



**VILLAGE OF BELCARRA  
REGULAR COUNCIL AGENDA**

**Via Zoom  
July 11, 2022  
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.

Meeting details as follows:

Click link to join meeting: <https://us06web.zoom.us/j/84202527907>

Meeting ID: 842 0252 7907

**COUNCIL**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor John Snell  
Councillor Liisa Wilder

**1. CALL TO ORDER**

Mayor Ross will call the meeting to order.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, July 11, 2022**

**Recommendation:**

That the agenda for the Regular Council Meeting, July 11, 2022, be approved as circulated.

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, June 20, 2022**

**Recommendation:**

That the minutes from the Regular Council Meeting held June 20, 2022, be adopted.

**3.2 Special Council Meeting, June 27, 2022**

**Recommendation:**

That the minutes from the Special Council Meeting held June 27, 2022, be adopted.

**4. DELEGATIONS AND PRESENTATIONS**

No Items.

**5. REPORTS**

- 5.1** Paula Richardson, Acting Corporate Officer, report dated July 11, 2022, regarding Village of Belcarra Geography Information System (GIS)

**Recommendation:**

That Council receive the Village of Belcarra Geography Information System (GIS) report, dated July 11, 2022, for information; and  
That Council direct staff to purchase the GIS Viewer License at an annual cost of \$170.00.

- 5.2** Paula Richardson, Acting Corporate Officer, report dated July 11, 2022, regarding Council Correspondence Policy No. 225

**Recommendation:**

That Corporate Policy No 225, Council Correspondence, be approved.

**6. REPORTS FROM MAYOR AND PROJECT LEADS**

**6.1 Mayor's Report**

- Metro Vancouver Tour of the Coquitlam Water Treatment Plant – June 23, 2022
- Vancouver Fraser Port Authority meeting – Noise & Designated Sewage Areas – June 29, 2022
- Eagle Ridge Hospital Emergency Department Expansion Complete

**6.2 Councillor Drake Motion – moved from the June 20, 2022 Agenda**

**Recommendation:**

That staff be requested to report on approaches that could ensure that 'sprinkler only' connections to our domestic system do not endanger other users.

**7. REPORT FROM CHIEF ADMINISTRATIVE OFFICER**

**8. BYLAWS**

**9. CORRESPONDENCE/PROCLAMATIONS**

**Recommendation:**

That correspondence items 9.1 to 9.8 be received.

**ACTION ITEMS**

- 9.1** Mohammed Azim, Secretary-Treasurer/CFO, letter dated June 28, 2022, regarding 2022 Eligible School Sites Proposal Resolution

**Recommendation:**

That Council accept the School District No. 43 (Coquitlam) Board resolution for proposed eligible school site requirements.

- 9.2** Madeline Leaf, International Wrongful Conviction Day Committee, email dated June 21, 2022, regarding Declaration of October 2, 2022 as “Wrongful Conviction Day”

**Recommendation:**

That October 2, 2022 be declared as “Wrongful Conviction Day” in the Village of Belcarra.

- 9.3** Alison Wong, Road Safety Engineer, ICBC Road Improvement Program, letter received July 5, 2022, regarding ICBC Cost Sharing Opportunities – Road Improvement Program

**Recommendation:**

That staff be directed to report to Council on ICBC Cost Sharing Opportunities with regard to Road Safety Audits.

**INFORMATION ITEMS**

- 9.4** Shannon Stubbs, MP, Shadow Minister for Rural Economic Development & Rural Broadband Strategy, Lakeland, Damien Kurek, MP, Deputy Shadow Minister for Rural Economic Development & Rural Broadband Strategy, Battle River – Crowfoot & Jacques Gourde, MP, Deputy Shadow Minister for Rural Economic Development & Rural Broadband Strategy, Lévis – Lotbinière, letter dated June 2022, regarding Town Hall for Rural Canadians to Address Federal Funding for Rural Communities

- 9.5** William Beamish, Mayor, Town of Gibsons, letter dated June 16, 2022, regarding Hospice Services Funding – UBCM Resolution from Town of Gibsons

- 9.6** Anna Barford, Canada Shipping Campaigner, Stand.earth, letter dated June 17, 2022, regarding Motion at UBCM Protecting BC Coasts from Acidic Washwater Dumping being brought forward by Vancouver

- 9.7** Jonathan Cote, Mayor, City of New Westminster, letter dated June 21, 2022, regarding Library Funding UBCM Resolution

- 9.8** John Willms, Belcarra Resident, letter dated June 23, 2022, regarding CAO Resignation

**10. NEW BUSINESS**

**11. PUBLIC QUESTION PERIOD**

**12. ADJOURNMENT**

**Recommendation:**

That the July 11, 2022 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES**

**June 20, 2022**



This meeting was held via Zoom Teleconference.

