



VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
July 25, 2022



This meeting was held via Zoom Teleconference.

Council in Attendance

Mayor Jamie Ross (departed the meeting at 8:37 pm)
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Acting Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Recording Secretary

Others in Attendance

Ken Bjorgaard, Financial Consultant (departed the meeting at 7:23 pm)

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:04 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, July 25, 2022

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, July 25, 2022, be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, July 11, 2022

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held July 11, 2022, be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No Items.

5. REPORTS**5.1** Ken Bjorgaard, Financial Consultant, regarding Budget Variance Report

K. Bjorgaard noted that the Village of Belcarra Policy No. 195 states that “the Financial Officer will prepare a Report to Council, for periods ending June, September and December, comparing and analyzing the approved budget with actuals to date (Budget Variance Report).”

K. Bjorgaard provided an overview of the report appendices representing a detailed budget review of all of the Village’s operating and capital funds:

Appendix "A" – General Operating Fund Budget Review

Appendix "B" – Water Operating Fund Budget Review

Appendix "C" – Waste & Recycle Depot (WARD) Operating Fund Budget Review

Appendix "D" – Capital Budget Review

Discussion ensued relative to:

- The budget for the Midden Road overlay;
- The timeline for the Marine Avenue project; and
- Trails and public spaces budget.

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the report entitled “2022 Budget Variance Report Based on Results to June 30, 2022” be received for information.

CARRIED

K. Bjorgaard left the meeting at 7:23 pm

5.2 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated July 25, 2022, regarding BC Hydro LED Streetlight Replacements.

S. Novak noted that BC Hydro now have approximately 10% of the replacement project remaining, with Belcarra being one of the few communities in the region still needing to have the lights replaced. It is expected that Belcarra’s streetlights will be replaced within the next two months.

Discussion ensued relative to:

- Confirmation to be reported back to Council once the work has been completed; and
- The brightness of the lights and the recommended industry standard.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the BC Hydro LED Streetlight Replacement report dated July 25, 2022, be received for information.

CARRIED

5.3 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated July 25, 2022, regarding Domestic Water Supply Connection Safety, Fire Sprinkler Only

S. Novak provided a follow up to a Council motion on July 11, 2022, “That staff be requested to report on approaches that could ensure that ‘sprinkler only’ connections to the domestic system do not endanger other users” noting that there are specific requirements for connecting for sprinkler only to prevent cross contamination.

Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the “Domestic Water Supply Connection Safety, Fire Sprinkler Only” report, dated July 25, 2022, be received for information.

CARRIED

5.4 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated July 25, 2022, regarding 2021-2022 Major Road Network and Bike Cost Share (MRNB) Funding Reallocation

S. Novak noted that the purpose of the MRNB reallocation application is to secure grant funding for Bedwell Bay Road Safety Barriers and other road safety projects along Bedwell Bay Road.

Discussion ensued relative to:

- Types of traffic calming measures such as speed bumps and serrated roads;
- Timeframe for resubmission to TransLink; and
- Vulnerable crosswalks in Belcarra.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Council approve the funding reallocation for the 2021-2022 MRNB Funding.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- Metro Parks Committee Tour of Bowen Island – July 15, 2022
- Symphony in the Park, featuring the VSO – hosted by Burnaby Council – July 16, 2022
- Sheila Malcolmson, Minister of Mental Health & Addictions – Announcement About Increasing Health, Wellness and Substance Use Supports for Youth, event held at the Centennial Secondary Theatre – July 19, 2022

Council queried regarding:

- An update from Metro Vancouver for improvements around White Pine Beach/Sasamat Lake;
- Possible parking improvements on Whiskey Cove Lane on property owned by Metro Vancouver Parks; and
- Improved signage at the 3-way stop sign directing park users into Belcarra Regional Park.

Discussion ensued relative to:

- Ongoing discussions with Metro Vancouver Parks and the City of Port Moody regarding the traffic issues along White Pine Beach/Sasamat Lake; and
- Bylaw enforcement along Midden Road.

7. REPORT FROM ACTING CHIEF ADMINISTRATIVE OFFICER

- 7.1** Paula Richardson, Acting Chief Administrative Officer, provided a verbal report regarding Appointment of an Alternate Acting Corporate Officer

Moved by: Councillor Clark
Seconded by: Councillor Drake

That Council approve the appointment of Connie Esposito as Acting Corporate Officer from September 6 – 16, 2022 inclusive.

CARRIED

8. BYLAWS

No Items.

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Clark
Seconded by: Councillor Snell

That correspondence items 9.1 to 9.7 be received.

CARRIED

ACTION ITEMS

- 9.1** Joel and Nancy Johnston & Eric Broberg and Jillian Hull, Belcarra Residents, email dated July 12, 2022, regarding Request for Road Name Change

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Council direct staff to research the requirements for a road name change.

