

VILLAGE OF BELCARRA REGULAR COUNCIL AGENDA Village Hall

January 23, 2023 7:00 PM



Participation is also available via Zoom Teleconference. This meeting will be recorded.

Meeting details as follows:

Click link to join meeting: https://us06web.zoom.us/j/82654626804

Meeting ID: 826 5462 6804

We wish to acknowledge that this meeting is taking place on the unceded territory of the Coast Salish Peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

COUNCIL

Mayor Jamie Ross Councillor Carolina Clark Councillor Joe Elworthy Councillor Janet Ruzycki Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Ross will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, January 23, 2023

Recommendation:

That the agenda for the Regular Council Meeting, January 23, 2023 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, December 5, 2022

Recommendation:

That the minutes from the Regular Council Meeting held December 5, 2022 be adopted.

4. DELEGATIONS AND PRESENTATIONS

4.1 Harriette Chang, Counsellor and Leadership Students, School District 43 (SD43), Real Acts of Caring (RAC)

Recommendation:

That February 12-18, 2023, be declared "Real Acts of Caring (RAC) Week" in the Village of Belcarra.

5. REPORTS

5.1 <u>Paula Richardson, Chief Administrative Officer</u>, report dated January 23, 2023, West Road – Name Change Public Engagement Summary Report and Bylaw

Recommendation:

That "Village of Belcarra West Road Renaming Bylaw No. 603, 2023", be read a first and second time.

5.2 <u>Ken Bjorgaard, Financial Consultant</u>, report dated January 23, 2023, regarding the Draft 2023 – 2027 Financial Plan – Public Consultation

Recommendation:

That the report entitled "Draft 2023 – 2027 Financial Plan – Public Consultation" from Ken Bjorgaard, Financial Consultant, dated January 23, 2023, be received for information.

5.3 <u>Paula Richardson, Chief Administrative Officer and Ken Bjorgaard, Financial Consultant,</u> report dated January 23, 2023, regarding Council Indemnity increase

Recommendation:

That "Village of Belcarra Council Indemnity Bylaw No. 604, 2023" be read a first and second time.

5.4 <u>Stewart Novak, Public Works and Emergency Preparedness Coordinator,</u> report dated January 23, 2023, providing an update on the Belcarra Waste and Recycle Depot (WARD)

Recommendation:

That the Waste and Recycle Depot (WARD) updates be received for information.

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

• Mayor Ross has been appointed to the following committees:

Mayors' Council on Regional Transportation; and

Metro Vancouver Committees

- o Electoral Area Committee Vice Chair
- o Climate Action Committee Member
- o Mayors Committee Member
- o Regional Parks Committee Member
- On December 17 Mayor Ross joined with community members and many children
 to welcome the annual Santa's Christmas Ship Flotilla with a volunteer crew from
 the Royal Canadian Marine Search & Rescue. The children met Santa and had the
 opportunity to sign his Great Book. The children were able to get a photo with
 Santa and receive a Christmas treat.

Thank you to CRAB for co-sponsoring the event and for the hot chocolate.

• Congratulations to local author Diana Drake on her book "Ren's Treasure"

7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER

8. BYLAWS

No items.

9. CORRESPONDENCE/PROCLAMATIONS

Recommendation:

That correspondence items 9.1 to 9.10 be received.

ACTION ITEMS

9.1 <u>Clive Evans, Treasurer and Distributor, Belcarra Barnacle Group,</u> email dated November 30, 2022, requesting consideration of additional financial support for the continuation of the publication of the Belcarra Barnacle

Recommendation:

That additional financial support for the continuation of the publication of the Belcarra Barnacle be referred to staff to provide a report on all grant funding requests.

9.2 Gurinder Mann, Executive Director, Communities Embracing Restorative Action
(CERA) Society, letter dated December 30, 2022, regarding a Request for a Community
Grant for the Community Youth Justice Program

Recommendation:

That the request for a Community Grant in the amount of \$353.00 to be provided to the Communities Embracing Restorative Action (CERA) Society for support of the Community Youth Justice Program 2023 Fiscal Year be referred to staff to provide a report on all grant funding requests.

9.3 <u>Diane Easton, 2023 Graduation Treasurer, Heritage Woods Secondary School</u>, email dated January 7, 2023 requesting a grant for funding for the 2023 Heritage Woods Secondary School Dry Grad.

Recommendation:

That the request for a grant for funding for the 2023 Heritage Woods Secondary School Dry Grad be referred to staff to provide a report on all grant funding requests.

9.4 <u>Heather Schoemaker, General Manager, External Relations, Metro Vancouver</u>, email and media release dated January 10, 2023, providing information on the Metro Vancouver Youth and Education Advisory Panel and encouraging Metro Vancouver partners to share the information in order to encourage applications.

Recommendation:

That information on the Metro Vancouver Youth and Education Advisory Panel be posted on the Village website.

INFORMATION ITEMS

- **9.5** <u>Kristin McDougall, Operations & Program Manager, BC Achievement,</u> email dated January 9, 2023, requesting nominations for the 2023 BC Reconciliation Award and the 2023 Community Award programs.
- **9.6** <u>Lucy Lobmeier, Secrretariat, BC Honours & Awards</u>, email dated January 9, 2023, calling for nominations for the Order of British Columbia and Medal of Good Citizenship for 2023.
- 9.7 <u>Councillor Jen Ford, UBCM President,</u> letter dated December 9, 2022, providing information on the Canada Community-Building Fund: Second Community Works Fund Payment for 2022/2023.
- 9.8 Sarah Herring, BC SPCA Government Relations Officer,
 - 9.8.1 Letter dated December 13, 2022, providing the BC SPCA's Fall/Winter 2022 Animal Sense magazine which can be viewed at BC SPCA Publications and Science & Policy Newsletter which can be viewed at Science & Policy Newsletter FALL 2022.indd (spca.bc.ca) (Full report available at the Village Office)

- **9.8.2** Letter dated November 30, 2022, providing background information on the six key animal welfare issues and requesting local government support in making policies and bylaws more humane place for animals. (Full report available at the Village Office)
- 9.9 Annie Dormuth, Director, Provincial Affairs, Canadian Federation of Independent Business (CFIB) and Jairo Yunis, Senior Policy Analyst, letter dated January 5, 2023, providing information on the Canadian Federation of Independent Business.
- **9.10** Sherry Chrisholm, letter dated January 14, 2023, requesting construction of two new fire halls for Belcarra and Anmore.
- 10. NEW BUSINESS
- 11. PUBLIC QUESTION PERIOD
- 12. ADJOURNMENT

Recommendation:

That the January 23, 2023 Regular Meeting be adjourned.



VILLAGE OF BELCARRA REGULAR COUNCIL MINUTES December 5, 2022 Village Hall



Participation was also available via Zoom Teleconference.

Council in Attendance

Mayor Jamie Ross Councillor Carolina Clark Councillor Joe Elworthy Councillor Janet Ruzycki (attended virtually) Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Chief Administrative Officer Stewart Novak, Public Works and Emergency Preparedness Connie Esposito, Accounting Clerk and Records Management

Others in Attendance

Elder Carleen Thomas, Tsleil-Waututh Nation (departed the meeting at 7:08 p.m.) Brandon Ma, Quality Review Partner, KPMG (departed the meeting at 7:31 p.m.) Asifa Hirji, Lead Engagement Partner, KPMG (departed the meeting at 7:31 p.m.) Ken Bjorgaard, Financial Consultant (departed the meeting at 9:00 p.m.) Laura Beveridge, Pooni Group (departed the meeting at 10:23 p.m.) Anika Bursey, Pooni Group (departed the meeting at 10:23 p.m.)

Recording Secretary

Renée Frappier, Raincoast Ventures Ltd.

We wish to acknowledge that this meeting took place on the unceded territory of the Coast Salish peoples. Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. We are thankful to conduct our work within their territory.

1. CALL TO ORDER

Mayor Jamie Ross called the meeting to order at 7:00 p.m.

BLESSING

Elder Carleen Thomas, Tsleil-Waututh Nation, provided a Blessing of Council.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, December 5, 2022

Moved by: Councillor Wilder Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, December 5, 2022 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, November 21, 2022

Moved by: Councillor Clark Seconded by: Councillor Ruzycki

That the minutes from the Regular Council Meeting held November 21, 2022 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 <u>Asifa Hirji, Lead Engagement Partner, KPMG, Brandon Ma, Quality Review Partner & KPMG</u>, presentation regarding Audit Planning Report for the year ending December 31, 2022.

A. Hirji reviewed KPMG's audit plan, highlighting:

- No significant risks of material misstatement identified
- Focus on tangible capital assets, payroll, and other operating expenses
- Materiality determined to be \$60,000
- KPMG is committed to transparent and thorough reporting with strict quality controls.

Moved by: Councillor Clark Seconded by: Councillor Elworthy

That the Audit Planning Report for the year ending December 31, 2022, be received for information.

CARRIED

5. REPORTS

5.1 <u>Ken Bjorgaard, Financial Consultant</u>, report dated December 5, 2022, regarding Draft 2023 – 2027 Financial Plan.

K. Bjorgaard presented a report regarding the Village's provisional Operating and Capital plans for 2023 – 2027, including financial comparisons with benchmark communities. Three different property tax and user rate schedules were offered for consideration by Council, and possible presentation for public consultation on January 23, 2023.

Discussion ensued regarding budgetary allocations for various projects, the importance of aligning budgets to the Strategic Plan, and the possibility of internal borrowing from reserves.

Moved by: Councillor Elworthy Seconded by: Councillor Clark

That the Village of Belcarra's Financial Plan Document be presented at the Public Budget Consultation meeting on January 23, 2023, together with rate and fee increase Scenario "A" identified in the report titled "Draft 2023 – 2027 Financial Plan", for public comment and feedback.

AMENDED

Discussion ensued, and comments were offered regarding the benefits of receiving public consultation on more than one rate and fee increase scenario.

Moved by: Councillor Clark Seconded by: Councillor Elworthy

That the Village of Belcarra's Financial Plan Document (represents Scenario "A") be presented at the Public Budget Consultation meeting on January 23, 2023, together with Scenario "B" identified in the report titled "Draft 2023 – 2027 Financial Plan", for public comment and feedback.

CARRIED

AGENDA VARIED

9. CORRESPONDENCE/PROCLAMATIONS

Mayor Ross declared a Conflict of Interest as follows:

"I am declaring a Conflict of Interest and am recusing myself from this Council meeting, noting that I am not entitled to participate in the discussion of the matter or to vote on the matter because of a direct pecuniary interest in the matter as a director and member of a Group Wharf Association and one that is subject of legal action."

Mayor Ross departed the meeting at 8:57 p.m.

Deputy Mayor Clark assumed the Chair.

- **9.3** <u>Ian Devlin, Chair, OCP Committee, email dated November 30, 2022, regarding Question regarding the OCP Budget Costs</u>
 - P. Richardson provided an overview of the Official Community Plan (OCP) Committee Chair's question regarding the budget for the OCP bylaw and funds spent between the June 30, 2022 year-end and September 30, 2022 year-to-date reports.
 - K. Bjorgaard noted the following:
 - The expenditures noted within the September 30, 2022 report were made from funds that remained at the 2021/2022 fiscal year-end and were allocated in the 2022/2023 draft budget to finish the OCP

• Some expenditures were made before the 2021/2022 year-end but not posted until the subsequent quarter.

Moved by: Councillor Wilder Seconded by: Councillor Ruzycki

That correspondence item 9.3 be received.

CARRIED

Mayor Ross returned to the meeting at 9:00 p.m. and assumed the Chair.

The meeting recessed at 9:00 pm and reconvened at 9:10 pm.

5. REPORTS CONTINUED

- 5.2 <u>Paula Richardson, Chief Administrative Officer,</u> report dated December 5, 2022, regarding ELC Rezoning and Official Community Plan Amendment Pre-Application
 - L. Beveridge, Pooni Group, outlined a preliminary inquiry submitted by Smithcraft Architecture on behalf of The Evangelical Layman's Church of Canada (ELC), outlining the purpose, background, and key considerations.

Discussion ensued relative to staff capacity, the role of Council in engaging with stakeholders, questions and concerns regarding the preliminary inquiry and road or ferry access to the property, and the urban containment boundary.

Moved by: Councillor Elworthy Seconded by: Councillor Wilder

That Council defer consideration of the preliminary application pending the provision of further information by the applicant.

AMENDED

Discussion ensued regarding a six-month period for deferral in alignment with Roberts Rules of Order.

Moved by: Councillor Clark Seconded by: Councillor Elworthy

That Council defer the preliminary application until sufficient information is provided to enable further review; and

That the preliminary application be deferred for six months.

CARRIED

- 5.3 <u>Stewart Novak, Public Works & Emergency Preparedness Coordinator</u>, report dated December 5, 2022, regarding Water Report and Status Update
 - S. Novak provided an update regarding the Water Distribution System, noting:
 - SCADA system upgrade is substantially complete; review of the work and issuance of revised operator manuals are in progress

- A new pressure transmitter installed at Strathcona Station resolved the water level issue of Monday, October 17, 2022
- A structural analysis of the reservoir is recommended before conducting a study for potential water service upgrades; an onsite meeting would be scheduled with WSP for planning and coordination purposes.

Moved by: Councillor Clark Seconded by: Councillor Elworthy

That the Water Report and Status Update dated December 5, 2022, be received for information.

CARRIED

6. REPORTS FROM THE MAYOR AND PROJECT LEADS

6.1 Mayor's Report

Mayor Ross advised that he attended the following:

- Inaugural Meeting TransLink Mayors Council, November 17, 2022
 - o Brad West, Port Coquitlam, elected Chair
- Annual General Meeting, Chamber of Commerce, November 24, 2022
 - o TransLink CEO Kevin Quinn guest speaker
 - The new Chair, Jennifer Wright and Daniel Richardson, Vice Chair of the Chamber of Commerce, swore an oath in front of Mayor Richard Stewart and Mayor Jamie Ross as required by Canada's *Board of Trade Act*
- Inaugural Meeting of Metro Vancouver Board November 25, 2022
 - George Harvie was elected Chair, and John McEwen was elected Vice Chair.
- 6.2 Councillor Wilder noted that the HAVEN Coats for Kids campaign deadline was extended from December 1 to December 8, 2022; a collection box would be available at the Village Hall until December 8, 2022, to donate new and gently used coats, hats, mittens, scarves, and new unwrapped toys.

7. REPORT FROM THE CHIEF ADMINISTRATIVE OFFICER

- P. Richardson advised that the office would close for the Christmas holidays on Friday, December 23, 2022, at 4:00 p.m., and resume normal office hours on Tuesday, January 3, 2023. Public Works would be available through the emergency number 24 hours/day. A notice would be sent to residents.
- S. Novak advised that WARD will be closed on Christmas Day, December 25, 2022, to resume normal operating hours on Boxing Day, December 26, 2022. A notice will be sent to residents.

8. BYLAWS

No items.

9. CORRESPONDENCE/PROCLAMATIONS CONTINUED

Moved by: Councillor Clark Seconded by: Councillor Wilder

That correspondence items 9.1 to 9.2 be received.

CARRIED

ACTION ITEMS

No items.

INFORMATION ITEMS

- 9.1 <u>Sabrina Locicero, Community Relations Manager, Lower Mainland, BC Hydro,</u> letter dated November 18, 2022, regarding Congratulations & Offer of Support of Lower Mainland Community Relations Team
- 9.2 Ruby Ng, Chief Executive Officer & Kevin Erickson, Board President, Canadian Mental Health Association, Vancouver-Fraser, email dated November 22, 2022, regarding Congratulations from the Canadian Mental Health Association Vancouver-Fraser
- **9.3** This item was moved to after Item 5.1.
- 10. NEW BUSINESS

No items.

11. PUBLIC QUESTION PERIOD

No items.

12. ADJOURNMENT

Moved by: Councillor Wilder Seconded by: Councillor Elworthy

That the December 5, 2022 Regular Meeting be adjourned at 10:34 p.m.

