



VILLAGE OF BELCARRA

Council Meetings Procedure Update



February 3, 2023

This is an update to the Council meetings procedure previously provided.

The Village of Belcarra Council meetings are returning to in-person attendance beginning February 6, 2023. We will continue to livestream the meetings on the Village of Belcarra YouTube channel which can be watched by clicking on [Village of Belcarra - YouTube](#).

Public Question Period

As per Council Procedure Bylaw No.593-2021, a 20-minute Public Question Period is held at the end of each Council meeting. Questions from the Council meeting agenda will be addressed first, followed by questions on other topics. A maximum of 2 minutes is allowed for each question, staff will start a clock, and speaker time will end at the two minute mark.

Residents attending in-person will be called upon to ask questions first, followed by any questions that have been received electronically. Those in the Gallery wishing to speak during Public Question Period are asked to raise their hand and when recognized by the Chair, to stand and state their first and last name so all participants know who is speaking.

For residents who cannot attend a meeting at the Village Hall, agendas are posted on Thursday afternoons the week prior to the Council meetings. Any questions related to agenda items can be emailed to prichardson@belcarra.ca and will be read at Public Question Period after questions from those attending in person.

We appreciate your cooperation.

Council Meeting Attendance Etiquette

In-person Gallery

- Please do not interrupt Council discussion.
- Interruptions will cause the participant to be removed from the meeting.