CARRIED

INFORMATION ITEMS

- 9.2** Brad West, Mayor, City of Port Coquitlam, letter dated June 29, 2022, regarding City of Port Coquitlam's 2021 Annual Report

- 9.3** Ian MacDonald, Belcarra Resident, email dated July 11, 2022, regarding Dangerous Bollard on Watson Road

Discussion ensued relative to the installation of the bollard on Watson Road. Residents provided feedback on the bollard being a calming structure.

Council requested that the original report from the consultant regarding the installation of the bollard be submitted to Council for review.

- 9.4** Kerry Thompson, Port Coquitlam Resident, email dated July 18, 2022, regarding Proposal for July Meeting – Addition of Non-Motorized Boat Launch Sites in the Village

- 9.5** Sasamat Volunteer Fire Department (SVFD) Board of Trustees, Meeting Minutes of June 2, 2022

- 9.6** Kaila Butler, Communications Manager, E-Comm 911, letter dated June 30, 2022, regarding E-Comm Insider (formerly e-communique) Subscription

- 9.7 Deborah Struk, Belcarra Resident, email dated July 20, 2022, regarding Why Did Port Coquitlam Leave the LMLGA – Tri-City News

Please note: Two items of Correspondence will be received and discussed after Item 11.

10. NEW BUSINESS

Staff provided an update regarding a Council query in relation to bylaw enforcement.

11. PUBLIC QUESTION PERIOD

Jim Chisholm, Belcarra Resident, commented regarding the timeline for release of the WSP Canada report on Belcarra's water system.

Council queried regarding the rise in the Tatlow reservoir water level.

It was noted that the Tatlow reservoir water level was raised recently.

Robb Begg, Belcarra Resident, queried regarding Councillor positions on conflict of interest in relation to the OCP document that was presented at the last Council meeting.

Brian Hirsch, Belcarra Resident, queried regarding the process for hiring a new Chief Administrative Officer.

David Goodman, Belcarra Resident, queried regarding Council quorum of 2 in relation to the OCP process.

Mayor Ross declared a Conflict of Interest as follows:

"I am declaring a Conflict of Interest and am recusing myself from this Council meeting noting that I am not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. I am a director and a member of a Group Wharf Association and one that is the subject of legal action."

In addition, the Village of Belcarra applied to the Supreme Court and the Justice provided the following:

"{4} Now, regarding the petition itself, I am of the view that having declared a conflict of interest in relation to the Bedwell Bay Wharf Program Report (the "Report"), it would be inappropriate for Mayor Jamie Ross and Councillors John Snell and Liisa Wilder to be permitted to participate, discuss, and vote on any matter arising from or in relation to that Report."

I am now recusing myself.

Mayor Ross departed the meeting at 8:37pm.

Deputy Mayor Drake assumed the chair.

Discussion ensued relative to:

- Councillor positions on Conflict of Interest; and
- Recommendations contained with the Official Community Plan (OCP) report.

Council provided an update on the OCP process noting that August 25th is the deadline for comments and residents are encouraged to submit their comments to ocp@belcarra.ca. The OCP Report will be brought back to Council at the Regular Council Meeting of September 6, 2022.

It was noted that the OCP Bylaw will be brought back to Council for readings. A Public Hearing must be established where the public may provide input prior to adoption.

9. CORRESPONDENCE Continued
INFORMATION ITEMS

Moved by: Councillor Clark
Seconded by: Councillor Drake

That correspondence items 9.8 to 9.9 be received.

CARRIED

9.8 Lisa McCuaig, Manager, Ecosystem Management, Vancouver Fraser Port Authority, letter dated February 28, 2022, regarding Bedwell Bay Highway Encroachment Area Eelgrass Habitat

9.9 Naomi Horsford, Manager, Municipal & Stakeholder Relations, Vancouver Fraser Port Authority, letter dated March 29, 2022, regarding Bedwell Bay Highway Encroachment Area Eelgrass Habitat

Discussion ensued relative to the Vancouver Fraser Port Authority process on current dock applications which are not being accepted due to a current study taking place on the impacts of eelgrass habitat.

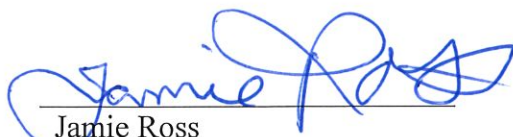
12. ADJOURNMENT

Moved by: Councillor Clark
Seconded by: Councillor Drake


That the July 25, 2022 Regular Meeting be adjourned at 9:09 pm

CARRIED

Certified Correct:



Jamie Ross
Mayor



Paula Richardson
Acting Chief Administrative Officer