CARRIED

Certified Correct:	
Jamie Ross	Paula Richardson
Mayor	Chief Administrative Officer





COUNCIL REPORT

File: 5400-01

Date: January 23, 2023

From: Paula Richardson, Chief Administrative Officer

Subject: West Road - Name Change Public Engagement Summary Report and Bylaw

Recommendation

That Village of Belcarra West Road Renaming Bylaw No. 603, 2023 be read a first and second time.

Purpose

To provide Council with a summary of correspondence received from residents of the Village of Belcarra regarding the proposed West Road name change.

Background

At the Regular meeting of Belcarra Council held on November 21, 2022, Council directed staff to undertake broad public notification regarding the West Road name change, and report back to Council with the results. The proposed location of the West Road name change is shown in Map 1.



Map 1: Portion of West Road Under Discussion (map source: BC Assessment)

Paula Richardson, Chief Administrative Officer Council Report West Road Name Change January 23, 2023 Page 2 of 2

Notification Process

Further to Council direction, on December 13, Village staff undertook *Broad Notification* which included a letter that was delivered to all residences shown on Map 2, was posted on the Village website, and was emailed out to all those on the Village resident email list. A copy of this letter is found in *Attachment 1*.



Map 2: Targeted Notification Area (map source: BC Assessment)

Summary of Engagement

Between December 13, 2022 and January 13, 2023, 10 pieces of correspondence were received in response to a public notice for comment regarding the proposed road name change. Two respondents noted they live nearby along Marine Ave.

Correspondence from residents was overwhelmingly in support of the road name change. Common themes cited were increased safety and that the road name change was a logical thing to do. One resident shared that it was confusing to direct guests to their home and supported the change. The remainder of residents did not provide additional details for their position. No respondents indicated their opposition to the road name change.

A transcript of responses is provided in Attachment 2.

Discussion

As feedback received from Village residents was overwhelming in support for the proposed Road name change, staff have drafted a bylaw to enact the road name change from West Road to Marine Avenue.

Appendix A: Village of Belcarra West Road Renaming Bylaw No. 603, 2023





NOTICE OF PROPOSED ROAD NAME CHANGE

File: 5400-01

Date: December 13, 2022

From: Village of Belcarra

Subject: West Road – Name Change

Dear Belcarra Resident,

On November 21, 2022, Belcarra Council approved a motion to undertake a broad public notification regarding the proposed name change of West Road (highlighted in Map 1.0) to Marine Avenue.



Map 1: Portion of West Road Under Discussion (map source: BC Assessment)

The reasons for this name change request are as follows:

- 1. Life safety concerns and quick access for emergency vehicles
- 2. Confusion for deliveries, trades, those unfamiliar with the Village road network, etc.
- 3. There are currently no properties with a West Road address (all addresses for this portion of Road have Marine Avenue addresses)

Notice of Proposed Road Name Change West Road – Name Change December 13, 2022 Page 2 of 2

Given that Belcarra is a small Village, and many residents are familiar with all roads and access points in the Village and could therefore be impacted by the proposed name change, the entire community is being provided with an opportunity to voice their comments.

If you have any comments or questions about the proposed name change, please share them with staff by emailing belcarra@belcarra.ca.

Please note that feedback is required by January 12, 2023, and will be included in a report to Council in the new year.

Name	Comment
Wendy Morita	It seems to be a reasonable name change. Safety first.
Deborah Struk	I agree with making the name change. It never made sense to have it as West.
Tammie Letain	Hi Connie, makes sense to go ahead with road name change. Thank you.
	no brainer
Paul Degraaf	Yes
	Hello, I support this proposed name change. I live at the "end" of West Rd, and it's always been confusing to explain to people how to get to our place.
John Reynolds	Thank you,
Colleen MacDonald	Oh yes, please change this segment of road, we totally agree and are all for it. In addition to that, I have always thought it would be a positive move to change Robson Road to Salish Road to match the connecting street. Robson Road is very confusing for people as there is a Robson Drive in Coquitlam and of course Robson Street in Vancouver. Not only is Salish a much nicer name, but it is a First Nations word and I think that has much more meaning for the area rather than naming it after the person who developed the street, Gordon Robson. How would we go about this possibility?
Laurie and Graeme Fraser	Both Graeme and I are in agreement to change the name from west road to marine avenue. It makes sense to do this.
Jillian Hull	Just a quick note in response to your Notice of Proposed Road Name Change. We are one of two properties directly affected by this road name change. We wholeheartedly support the Village's efforts to rename West Rd. to Marine Avenue and appreciate that, while it appears to be a simple name change, it is actually a very complex effort. A successful name change will, however, provide a lot more clarity and safety for everyone from delivery drivers to first responders.
Bruce Drake	It makes sense to change the name to Marine. The only confusion then remaining could be that a visitor might not realize Marine isn't continuous. However - that problem already exists so it's a step in the right direction
Jim Savage	No objection to the name change to Marine Ave.



VILLAGE OF BELCARRA

West Road Renaming Bylaw No. 603, 2023



A Bylaw to change the name of West Road to Marine Avenue

WHEREAS, pursuant to Section 39 of the *Community Charter*, the Council of the Village of Belcarra wishes to change the name of West Road to Marine Avenue;

AND WHEREAS, there are no properties with a West Road address, there are life safety and quick access for emergency vehicles concerns due to difficulties in locating residents in this area and there are impacts on deliveries, trades and those unfamiliar with the Village road network;

NOW THEREFORE, the Council of the Village of Belcarra in open meeting enacts as follows:

- 1. This Bylaw may be cited for all purposes as the "Village of Belcarra West Road Renaming Bylaw No. 603, 2023".
- 2. That West Road (as identified by BC Assessment in the map attached as Schedule "A") be renamed as Marine Avenue.

READ A FIRST TIME on		
READ A SECOND TIME on		
READ A THIRD TIME on		
ADOPTED by the Council on		
Jamie Ross Mayor	Paula Richardson Chief Administrative Officer	
This is a certified a true copy of the Village of Belcarra West Road Renaming Bylaw No. 603, 2023		
Chief Administrative Officer		

Village of Belcarra Schedule "A" of Bylaw No. 603, 2023 West Road Renaming



Portion of West Road Under Discussion (map source: BC Assessment)





COUNCIL REPORT

Date: January 23, 2023

From: Ken Bjorgaard, Financial Consultant

Subject: Draft 2023 – 2027 Financial Plan – Public Consultation

Recommendation

That the report entitled "Draft 2023 – 2027 Financial Plan – Public Consultation" from the Financial Consultant, dated January 23, 2023, be received for information.

Purpose

The purpose of this report is to present the Village of Belcarra's Draft 2023 – 2027 Financial Plan (see attached), which represents Scenario "A", as well as the Scenario "B" alternative, to the public for feedback and comment, pursuant to Council's approved motion on December 5, 2022, which was as follows:

"That the Village of Belcarra's Financial Plan Document (represents Scenario "A") be presented at the Public Budget Consultation meeting on January 23, 2023, together with Scenario "B" identified in the report titled "Draft 2023 – 2027 Financial Plan", for public comment and feedback."

Background

The two scenarios referred to above are as follows:

Scenario "A" (reflected in attached Appendix "A")

- 3% increase in property taxes in 2023 and each year thereafter to 2027;
- 10% increase in water user rates in 2023 and each year thereafter to 2027; and
- 12% increase in WARD user rates in 2023 and each year thereafter to 2027.

Scenario "B"

- 5% increase in property taxes in 2023 and each year thereafter to 2027;
- 12% increase in water user rates in 2023 and each year thereafter to 2027; and
- 15% increase WARD user rates in 2023 and in each year thereafter to 2027.

After receiving and considering public feedback and comment Council is scheduled to provide final approval of the Village's 2023 – 2027 Financial Plan (includes 2023 budget) on February 6, 2023 at the regularly scheduled Council meeting.

Ken Bjorgaard, Financial Consultant Council Report: Draft 2023 – 2027 Financial Plan January 23, 2023 Page 2 of 5

Report

Draft 2023 - 2027 Financial Plan Scenarios & Major Impacts

The two 2023 – 2027 financial plan scenarios, with the various property tax and user rate increases, are summarized in Table 1 below. Some minor changes have been made to these scenarios which were originally presented on December 5, 2022, based on the latest budget information.

In 2023, for each 1% increase in property taxes additional revenue of \$9,667 is generated and for each 1% increase in water and WARD user rates, \$3,491 and \$1,526 respectively, are generated. The main factors affecting the Village's three operating funds are as follows:

General Operating Fund

- Inflationary increases are provided for most expenditure line items including utility rates
- Increased budgets for legal, audit and information technology (IT) with the audit and IT increases based on contractual commitments
- Increased resource time for building inspections together with an increase in associated revenue
- Centralized support cost recovery for indirect costs increased from 75% to 100% in 2023 and beyond, based on approved Council policy
- Dedicated funding for completion of the OCP Review & Update (\$20,000) (funded from Community Works Fund)
- Funding for ongoing asset management program from 2023 2027 (\$30,000 per year)

Water Operating Fund

- Inflationary increases provided for most expenditure line items including utility rates
- Increase in water rates from Metro Vancouver based on 2.8% in 2023, 9.0% in 2024, 13.8% in 2025, 12.8% in 2026 & 13.8% in 2027
- Increase of projected water usage of 2% per annum
- Centralized support cost charges for indirect costs increased from 75% in 2022 and to 100% in 2023 and beyond, based on approved Council policy
- Increase in debt servicing costs (principal and interest payments) of \$34,119.57 per annum based on the Municipal Finance Authority's refinancing of the water debt in 2022 at prevailing interest rates. The interest rate went from 2.9% to 3.39% with annual payments increasing from \$235,443.63 per annum to \$269,563.20 per annum. This increase has been offset by increased parcel taxes, with the parcel tax going from \$972.91 to \$1,110.44 per year.

WARD Operating Fund

- Inflationary increases provided for most expenditure line items including utility rates
- Centralized support cost charges for indirect costs increased from 75% in 2023 and to 100% in 2023 and beyond, based on Council policy
- Increased cost of pick-up and disposal of waste, recyclables and organics

Ken Bjorgaard, Financial Consultant Council Report: Draft 2023 – 2027 Financial Plan January 23, 2023 Page 3 of 5

Table 1 - Draft 2023 – 2027 Financial Plan Scenarios									
Descriptions	Final	Draft	2024	2025	2026	2027			
Descriptions	2022 Budget	2023 Budget	Plan	Plan	Plan	Plan			
Scenario "A" – 3% Increase in Property Taxes in Each Year; 10% Increase in Water User Rates in Each Year; 12% Increase in WARD User Rate in Each Year									
General Operating Fund Transfers to Reserves & Surplus (includes Community Works Gas Tax Funds)	\$465,000	\$517,000	\$541,000	\$550,000	\$560,000	\$579,000			
Water Operating Fund Transfers to Reserves & Surplus	\$57,000	\$28,000	\$52,000	\$68,000	\$91,000	\$116,000			
WARD Operating Fund Transfers to (from) Reserves & Surplus	(\$4,000)	(\$15,000)	\$1,000	\$18,000	\$37,000	\$61,000			
Total Projected Reserve & Surplus Transfers	\$518,000	\$530,000	\$594,000	\$636,000	\$688,000	\$756,000			
Scenario "B" – 5% Increase in Proper	ty Taxes in Each Ye	ar; 12% Increase in V Each Year		in Each Year; 15% l	Increase in WARI	O User Rates in			
General Operating Fund Transfers to Reserves & Surplus (includes Community Works Gas Tax Funds)	\$465,000	\$536,000	\$581,000	\$613,000	\$647,000	\$692,000			
Water Operating Fund Transfers to Reserves & Surplus	\$57,000	\$35,000	\$68,000	\$94,000	\$129,000	\$169,000			
WARD Operating Fund Transfers to (from) Reserves & Surplus	(\$4,000)	(\$11,000)	\$11,000	\$35,000	\$64,000	\$99,000			
Total Projected Reserve & Surplus Transfers	\$518,000	\$560,000	\$660,000	\$742,000	\$840,000	\$960,000			

^{*}Numbers are rounded for presentation purposes

Ken Bjorgaard, Financial Consultant Council Report: Draft 2023 – 2027 Financial Plan January 23, 2023 Page 4 of 5

Taxes and User Rates on Average Value Home

The increases in property taxes, user rates and the parcel tax for an average value home in Belcarra, based on the two scenarios, are shown below. This information is provided for discussion purposes.

2023 Increases in Municipal Property Taxes, User Rates and Parcel Tax Based Based on Different % Increases

Esimated Average Value Home 2022 = \$2,208,300

			Scenario "A" (3% increase in property taxes, 10% increase in water user rates, 12% increase in WARD user rates)			Scenario "B" (5% increase in property taxes, 12% increase in water user rates, 15% increase in WARD user rates)		
FOR AVERAGE ASSESSED VALUE RESIDENTIAL CLASS PROPERTY	2022 Actual	\$ Levies	% Increase	\$ Increase	\$ Levies	% Increase	\$ Increase	
For Homes Connected to Water System								
Property Taxes	2,939	3,027	3.0%	88	3,086	5.0%	147	
Water User Fee (connected to water system)	1,403	1,543	10.0%	140	1,571	12.0%	168	
Water Parcel Tax	973	1,110	14.1%	137	1,110	14.1%	137	
Waste & Recycle Depot (WARD) User Fee	417	467	12.0%	50	480	15.0%	63	
Total Property Taxes, User Rates								
& Parcel Tax	5,732	6,147	7.2%	415	6,247	9.0%	515	
For Homes Not Connected to Water System								
Property Taxes	2,939	3,027	3.0%	88	3,086	5.0%	147	
Water User Fee (not connected to water system)	984	1,082	10.0%	98	1,102	12.0%	118	
Water Parcel Tax	973	1,110	14.1%	137	1,110	14.1%	137	
Waste & Recycle Depot (WARD) User Fee	417	467	12.0%	50	480	15.0%	63	
Total Property Taxes, User Rates								
& Parcel Tax	5,313	5,686	7.0%	373	5,778	8.8%	465	

Ken Bjorgaard, Financial Consultant Council Report: Draft 2023 – 2027 Financial Plan January 23, 2023 Page 5 of 5

Concluding Remarks

This report provides an overview of the Village's Draft 2023 – 2027 Financial Plan as shown in the attached Financial Plan Document (represents Scenario "A") and one other financial scenario (Scenarios "B") which together present different property tax, water rate and WARD rate increases. This information is presented to solicit public comment and feedback, which Council can consider when making their final budget decisions.

Attachment:

 Appendix "A" - Draft 2023 – 2027 Financial Plan (Financial Plan Document) dated January 23, 2023







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Summary

The Draft 2023 – 2027 Financial Plan provides for 3.0% per annum increases in property taxes, 10% per annum increases in water user rates and 12% per annum increases in Waste & Recycle Depot user rates. The planned rate increases, the regular operating revenues and expenses and the resulting reserve/surplus transfers, together with the planned capital expenditures under the plan are as follows:

Summary of Provisional 2023 - 2027 Financial Plan (Scenario "A") with 2022 Budget Comparisons							
Descriptions	2022 Budget	Draft 2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan	
Property tax increases	5%	3%	3%	3%	3%	3%	
Water rate increases (exclusive of parcel tax)	12%	10%	10%	10%	10%	10%	
WARD rate increases	12%	12%	12%	12%	12%	12%	
General Operating Fund – Regular Operating Revenues (without MRN)	\$1,379,000	\$1,445,000	\$1,480,000	\$1,516,000	\$1,553,000	\$1,771,000	
General Operating Fund – Regular Operating Expenses (without MRN)	\$974,000	\$991,000	\$1,002,000	\$1,029,000	\$1,056,000	\$1,075,000	
General Operating Fund Transfers to Reserves & Surplus (includes Community Works Gas Tax Funds)	\$465,000	\$517,000	\$541,000	\$550,000	\$560,000	\$579,000	
Water Operating Fund – Regular Operating Revenues	\$355,000	\$392,000	\$431,000	\$473,000	\$520,000	\$571,000	
Water Operating Fund – Regular Operating Expenses	\$299,000	\$364,000	\$379,000	\$405,000	\$429,000	\$455,000	
Water Operating Fund Transfers to Reserves & Surplus	\$57,000	\$28,000	\$52,000	\$68,000	\$91,000	\$116,000	
WARD Operating Fund – Regular Operating Revenues	\$154,000	\$173,000	\$193,000	\$216,000	\$242,000	\$270,000	
WARD Operating Fund – Regular Operating Expenses	\$158,000	\$188,000	\$192,000	\$198,000	\$204,000	\$210,000	
WARD Operating Fund Transfers to from) Reserves & Surplus	(\$4,000)	(\$15,000)	\$1,000	\$18,000	\$37,000	\$61,000	
Total Projected Reserve & Surplus Transfers	\$518,000	\$530,000	\$594,000	\$636,000	\$688,000	\$756,000	
Planned Capital Expenditures	\$772,000	\$535,000	\$421,000	\$200,000	\$253,000	\$436,000	

^{*}Numbers are rounded for presentation purposes.