**Council in Attendance**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor John Snell  
Councillor Liisa Wilder

**Council Absent**

Councillor Bruce Drake

**Staff in Attendance**

Dennis Back, Acting Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Paula Richardson, Acting Corporate Officer

**Others in Attendance**

Richard White, RWPAS Ltd. Planning Consultant (departed the meeting at 7:24 pm)

**1. CALL TO ORDER**

Mayor Ross called the meeting to order at 7:02 pm

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, June 20, 2022**

Moved by: Councillor Clark  
Seconded by: Councillor Snell

That the agenda for the Regular Council Meeting, June 20, 2022 be amended to delete item 6.2 and add it to the next Regular Council Agenda.

**CARRIED**

Moved by: Councillor Clark  
Seconded by: Councillor Snell

That the agenda for the Regular Council Meeting, June 20, 2022 be approved, as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, June 6, 2022**

Moved by: Councillor Clark  
Seconded by: Councillor Snell

That the minutes from the Regular Council Meeting held June 6, 2022, be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS****4.1 MP Bonita Zarillo regarding Priorities of Council**

Mayor Ross introduced MP Bonita Zarillo and welcomed her to the Council meeting.

MP Zarillo provided an overview of her portfolios which include Disability Inclusion, Health and Infrastructure & Communities. She thanked Council for the opportunity to answer questions from both Council and the community. MP Zarillo noted the priorities of Belcarra regarding Asset Management and Fire Protection.

Discussion ensued with regard to the following:

- Aging in place
- Sewage discharge & noise pollution in Bedwell Bay
- Dental & Health benefits

Mayor Ross thanked MP Zarillo for attending the meeting.

**5. REPORTS****5.1 Richard White, RWPAS Ltd., Planning Consultant**, report dated June 20, 2022, regarding Follow Up Report on Belcarra North Road and Fire Suppression Water Supply – Village of Belcarra: Metro Vancouver Request for Acceptance of Metro 2050 (Metro Vancouver Regional District Regional Growth Strategy Bylaw No. 1339, 2022)

Richard White outlined the report noting that this follow up report is provided to address Council concerns regarding further discussion with Metro Vancouver on local issues not addressed in the draft RGS. Discussion ensued with regard to raising concerns with Metro Vancouver related to more and better fire suppression capabilities in Belcarra and more detail on the prospects for a road through Metro controlled lands connecting Belcarra with Belcarra North.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That the Village of Belcarra accept “Metro 2050: Metro Vancouver Regional District Regional Growth Strategy Bylaw No.1339, 2022” attached to the Letter from the Chair of the Metro Vancouver Board of Directors dated May 3, 2022, and request that the following Village of Belcarra concerns be considered in the near future:

1. Joint opportunities for improvements to the Belcarra Water System to enable improved water storage, flows and fire suppression capacity in the Village and for Metro Parks; and
2. Continued co-operation for the eventual provision of road access from Belcarra to both Belcarra North and nearby Conservation and Recreation Lands in Belcarra Regional Park.

**CARRIED**

Richard White departed the meeting at 7:24 pm.

- 5.2** Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated June 20, 2022, regarding Asset Management and Climate Change Planning Grant Application

S. Novak outlined the report noting that the Asset Management and Climate Change Planning Grant will assist in further work on the Village Asset Management Plan which is a priority of Council. Discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Council direct staff to apply for a grant opportunity from the Canada Community Building Fund – Capacity Building Stream for Asset Management and Climate Change Planning; and

That Council commit to undertaking the work as proposed in the application to the Canada Community Building Fund – Capacity Building Stream should the application be approved.

**CARRIED**

- 5.3** Paula Richardson, Acting Corporate Officer, report dated June 20, 2022, regarding the 2021 Annual Report

P. Richardson outlined the report noting that no submissions or questions from the public were received. She advised that the 2021 Annual Report is a legislative requirement to be presented to the public before June 30 each year.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That the Village of Belcarra 2021 Annual Report be received for information.

**CARRIED**

## **6. REPORTS FROM MAYOR AND PROJECT LEADS**

### **6.1 Mayor's Report**

- National Indigenous People's Day
  - Mayor Ross noted that National Indigenous People's Day is June 21, 2022.
- RCMP E Division Lower Mainland District Mayors' Forum – June 22
  - Mayor Ross will attend the RCMP Mayors' Forum this week and is pleased with the opportunity to hear reports from the RCMP within the Village of Belcarra and the Lower Mainland.
- Metro Vancouver Tour of the Coquitlam Water Treatment Plant – June 23
  - Mayor Ross will attend a tour of the Coquitlam Water Treatment Plant this week.

- 6.2 Councillor Drake Motion** – the Agenda was amended to move this item to the next Regular Council meeting.

That staff be requested to report on approaches that could ensure that 'sprinkler only' connections to our domestic system do not endanger other users.

