

Councillor Elworthy joined the meeting at 7:08 pm during the presentation.

Mr. Orioux advised on the FireSmart Home Ignition Zone and the key policies designed to limit fire spread within a community. He responded to questions from members of Council and residents attending the meeting.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the presentation by B.A. Blackwell and Associates Ltd. on the Village of Belcarra's Interface Wildfire Development Permit Area (DPA) Policy Development be received for information.

CARRIED

5. REPORTS

5.1 Ken Bjorgaard, Financial Consultant, report dated February 6, 2023, regarding the Village of Belcarra 2023 – 2027 Financial Plan.

K. Bjorgaard presented a final report on the Draft 2023 – 2027 Financial Plan which will allow the development of a financial plan bylaw as a next step. He noted the difference in the recommendation provided to Council and advised that previously provided Scenarios A and B were combined to help eliminate the deficit with WARD

Discussion ensued with regard to the purchase of vehicles and the replacement strategy.

Mayor Ross invited residents to bring forward questions or comments.

Jim Chisolm queried with regard to funding for the fire halls.

K. Bjorgaard stated that Metro Vancouver holds the reserve funds for the fire halls and fire apparatus and that a portion of those reserves are designated for fire hall replacement.

The Mayor advised that further information on the fire halls will be provided at a future meeting.

Jim Chisolm queried as to the total line of credit for the Village.

K. Bjorgaard advised that a formula for lines of credit for municipalities is set by regulation under the *Community Charter* and that the information can be provided.

Klaus Bever requested rationale on the additional rates for WARD.

K. Bjorgaard advised on the additional rates.

Deborah Struk queried with regard to deferral of taxes.

Staff advised that tax deferrals are only permitted on property taxes and that water and utilities fees cannot be deferred as these fees fund operations.

Moved by: Councillor Elworthy
Seconded by: Councillor Clark

That the Village of Belcarra's 2023 – 2027 Financial Plan bylaw and water and waste & recycle depot (WARD) user rates bylaws be prepared on the basis of Scenario A as follows:

- 3% increase in property taxes in 2023;
- 3% increase in property taxes in each year from 2024 to 2027;
- 10% increase in water user rates in 2023;
- 10% increase in water user rates in each year from 2024 to 2027;
- 12% increase in WARD user rates in 2023;
- 12% increase in WARD user rates in each year from 2024 to 2027.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report dated February 6, 2023 regarding Grant-in-Aid Requests including background information.

K. Bjorgaard reviewed the report and provided background on what has been budgeted for grants in previous years.

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That staff be directed to provide grants to organizations requesting financial assistance as outlined in the motions below:

- (a) That the Belcarra Barnacle be supported with financial assistance in the amount of \$1000.00.
- (b) That the Community Youth Justice Program be supported with financial assistance in the amount of \$353.00.
- (c) That the 2023 Heritage Woods Secondary School Dry Grad be supported with financial assistance in the amount of \$150.00

Council requested that the motions on the floor be dealt with separately.

Moved: Councillor Elworthy
Seconded: Councillor Clark

That sections a), b) and c) of the motion to provide grants to organizations requesting financial assistance be dealt with separately.

CARRIED
Mayor Ross voted in opposition

Discussion ensued with regard to the history of the Barnacle Newspaper, the work carried out by volunteers and the historical involvement of the paper within the community.

Moved by: Councillor Wilder
Seconded by: Councillor Elworthy

- (a) That the Belcarra Barnacle be supported with financial assistance in the amount of \$1000.00.

CARRIED
Councillor Clark, Councillor Ruzycki voted in opposition

Moved: Councillor Ruzycki
Seconded: Councillor Clark

- (b) That the Community Youth Justice Program be supported with financial assistance in the amount of \$353.00.

CARRIED

Moved: Councillor Wilder
Seconded: Councillor Ruzycki

- (c) That the 2023 Heritage Woods Secondary School Dry Grad be supported with financial assistance in the amount of \$150.00

CARRIED

5.3 Stewart Novak, Public Works and Emergency Preparedness Coordinator, report dated February 6, 2023 regarding Disposal of Assets - 2011 Coachmen Catalina 20-Foot Travel Trailer.