Introduction & Overview

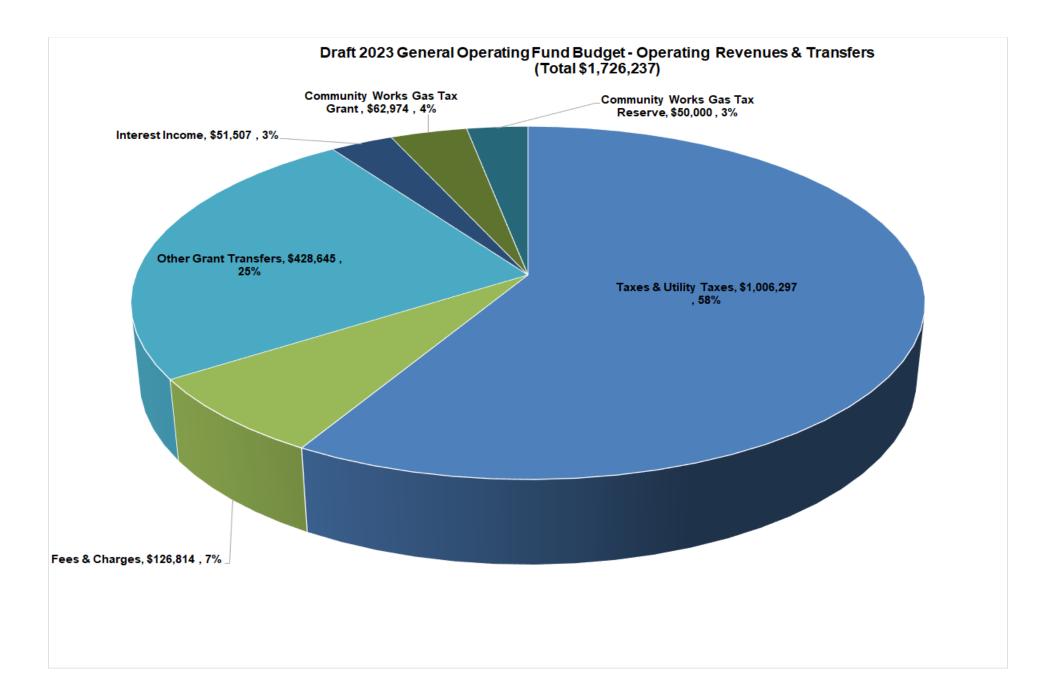
Staff and the Village's Financial Consultant are pleased to present the Village's Draft 2023 – 2027 Financial Plan which includes the provisional 2023 Budget. This document provides summary and detailed financial information for the Village three (3) operating funds (the General Operating Fund, the Water Operating Fund and the Waste & Recycle Depot Operating Fund), and for the Village's 5-year capital spending program and its various reserve and surplus accounts. In addition, information is provided on key benchmark data with other comparable jurisdictions.

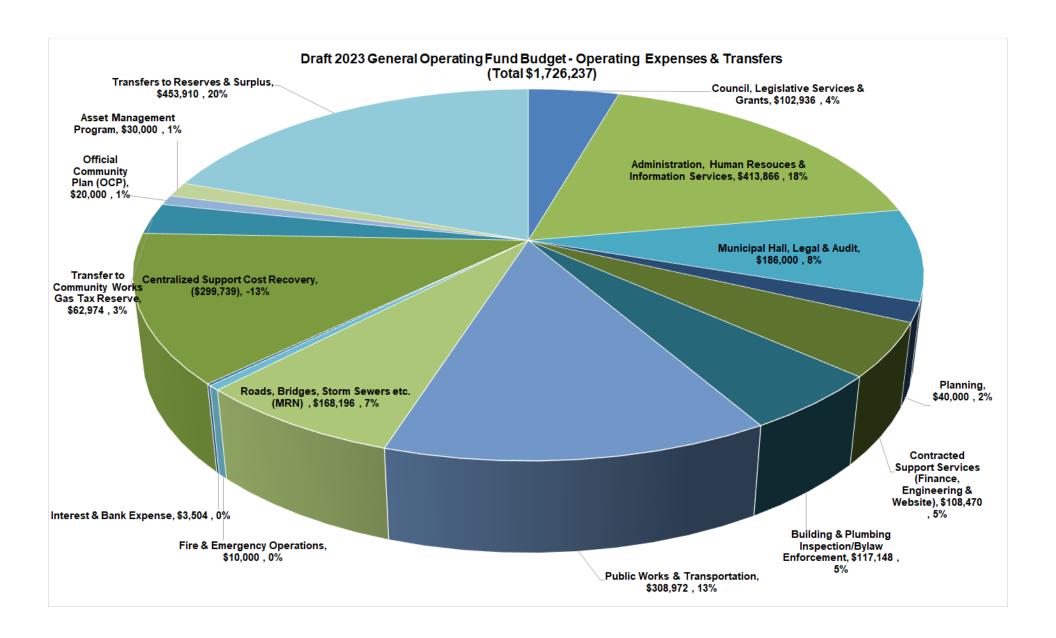
The financial information presented purposely differentiates between regular and extraordinary (includes one-time, non-reoccurring and/ or designated items) operating expenses and revenues so that a clearer picture of the true cost of funding core operations is visible.

General Operating Fund

The Draft 2023 General Operating Fund Budget includes a property tax increase of 3.0% with approximately \$454,000 being available for transfers to reserves and surplus accounts (\$517,000 including Community Works Funds). The 2023 Draft Operating Fund Budget provides for the completion of the OCP Review & Update project as well as funding for an ongoing asset management program.

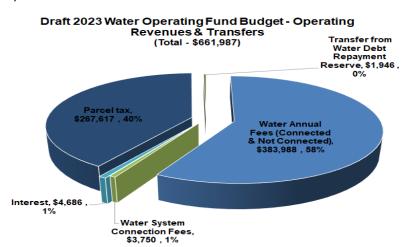
Summarized Draft 2023 General Operating Fund Budget	Draft Budget 2023
TOTAL REGULAR OPERATING REVENUES	\$1,613,263
TOTAL REGULAR OPERATING EXPENSES	\$1,159,353
SURPLUS BEFORE OTHER REVENUE/EXPENSES & TRANSFERS	\$453,910
COMMUNITY WORKS GAS TAX GRANT REVENUE	
Community Works Gas Tax Grant	(62,974)
Transfer to Community Works Gas Tax Reserve	62,974
COMMUNITY WORKS GAS TAX REVENUE & TRANSFER	\$0
SPECIAL OPERATING PROJECT FUNDING & EXPENSES	
Community Works Gas Tax Reserve	(50,000)
One-Time Operating Funding & Expenses	
Official Community Plan	20,000
Asset Management Program	30,000
SPECIAL OPERATING PROJECT FUNDING & EXPENSES	\$0
TRANSFERS TO RESERVES & SURPLUS	
Transfer to Reserves	433,910
Transfer to Surplus	20,000
Transfers to Reserves & Surplus	\$453,910
FINANCIAL PLAN BALANCE	\$0

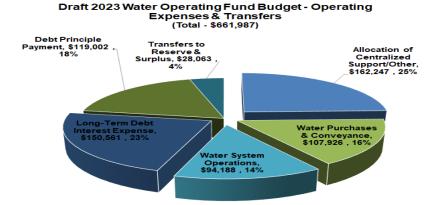




Water Operating Fund

The Draft 2023 Water Operating Fund Budget includes a water rate increase of 10%, with approximately \$28,000 being available for transfer to reserves and surplus accounts in 2023.





Summarized Draft 2023 Water Operating Fund Budget	Draft Budget
	2023
TOTAL REGULAR OPERATING REVENUES	\$392,424
TO THE REGULAR OF ERATING REVENUES	4032,424
TOTAL REGULAR OPERATING EXPENSES	\$364,361

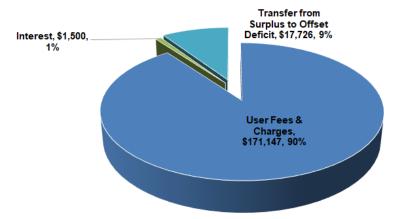
SURPLUS BEFORE DEBT & TRANSFERS	\$28,063
LONG TERM DERT DAYMENTS/TRANSFERS (Funded by	
LONG-TERM DEBT PAYMENTS/TRANSFERS (Funded by	
Parcel Taxes & Transfer) Long-Term Debt Interest Expense	150,561
Debt Principle Payment	119,002
Parcel tax	(\$267,617)
Transfer from Water Debt Repayment Reserve	(\$1,946)
	(4.5,2.7.2)
TOTAL NET LONG-TERM DEBT PAYMENTS/TRANSFERS	\$0

CASH SURPLUS AVAILABLE FOR TRANSFERS TO	
RESERVES & SURPLUS	\$28,063
TRANSFERS TO RESERVES	
Transfer to Water Capital Reserve	20,316
Transfer to Reserve/Surplus	6,186
Transfer to Vehicle & Equipment Reserve	1,561
	\$28,063
	722,300
FINANCIAL PLAN BALANCE	\$0
FINANCIAL FLAN DALANCE	ψU

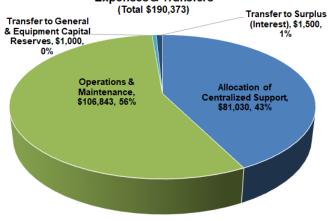
Waste & Recycle Depot (WARD) Operating Fund

The Draft 2023 WARD Operating Fund Budget includes a provisional rate increase of 12% with \$17,000 being transferred from WARD surplus to offset the operating deficit in 2023.





Draft 2023 WARD Operating Fund Budget - Operating Expenses & Transfers



Summarized Draft 2023 WARD Operating Fund Budget	Draft Budget 2023
TOTAL REGULAR OPERATING REVENUES	\$172,647
TOTAL REGULAR OPERATING EXPENSES	\$187,873
SURPLUS (DEFICIT) BEFORE TRANSFERS	(\$15,226)
TRANSFERS TO RESERVES & FROM/TO SURPLUS	
Transfer to General & Equipment Capital Reserves	1,000
Transfer to (from) Surplus	1,500
Transfer from Surplus to Offset Deficit	(17,726)
NET TRANSFERS FROM SURPLUS	(\$15,226)
FINANCIAL PLAN BALANCE	\$0
FINANCIAL FLAN BALANCE	ΨU

Capital Plan

A detailed 5-year capital plan is provided in this document of which a summary follows.

The draft 5-year capital plan in WARD provides for the replacement of essential equipment such as the compactor and container, and for repaving of the tarmac area. The draft 5-year capital plan in Water focuses on excavating and fencing around the Tatlow Reservoir, a universal water meter program, a new meter for leak detection and engineering for an upgraded water system.

The major capital projects in the General Fund include construction of a permanent shelter for public works equipment, vehicle replacements, road rehabilitation and improvements (for the non-MRN and MRN road), upkeep of drainage systems and trail improvements.

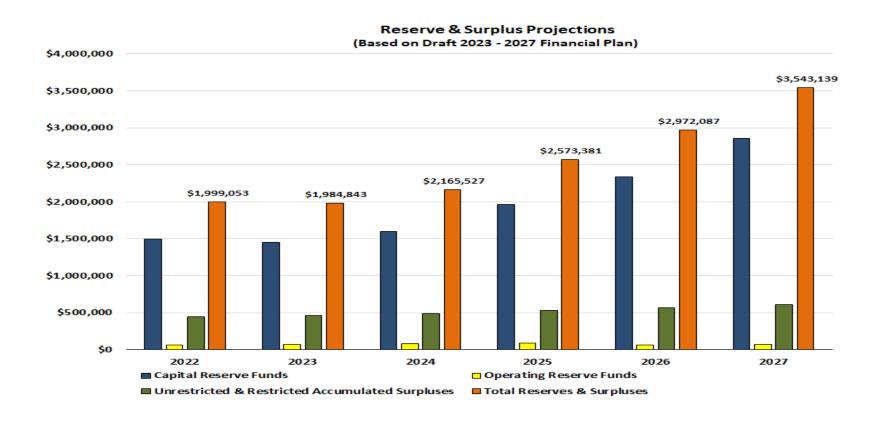
The draft capital plan over 5 years (2023 - 2027) totals approximately \$1.8 million.

SUMMARY OF PLANNED CAPITAL EXPENDITURES

WASTE & RECYCLE DEPOT (WARD)	Draft Budget 2023 \$8,000	Plan 2024 \$57,500	Plan 2025 \$8,000	Plan 2026 \$53,000	Plan 2027 \$8,000
WATER FUND	\$90,000	\$105,000	\$35,000	\$70,000	\$15,000
GENERAL FUND					
Subtotal General	18,100	13,000	2,000		2,000
Subtotal Public Works	12,000	5,000	105,000	45,000	11,000
Subtotal Vehicle & Attachments	195,000	135,000	•		
Subtotal Non-MRN Roads	140,000	30,000	45,000	30,000	45,000
Subtotal MRN Roads	50,000	55,000	•	15,000	350,000
Subtotal Storm Sewer	20,000	15,000		15,000	•
Subtotal Trail System	2,000	5,000	5,000	25,000	5,000
Total General	437,100	258,000	157,000	130,000	413,000
TOTAL CAPITAL EXPENDITURES - ALL FUNDS	535,100	420,500	200,000	253,000	436,000

Reserves & Surpluses

The Village's reserve and surplus accounts are projected to grow from about \$2.0 million to \$3.6 million over the next 5 years (see graph below) based on the Draft 2023 – 2027 Financial Plan including the planned reserve and surplus transfers and capital spending. These projections are very much dependent upon future capital spending levels.



Property Taxes & User Fees

The Village's Draft 2023 – 2027 Financial Plan provides for a 3.0% per annum increases in property taxes, a 10% per annum increases in water user rates and a 12% per annum increase in WARD user rates.

HISTORICAL & PROJECTED PROPERTY TAXES & FEES							
Description of Taxes & Fees	2022	2023	2024	2025	2026	2027	
Home Value (average home)	1,994,671	2,208,300	2,208,300	2,208,300	2,208,300	2,208,300	
Property Taxes	2,939	3,027	3,118	3,212	3,308	3,407	
WARD Fee	417	467	523	586	656	735	
Water - Connected Total Water Fee (Connected) Water Parcel Tax	1,403 973	1,543 1,110	1,697 1,110	1,867 1,110	2,054 1,110	2,259 1,110	
Total Water Fee (Connected) & Parcel Tax Water - Not Connected Fee Water Fee - Other Water Costs Water Parcel Tax Total Water Fee (Not Connected) & Parcel Tax	984	1,082	1,190	1,309	1,440	1,584	
	973	1,110	1,110	1,110	1,110	1,110	
	1,957	2,192	2,300	2,419	2,550	2,694	
Total Taxes & Fees (Connected) Total Taxes & Fees (Not Connected)	5,732	6,147	6,448	6,775	7,128	7,511	
	5,313	5,686	5,941	6,217	6,514	6,836	
Property Taxes - % change	5%	3%	3%	3%	3%	3%	
Property Taxes - \$ change	153	88	91	94	96	99	
Refuse & Recycling Fee - % change	12%	12%	12%	12%	12%	12%	
Refuse & Recycling Fee - \$ change	45	50	56	63	70	79	
Water Connected Fee - % change (total) Water Connected Fee - \$ change (total)	12%	10%	10%	10%	10%	10%	
	150	277	154	170	187	205	
Water Not Connected Fee - % change (total) Water Not Connected Fee - \$ change (total)	12%	10%	10%	10%	10%	10%	
	105	235	108	119	131	144	
All Taxes & Fees Total - Connect EXCL. Parcel Tax - % Change Total - Connect Fee Summary - \$ Change	6.1%	7.2%	4.9%	5.1%	5.2%	5.4%	
	348	415	301	327	353	383	
Total - Not Connect EXCL. Parcel Tax - % Change	5.7%	7.0%	4.5%	4.6%	4.8%	4.9%	
Total - Not Connect Fee Summary - \$ Change	303	373	255	276	297	322	

Note: This summary is based on a number of assumptions, changes in assumptions may materially affect the values shown.