**6.3 Official Community Plan Review Committee Minutes – May 4, 2022**

Moved by: Councillor Clark

Seconded by: Councillor Snell

That the Official Community Plan Review Committee Minutes from the meeting held on May 4, 2022, be received for information.

**CARRIED**

**7. REPORT FROM ACTING CHIEF ADMINISTRATIVE OFFICER**

- Water System Workshop date (proposed: June 27, 2022)
  - D. Back advised that a Water System Workshop will be held on Monday, June 27, 2022. The Workshop will be open to the public, held on Zoom and recorded for the website.
- OCP Review Committee Update
  - D. Back advised that the OCP draft document will be posted on the website as soon as it is available. He noted that residents will be notified via the resident email notification list, notices at the bus shelters and posting on the website. He advised that the draft had not yet been distributed to the public or any stakeholders.
- New Procedure for Notice of Closed Meetings
  - P. Richardson advised of a change to the notification of Closed Meetings. She noted that the change was to reflect Procedure Bylaw No. 593, 2021 allowing for Closed meetings to take place at 5:00 pm.

**8. BYLAWS****8.1 Village of Belcarra Public Notice Bylaw No. 602, 2022**

Moved by: Councillor Clark

Seconded by: Councillor Snell

That “Village of Belcarra Public Notice Bylaw No. 602, 2022” be adopted.

**CARRIED**

**9. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Snell

Seconded by: Councillor Wilder

That correspondence items 9.1 to 9.3 be received.

**CARRIED**

**ACTION ITEMS**

No items.

**INFORMATION ITEMS**

- 9.1** Sherry Chisholm, Belcarra Resident, letter dated June 1, 2022, regarding the Official Community Plan (OCP) Review Process

9.2 Diana Aguilar, Integrated Resource Planning Manager, FortisBC, email dated June 7, 2022, regarding FortisBC Energy Inc. 2022 Long Term Gas Resource Plan – BCUC Order G-146-22 & Regulatory Timetable (report available at the Village office)

9.3 Kristan Ash, Fraser Northwest Division of Family Practice, email dated June 9, 2022, regarding Celebrating the Family Doctors of Fraser Northwest – July 14

## 10. NEW BUSINESS

No items.

## 11. PUBLIC QUESTION PERIOD

Jim Chisholm, Belcarra Resident, queried whether the Water System Workshop will be recorded and posted on the website.

It was noted that the Water System Workshop will take place via Zoom, recorded and posted on the website.

Councillor Clark, queried with regard to when the water system report will be completed by WSP.

S. Novak noted that the calibration will be completed when the weather is better and the water system is under high demand. The report is expected in the middle of July.

Joe Elworthy, Belcarra Resident, queried with regard to the item deleted from the Agenda. It was noted that the item will be on the next Regular Council agenda.

## 12. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Snell

That the June 20, 2022 Regular Meeting be adjourned at 7:55 pm

**CARRIED**

Certified Correct:

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Jamie Ross  
Mayor

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Paula Richardson  
Acting Corporate Officer





**VILLAGE OF BELCARRA**  
**SPECIAL COUNCIL MEETING MINUTES**  
**June 27, 2022**



This meeting was held via Zoom Teleconference.

**Council in Attendance**

Mayor Jamie Ross (departed the meeting at 5:06 pm)  
 Councillor Carolina Clark  
 Councillor Bruce Drake  
 Councillor John Snell  
 Councillor Liisa Wilder

**Staff in Attendance**

Dennis Back, Acting Chief Administrative Officer  
 Paula Richardson, Acting Corporate Officer

**Staff Absent**

Stewart Novak, Public Works & Emergency Preparedness Coordinator

**Others in Attendance**

Richard White, RWPAS Ltd. Planning Consultant

**1. CALL TO ORDER**

Mayor Ross called the meeting to order at 5:02 pm

**2. APPROVAL OF THE AGENDA**

**2.1 Special Council Meeting, June 27, 2022**

Moved by: Councillor Wilder  
 Seconded by: Councillor Clark

That the agenda for the Special Council Meeting, June 27, 2022 be approved as circulated.

**CARRIED**

**Mayor Ross declared a Conflict of Interest as follows:**

“I am declaring a Conflict of Interest and am recusing myself from this Council meeting noting that I am not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. I am a director and a member of a Group Wharf Association and one that is the subject of legal action.

In addition, the Village of Belcarra applied to the Supreme Court and the Justice provided the following:

“[4] Now, regarding the petition itself, I am of the view that having declared a conflict of interest in relation to the Bedwell Bay Wharf Program Report (the “Report”), it would be

inappropriate for Mayor Jamie Ross and Councillors John Snell and Liisa Wilder to be permitted to participate, discuss, and vote on any matter arising from or in relation to that Report.”

I am now recusing myself. I would like to note that I am not making any indication in regard to my colleagues and I know that they will do what makes sense for them.”

