



VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES

July 11, 2022



This meeting was held via Zoom Teleconference.

Council in Attendance

Mayor Jamie Ross
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Council Absent

Councillor Carolina Clark

Staff in Attendance

Paula Richardson, Acting Corporate Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator

Others in Attendance

Ken Bjorgaard, Financial Consultant (departed the meeting at 7:22 pm)
Laura Beveridge, Pooni Group, Planning Consultant (departed the meeting at 7:22 pm)
Ankia Bursey, Pooni Group, Planning Consultant (departed the meeting at 7:22 pm)

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:04 pm

Mayor Ross advised that Paula Richardson has been appointed Acting CAO until the position is filled permanently. The Village will seek applicants for the position of CAO.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, July 11, 2022

Moved by: Councillor Wilder
Seconded by: Councillor Snell

That the agenda for the Regular Council Meeting, July 11, 2022, be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, June 20, 2022

Moved by: Councillor Snell
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held June 20, 2022, be adopted.

CARRIED

Mayor Ross declared a Conflict of Interest as follows:

“I am declaring a Conflict of Interest and am recusing myself from this Council meeting noting that I am not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. I am a director and a member of a Group Wharf Association and one that is the subject of legal action.

In addition, the Village of Belcarra applied to the Supreme Court and the Justice provided the following:

“[4] Now, regarding the petition itself, I am of the view that having declared a conflict of interest in relation to the Bedwell Bay Wharf Program Report (the “Report”), it would be inappropriate for Mayor Jamie Ross and Councillors John Snell and Liisa Wilder to be permitted to participate, discuss, and vote on any matter arising from or in relation to that Report.”

I am now recusing myself.”

7:08 pm Mayor Ross departed the meeting.

Deputy Mayor Drake assumed the chair.

3.2 Special Council Meeting, June 27, 2022

Moved by: Councillor Snell
Seconded by: Councillor Wilder

That the minutes from the Special Council Meeting held June 27, 2022 be adopted..

CARRIED

7:09 pm Mayor Ross returned to the meeting and assumed the chair.

4. DELEGATIONS AND PRESENTATIONS

No Items.

5. REPORTS**5.1 Paula Richardson, Acting Corporate Officer, report dated July 11, 2022, regarding Village of Belcarra Geography Information System (GIS)**

P. Richardson outlined the purpose of the report and introduced Laura Beveridge and Anika Bursey, Planning Consultants, to provide a demonstration of the GIS.

A. Bursey provided an overview noting that the layers of GIS material were obtained through a Data Sharing Agreement with Metro Vancouver. Other data was gathered from BC Assessments, the current Village OCP, and policy documents. She provided a short demonstration of the GIS.

Council asked pertinent questions. It was noted that parking regulations in the Village will be added to the GIS. Discussion ensued.

Moved by: Councillor Snell
Seconded by: Councillor Drake

That Council receive the Village of Belcarra Geography Information System (GIS) report, dated July 11, 2022, for information; and

That Council direct staff to purchase the GIS Viewer License at an annual cost of \$170.00.

CARRIED

Ken Bjorgaard, Laura Beveridge and Anika Bursey left the meeting at 7:22 pm.

5.2 Paula Richardson, Acting Corporate Officer, report dated July 11, 2022, regarding Council Correspondence Policy No. 225

P. Richardson outlined the report. Discussion ensued.

Moved by: Councillor Snell

Seconded by: Councillor Wilder

That Corporate Policy No 225, Council Correspondence, be approved.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- Metro Vancouver Tour of the Coquitlam Water Treatment Plant – June 23, 2022
 - Mayor Ross outlined the tour of the Coquitlam Water Treatment Plant
- Vancouver Fraser Port Authority meeting – Noise & Designated Sewage Areas – June 29, 2022
 - Mayor Ross provided an overview of the meeting with the Vancouver Fraser Port Authority. Discussion ensued.
- Eagle Ridge Hospital Emergency Department Expansion Complete
 - Mayor Ross advised that the Eagle Ridge Hospital Emergency Department Expansion is complete. He noted that the hospital has been an important part of health care in the region and the completion of the Emergency Department Expansion will provide increased capacity for patient care.