General Operating Fund Details

2023 Draft General Operating Fund Budget Highlights	2024 – 2027 Draft General Operating Fund Financial Plan Highlights									
 Provisional general property tax increase of 3%. \$1.613 million of regular operating revenues and \$1.159 million of regular operating expenses (includes \$168,000 of revenue and expense for Major Road Network). Allocation of centralized support costs to the Major Road Network (MRN) and the Water and WARD operating funds at 100% level as 2023 is the final year for the phase in of these costs. Special project funding to finalize the OCP Review & Update (\$20,000) (funded from Community Works Fund). Funding for ongoing asset management program (\$30,000) (funded from Community Works Fund). \$517,000 of funds budgeted for transfer to reserves and surplus (includes \$63,000 to the Community Works Fund). 	 Ongoing provisional annual general property increases of 3%. Continued allocation of centralized support costs to the Major Road Network (MRN) and the Water and WARD operating funds at 100%. Ongoing annual funding for asset management program at \$30,000. Reserve and surplus transfers increasing each year to the \$579,000 level in 2027 (includes \$63,000 to the Community Works Gas Tax Fund). 									
In 2023 every 1% increase in General Property Taxes will generate \$9.667 of additional revenue										

VILLAGE OF BELCARRA GENERAL OPERATING FUND 5-YEAR (2023 - 2027) FINANCIAL PLAN

(With Comparisons to 2022)

								,					
		Estimated	Draft										
Page 1 of 3	Budget	Year-End	Budget	\$ change	_								
				from 2022	from 2022		%		%		%		%
	2022	2022	2023	Budget	Budget	Plan 2024	change	Plan 2025	change	Plan 2026	change	Plan 2027	change
REGULAR OPERATING REVENUES													
TAXES													
Municipal Taxes	(966,669)	(965,698)	(995,669)	(29,000)	3.0%	(1,025,539)	3.0%	(1,056,305)	3.0%	(1,087,994)	3.0%	(1,120,634)	3.0%
1% Utility Taxes	(10,513)	(10,628)	(10,628)	(115)	1.1%	(10,841)	2.0%	(11,058)	2.0%	(11,279)	2.0%	(11,505)	
	(977,182)	(976,326)	(1,006,297)	(29,115)	3.0%	(1,036,380)	3.0%	(1,067,363)	2.9%	(1,099,273)	2.9%	(1,132,139)	2.9%
FEES AND CHARGES													
Leases	(2,100)	(2,100)	(2,100)	0	0.0%	(2,100)	0.0%	(2,100)	0.0%	(2,100)	0.0%	(2,100)	0.0%
Penalties & interest (on taxes)	(10,089)	(10,815)	(10,190)	(101)	1.0%	(10,292)	1.0%	(10,395)	1.0%	(10,499)	1.0%	(10,604)	1.0%
Permits and Licences	(91,495)	(116,104)	(103,008)	(11,513)	12.6%	(104,554)	1.5%	(106,122)	1.5%	(107,714)	1.5%	(109,330)	1.5%
Miscellaneous	(11,346)	(12,010)	(11,516)	(170)	1.5%	(11,689)	1.5%	(11,864)	1.5%	(12,042)	1.5%	(12,223)	1.5%
	(115,030)	(141,029)	(126,814)	(11,784)	10.2%	(128,635)	1.4%	(130,481)	1.4%	(132,355)	1.4%	(134,257)	1.4%
GRANT TRANSFERS													
Conditional Operating Transfers (MRN)	(143,740)	(108,613)	(168,196)	(24,456)	17.0%	(170,403)	1.3%	(173,628)	1.9%	(176,923)	1.9%	(179,683)	1.5%
COVID-19 Restart Grant	0	(18,234)	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
School Tax Administration & Climate Change	(3,419)	(3,458)	(3,449)	(30)	0.9%	(3,480)	0.9%	(3,511)	0.9%	(3,542)	0.9%	(3,574)	0.9%
Small Communities Investment Fund (SCIF)	(257,000)	(327,000)	(257,000)	0	0.0%	(259,570)	1.0%	(262,166)	1.0%	(264,788)	1.0%	(267,436)	1.0%
	(404,159)	(457,305)	(428,645)	(24,486)	6.1%	(433,453)	1.1%	(439,305)	1.3%	(445,253)	1.3%	(450,693)	1.2%
OTHER REVENUE													
<u>Interest Income</u>	(26,500)	(55,720)	(51,507)	(25,007)	94.4%	(52,022)	1.0%	(52,542)	1.0%	(53,067)	1.0%	(53,598)	1.0%
TOTAL REGULAR OPERATING REVENUES	(1,522,871)	(1,630,380)	(1,613,263)	(90,392)	5.9%	(1,650,490)	2.3%	(1,689,691)	2.3%	(1,729,948)	2.3%	(1,770,687)	2.3%
REGULAR OPERATING EXPENSES													
COUNCIL, GRANTS & MEETINGS													
Indemnities & Benefits	71,426	71,441	75,320	3,894	5.5%	76,449	1.5%	77,596	1.5%	78,761	1.5%	79,942	1.5%
Council Other	8,308	5,778	8,430	122	1.5%	8,554	1.5%	8,681	1.5%	8,810	1.5%	8,941	1.5%
Grants	11,550	2,633	11,665	115	1.0%	11,782	1.0%	11,899	1.0%	12,018	1.0%	12,138	1.0%
Meetings, Events & Appreciation	7,446	973	7,521	75	1.0%	7,596	1.0%	7,671	1.0%	7,748	1.0%	7,827	1.0%
	98,730	80,825	102,936	4,206	4.3%	104,381	1.4%	105,847	1.4%	107,337	1.4%	108,848	1.4%

VILLAGE OF BELCARRA GENERAL OPERATING FUND 5-YEAR (2023 - 2027) FINANCIAL PLAN (With Comparisons to 2022)

Estimated Draft Page 2 of 3 Budget Year-End Budget \$ change % change from 2022 from 2022 % 2022 2022 2023 Budget Plan 2024 change Plan 2025 change Plan 2026 change Plan 2027 change Budget ADMINISTRATION, HUMAN RESOURCES & INFORMATION SYSTEMS 376,263 17,473 5.4% 2.2% 4.4% **General Administration** 325,386 342,859 350,549 366,726 374,060 2.0% 381,540 2.0% **Human Resources** 16,391 10,671 16,499 108 0.7% 16,664 1.0% 16,831 1.0% 17,000 1.0% 17,169 1.0% 49.343 4.340 Information Systems 50.168 54.508 8.7% 55.638 2.1% 56.804 2.1% 58.005 2.1% 59,244 2.1% 391,945 436,277 5.6% 422,851 2.2% 440,361 1.9% 413,866 21,921 4.0% 449,065 457,953 1.9% MUNICIPAL HALL, LEGAL & AUDIT 162,137 172,749 186,000 23.863 14.7% 191,900 3.2% 197.845 3.0% 201,135 1.6% 204,374 1.6% PLANNING 40,000 22,376 40,000 0 0.0% 40,400 1.0% 40,804 1.0% 41,212 1.0% 41,624 1.0% CONTRACTED SUPPORT SERVICES (FINANCE, ENGINEERING, WEBSITE & OTHER) 104,776 94,683 108,470 3.694 3.5% 110,600 2.0% 112,772 1.9% 114,989 1.9% 117,249 1.9% BUILDING & PLUMBING INSPECTION / BYLAW ENFORCEMENT 30.0% 119,459 2.0% 1.9% 124,218 1.9% 90,092 105,245 117,148 27,056 121,815 1.9% 126,669 PUBLIC WORKS **Public Works General** 194,656 203,094 208,045 13,389 6.9% 212,130 2.0% 216,298 1.9% 220,545 1.9% 224,881 1.9% Vehicles, Equipment & Supplies 57,107 70,771 56,363 (744)-1.3% 56,805 0.8% 57,250 0.8% 57,822 1.0% 58,400 1.0% 17,017 21,014 35,394 18,377 108.0% -32.5% 1.0% 33.7% 1.0% Roads, bridges, storm sewers etc. (Non-MRN) 23,878 24,117 36,358 36,722 **Trails & Public Spaces** 9,079 632 9,170 91 1.0% 9,262 1.0% 9,355 1.0% 9,449 1.0% 9,543 1.0% 277,859 295,511 308,972 31,113 11.2% 302,075 -2.2% 307,020 1.6% 324,174 5.3% 329,546 1.6% TRANSPORTATION (MAJOR ROAD NETWORK - MRN) 143,740 108,614 168,196 24,456 17.0% 170,403 1.3% 173,628 1.9% 176,923 1.9% 179,683 1.5% FIRE & EMERGENCY OPERATIONS Fire Protection 5,000 4,794 5,000 0 0.0% 5,050 1.0% 5,101 1.0% 5,152 1.0% 5,204 1.0% **Emergency Preparedness** 5,000 22,371 5,000 0 0.0% 5,000 0.0% 5,000 0.0% 5,000 0.0% 5,000 0.0% 27,165 10,000 0 0.0% 10,050 0.5% 10,101 0.5% 10,152 0.5% 0.5% 10,000 10,204 3,435 2,742 3,504 69 2.0% 3,574 2.0% 3,646 3,719 2.0% 3,793 INTEREST & BANK EXPENSE 2.0% 2.0% TOTAL REGULAR OPERATING EXPENSES 1,322,714 1,346,187 1,459,092 136,378 10.3% 1,475,693 1.1% 1,513,839 2.5% 1,552,924 2.5% 1,579,943 1.7% Allocation of Centralized Support Costs to MRN, Water & WARD (205, 109)(218,866)(299,739) (94,630) 46.1% (302,905)1.1% (311,285) 2.7% (319,876)2.7% (325,524) 1.7% **SURPLUS BEFORE OTHER REVENUE/EXPENSES & TRANSFERS** (453,910) (48,644) 12.0% (487, 137)1.9% (496,900)2.0% (405, 266) (503,059)(477,702)5.2% (516,268) 3.8%

VILLAGE OF BELCARRA GENERAL OPERATING FUND 5-YEAR (2023 - 2027) FINANCIAL PLAN

(With Comparisons to 2022)

ı					,	Trial Compa							
		Estimated	Draft										
Page 3 of 3	Budget	Year-End	Budget	_	% change								
					from 2022		%		%	l	. %	l	%
	2022	2022	2023	Budget	Budget	Plan 2024	change	Plan 2025	change	Plan 2026	change	Plan 2027	change
COMMUNITY WORKS GAS TAX GRANT REVENUE,													
LAND SALES REVENUE & TRANSFERS													
Community Works Gas Tax Grant	(59,891)	(59,891)	(62,974)	(3.083)	5.1%	(62,974)	0.0%	(62.974)	0.0%	(62,974)	0.0%	(62,974)	0.0%
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Transfer to Community Works Gas Tax Reserve	59,891	59,891	62,974	3,083	5.1%	62,974	0.0%	62,974	0.0%	62,974	0.0%	62,974	0.0%
Climate Action Program Grant	0	(45,082)	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Transfer to Climate Action Program Surplus	0	45,082	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
COMMUNITY WORKS GAS TAX REVENUE &													
TRANSFER	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	. 0	0.0%
SPECIAL OPERATING PROJECT FUNDING &													
EXPENSES													
Stabilization Reserve Funding	(24,402)	(25,763)	0	24,402	-100.0%	0	0.0%	0	0.0%	(27,052)	>100.0%	0	>100.0%
Election Expense	24,402	25,763	0	(24,402)	-100.0%	0	0.0%	0	0.0%	27,052	>100.0%	0	>100.0%
UBCM Community Resiliency Investment Grant	(49,836)	(49,836)	0	49,836	-100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
UBCM Community Resiliency Investment Project	49,836	49,836	0	(49,836)	-100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Community Works Gas Tax Reserve	(139,398)	(128,829)	(50,000)	89,398	-64.1%	(30,000)	-40.0%	(30,000)	0.0%	(30,000)	0.0%	(30,000)	0.0%
Asset Management Plan Grant	(22,392)	(22,447)	0	22,392	-100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
OCP Review & Update	98,120	79,526	20,000	(78,120)	-79.6%	0	-100.0%	0	0.0%	0	0.0%	0	0.0%
Asset Management Plan & Related Long-Term	55,125	,	,	(,,		_		_		1	-		
Financial Plan	33,670	41,750	0	(33,670)	-100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Asset Management Program	30,000	30,000	30.000	0	0.0%	30,000	0.0%	30.000	0.0%	30,000	0.0%	30.000	0.0%
		,	•			,		,		ŕ			
NET SPECIAL PROJECT FUNDING & EXPENSES	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
TRANSFERS TO RESERVES & SURPLUS													
General Capital Reserve Fund	227.566	307.859	257.300	29.734	13.1%	241,084	-6.3%	270,103	10.7%	298.946	9.6%	317,890	6.0%
Vehicle & Equipment Capital Reserve Fund	10,200	10,200	10.404	204	2.0%	50,000	380.6%	30.000	-66.7%	10,500			0.0%
	•	*	,	204	0.0%	,		,		,		· '	
Transportation Infrastructure Reserve Fund	120,000	120,000	120,000	_		120,000	0.0%	120,000	0.0%	120,000	0.0%	,	0.0%
Financial Stabilization Reserve Fund	5,000	5,000	5,000	0	0.0%	5,000	0.0%	5,000	0.0%	5,000	0.0%	5,000	0.0%
Transfer of Interest to Reserves/Surplus	22,500	40,000	41,206	18,706	83.1%	41,618	1.0%	42,034	1.0%	42,454	1.0%	42,878	1.0%
Transfer to General Fund Surplus	20,000	20,000	20,000	0	0.0%	20,000	0.0%	20,000	0.0%	20,000	0.0%	20,000	0.0%
TOTAL TRANSFERS TO RESERVES	405,266	503,059	453,910	48,644	12.0%	477,702	5.2%	487,137	1.9%	496,900	2.0%	516,268	3.8%
FINANCIAL DI AN DALANCE			•		0.007	•	0.00/		0.007		0.004		0.007
FINANCIAL PLAN BALANCE	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

Water Operating Fund Details

2023 Draft Water Operating Fund Budget Highlights	2024 – 2027 Draft Water Operating Fund Financial Plan Highlights								
 10% increase in water user rates for those connected to the water system and for those not connected to the water system. \$392,000 of regular operating revenues and \$364,000 of regular operating expenses. Allocation of centralized support costs charged to Water operating fund at 100% phased in level for 2023. Increase in the parcel tax to offset the increased debt servicing costs (incurred as a result of the refinancing of the water debt). Budgeted increase in water usage of 2% and budgeted cost increase of 2.8% for the purchase of water from Metro Vancouver. \$28,000 of contributions or transfers to reserve and surplus accounts. 	 Ongoing 10% increases in water user rates. Increased transfers to water reserves and surplus after full allocation of centralized support costs in 2023 (now at 100% level). Increase in water rates from Metro Vancouver based on 9.0% in 2024, 13.8% in 2025, 12.8% in 2026 and 13.8% in 2027. \$116,000 available for transfer to reserve and surplus in 2027. 								
In 2023 every 1% increase in Water User Rates would generate \$3,491 of additional revenue									

VILLAGE OF BELCARRA WATER OPERATING FUND 5-YEAR (2023 - 2027) FINANCIAL PLAN

(With Comparisons to 2022)