**Mayor Ross departed the meeting at 5:05 pm.**

**Deputy Mayor Drake assumed the chair.**

### **3. DELEGATIONS AND PRESENTATIONS**

#### **3.1 Ian Devlin, Chair and Ralph Drew, Vice Chair, Official Community Plan (OCP) Review Committee, presentation to Council regarding Draft Official Community (OCP) Plan Document**

Deputy Mayor Drake introduced Official Community Plan Review Committee Chair Ian Devlin & Vice Chair Ralph Drew.

Chair Devlin provided an overview of the work of the OCP Review Committee which included monthly meetings commencing in January 2022. Committee members prepared research assignments in groups and participated in two Open Houses. He thanked Committee members for their dedication and hard work to prepare the draft document presented to Council. Chair Devlin thanked Councillor Clark, Dennis Back and staff for their support.

Vice Chair Drew noted that it was a pleasure working with the committee.

**Deputy Mayor Drake noted technical difficulties.**

Councillor Clark temporarily assumed the chair while Deputy Mayor Drake resolved technical issues associated with his audio/video.

**Councillor Clark assumed the chair at 5:19 pm.**

Deputy Mayor Clark queried with regard to the next steps on community feedback.

D. Back noted that after Council receives the Draft OCP document, it will be posted on the website, residents will be notified using the Resident/Owner email notification list, and notices will be posted at the bus stops. Resident feedback is encouraged and will be collected and reviewed for updates to the draft. He noted that a special email address has been established for residents: [OCP@belcarra.ca](mailto:OCP@belcarra.ca).

With the assistance of Richard White, Planning Consultant, the draft will be referred to the commenting agencies, as required, and a period of time will be provided for collection and consideration of feedback.

Sy Rodgers queried with regard to in person meetings at the Village Hall.

Councillor Clark noted that residents will be notified when the Village Hall is reopened to the public. She advised that there is no restriction on feedback and that residents are counted on to write and provide their ideas for consideration. She noted there will be an opportunity for residents to provide further feedback at a Public Hearing which will be held after the bylaw is presented to Council.

Moved by: Councillor Clark  
Seconded by: Councillor Snell

THAT Council:

- a. formally receive the draft Official Community Plan as presented by the OCP Review Committee; and
- b. authorize staff to publicly release the draft Official Community Plan, and refer the plan to the necessary commenting agencies for review and feedback.

**CARRIED**

**4. ADJOURNMENT**

Moved by: Councillor Wilder  
Seconded by: Councillor Drake

That the June 27, 2022 Special Council Meeting be adjourned at 5:29 pm

**CARRIED**

Certified Correct:

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Jamie Ross  
Mayor

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Paula Richardson  
Acting Corporate Officer



## COUNCIL REPORT

**File:** 1385-01

**Date:** July 11, 2022

**From:** Paula Richardson, Acting Corporate Officer

**Subject:** Village of Belcarra Geography Information System (GIS)

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### Recommendation

That Council receive the Village of Belcarra Geography Information System (GIS) report, dated July 11, 2022, for information; and

That Council direct staff to purchase the GIS Viewer License at an annual cost of \$170.00.

### Purpose

To introduce the Village Geographic Information System (GIS) and share information about how it can be used by Village staff and residents to access geographic data about the Village, its properties, and recreational resources.

### Background

Staff have been exploring new ways to easily manage and store the Village information using a digital interface and have settled on using a GIS as a file management system. Once the layers and system have been set up, using a GIS is a user-friendly way to quickly access data that can be geographically tied to a place on the Earth's surface.

There will be internal and external user interfaces. The internal interface is for Village staff file management and the external interface is for members of the public to learn about Belcarra, view trails and other community assets, and learn more about individual properties. Each property in the Village is identified along with information specific to that property, such as the legal parcel identification number, the zoning, and Official Community Plan designation. Any property information that is visible to the public is not sensitive and does not disclose information about the property owner.

The platform is easy to use and will be an exciting way for the community to interact with the Village and learn more about its many assets.

### Summary of Platform

There are various different layers of data that can be found through viewing the Village GIS. Layers can be turned on and off by selecting them in the legend bar on the side of the map.

Layers are grouped into the following categories:

- Planning and Development
  - Zoning
  - OCP Designation
- Engineering
  - Water Resources
- Recreation
  - Trails
  - Parks
  - Associated Facilities
- Municipal Facilities
  - Parking
  - Building Locations

### **Future Considerations**

The current GIS platform can be managed in-house. However, if the Village decides to pursue a more complex expansion of the platform, such as more detailed or technical data management or more rigorous spatial analysis, a specialized GIS consultant will be required to manage this expansion.