6.2 Councillor Wilder – The Springs Opening Celebration – July 7, 2022

Councillor Wilder advised that she and Mayor Ross attended the Opening Celebration of the Springs hosted by the Catalyst Community Development Society, Inlet United Church, Kinsight, SHARE, and St. Andrews Port Moody Housing Society. She noted that it was a pleasure to attend and that it was an amazing facility. She wished to congratulate those involved on their accomplishment and thanked the member organizations for the invitation. Mayor Ross echoed her sentiments and noted that the evening was inspirational.

6.2 Councillor Drake Motion – moved from the June 20, 2022 Agenda

Councillor Drake outlined the motion provided. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Snell

That staff be requested to report on approaches that could ensure that 'sprinkler only' connections to our domestic system do not endanger other users.

CARRIED

7. REPORT FROM ACTING CHIEF ADMINISTRATIVE OFFICER

No items.

8. BYLAWS

No Items.

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That correspondence items 9.1 to 9.8 be received.

CARRIED

ACTION ITEMS**9.1** Mohammed Azim, Secretary-Treasurer/CFO, letter dated June 28, 2022, regarding 2022 Eligible School Sites Proposal Resolution

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That Council accept the School District No. 43 (Coquitlam) Board resolution for proposed eligible school site requirements.

CARRIED

9.2 Madeline Leaf, International Wrongful Conviction Day Committee, email dated June 21, 2022, regarding Declaration of October 2, 2022 as “Wrongful Conviction Day”

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That October 2, 2022 be declared as “Wrongful Conviction Day” in the Village of Belcarra.

CARRIED

9.3 Alison Wong, Road Safety Engineer, ICBC Road Improvement Program, letter received July 5, 2022, regarding ICBC Cost Sharing Opportunities – Road Improvement Program

Discussion ensued with regard to available funding opportunities for a road safety audit in the Village.

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That staff be directed to report to Council on ICBC Cost Sharing Opportunities with regard to Road Safety Audits.

CARRIED

INFORMATION ITEMS**9.4** Shannon Stubbs, MP, Shadow Minister for Rural Economic Development & Rural Broadband Strategy, Lakeland, Damien Kurek, MP, Deputy Shadow Minister for Rural Economic Development & Rural Broadband Strategy, Battle River – Crowfoot & Jacques Gourde, MP, Deputy Shadow Minister for Rural Economic Development & Rural Broadband Strategy, Lévis – Lotbinière, letter dated June 2022, regarding Town Hall for Rural Canadians to Address Federal Funding for Rural Communities**9.5** William Beamish, Mayor, Town of Gibsons, letter dated June 16, 2022, regarding Hospice Services Funding – UBCM Resolution from Town of Gibsons

- 9.6 Anna Barford, Canada Shipping Campaigner, Stand.earth, letter dated June 17, 2022, regarding Motion at UBCM Protecting BC Coasts from Acidic Washwater Dumping being brought forward by Vancouver
- 9.7 Jonathan Cote, Mayor, City of New Westminster, letter dated June 21, 2022, regarding Library Funding UBCM Resolution
- 9.8 John Willms, Belcarra Resident, letter dated June 23, 2022, regarding CAO Resignation
Discussion ensued with regard to staff changes at the Village office.

10. NEW BUSINESS

No items.

11. PUBLIC QUESTION PERIOD

Sharmaine Van Staalduinen, Belcarra Resident, thanked Mayor Ross and Councillor Wilder for attending The Springs Opening Celebration. She noted that was an inspiring project and she thanked Council for their support.


12. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Snell

That the July 11, 2022 Regular Meeting be adjourned at 8:11 pm

CARRIED

Certified Correct:



Jamie Ross
Mayor



Paula Richardson
Acting Corporate Officer