Page 1 of 2	Budget 2022	Estimated Year-End 2022	Draft Budget 2023	\$ change from 2022	% change from 2022 Budget	Plan 2024	% change	Plan 2025	% change	Plan 2026	% change	Plan 2027	% change
REGULAR OPERATING REVENUES													
USER FEES, CHARGES & INTEREST													
Water Annual Fees	(346,947)	(349,080)	(383,988)	(37,041)	10.7%	(422,387)	10.0%	(464,626)	10.0%	(511,089)	10.0%	(562,198)	10.0%
Water System Connection Fees/Other	(3,750)	(3,750)	(3,750)	0	0.0%	(3,750)	0.0%	(3,750)	0.0%	(3,750)	0.0%	(3,750)	0.0%
Interest Income	(4,663)	(4,663)	(4,686)	(23)	0.5%	(4,873)	4.0%	(5,068)	3.8%	(5,271)	3.9%	(5,482)	3.8%
	(355,360)	(357,493)	(392,424)	(37,064)	10.4%	(431,010)	9.8%	(473,444)	9.0%	(520,110)	9.0%	(571,430)	9.0%
GRANT TRANSFERS (COVID RESTART GRANT)	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
TOTAL REGULAR OPERATING REVENUES	(355,360)	(357,493)	(392,424)	(37,064)	10.4%	(431,010)	9.8%	(473,444)	9.0%	(520,110)	9.0%	(571,430)	9.0%
REGULAR OPERATING EXPENSES													
ADMINISTRATION													
Allocation of Centralized Support	110,493	117,904	161,470	50,977	46.1%	163,176	1.1%	167,690	2.7%	172,318	2.7%	175,361	1.7%
Other (Environmental Monitoring & Lease)	1,402	277	777	(625)	-44.6%	792	1.9%	807	1.9%	823	1.9%	839	1.9%
	111,895	118,181	162,247	50,352	45.0%	163,968	1.1%	168,497	2.7%	173,141	2.7%	176,200	1.7%
WATER PURCHASES & CONVEYANCE	95,352	95,534	107,926	12,574	13.2%	118,030	9.4%	133,772	11.8%	150,848	11.3%	171,666	12.1%
WATER SYSTEM OPERATIONS													
Public Works	53,085	54,970	55,301	2,216	4.2%	56,960	3.0%	58,669	2.9%	60,430	2.9%	62,244	2.9%
Utilities & Scada	11,757	42,912	12,992	1,235	10.5%	13,122	1.0%	13,254	1.0%	13,387	1.0%	13,522	1.0%
Water Mains Repair & Maintenance	5,101	0	5,152	51	1.0%	5,204	1.0%	5,256	1.0%	5,309	1.0%	5,362	1.0%
Station Repair & Maintenance	8,263	19,783	14,000	5,737	69.4%	14,140	1.0%	14,282	1.0%	14,425	1.0%	14,570	1.0%
Reservoir Repair & Maintenance	4,114	3,900	1,125	(2,989)	-72.7%	1,550	37.8%	5,766	73.1%	5,824	1.0%	5,882	1.0%
Materials & Equipment	9,197	2,172	5,618	(3,579)	-38.9%	5,674	1.0%	5,731	1.0%	5,788	1.0%	5,846	1.0%
Water Meter Reading	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Water Quality	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
	91,517	123,737	94,188	2,671	2.9%	96,650	2.6%	102,958	6.1%	105,163	2.1%	107,426	2.1%
TOTAL REGULAR OPERATING EXPENSES	298,764	337,452	364,361	65,597	22.0%	378,648	3.9%	405,227	6.6%	429,152	5.6%	455,292	5.7%
SURPLUS BEFORE DEBT & TRANSFERS	(56,596)	(20,041)	(28,063)	28,533	-50.4%	(52,362)	86.6%	(68,217)	23.2%	(90,958)	25.0%	(116,138)	21.7%

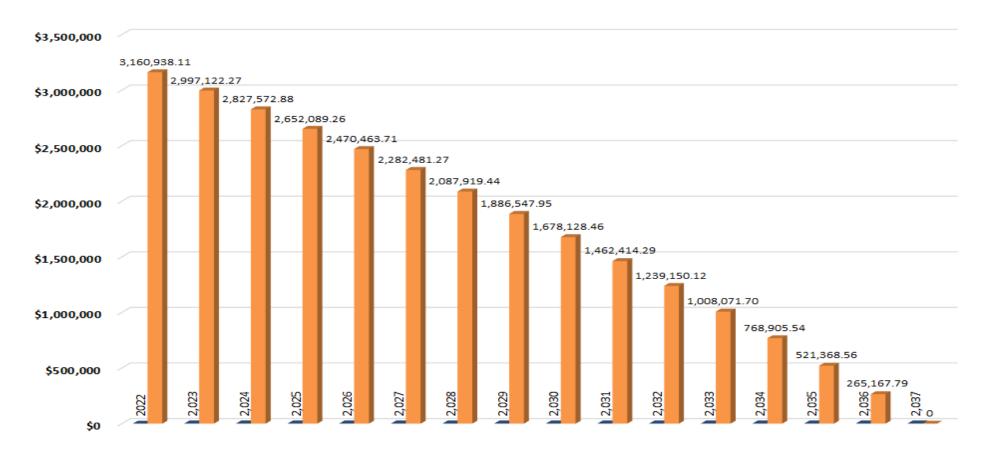
VILLAGE OF BELCARRA WATER OPERATING FUND 5-YEAR (2023 - 2027) FINANCIAL PLAN

(With Comparisons to 2022)

Page 2 of 2	Budget 2022	Estimated Year-End 2022	Draft Budget 2023	\$ change from 2022	% change from 2022 Budget	Plan 2024	% change	Plan 2025	% change	Plan 2026	% change	Plan 2027	% change
LONG-TERM DEBT PAYMENTS/TRANSFERS (Funded by Parcel Taxes & Transfer)					-		•				-		
Long-Term Debt Interest Expense	128,800	128,799	150,561	21,761	16.9%	150,561	0.0%	150,561	0.0%	150,561	0.0%	150,561	0.0%
Debt Principle Payment	106,645	106,645	119,002	12,357	11.6%	119,002	0.0%	119,002	0.0%	119,002	0.0%	119,002	0.0%
Parcel tax	(233,498)	(234,471)	(267,617)	(34,119)	14.6%	(267,617)	0.0%	(267,617)	0.0%	(267,617)	0.0%	(267,617)	0.0%
Transfer from Water Debt Repayment Reserve	(1,946)	(1,946)	(1,946)	0	0.0%	(1,946)	0.0%	(1,946)	0.0%	(1,946)	0.0%	(1,946)	0.0%
TOTAL NET LONG-TERM DEBT PAYMENTS/TRANSFERS	1	(973)	0	(1)	-100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
TRANSFERS TO RESERVE FUNDS & SURPLUS													
Transfer To Water Capital Reserve	48,902	13,321	20,316	(28,586)	-58.5%	44,952	121.3%	60,759	26.0%	78,451	22.6%	103,581	24.3%
Transfer to Vehicle & Equipment Reserve	1,530	1,530	1,561	31	2.0%	1,200	-23.1%	1,224	2.0%	1,248	1.9%	1,273	2.0%
Transfer of Interest to Reserve	1,163	1,163	1,186	23	2.0%	1,210	2.0%	1,234	1.9%	1,259	2.0%	1,284	1.9%
Transfer to Water Operating Fund Surplus	5,000	5,000	5,000	0	0.0%	5,000	0.0%	5,000	0.0%	10,000	50.0%	10,000	0.0%
TOTAL TRANSFERS TO RESERVE FUNDS	56,595	21,014	28,063	(28,532)	-50.4%	52,362	86.6%	68,217	23.2%	90,958	25.0%	116,138	21.7%
FINANCIAL PLAN BALANCE	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

Water Fund Debt

Water Fund
Long-Term Debt Outstanding
(Total new annual principal & interest payments of \$269,563)



Waste & Recycle Depot (WARD) Operating Fund Details

2023 Draft WARD Operating Fund Budget Highlights	2024 – 2027 Draft WARD Operating Fund Financial Plan Highlights
 Increase in WARD user rates of 12%. \$173,000 of regular operating revenues and \$188,000 of regular operating expenses. Allocation of centralized support costs charged to WARD operating fund at 100% phased in level for 2023. Increased budgeted cost of collection, hauling and disposal of waste, recyclables and organics. Contribution from surplus account of \$18,000 required in 2023. 	 WARD user rate increases of 12% per annum. Continued full allocation of centralized support costs at 100% level. \$61,000 available for transfer to reserves & surplus in 2027.
In 2023 every 1% increase in WARD User Rate	s would generate \$1,526 of additional revenue

VILLAGE OF BELCARRA WASTE & RECYCLE DEPOT (WARD) OPERATING FUND 5-YEAR (2023 - 2027) FINANCIAL PLAN (With Comparisons to 2022)

Page 1 of 1

	Budget 2022	Estimated Year-End 2022	Draft Budget 2023	\$ change from 2022 Budget	% change from 2021	Plan 2024	% change	Plan 2025	% change	Plan 2026	% change	Plan 2027	% change
REGULAR OPERATING REVENUES							ge		ge	2020	g		
FEES & CHARGES													
Waste & Recycling Annual Fee & Tags	(152,937)	(153,422)	(171,047)	(18,110)	11.8%	(191,483)	11.9%	(214,369)	12.0%	(240,000)	12.0%	(268,704)	12.0%
Permits & Licences	(100)	(100)	(100)	0	0.0%	(100)	0.0%	(100)	0.0%	(100)	0.0%	(100)	0.0%
	(153,037)	(153,522)	(171,147)	(18,110)	11.8%	(191,583)	11.9%	(214,469)	11.9%	(240,100)	12.0%	(268,804)	12.0%
INTEREST INCOME	(1,161)	(1,200)	(1,500)	(339)	29.2%	(1,530)	2.0%	(1,561)	2.0%	(1,592)	2.0%	(1,624)	2.0%
TOTAL REGULAR OPERATING REVENUES	(154,198)	(154,722)	(172,647)	(18,449)	12.0%	(193,113)	11.9%	(216,030)	11.9%	(241,692)	11.9%	(270,428)	11.9%
REGULAR OPERATING EXPENSES													
ALLOCATION OF CENTRALIZED SUPPORT	55,448	59,167	81,030	25,582	46.1%	81,886	1.1%	84,151	2.8%	86,473	2.8%	88,000	1.8%
OPERATIONS & MAINTENANCE													
Public Works	5,856	6,100	6,101	245	4.2%	6,222	2.0%	6,347	2.0%	6,474	2.0%	6,604	2.0%
Utilities	1,040	809	1,082	42	4.0%	1,125	4.0%	1,170	4.0%	1,217	4.0%	1,266	4.0%
Depot Operations	24,051	21,354	25,051	1,000	4.2%	25,552	2.0%	26,063	2.0%	26,585	2.0%	27,118	2.0%
Materials & Equipment	5,821	3,823	5,857	36	0.6%	5,975	2.0%	6,095	2.0%	6,217	2.0%	6,341	2.0%
Processing & Hauling Expense	66,122	68,842	68,752	2,630	4.0%	71,486	4.0%	74,329	4.0%	77,286	4.0%	80,361	4.0%
	102,890	100,928	106,843	3,953	-1.9%	110,360	3.3%	114,004	3.3%	117,779	3.3%	121,690	3.3%
TOTAL REGULAR OPERATING EXPENSES	158,338	160,095	187,873	29,535	18.7%	192,246	2.3%	198,155	3.1%	204,252	3.1%	209,690	2.7%
(SURPLUS) DEFICIT BEFORE OTHER REVENUE/EXPENSES & TRANSFERS	4,140	5,373	15,226	11,086	267.8%	(867)	-105.7%	(17,875)	1961.7%	(37,440)	109.5%	(60,738)	62.2%
TRANSFERS TO RESERVES & SURPLUS													
Transfer to General Capital Reserve	0	0	0	0	0.0%	0	0.0%		>100.0%	33,348	125.1%	55,614	66.8%
Transfer to Vehicle & Equipment Reserve	1,000	1,000	1,000	0	0.0%	1,000	0.0%	1,500	50.0%	2,500	66.7%	3,500	40.0%
Transfer of Interest to WARD Surplus	1,161	1,200	1,500	339	29.2%	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%
TOTAL TRANSFERS TO RESERVES & SURPLUS	2,161	2,200	2,500	339	15.7%	2,530	1.2%	17,875	606.5%	37,440	109.5%	60,738	62.2%
TRANSFER FROM WARD SURPLUS TO OFFSET DEFICITS	(6,301)	(7,573)	(17,726)	(11,425)	181.3%	(1,663)	-90.6%	0	-100.0%	0	0.0%	0	0.0%
FINANCIAL PLAN BALANCE	0	0	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

5 - Year Capital Plan Details

2023 Capital Highlights	2024 – 2027 Capital Highlights
 \$526,000 of capital projects planned for \$30,000 for engineering of new water system \$45,000 for excavation and fencing around Tatlow Reservoir \$195,000 for a new Holland Tractor \$100,000 for Marine Avenue mill & fill \$25,000 for road rehabilitation \$50,000 for Bedwell Bay Road Safety Barriers (Grant Application approved by TransLink for 75% funding) \$20,000 for creek surveys 	➤ Approximately 1.3 million of capital spending for 2024 – 2027 with universal water metering, water engineering, vehicle replacements, construction of a public works vehicle shelter, retaining wall replacement and road improvements.

Draft 2023 - 2027 Capital Plan

	Draft Budget	Plan	Plan	Plan	Plan
	2023	2024	2025	2026	2027
FUNDING SOURCES					
Community Works Gas Tax Reserve	137,500	113,750	30,000	33,750	30,000
General Capital Reserve	268,700	200,500	130,000	68,000	97,500
Vehicle & Equipment Capital Reserve	5,000	45,000	5,000	45,000	11,000
Transportation Infrastructure Reserve	17,000	5,000	20,000	25,000	20,000
Water Capital Reserve	60,000	15,000	15,000	70,000	15,000
Covid Restart Grant	9,400	0	0	0	0
Grant - MRN (O&M) (deferred revenue)	0	0	0	0	0
Grant - Major Road Network and Bike Upgrades (MRNB), Bicycle Infrastructure Capital Cost Share (BICCS) and the Walking Infrastructure to					
Transit (WITT) TransLink funding programs	37,500	41,250	0	11,250	262,500
Third Party Contributions	0	0	0	0	0
Total Funding Sources	\$535,100	\$420,500	\$200,000	\$253,000	\$436,000

Draft 2023 - 2027 Capital Plan

	Draft Budget	Plan	Plan	Plan	Plan
	2023	2024	2025	2026	2027
WASTE & RECYCLE DEPOT (WARD)					
Minor WARD Equipment	8,000	8,000	8,000	8,000	8,000
Compactor and Container		40,000			
Electrical Motor for Compactors		10,000			
Gate & Access Control		9,500			
Bin Lids					
Repaving Tarmac Area				45,000	
Total WARD	\$8,000	\$57,500	\$8,000	\$53,000	\$8,000
WATER FUND					
Universal Water Meters (radio read/pit antennae)		40,000			
New Water Meter for Leak Detection (Tatlow)		30,000			
Engineering for Water System	30,000	20,000	20,000		
Water Equipment	15,000	15,000	15,000	15,000	15,000
Excavation and Fencing Around Tatlow Reservoir	45,000				
Tatlow Reservoir Water Pump				55,000	
SCADA System					
Total Water	90,000	105,000	35,000	70,000	15,000
GENERAL FUND					
General					
Village Hall Council Meeting Recording System	_				
Business License Module	6,700				
Council laptops	9,400				
Lap-Tops, Monitors & Tablets	2.000		2,000		2,000
Information Systems (work stations, servers, etc.)		13,000			
Subtotal General	18,100	\$13,000	2,000	_	2,000
Public Works - General					
New Generator (for Municipal Hall & Public Works)				40,000	
Permanent Shelter For Public Works Machinery			100,000		
Security System for Public Works Building (includes alarm monitoring capability)			,		
Crack Filling Machine	7,000				
Public Works Equipment	5,000	5,000	5,000	5,000	5,000
Portable Generator (small one for Public Works)					6,000
Subtotal Public Works	\$12,000	\$5.000	\$105,000	\$45,000	\$11,000