### **Additional Cost Considerations**

There may be certain circumstances where the Village would want to view and/or manage some of the online GIS data. This would require the Village to purchase an additional license from ESRI, the company that owns the GIS software. Depending on the level of control the Village wishes to obtain, there are two license options available. The Viewer License allows the Village to view private or sensitive data that is not suitable for public consumption, whereas the Creator License allows the Village to edit the data themselves.

#### Viewer License - \$170 annually

Currently, all maps are created by Pooni Group through the Pooni Group account, but if the Village wishes to view maps with sensitive or private information required for Village business through their own account (e.g. not through the Pooni Group account), the Viewer License is required. This license is recommended to facilitate the sharing of more sensitive geospatial information that Village staff would need to access frequently for their daily tasks, such as parking tickets or bylaw infractions.

Pooni Group recommends that the Village consider purchasing this license.

#### Creator License - \$845 annually

This license would grant the Village the ability to directly interact with the data created and perform edits on an as-needed basis. A specialized GIS consultant would be required to manage the Creator License on the Village's behalf. Alternatively, a GIS consultant could provide training to Village staff who could then manage the license.

Pooni Group does not believe that the Creator License is necessary at this time because Pooni Group is managing the GIS software; however, if Pooni Group ceases to operate the software, a GIS consultant will be required as outlined above.



## COUNCIL REPORT

**Date:** July 11, 2022  
**From:** Paula Richardson, Acting Corporate Officer  
**Subject:** Corporate Policy No. 225 – Council Correspondence

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### Recommendation

That Corporate Policy No. 225 – Council Correspondence, be approved.

### Purpose

The purpose of this report is to propose a clear and consistent procedure for handling incoming correspondence addressed to Mayor and Council.

### Background

At the June 6, 2022 Regular Council meeting, Councillor Drake brought forward a report proposing the development and adoption of a corporate policy to provide clear direction on how incoming correspondence addressed to Mayor and Council should be dealt with.

The following recommendation was approved by Council:

“That staff be requested to bring forward a Corporate Policy on incoming correspondence addressed to Mayor and Council, and the process for handling such correspondence.”

### New Policy Proposed

A draft policy has been prepared and is hereby submitted to Council for consideration. The policy provides that any and all Council correspondence, as defined, will be added to a Council agenda, and thereby made public.

The draft policy also makes provision for the withholding of correspondence addressed to Mayor and Council if such correspondence is deemed to be inappropriate, offensive, misleading, harassing or threatening. Likewise, anonymous correspondence will also not be included on the Council agenda.

For correspondence that is withheld for the reasons stated, there is an appeal process whereby the correspondence in question will be added to a Closed Council meeting, and Council will determine whether it will be made public or not.

The policy ensures that all correspondence will be included on a Council agenda and made public, thereby treating all correspondence in the same manner, unless it is considered inappropriate to do so.



**VILLAGE OF BELCARRA**  
**CORPORATE POLICY NO. 225**



Title: Council Correspondence

<b>ISSUED BY:</b> CAO	<b>APPROVED BY:</b> COUNCIL	<b>DATE:</b>
<b>REVISED BY:</b>	<b>APPROVED BY:</b>	<b>DATE:</b>

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**Reason for Policy**

The purpose of this policy is to establish a clear and consistent process and procedure for the coordination and management of correspondence addressed to Mayor and Council.

**Policy**

It is the policy of Council that all incoming correspondence addressed to Mayor and Council will be included on a Council Agenda, except as otherwise provided for in this policy.

**Authority**

The Chief Administrative Officer is responsible for the management of Council correspondence.

**Correspondence Defined**

For the purpose of this policy, Council Correspondence refers to:

- a. written submissions from a third party sent to any member(s) of Council and received either electronically or in hard copy, regarding one or more of the following:
  - a request for information or clarification regarding corporate activities and / or initiatives;
  - the conveyance of information; and / or
  - a complaint pertaining to municipal service delivery; and
- b. written responses from the Village of Belcarra to a written submission as defined herein;

but does not include routine requests for service or information that are received and responded to by Staff.

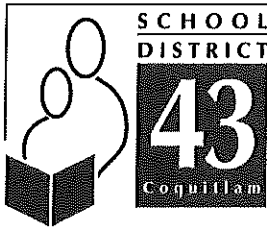
**Procedures**

- a. All Council correspondence, unless otherwise exempted, will be opened and processed in accordance with this policy.
- b. Correspondence addressed to individual councillors, and marked confidential, will be provided to the named councillor unopened.
- c. Correspondence addressed to Council containing complaints regarding administration or personnel will be handled in Closed Council or by the Chief Administrative Officer.
- d. Any Council correspondence that is considered to be inappropriate, offensive, misleading, harassing or threatening will not be included on a Council agenda, and the writer will be so advised
- e. Council correspondence that is anonymous will be withheld from the Council agenda.
- f. The author of any correspondence that is withheld from the agenda, as authorized by this policy, will be so advised, and informed of the opportunity to appeal.

