



# VILLAGE OF BELCARRA

*"Between Forest and Sea"*

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August 22, 2022

## **RUNNING FOR OFFICE? WHAT YOU NEED TO KNOW**

Information Meeting regarding what is involved with being an Elected Official

Date: Tuesday, August 30, 2022  
Time: 7:00pm to 8:00pm  
Where: On Zoom  
Host: Lisa Zwarn – Chief Election Officer  
(Biography attached)

Zoom Link: <https://us06web.zoom.us/j/85723978430>  
Meeting ID: 857 2397 8430

**LISA ZWARN**  
**Instructor, Capilano University**  
**Consultant**

Lisa has been working in and with local governments for 30 years. She was the Program Manager for the Local Government Leadership Academy, an organization which provides educational training to elected officials, such as the Newly Elected Officials Training Seminar and the Leadership Forums. She was with the City of Langley from 2002 to 2009. She started as the City Clerk and also assumed responsibility for human resources function in 2003. Prior to working with the City of Langley, she worked as an Administrative Manager in the Community Development Department for the City of North Vancouver, a consultant with Urban Systems Ltd. and as a Senior Bylaw Enforcement Officer for the City of Surrey.

Lisa has 20 years of experience running local government elections and by-elections. She is currently serving as the Chief Election Officer in the Village of Belcarra's Local Government Elections in 2022.

Lisa holds a Bachelor of Arts Degree (Honours) in Romance Languages, a Juris Doctor (Law), Local Government Administration Certificate from Capilano University and the Intermediate Certificate in Municipal Administration. Lisa is a lawyer, called to the bar in British Columbia, and is also a Professional Registered Parliamentarian.

Lisa has been actively involved in the Local Government program with Capilano University, teaching courses in the areas of Administration, Corporate Administration, and Law and with Coast Mountain College, teaching courses in the areas of Law and Services. She has been a presenter at conferences for different local government organizations.