Draft 2023 - 2027 Capital Plan

	Draft Budget	Plan	Plan	Plan	Plan
	2023	2024	2025	2026	2027
GENERAL FUND (continued)					
Vehicles & Attachments					
2009 Ford F550 Truck Replacement		135,000			
Holland TN70DA Tractor, Deluxe Cab 4x4 with bucket/New Backhoe, JD 310	195,000				
Subtotal Vehicle & Attachments	195,000	135,000	-	-	-
Non-MRN Roads					
Marine Ave - Mill & Fill (Marine)	100,000				
Road Rehabilitation (including pothole repairs)	25,000	30,000	30,000	30,000	30,000
Shouldering Boulevards	15,000		15,000		15,000
Subtotal Non-MRN Roads	140,000	30,000	45,000	30,000	45,000
MRN Roads					
Replace Retaining Wall & Repair Slumping Road (Corner of Kelly & Bedwell Bay Rd)					350,000
3640 Bedwell Bay Road Culvert		40,000			
Storm Sewer & Catch Basin Replacements		15,000		15,000	
Bedwell Bay Road Safety Barriers (Grant Application submitted)	50,000				
Subtotal MRN Roads	50,000	55,000	-	15,000	350,000
Drainage					
Creek Surveys (assess riparian areas)	20,000				
Storm Sewer & Catch Basin Replacements		15,000		15,000	
Subtotal Storm Sewer	20,000	15,000	-	15,000	-
Parks & Recreation					
Trail System Improvements	2,000	5,000	5,000	5,000	5,000
Trail System Stairwells				20,000	
Subtotal Trail System	2,000	5,000	5,000	25,000	5,000
Total General	\$437,100	\$258,000	\$157,000	130,000	\$413,000
TOTAL CAPITAL EXPENDITURES - ALL FUNDS	\$535,100	\$420,500	\$200,000	\$253,000	\$436,000

Projected Reserve & Surplus Balances

RESERVE & SURPLUS PROJECTIONS

(Based on draft financial plan)

	Minimum	,,,,,,			nanciai piar	-,								Optimum
ALL OF THE VILLAGE'S RESERVES AND SURPLUSES	Recommended		Pro	ject	ed Balances	Ва	sed on Fina	ncia	al Plan as a	t Er	nd of Each	Yea	r	Recommende
	Balances		2022		2023		2024		2025		2026		2027	Balances
GENERAL FUND														
Capital Reserve Funds														
Community Works Gas Tax Reserve Fund	N/A	\$	391.891	\$	272,309	\$	195,012	\$	200.933	\$	203.165	\$	209.209	N/A
General Capital Reserve Fund	TBD		776,332		780,345		836,942		1,010,147		1,297,287		1,601,997	TBD
Vehicle & Equipment Capital Reserve Fund	TBD		71,402		80,875		89,765		119,562		90,894		97,028	TBD
Transportation Infrastructure Reserve Fund	TBD	_	146,711	_	253,675	_	374,899	_	483,397	_	589,015	_	701,795	TBD
Subtotal Capital Reserve Funds		\$	1,386,336	\$	1,387,204	\$	1,496,618	\$	1,814,039	\$	2,180,361	\$	2,610,029	1
Operating Reserve Funds		١.		_		_				_		_		
Stabilization Reserve Fund	\$53,000	\$	64,751		71,096		77,568		84,169		63,580		69,902	\$106,000
Subtotal Operating Reserve Funds		\$	64,751	\$	71,096	\$	77,568	\$	84,169	\$	63,580	\$	69,902	
Unrestricted & Restricted Accumulated Surplus														
Climate Action Program Restricted Surplus	N/A	\$	45,533	\$	46,444	\$	47,373	\$	48,320	\$	49,286	\$	50,272	N/A
Unrestricted General Operating Fund Surplus	\$340.000		254.824		280.120		305.922		332.240		359.085		386,467	\$565,000
Subtotal Unrestricted & Restricted Accumulated Surplus	,	\$	300,357	\$	326,564	\$	353,295	\$	380,560	\$	408,371	\$	436,739	l ' '
]
GENERAL FUND TOTALS		\$	1,751,444	\$	1,784,864	\$	1,927,481	\$	2,278,768	\$	2,652,312	\$	3,116,670	
VATER UTILITY FUND														
Reserve Fund														
Water Capital Reserve Fund	TBD	\$	105,848	\$	67,884	\$	99,493	\$	147,699	\$	159,188	\$	251,839	TBD
Appropriated Water Surplus		L_												
Restricted Water Debt Repayment	N/A	\$	20,752	\$	18,806	\$	16,860	\$	14,914	\$	12,968	\$	11,022	N/A
Unrestricted Accumulated Surplus		<u> </u>		_		_		_		_		_		
Unrestricted Water Operating Fund Surplus	\$60,000	\$	81,309	\$	89,183	\$	97,239	\$	105,480	\$	118,961	\$	132,737	\$100,000
WATER UTILITY FUND TOTALS		\$	207,909	\$	175,873	\$	213,592	\$	268,093	\$	291,117	\$	395,598	
WASTE & DECYCLING DEDOT FUND														
VASTE & RECYCLING DEPOT FUND														
Unrestricted Accumulated Surplus		-		_		_				_		_		
Unrestricted Waste & Recycling Operating Fund Surplus	\$32,000	\$	39,700	\$	24,106	\$	24,454	\$	26,520	\$	28,658	\$	30,871	\$53,000
WASTE & RECYCLING UTILITY FUND TOTALS		\$	39,700	\$	24,106	\$	24,454	\$	26,520	\$	28,658	\$	30,871	
GRAND TOTAL ALL RESERVES AND SURPLUSES		\$	1,999,053	\$	1,984,843	\$	2,165,527	\$	2,573,381	\$	2,972,087	\$	3,543,139	
RESERVES & SURPLUSES SUMMARY - ALL FU	NDS:		2022		2023		2024		2025		2026		2027	
Capital Reserve Funds		\$	1,492,184	\$	1,455,088	\$	1,596,111	\$		\$	2,339,549	\$	2,861,868	
Operating Reserve Funds			64,751		71,096		77,568		84,169		63,580		69,902	
Unrestricted & Restricted Accumulated Surpluses			442,118		458,659		491,848		527,474		568,958		611,369	
Total Reserves & Surpluses		\$	1,999,053	\$	1,984,843	\$	2,165,527	\$	2,573,381	\$	2,972,087	\$	3,543,139	l

TBD - to be determined

N/A - not applicable

Does not include COVID-19 Restart Grant funds in restricted surplus

Comparative Benchmarks

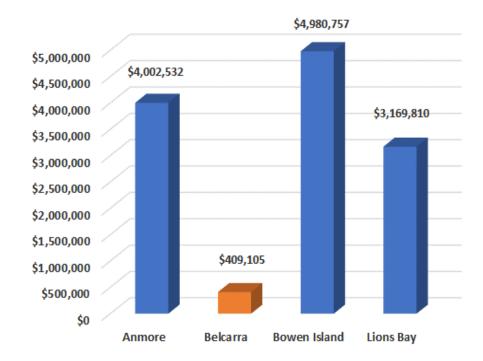
The comparisons or benchmarks presented here are for discussion purposes during budget deliberations. When viewing the data, it is important to remember that each community is unique in terms of its assessment base, its geography, its budgetary demands, etc. In other words, no two (2) communities are exacting alike.

When looking at comparisons from general context certain trends begin to emerge which are worthy of thought and discussion. The following communities have been chosen as comparators to Belcarra.

- Anmore
- Bowen Island
- Lions Bay

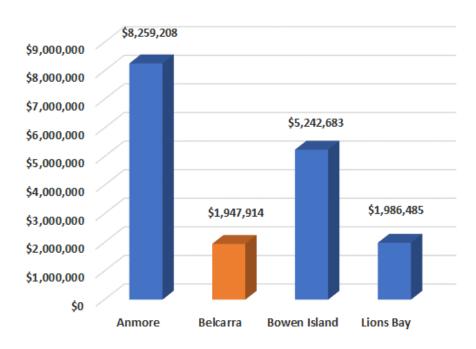
This statistical data is published by the Ministry of Community, Sport and Cultural Development (Ministry) annually and is referred to as "Local Government Statistics". The value of a representative house in Belcarra for 2022, was \$1,663,056; however, this value is artificially low as it is impacted by water lot values on certain properties. The true value of a representative home in Belcarra for 2022 is \$2,208,300 based on negating the impact of the water lots. This updated value and the associated tax impact of this value has been used in the tax comparisons shown in these benchmark comparisons.

2021 Cash Surplus Funds



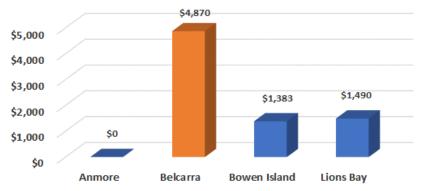
BC Local Government Statistics - 2021 Year-End

2021 Reserve Funds



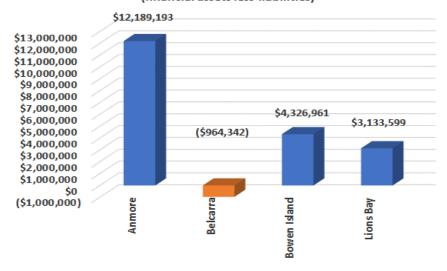
BC Local Government Statistics - 2021 Year-End

2021 Per Capita Long-Term Debt Outstanding



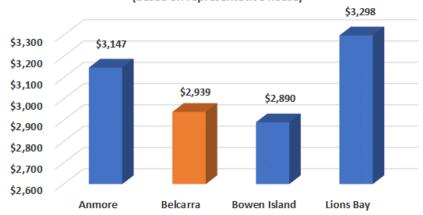
BC Local Government Statistics - 2020 Year-End

2021 Net Financial Assets (Net Debt) (financial assets less liabilities)



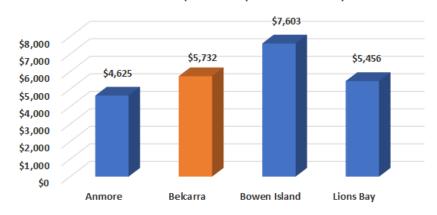
BC Local Government Statistics - 2021 Year-End

2022 General Municipal Taxes (based on representative house)



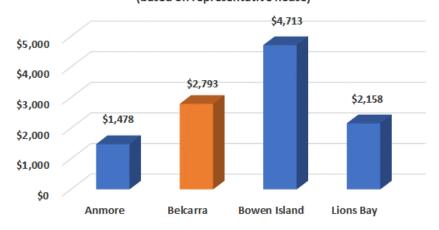
BC Local Government Statistics - 2022 with house value/taxes in Belcarra increased based on impact of water lots

2022 General Municipal Taxes, User Fees & Parcel Taxes (based on representative house)



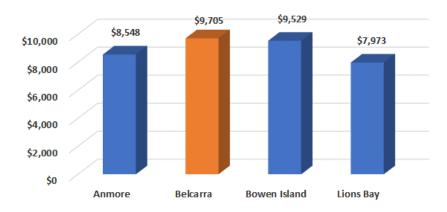
BC Local Government Statistics - 2022 with house value/taxes in Belcarra increased based on impact of water lots

2022 User Fees & Parcel Taxes (based on representative house)



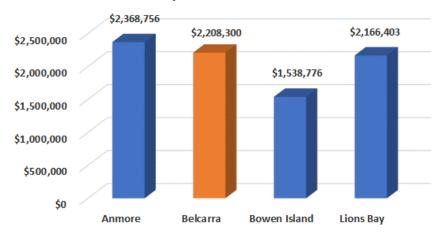
BC Local Government Statistics - 2022 with house value/taxes in Belcarra increased based on impact of water lots

2022 Total Taxes, User Fees & Parcel Taxes (from all taxing authorities & based on representative house)



BC Local Government Statistics - 2022 with house value/taxes in Belcarra increased based on impact of water lots

2022 Representative House Value



BC Local Government Statistics - 2022 with house value/taxes in Belcarra increased based on impact of water lots





COUNCIL REPORT

Date: January 23, 2023

From: Paula Richardson, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant

Subject: Council Indemnity Increase

Recommendation:

That the Village of Belcarra Council Indemnity Bylaw No. 604, 2023 be read a first and second time.

Purpose:

This report provides information on the Council indemnity and staff wage increases for 2023, and introduces the Council Indemnity Bylaw for first two readings.

Background:

Council previously passed the following motion:

"That Council indemnity increases be calculated on the basis of the Vancouver Consumer Price Index (CPI) increase for the preceding 12 month period ending October 31 of each year, prior to the calendar year in which any increases would take effect."

The 12-month Vancouver CPI increase for the period ending October 31, 2022 was 7.3%. Based on the fact that the CPI increase is usually high because of a number of inflationary factors a 4% per annum increase is being brought forward for Council which is the same increase provided for staff in the draft 2023 budget. The impact of this increase for Council is shown below.

	Annual 2022 Council Indemnities	Annual 2023 Council Indemnities	\$ Change	% Change
Mayor	\$23,078.37	\$24,001.50	\$923.13	4.0%
Councillors	\$11,539.19	\$12,000.76	\$461.57	4.0%

Paula Richardson, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant Council Report: Council Indemnity Increase January 23, 2023 Page 2 of 2

It is recommended that Village of Belcarra Council Indemnity Bylaw No. 604, 2023 receive first two readings. The actual rates in the bylaw reflect the March 1, 2023 date at which the bylaw will be in effect as the bylaw cannot be applied retroactively. The bylaw rates have been adjusted to ensure that the 4% increase is received by Council for the entire year.

Appendix A: Village of Belcarra Council Indemnity Bylaw No. 604, 2023



VILLAGE OF BELCARRA Council Indemnity Bylaw No. 604, 2023



A bylaw to provide for the payment of an indemnity to Village of Belcarra Mayor and Councillors

WHEREAS the Municipal Council may, by bylaw, provide for the payment from annual general revenue, an indemnity to the Mayor and to each Councillor for the discharge of their duties of office;

NOW THEREFORE the Municipal Council of the Village of Belcarra in open meeting assembled enacts as follows:

- 1. This Bylaw may be cited for all purposes as the "Village of Belcarra Council Indemnity Bylaw No. 604, 2023".
- 2. The indemnity for the Mayor starting March 1, 2023 shall be the gross sum of \$2,014.23 monthly.
- 3. The indemnity for each Councillor starting March 1, 2023 shall be the gross sum of \$1,007.12 monthly.
- 4. The indemnities provided for in Section 2 and 3 above shall be paid by the Chief Administrative Officer, save and except for the provisions of Section 5 hereof.
- 5. In the event of any member of Council being absent from three consecutive regular Council meetings, the indemnity that would otherwise be due to that member shall not be paid to that member. This provision may be waived by a unanimous vote in favour thereof by the remaining members of Council.
- 6. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
- 7. This bylaw shall take force and come into effect as of March 1, 2023.

8.	The "Village of Belcarra (repealed.	Council Indemnity Bylaw No. 595, 2021" is hereby
REA	O A FIRST TIME on	
REA	D A SECOND TIME on	
REA	O A THIRD TIME on	
ADO	PTED by the Council on	
Jam May	ie Ross or	Paula Richardson Chief Administrative Officer
	a certified a true copy of of Belcarra Council Indemnity Bylaw No	. 604, 2023
Chief /	Administrative Officer	-





COUNCIL REPORT

Date: File: 6360-01 January 23, 2023

From: Stewart Novak, Public Works and Emergency Preparedness Coordinator

Belcarra Waste and Recycle Depot (WARD) Update Subject:

Recommendation

That the Waste and Recycle Depot update be received for information.

Purpose

To provide an update to Council regarding the change in service at Belcarra's Waste and Recycle Depot (WARD) prior to public notifications.

Background

In the beginning of 2022 Revolution Resource Recovery (the company which was awarded Belcarra's WARD contract) was purchased by Waste Connections of Canada. This resulted in some transitional adjustments as Waste Connections implemented their billing system and operating policies.