**Appeal Process**

Anyone wishing to appeal the withholding of correspondence for reasons noted in section (d) and (e) herein, may do so through the Chief Administrative Officer, who in turn will place such correspondence on a Closed Council agenda for consideration and decision regarding its public release.

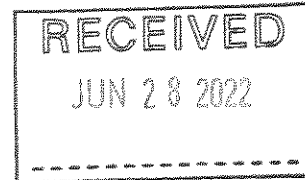




**Learning for a Lifetime**

FILE NO. 0460-02

550 Poirier Street, Coquitlam, BC Canada V3J 6A7 • Phone: 604-939-9201 • Fax: 604-939-6758



June 28, 2022

Mr. Peter Steblin, City Manager  
City of Coquitlam  
[managersoffice@coquitlam.ca](mailto:managersoffice@coquitlam.ca)

Ms. Juli Halliwell, Chief Administrative Officer  
Village of Anmore  
[juli.halliwell@anmore.com](mailto:juli.halliwell@anmore.com)

Mr. Tim Savoie, City Manager  
City of Port Moody  
[tsavoie@portmoody.ca](mailto:tsavoie@portmoody.ca)

Ms. Lorna Dysart, Chief Administrative Officer  
Village of Belcarra  
[ldysart@belcarra.ca](mailto:ldysart@belcarra.ca)

Mr. Rob Bremner, Chief Administrative Officer  
City of Port Coquitlam  
[bremnerr@portcoquitlam.ca](mailto:bremnerr@portcoquitlam.ca)

Dear Chief Administrative Officers and City Managers:

**Re: 2022 Eligible School Sites Proposal Resolution**

The district's 2021 Eligible School Site Proposal (ESSP) Resolution was passed by the Board of Education on June 21, 2022.

In this package, you will find a copy of the resolution along with the corresponding schedules for acceptance.

Pursuant to the Act, local governments have 60 days to either:

1. Pass a resolution accepting the Board's proposed eligible school site requirements; or
2. Respond in writing to the Board indicating that it does not accept the Board's proposed site requirements by listing each school site it objects and the reasons for the objection.


If no response is received within 60 days from the date, which the Board of Education passed the resolution, the legislation states that the local government will have deemed to accept the proposal. An amended capital bylaw with the new SSAC rates will be adopted by the Board of

Education in September 2022, giving the local governments a 60-day grace period before the bylaw will come into effect.

Should you have any questions on the above, please contact myself or Kimberley Wakil, Manager of Financial Services, at 604-939-9201.

Yours truly,

**SCHOOL DISTRICT NO. 43 (COQUITLAM)**

A handwritten signature in black ink, appearing to read 'Mohammed Azim', with a stylized, elongated horizontal stroke at the end.

Mohammed Azim  
Secretary-Treasurer/CFO

Attach: ESSP Resolution; Schedule A; Schedule B

cc: Nita Miki, Assistant Secretary-Treasurer  
Ivano Cecchini, Executive Director – Facilities and Planning Services  
Kimberley Wakil, Manager, Financial Services

**Board of Education of  
School District No. 43 (Coquitlam)**

**2022 Eligible School Sites Resolution**

The Eligible School Sites Proposal is a required component of the capital plan submission, which must be passed annually by Board resolution and referred to local governments in the District for acceptance pursuant to the *Local Government Act*.

Pursuant to the Act, the school district has consulted with local governments with respect to the following information:

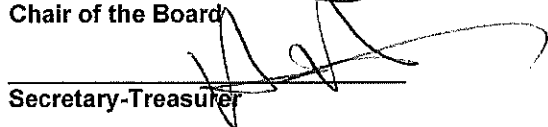
- 1) Projections by municipalities of the number of eligible development units to be authorized or created in School District No. 43 (Coquitlam) in the 10 year time frame, 2022-2032, pursuant to Section 142 of the School Act for school site acquisition planning (Schedule 'A' Table A-1 and A-2 attached);
- 2) A projection of the number of children of school age, as defined in the School Act, that will be added to the school district as the result of the eligible development units projected in paragraph (1) (Schedule 'A' Table A-3, A-4 attached);
- 3) The approximate size and number of school sites required to accommodate the number of children projected under paragraph (2) (Schedule 'B' attached); and
- 4) The approximate location and value of the school sites referred to in paragraph (3) (Schedule 'B' attached).