The Public Works and Emergency Preparedness Coordinator reviewed the report regarding the disposal of a Coachmen Catalina travel trailers by auction. He advised that an announcement will be made as to the actual date of the auction.

Discussion ensued regarding methods of disposing of the trailer. Staff emphasized that due to a mold issue with the trailer it was preferred that the asset be disposed of through auction.

Mayor Ross invited residents to bring forward questions or comments.

Jim Chisholm asked if the Village will advise regarding the mold issue and whether the new trailer for the Building Inspector is being inspected and maintained.

The Public Works and Emergency Preparedness Coordinator advised that the auction company will be informed.

Mayor Ross indicated that a future report on the maintenance of the trailer for the Building Inspector may be provided.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the 2011 Coachmen Catalina 20-foot travel trailer purchased in 2015 by the Village of Belcarra in the amount of \$14,199.00, be disposed of through public auction.

CARRIED

The meeting recessed at 8:59 pm and reconvened at 9:15 pm.

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- On February 5, 2023, Mayor Ross attended a Metro Vancouver hosted dinner for the Council of Mayors South East Queensland (COMSEQ). In part, their visit focused on learning about Climate 2050 and examples in the region; National Zero Waste Council (circular economy) - ways that Metro Vancouver is looking to build a resilient region. Their trip included a visit to the United Boulevard Recycling and Waste Centre.

Mayor Ross attended the following meetings on February 1-3, 2023:

- Metro Vancouver Regional Parks Committee
- Metro Vancouver Mayors' Committee
- Metro Vancouver Climate Action Committee
- Metro Vancouver Board Special Meeting (Orientation)

Mayor Ross invited residents to bring forward questions or comments.

Jim Chisholm queried whether Metro Vancouver Parks had provided information to the Village about the property where the caretaker's house was demolished.

Staff will request an update from Metro Vancouver Parks.

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer read a statement outlining the sequence of events which took place on November 27, 2023 when a tree fell blocking Bedwell Bay Road closed to the Village Hall. She outlined the response on the day of the event.

Discussion ensued with regard to the process followed when the road was blocked

8. BYLAWS

8.1 Village of Belcarra Council Indemnity Bylaw No. 604, 2023

A bylaw to provide for the payment of an indemnity to Village of Belcarra Mayor and Council

Moved by: Councillor Clark
Seconded by: Councillor Ruzycki

That the Village of Belcarra Council Indemnity Bylaw No. 604, 2023 be read a third time.

CARRIED

8.2 Village of Belcarra West Road Renaming Bylaw No. 603, 2023

A bylaw to change the name of West Road to Marine Avenue

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That Village of Belcarra West Road Renaming Bylaw No. 603, 2023 be adopted.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That correspondence items 9.1 to 9.2 be received into the record.

ACTION ITEMS

No items.

INFORMATION ITEMS

9.1 Shannon Story, Executive Director, Lower Mainland Local Government Association, email dated January 12, 2023, regarding:

- a) 2023 Conference & AGM - Resolutions Notice – Request for Submissions
- b) 2023 Call for Nominations for Lower Mainland LGA Executive

9.2 Kerri Palmer Isaak, School District 43 Trustee, Community Update Newsletter for Belcarra and Anmore.

10. NEW BUSINESS

The Chief Administrative Officer reviewed correspondence received from the Garden Club requesting rental of the Village Hall. She noted that the Village's Municipal Property Booking Policy provides for the CAO to waive fees to groups listed in the policy. She advised that although the Garden Club is not on the list of groups, requested the support of Council to waive the fees associated with renting the Hall. Council members supported the request to waive fees. It was noted that all groups using the Hall, whether they pay or not, must arrange insurance through MIABC.

11. PUBLIC QUESTION PERIOD

Jim Chisholm asked whether any other monies other than the parcel tax will be received in regard to financing a new fire hall.

Mayor Ross advised that a report will be provided at a later date.

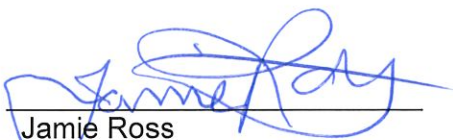
12. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Ruzycki

That the February 6, 2023 Regular Meeting be adjourned at 9:44 pm

CARRIED

Certified Correct:



Jamie Ross
Mayor



Paula Richardson
Chief Administrative Officer