In December of 2022, Waste Connections of Canada advised Belcarra staff that the company will no longer be accepting glass jars into recycling, and that the glass jars should be placed into the garbage bin as an alternative.

Since Waste Connections provided this notification, staff have been working with the company and reached a solution with respect to glass jars. Waste Connections will now deliver the mixed recyclables to the United Boulevard Recycling and Waste Centre instead of Waste Connections' privately owned facilities. This will allow Belcarra residents to put glass jars into Bin 'A' Mixed Recyclables as they have done previously. United Boulevard Recycling and Waste Centre accepts glass jars into mixed recyclables.

At this time, #4 plastics - plastic bags, bubble wrap and chip bags will also no longer be accepted in WARD's Bin 'A' recycle bin.

In order to keep soft plastics out of local landfills, these items can be taken to a Recycle BC depot to allow for effective recycling. Recycle BC has been expanding its recycling program effective January 1, 2023 to allow for more items. Belcarra residents are encouraged to check the Recycle BC website at www.recyclebc.ca for information on items accepted at these depots.

Staff will be taking this opportunity to remind the public that food or other contaminated recyclables, and non-recyclable materials mixed into Bin A may result in back charges and may result in the full load of material being designated to garbage and being charged accordingly. New signage will be provided on the bins at WARD and a notice will be sent to residents.
Appendix A: Updated Recycle Guide for Bin A



VILLAGE OF BELCARRA



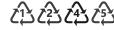
RECYCLE GUIDE (BIN A ONLY)





Glass bottles, glass jars, labeled glass wine & beer bottles *Clean items only*		X NO soiled items, coffee cups, broken glass, lids, lightbulbs, dishes, pyrex, ceramics, pottery, mirrors or window glass,	
✓ Tin/aluminum cans & lids, Tin foil		X NO soiled items, paint or aerosol cans, metal scraps, metal or wood clothing hangers	×
✓ Tetra packs & soup cartons *Juice tetra packs can go in REFUNDABLE BIN*	MILK MILK	X NO soiled items, no Styrofoam * Soiled cardboard can go in BIN B (organics)	X X
✓ Paper, newspaper, paper cups, plastic lids, cardboard, non-waxed boxes FLATTEN CARDBOARD BOXES	Cheenos	X NO soiled items, shredded paper, paper towel, tissue, wax coated cardboard, waxed or foil covered paper * Shredded paper, tissue & paper towel can go in BIN B (organics)	×
 ✓ Plastic bottles, plastic containers, plastic cutlery *Labeled beverages can go in REFUNDABLE BIN* 		✗ NO soiled items, motor oil/gasoline containers, automotive fluid containers, plastic toys	×
维维维			
PLASTIC #4 ITEMS ('SOFT PLASTICS') ARE CURRENTLY NOT ACCEPTED		NO plastic bags, soft plastics, saran wrap, bubble wrap, soiled items, chip bags, reusable bags	×

LOOK FOR THESE NUMBERS WHEN RECYCLING: 公公公公



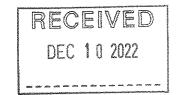
ALL recyclables can be thrown in loose or bagged

DEPOSIT ORGANICS/YARD WASTE INTO BIN B DEPOSIT HOUSEHOLD GARBAGE INTO BIN C **DEPOSIT ELECTRONICS INTO BIN E**

From: clive evans

Sent: Wednesday, November 30, 2022 8:01 PM

Subject: BELCARRA BARNACLE REQUEST FOR FINACIAL SUPPORT



TO MAYOR AND COUNCIL

The Belcarra Barnacle Group requests that Council consider providing additional funds to support the continuation of the publication of the magazine.

The cost of paper has recently risen dramatically, and the printer has passed on the net cost to us. In our previous request for financial assistance, it was noted that costs had risen, and advertising revenue was suffering due to the effect of the Covid pandemic. At one point Barnacle volunteers had to use their own bank account to pay for an edition. Fortunately, that situation has been corrected with the eventual payment of a large account and renewal of more advertisements.

We constantly monitor the pickup at bus stops and have reduced the number of copies ordered and the number of pages for each edition but the continuing increase in costs require us to ensure that we have funds available for future editions. We are also increasing our advertising rates in an effort to mitigate any shortfall.

Last year I presented a request for financial assistance in the amount of \$1,500.00 and we received \$500.00 and therefore I am requesting the balance of \$1,000.00 to ensure that this vital part of our community can safely move forward.

Below I list the relative costs and receipts over the last few years for your assistance in consideration.

YEAR	ADERT INCOME	PRINTING COSTS	VILLAGE INPUT
2014	4,875.00	4,860.41	1,500.00
2015	3,640.00	4,885.44	1,000.00
2016	4,295.00	5,350.24	1,500.00
2017	4,705.00	4,848.29	1,500.00
2018	4,580.00	5,519.71	1,500.00
2019	3,465.00	5,294.04	1,500.00
2020	3,890.00	4,378.36	1,500.00
2021	4,025.00	4,592.20	0.00
2022 (est)	5,275.00	5,355.00	500.00

Respectively submitted,

Clive Evans

Belcarra Barnacle Treasurer and Distributor.

Grant Application to the Village of Belcarra For Support of the Community Youth Justice Program 2023 Fiscal Year

Name of Organization: Communities Embracing Restorative Action (CERA) Society

Phone: 604.931.3165 Fax: 604.931.3176 Email: info@cerasociety.org

Mailing Address: 644 Poirier Street, Coquitlam, BC V3J 6B1

Contact Person: Gurinder Mann, Executive Director

Organizational Goals, Objectives and Activities

The Community Youth Justice Program (CYJP) is a community based initiative of Communities Embracing Restorative Action (CERA) Society. CERA is a non-profit registered charity incorporated in British Columbia in April 1999.

The purpose of the CYJP is to apply the principles of restorative justice in supporting youth and strengthening communities by addressing youth crime in meaningful and durable ways.

These guiding principles acknowledge that:

- Crime is injury.
- Crime hurts individual victims, communities, and young offenders and creates an obligation to make things right.
- All parties should be a part of the response to the crime, including the victim if he or she wishes, the community, and the young offender.
- The victim's perspective is central to deciding how to repair the harm caused by the crime.
- Accountability for the young offender means accepting responsibility and acting to repair the harm done.
- The community is responsible for the well-being of all its members, including both victim and offender.
- All human beings have dignity and worth.
- Restoration repairing the harm and rebuilding relationships in the community is the primary goal of restorative youth justice.
- Results are measured by how much repair is done rather than by how much punishment is inflicted.
- Crime control cannot be achieved without active involvement of the community.
- The juvenile justice process is respectful of age, abilities, sexual orientation, family status, and diverse cultures and backgrounds whether racial, ethnic, geographic, religious, economic, or other and all are given equal protection and due process.

The mission of the CYJP is to enhance the quality of youth justice in the communities we serve through restorative action.

The Program has the following aims:

To Provide an Effective Alternative to the Court System

In the spirit of the Youth Criminal Justice Act (YCJA) it is recognized that youth have not reached maturity and their development needs to be supported. This support will promote long term protection of the public by crime prevention through addressing underlying behaviour, rehabilitation of young persons and reintegrating them back into the community and by ensuring meaningful consequences for offending behaviour.

CERA's vision for a community based approach:

- Support from the community, opportunity to define the harm experienced, and participation in decision making about steps for repair result in increased victim recovery from the trauma of crime.
- Community involvement in preventing and controlling youth crime, improving neighbourhoods, and strengthening the bonds among community members results in community protection.
- Through understanding the human impact of their behaviour, accepting responsibility, expressing remorse, taking action to repair the damage, and developing their own capacities, young offenders become fully integrated and respected members of the community.
- Community justice facilitators organize and support processes in which individual crime victims, other community members, and young offenders are involved in finding constructive resolutions to harmful behaviour.

Some Relevant Outcomes Reported in CERA's Program Evaluation

Participants were overwhelmingly satisfied with:

- The outcome and agreement of their restorative processes.
- Their facilitators.
- The conference itself.
- Their opportunity to speak and be heard.
- Positive impact on their confidence in the justice system.
- The durability of their satisfaction. Almost all, with one exception said they would recommend this process to others.

Services Provided to the Community

The Community Youth Justice Program is a conflict resolution initiative in which the police officer who investigates an offence may exercise his/her discretion to resolve the matter without referral to Crown Counsel. Since May of 2006, local Crown Counsel may also refer to the program as an alternative to court proceedings. Youth referred to the program attend a resolution conference with the victim and parents/supporters of both the victim and the youth.

The intent of the conference is to:

- Confront the youth with the personal impact of the offence on the victim and both the victim's and the youth's families and other relationships.
- Start to repair the harm caused by the youth, both to the victim and to the community.
- Provide an opportunity for the youth to understand the harm done and express remorse and apology.
- Fully involve both victim and youth in establishing appropriate responses to the offence.
- Determine whether and what supportive services are required by the victim and the youth and their families.
- Start the process of reconnecting the youth to the community.

The specific services provided by CERA include:

- Initial case review and assignment to a volunteer facilitator.
- Preparatory meetings with affected parties.
- Convening of a resolution conference to resolve the case to the satisfaction of the victim, offender and immediate relationships of both.
- Follow-up with the offender to ensure the terms of the resolution agreement are fulfilled.
- Data collection and program performance monitoring.
- Training community volunteers in the principles of restorative justice, mediation and communication skills, and the procedures of the CYJP.

Fee Requested

The fee requested for the provision of the above services to the Village of Belcarra in the 2023 fiscal year is \$353.00

Benefits to Community Resulting from the Services

The Community Youth Justice Program will create the following tangible benefits:

- 1. Reduced police workload through:
 - Preparation of fewer "Recommendations to Charge" to Crown Counsel.
 - Simplified reporting for the referral of youth to the CYJP.
 - Reduced overtime for court appearances.

Each case processed by the CYJP is estimated to save 9 hours of police time. This reduced workload will free up currently stretched police resources for other more pressing activities.

2. Cost-Effectiveness:

A highly conservative estimate is that it costs one tenth the expense to process a case through Restorative Justice as compared to the Criminal Justice System¹.

¹ Based upon discussions with police officials, John Howard Society, Crown Counsel and court related professionals.

- 3. Strengthened Community Capacity for Addressing Crime and Conflict:
 - Volunteer facilitators receive training and skill development in a variety of relevant areas: communication skills; cross cultural awareness; victim-offender mediation; maintaining confidentiality; report writing; etc.
 - Program participants learn skills in listening to other perspectives, acknowledging and legitimizing the harm caused, and collective problem solving.
- 4. Safer Communities through Restored Relationships:
 - 100% of accused youth referred to the CYJP, upon gaining a fuller understanding of the harm they caused, indicated that they would not commit future crimes.
 - Community members who participate in restorative processes are more likely to feel invested in the accused youth's success, and regularly serve to encourage the accused youth of his/her potential and opportunity for a new start.

The following intangible benefits flow from the Community Youth Justice Program:

- 1. For victim and offender ...
 - i. There are more timely and meaningful consequences for youth who commit criminal offences. Resolution conferences are typically conducted within 4 weeks of referral, as compared to the formal justice system where delays in processing cases of many months are typical. The intent is to create a strong linkage between an offence and its consequence. The consequences (sanctions) address the specific harm that has been done, through restitution to the victim, where appropriate, and/or reparation to the community. Sanctions are not intended as punishment or new harms, and are achievable.
- ii. The resolution conference confronts the youth with the personal dimension of the harm caused by his/her crime, which is often more distressing and healing, than an experience with the formal justice system. Additionally, the conference tends to foster seeds of empathy. Both family and friends are mobilized as valuable resources to the youth. The youth is encouraged to take ownership of his/her behaviour and to accept responsibility for both having created and for repairing the harm.
- iii. Both the victim and the offender experience a greater sense of fairness and justice having been done. The victim's needs and concerns are addressed. Victims have an opportunity to be heard and to participate actively in a process of reparation and vindication. Reconciliation with the youth facilitates healing and closure. Reconciliation with the victim promotes reconnection of the youth to the community. The youth gains greater respect for the justice system and the law itself, and a greater understanding of the impact of his/her actions on others.

2. For the wider community ...

i. Preparation for a resolution conference and the conference itself provides an opportunity for early intervention with youth at risk through the identification of factors contributing to the offence and the underlying needs of the youth. Early intervention has the potential to prevent a youth from becoming further involved in the criminal justice system, reducing the cost to taxpayers of court and custodial measures.

- ii. A more cohesive community results from a process that seeks to reconcile broken relationships and heal the harms caused by crime. In the process, community members – through volunteering or participating in the program – gain valuable skills to resolve conflicts in their own lives and feel a greater stake in successful conflict resolution outcomes.
- iii. The community gains from a response to youth justice that considers the root causes of crime, and is more timely and cost efficient than the current system.
- iv. The problem solving approach and community orientation of the CYJP complements current community initiatives in problem-oriented and community policing.

Degree of Other Community Support and Sponsorship

The volunteers who are the core of the CYJP not only reflects the level of support for the program within the community, but also constitutes a significant community resource – a group of citizens with an understanding of restorative justice principles and mediation skills that can be taken into the community.

The police, School District 43, School District 40, Ministry of Children and Family Development, Youth Probation, Crown Counsel and ICBC support the CYJP.

Program staff has maintained an ongoing liaison with police and Crown Counsel to expand awareness and understanding of the CYJP, build support for the program and refine referral procedures. There is also ongoing liaison with other community service agencies.

In addition to the financial support of municipalities, the *Community Youth Justice Program*, since its inception, has received funding from business and the provincial government.

CERA's Relationship with Belcarra

CERA Society has served the Village of Belcarra for two decades. We are proud of our relationship with Belcarra and hope that they will continue to assist us financially in operating the Community Youth Justice Program. The program is open to receiving referrals involving offenders from the Village of Belcarra who have been referred by the RCMP or Crown.

We continue to do presentations for the RCMP during their watch briefings, informing them of the work we do and the municipalities we serve. With the RCMP knowing that CERA serves Belcarra, they have the information and ability to refer a case involving an offender from Belcarra to CERA. This allows for youth being apprehended from Belcarra the opportunity to be referred to an alternative to the Youth Criminal Court System.

From: Diane Easton

Sent: Saturday, January 7, 2023 11:18 AM
To: Connie Esposito < cesposito@belcarra.ca >
Subject: Attention Treasurer- Grant/Funding

Attention: Treasurer - Village of Belcarra

I am reaching out on behalf of the 2023 Heritage Woods Secondary Graduation Committee. It was mentioned that there are a few places in our community that could potentially offer us grants to help fund our 'Dry Grad' which will be taking place this coming June.

The dry grad we are planning is an event that will take place after the student graduation dinner and would provide our students a safe and sober venue where they could continue the celebration locally at their high school.

The money would go towards decorations, lighting, music, food and activities for the evening.

Any grants or funding you could provide would be greatly appreciated.

Thank you for your time.

Sincerely,
Diane Easton2023 Graduation Treasurer, Heritage Woods Secondary Port Moody BC

From: Kristin McDougall < Kristin@BCAchievement.com>

Sent: Monday, January 9, 2023 2:26 PM

To: Kristin McDougall < Kristin@BCAchievement.com>

Subject: NOMINATE NOW - COMMUNITY AWARD & RECONCILIATION AWARD

Importance: High

Hello,

On behalf of Cathryn Wilson, Executive Director - BC Achievement, it's good to be in touch with you and Happy New Year!

Nominations are open for the <u>2023 BC Reconciliation Award</u> and <u>2023 Community</u> <u>Award</u> programs.

Please consider nominating individuals in your own community who serve as models of excellence for others to follow. Nominate now and help tell the stories of good people doing good work and inspire change!

Important Dates to Remember - Nominations Close:

- Jan 20, 2023 for the BC Reconciliation Award
- Jan 31, 2023 for the Community Award

You'll find attached copies of the 'Call for Nominations' social media graphics. Please share the information with your colleagues, community and networks – and thank you in advance for elevating excellence!