**WHEREAS** the Board of Education of School District No. 43 (Coquitlam) has consulted with representatives from the development industry and staff for the City of Coquitlam, City of Port Coquitlam, City of Port Moody, Village of Anmore and Village of Belcarra on these matters;


**IT IS RESOLVED THAT:**

- 1) Based on information from local government, the Board of Education of School District No. 43 (Coquitlam) estimates that there will be 28,509 **new development units** constructed in the School District over the next 10 years (Schedule 'A');
- 2) These 28,509 new development units will be home to an estimated 5,774 **school age children** (Schedule 'A');
- 3) The School Board expects that **6 new school sites**, over the 10 year period, will be required as a result of the growth within the School District as represented in Schedule 'B';
- 4) According to Ministry of Education site standards presented in Schedule 'B' the sites will require a total of **11.1 hectares** of land. These sites are expected to be purchased within 5 years and, at current serviced land cost, the land will **cost approximately \$161,195,087**;
- 5) The Eligible School Site Proposal be incorporated in the 5 Year Facility Capital Budget **2023-2027** and submitted to the Ministry of Education and Child Care.

  
Chair of the Board

  
Secretary-Treasurer

**I HEREBY CERTIFY** this to be a true original of a resolution passed by the Board of Education of School District No. 43 (Coquitlam) at a regular meeting held June 21, 2022.

  
Secretary-Treasurer

2022-2032  
SCHEDULE 'A'

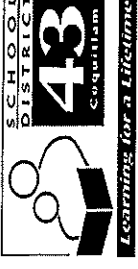


Table A-1: Growth Forecasts -Housing Units By Type - 10 year forecast by s 2022-2032

Estimates by school year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	10 yr. Total	Total Units
<b>VILLAGE OF ANMORE</b>												
Single Detached	21	21	21	21	21	21	21	21	21	21	210	210
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	-
Row House	0	0	0	0	0	0	0	0	0	0	-	-
Low Rise Apart./suites	0	0	0	0	0	0	0	0	0	0	-	-
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	-
<b>VILLAGE OF BELCARRA</b>												
Single Detached	3	3	3	3	3	3	3	3	3	3	30	30
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	-
Row House	0	0	0	0	0	0	0	0	0	0	-	-
Low Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	-
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	-
<b>CITY OF COQUITLAM</b>												
Single Detached	50	50	45	40	35	30	25	20	20	20	335	335
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	-
Row House	325	325	300	300	300	300	300	300	300	300	3,050	3,050
Low Rise Apart./suites	350	350	325	300	300	300	300	300	300	300	3,125	3,125
High Rise Apart.	1350	1350	1400	1350	1300	1300	1300	1300	1300	1300	13,250	13,250
<b>CITY OF PORT COQUITLAM</b>												
Single Detached	30	30	30	30	30	30	30	30	30	30	300	300
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	-
Row House	50	50	50	50	50	50	50	50	50	50	500	500
Low Rise Apart./suites	180	180	180	180	180	180	180	180	180	180	1,800	1,800
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	-
<b>CITY OF PORT MOODY</b>												
Single Detached	15	15	15	15	15	15	15	15	15	15	150	150
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	-
Row House	30	28	42	30	30	30	30	30	30	30	310	310
Low Rise Apart./suites	296	342	1189	454	150	200	200	200	200	200	3,431	3,431
High Rise Apart.	218	0	0	0	0	320	320	320	420	420	2,018	2,018
<b>TOTALS</b>												
	2,918	2,744	3,600	2,773	2,414	2,779	2,774	2,769	2,869	2,869	28,509	28,509

Table A-2: SCHOOL DISTRICT #43 - ELIGIBLE DEVELOPMENT UNIT ANNUAL TOTALS BY 2022-2032

Estimates by school year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	10 yr. Total
Single Detached	119	119	114	109	104	99	94	89	89	89	1,025
Mobile Home	-	-	-	-	-	-	-	-	-	-	-
Row House	405	403	392	380	380	380	380	380	380	380	3,860
Low Rise Apart./suites	826	872	1,694	934	630	680	680	680	680	680	8,356
High Rise Apart.	1,568	1,350	1,400	1,350	1,300	1,620	1,620	1,620	1,720	1,720	15,268
<b>Total Units</b>	<b>2,918</b>	<b>2,744</b>	<b>3,600</b>	<b>2,773</b>	<b>2,414</b>	<b>2,779</b>	<b>2,774</b>	<b>2,769</b>	<b>2,869</b>	<b>2,869</b>	<b>28,509</b>