BC Achievement is an independent foundation established in 2003 that celebrates excellence and inspires achievement in British Columbia.

If you have any questions about the nomination process for the award programs, please contact me. Thank you for your help!

Warm regards,

Kristin

Kristin McDougall (she/her/hers)
Operations & Program Manager
(C) 604.354.5520 | (O) 604.261.9777 ext. 103
602-999 Canada Pl, Vancouver, BC, V6C 3E1
Elevate Excellence. Share Success. Inspire Change.

www.bcachievement.com

We are grateful at the BC Achievement Foundation to live and work on the unceded, ancestral territories of the $x^wm\partial t^w\partial t^w$ (Musqueam), S_k^wxwu 7mesh (Squamish) and səlilwəta 4 (Tsleil Waututh) Nations.





British Columbia Reconciliation Award

Nominations Open Nov 22 – Jan 20





From: BC Honours and Awards HAS:EX < bchonoursandawards@gov.bc.ca >

Sent: Monday, January 9, 2023 1:13 PM **To:** Jamie Ross < <u>iross@belcarra.ca</u>>

Subject: OBC - CALL FOR NOMINATIONS - DEADLINE UPDATE - APR. 11



Mayor Jamie Ross Village of Metro Vancouver

Dear Mayor:

Order of British Columbia ~ 2023 Call for Nominations

"It's important to celebrate and recognize individuals who are making a profound difference in the lives of British Columbians. If you know someone who is deserving of the province's highest honour, nominate them today."

-Premier David Eby

Nominations for the province's highest honour, the Order of British Columbia, are now being accepted. This prestigious honour recognizes individuals who have demonstrated outstanding achievement, excellence or distinction in a field of endeavour benefiting the people of the province or elsewhere. I would be grateful if you could please share information about the Order widely in your community and with stakeholder groups.

Nomination forms for the Order are available <u>online</u> or by emailing the Honours and Awards Secretariat at <u>bchonoursandawards@gov.bc.ca</u>. The nomination deadline has been extended to **Tuesday, April 11, 2023**. Submissions received after this date will be considered in 2024.

Nominations are reviewed by an independent Advisory Council chaired by the Chief Justice of British Columbia. The Council also includes the President of the Union of British Columbia Municipalities. To date, 475 distinguished British Columbians have been appointed to the Order.

In addition to the Order of B.C., you may also nominate individuals for the province's other honour, the Medal of Good Citizenship. This medal recognizes citizens for their exceptional long-term service, and contributions to their **communities** without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness and contributions to community life. With the recent wildfire and flooding events in this last year there may be people in your community whom you wish to nominate for this honour. Nominations are accepted year-round and the nomination form can be found here.

Your leadership in recognizing deserving citizens in your community and promoting the Order of B.C. and Medal of Good Citizenship are very much appreciated.

Yours sincerely,

Lucy Lobmeier

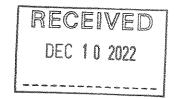
L. S. Lymis

Honours and Awards Secretariat

Canada Community- UBCM Building Fund BC

December 9, 2022

Mayor Jamie Ross and Council Village of Belcarra 4084 Bedwell Bay Road Belcarra, BC V3H 4P8



Mayor Jamie Ross and Council:

RE: CANADA COMMUNITY-BUILDING FUND: SECOND COMMUNITY WORKS FUND PAYMENT FOR 2022/2023

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2022/2023. An electronic transfer of \$29,945.74 is expected to occur in December. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our <u>website</u>.

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely.

Councillor Jen Ford UBCM President

PC: Vacant CFO, Chief Financial Officer





PROVINCIAL OFFICE

1245 East 7th Avenue, Vancouver, British Columbia, V5T 1R1
P 604.681.7271 • F 604.681.7022 • Animal Helpline 1-855-622-7722 • spca.bc.ca
RECEIVE Charitable Registration # BN 11881 9036 RR0001

RECEIVED DEC 23 2022

Mayor and Council Village of Belcarra 4084 Bedwell Bay Road Belcarra, BC V3H 4P8

December 13, 2022

Dear Mayor and members of Council,

As a follow-up to my recent email, I have enclosed copies of the BC SPCA's Fall/Winter 2022 *AnimalSense* magazine and *Science & Policy Newsletter* for your information.

AnimalSense is sent bi-annually to active BC SPCA supporters, members and other animal welfare organizations and professionals, and is available on our website at https://spca.bc.ca/news-events/publications/. The Science & Policy Newsletter is also sent bi-annually, and provides updates on BC SPCA science and academic initiatives, including research collaborations with the UBC Animal Welfare Program, animal policy, legislation and current events. You can subscribe to the newsletter and find the most recent copy at https://spca.bc.ca/news-events/enewsletters/science-policy/.

I hope you'll find these publications interesting and an opportunity to learn more about animal welfare and the BC SPCA. You can also find more ways to take action for animals at https://spca.bc.ca/ways-to-help/take-action/.

We greatly value local government's important role in animal welfare and are happy to provide support and resources to help your Council adopt enhanced animal-related bylaws for your community. Please don't hesitate to contact me with any questions about the results of our local government priority survey or your bylaws, or to request a presentation from a BC SPCA representative.

We are eager to work with you to make your community and our province a safer, more caring place for animals and people.

Sincerely,

Sarah Herring

BC SPCA Government Relations Officer





PROVINCIAL OFFICE

1245 East 7th Avenue, Vancouver, British Columbia, V5T 1R1
P 604.681.7271 • F 604.661.7022 • 1.800.665.1868 • spca.bc.ca
Charitable Registration # BN 11881 9036 RR0001

Village of Belcarra Via email

November 30, 2022

Dear Mayor and members of Council,

On behalf of the British Columbia Society for the Prevention of Cruelty to Animals (BC SPCA), I'd like to congratulate you on your recent election success. As **two-thirds of British Columbians are pet owners**, and many more are animal and wildlife lovers, your constituents are keen to know how you will work to create more humane communities.

As you may know, the BC SPCA has been committed to protecting and enhancing the quality of life for domestic, farm and wild animals in British Columbia for over 125 years. We operate **42 facilities and provide a range of important community services** across the province, including emergency response for pets displaced by natural disasters, compassionate pet boarding for victims of interpersonal violence, curriculum-based education programs for youth, pet food banks and low cost spay/neuter and other veterinary services. To learn more about what we accomplished last year, please see our <u>2021 Annual</u> Report.

Are you also aware of the evidence-based advocacy, policy and legislative work done by BC SPCA animal welfare experts? Our teams have contributed to recent provincial changes in rodenticide use and mink farming, reforms to national standards for animals used in research and farm animals, and advancing bills to end cetacean captivity and animal fighting. At the local government level, we have helped dozens of local and First Nation governments adopt **humane animal bylaws**.

We greatly value local government's important role in animal welfare and have support and resources to help your Council adopt enhanced animal-related bylaws for your community. Our <u>new bylaw search tool</u> provides examples of **progressive**, **BC SPCA-recommended bylaws** from communities across B.C., and we are happy to answer bylaw questions from your Council and staff.

In anticipation of this year's local government election, we surveyed BC SPCA supporters and members of the public to determine their priorities for local government action on six key animal welfare issues that you can act on or influence. We heard loud and clear that advocating to the province for petfriendly housing was their top priority: **out of the 13,865 unique survey responses that we received from B.C. residents, an incredible 9,921 people ranked increasing the availability and affordability of pet-friendly housing as a number one priority.**

The inability to find pet-friendly housing is the primary reason that adult animals are surrendered to the BC SPCA, and accounts for almost 25 per cent of cat and dog surrenders every year. Over the past eight

years, we have taken in more than 11,000 animals whose families could not find pet-friendly housing (and this doesn't include the animals surrendered to other organizations or rehomed privately)! This doesn't just affect the BC SPCA or the animals who are surrendered. Research has shown that pets improve our mental, physical and psychological health and that their unconditional love, comfort and friendship is a lifeline for many people – particularly the most vulnerable.

The pandemic and the current housing crisis have intensified the importance of pets as members of many families, and heightened the heartbreaking decisions that must be made when pet-friendly housing cannot be found. Through our outreach and compassionate boarding programs, we know that many people choose to stay in inappropriate housing, go without housing or stay in abusive situations in order to keep their pets with them.

The other animal welfare issues included in the survey also received strong public support province-wide and are key to making our communities and province a more humane place for all of us:

Animal Welfare Issue	# of Top Priority Responses*
Advocating to the province for more pet-friendly housing	9,921
Creating bylaws to keep exotic animals in the wild	4,421
Restricting private use of fireworks to protect people and animals	3,825
Providing safe, accessible public parks and trails for dogs	3,812
Reducing human/wildlife conflicts with wildlife feeding bylaws	3,737
Humanely controlling rodents by ending the use of all poisons on local government property	3,282

^{*}Respondents could select more than one issue as a top priority

In light of this information, we hope you'll talk to your constituents about their priorities for animal welfare and take action to make your policies and bylaws more humane. To help you get started, I've included background information on the six key issues from our survey. In addition to this email and attachments, I have mailed you a package of our latest AnimalSense magazine and Science & Policy newsletter. You can also find more ways to take action for animals by signing up for Action Alerts on our website.

Please let me know if you have any questions or would like to schedule a presentation from a BC SPCA representative. We are eager to work with you to make your community and our province a safer, more caring place for animals and people.

Sincerely,

Sarah Herring

BC SPCA Government Relations Officer



In business for your business.

625 Howe Street, Suite 1430 Vancouver, British Columbia V6C 2T6

January 5, 2023

Dear Mayor and council,

On behalf of the 9,200 small-and-medium-sized enterprises (SMEs) the Canadian Federation of Independent Business (CFIB) represents across British Columbia we wish to sincerely congratulate you on your recent election.

We would like to take this opportunity to familiarize you with our organization and its mission. CFIB is the largest non-profit, and non-partisan organization exclusively representing the interests of small and mediumsized independent businesses at all levels of government. In B.C., we represent small businesses across all industries, with a large share in the retail, hospitality, personal services, and manufacturing sectors. Most of our members in the province have 10 or less employees and generate less than \$1 million in sales a year.

Small businesses are an integral part of the local economy with 86% of B.C businesses stating that they employ members of the community, use products or materials from another local businesses (76%), and donate goods and services to charities or causes (72%). Businesses have also been coping with slow economic recovery, inflationary pressures, rising interest rates, overwhelming stress, and government cost increases. With these realities in mind, this term is an opportunity for council to focus on the priorities and challenges facing B.C. small businesses. CFIB is pleased to offer its insights on the current state of small businesses in your municipality that will help guide policy decisions and programs that support economic growth.

We also want to draw your attention to the upcoming release of our first annual Municipal Business Report, which discusses the top municipal priorities of small businesses across eight cities across western Canada. The report evaluates three areas: municipal taxation of businesses, red tape reduction, and small businessfriendliness policies. The report offers recommendations for best practices and ways to improve business friendliness within your municipality. It is our hope that this report is used as a benchmark for municipal governments to improve in these three areas and learn from other municipalities.

We look forward to working with you and welcome the opportunity to meet to discuss the priorities of our members, the report, and how to strengthen your municipality's small business environment. To arrange a meeting please contact us directly at ms.bc@cfib.ca.

acro Junes

Sincerely,

Annie Dormuth

Director, Provincial Affairs,

British Columbia & Alberta

Jairo Yunis

Senior Policy Analyst,

British Columbia

Emily Boston Policy Analyst, British Columbia From: Heather Schoemaker < heather.schoemaker@metrovancouver.org >

Sent: Tuesday, January 10, 2023 1:48 PM **To:** Jamie Ross < <u>iross@belcarra.ca</u>>

Subject: Applications Open for Metro Vancouver Youth and Education Advisory Panel

metro vancouver



Dear Metro Vancouver Board Directors,

The media release <u>Applications Open for Metro Vancouver Youth and Education Advisory Panel</u> was issued to all regional media today.

Below is a suggested tweet to share with your social networks:

Metro Vancouver is looking for young people and educators to share their insights into how we can make our region strong for future generations to come. You can now apply to join the voluntary Youth and Education Advisory Panel http://ow.ly/WNzc50Mn0Mg

Best regards,

Heather Schoemaker General Manager, External Relations Department Metro Vancouver

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MEDIA RELEASE

January 10, 2023

APPLICATIONS OPEN FOR METRO VANCOUVER YOUTH EDUCATION AND ADVISORY PANEL

Metro Vancouver invites young people and educators from across the region to participate in the newly formed Metro Vancouver Youth and Education Advisory Panel.

"Metro Vancouver is committed to engaging audiences who may be impacted by or have an interest in our projects, policies, and plans," said George Harvie, chair of Metro Vancouver's Board of Directors. "Creating a Youth and Education Advisory Panel empowers youth in the region to take part in regional issues and helps us gain valuable insights from young residents as we plan for the region's future."

The Youth and Education Advisory Panel will help provide a youth perspective on Metro Vancouver's programs, projects, and policies. The panel will include:

- Up to five representatives from a high-school-aged group (ages 13-18)
- Up to five representatives from a post-secondary-aged group (ages 18-25)
- Up to five representatives working in K-12 education

The panel will receive and review information, and advise on topics related to the development of Metro Vancouver's projects and programs. They will be invited to pose questions, engage in discussion, and provide comments for consideration on regional issues like managing wastewater, reducing waste in the region, water conservation, taking action on climate change, plans and projects related to regional parks, delivery of K-12 programming, and other regional issues. The panel will share comments and present recommendations to Metro Vancouver staff.

Youth and people working in K-12 education interested in participating are asked to submit their applications by February 3, 2023 online at metrovancouver.org (search "Youth and Education Advisory Panel"). Participation is voluntary.

For 40 years, Metro Vancouver has engaged young people on regional issues through K-12 school programs. For more information about the current school and youth leadership program offerings, visit metrovancouver.org/events/school-programs.

Media contact:

Don Bradley, Division Manager, Media Relations & Issues Management c. 604-788-2821

Metro Vancouver is a federation of 21 municipalities, one electoral area and one treaty First Nation that collaboratively plans for and delivers regional-scale services. Its core services are drinking water, wastewater treatment and solid waste management. Metro Vancouver also regulates air quality, plans for urban growth, manages a regional parks system and provides affordable housing. The regional district is governed by a Board of Directors of elected officials from each local authority.

TO: Belcarra Mayor and Council

FROM: Sherry Chisholm

NEW FIRE DEPARTMENT BUILDINGS

January 14 2023

Sasamat Fire Department must build 2 new fire halls..Anmore and Belcarra have a long standing agreement to a 50 to 50 deal on assets and equipment. WCB REQUIRE new halls to be built. The Halls must be brought up to earth quake standards.

Anmore is planning on building in approximately 2 years. They require a training room and sleeping quarters as they will have a paid fire chief and some full time paid firemen. Belcarra fire hall will not need those extras.

Will the same halls be built at the same cost or will Belcarra cost less? If so the agreement is that each community will pay 50 - 50.

Belcarra will need to decide if they will levy a per property tax levy or sell road ends as needed. We are unable to go for anymore loan money as we are maxed out.

The per property tax levy will affect EVERY property in the Village. The sale of some 5 or 6 upland road ends will only affect a FEW properties (nearest neighbors). The nearest neighbors will lose some conveniences for sure, however, they will not have the big tax levy that will otherwise be levied on all Village properties. There will be no loss of driveway access to properties as there are approximately 31 road ends to choose from. The road ends are 66 feet wide and so 50 foot width would be sold and the balance of 16 feet would be left for driveway access and trails. It seems to me that will be worth the change to have a new neighbor and will save Villagers a great deal of money if there is a tax levy for each property.

There may be some discussion about splitting the fire department. We do not have enough volunteers to operate the department in Belcarra alone. We need to have the department for our household insurance costs. Without our Sasamat Fire Department we will lose our well trained and VERY NECESSARY FIRST HEALTH REPONDERS.

BELCARRA DOES NOT HAVE THE NECESSARY RESERVES TO COVER THE MILLIONS OF DOLLARS THAT WILL BE OUR 50% SHARE FOR THE TWO NEW FIRHALLS.

As I see it there are only these 2 options. Which one is the least painful for ALL Villagers?