**Table A-3: YIELD CALCULATIONS BY MUNICIPALITY - SD#43**

ESTIMATED NUMBER OF NEW SCHOOL AGED POPULATION BASED ON AVERAGE YIELD RATIO ESTIMATES FOR NEW HOUSING IN MUNICIPALITY

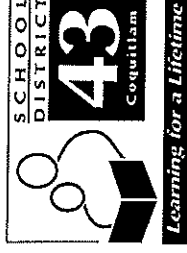
Estimates by school year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	10 Yr. Yield	Yield Ratio
<b>VILLAGE OF ANMORE</b>												
Single Detached	11	11	11	11	11	11	11	11	11	11	105	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	-	-	-	-	-	-	-	-	-	-	-	n/a
Low Rise Apart./suites	-	-	-	-	-	-	-	-	-	-	-	n/a
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	n/a
<b>Total Yield School Age 5-19</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>105</b>	<b>n/a</b>
<b>VILLAGE OF BELCARRA</b>												
Single Detached	2	2	2	2	2	2	2	2	2	2	15	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	-	-	-	-	-	-	-	-	-	-	-	n/a
Low Rise Apart./suites	-	-	-	-	-	-	-	-	-	-	-	n/a
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	n/a
<b>Total Yield School Age 5-19</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>15</b>	<b>n/a</b>
<b>CITY OF COQUITLAM</b>												
Single Detached	25	25	23	20	18	15	13	10	10	10	168	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	130	130	120	120	120	120	120	120	120	120	1,220	0.4
Low Rise Apart./suites	49	49	46	42	42	42	42	42	42	42	438	0.14
High Rise Apart.	243	243	252	243	234	234	234	234	234	234	2,385	0.18
<b>Total Yield School Age 5-19</b>	<b>447</b>	<b>447</b>	<b>440</b>	<b>425</b>	<b>414</b>	<b>411</b>	<b>409</b>	<b>406</b>	<b>406</b>	<b>406</b>	<b>4,211</b>	<b>n/a</b>
<b>CITY OF PORT COQUITLAM</b>												
Single Detached	15	15	15	15	15	15	15	15	15	15	150	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	17	17	17	17	17	17	17	17	17	17	170	0.34
Low Rise Apart./suites	25	25	25	25	25	25	25	25	25	25	252	0.14
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	n/a
<b>Total Yield School Age 5-19</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>572</b>	<b>n/a</b>
<b>CITY OF PORT MOODY</b>												
Single Detached	8	8	8	8	8	8	8	8	8	8	75	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	18	17	25	18	18	18	18	18	18	18	183	0.59
Low Rise Apart./suites	36	41	143	54	18	24	24	24	24	24	412	0.12
High Rise Apart.	22	-	-	-	-	32	32	32	42	42	202	0.10
<b>Total Yield School Age 5-19</b>	<b>83</b>	<b>65</b>	<b>175</b>	<b>80</b>	<b>43</b>	<b>81</b>	<b>81</b>	<b>81</b>	<b>91</b>	<b>91</b>	<b>871</b>	<b>n/a</b>

**Table A-4: Total School District #43 (Coquitlam) School Age Yield (New Development)**

Estimates by school year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	10 Yr. Yield	Yield Ratio
<b>Single Detached</b>												
Single Detached	60	60	57	55	52	50	47	45	45	45	513	0.50
<b>Mobile Home</b>												
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	-
<b>Row House</b>												
Row House	165	164	162	155	155	155	155	155	155	155	1,573	0.41
<b>Low Rise Apart./suites</b>												
Low Rise Apart./suites	110	115	213	122	85	91	91	91	91	91	1,102	0.13
<b>High Rise Apart.</b>												
High Rise Apart.	265	243	252	243	234	266	266	266	276	276	2,587	0.17
<b>Total Yield School Age 5-19</b>	<b>599</b>	<b>581</b>	<b>684</b>	<b>574</b>	<b>526</b>	<b>561</b>	<b>559</b>	<b>556</b>	<b>566</b>	<b>566</b>	<b>5,774</b>	<b>0.20</b>
<b>Estimated new SD#43 students</b>												
Estimated new SD#43 students	503	488	575	482	442	472	469	467	476	476	3,898	0.14
<b>Average</b>												<b>0.14</b>

Does not include projections for potential development which are in the ALR and require BC Land Commission approval.  
Does not include projections for potential development which may require major changes to an Official Community Plan.

The annual estimate of new development units for each category is based on a ten year average distribution of the ten year total expectation for new housing, provided by each municipality



## SCHEDULE 'B' Capital Projects Requiring New Sites

Table B-1: ELIGIBLE SCHOOL SITES REQUIRING APPROVAL - 2023-2027 Five Year Capital Plan

School Site #	112259	109228							TOTALS
Basis of Costs	Estimate New	Estimate New	Estimate New	Estimate New	Estimate New	Estimate New	Estimate New	Estimate New	Estimate
Type of Project	Elementary Riverwalk	Elementary Marigold	Elementary Port Moody Centre	Elementary Fraser Mills	Elementary Coquitlam City Centre	Elementary Hazel Coy			
Grade Level									
Approximate Location									
Proposed Capacity	455	455	455	455	455	455	455	455	2,730
Approx. Size (ha)	2.5	2.5	1.2	1.2	1.2	1.2	2.5	2.5	11.1
Market Land Costs	\$ 22,658,502	\$ 22,658,502	\$ 32,693,514	\$ 26,000,000	\$ 34,526,067	\$ 22,658,502			161,195,087

Total Acquisition Sites to be included in the 2023-2027 Five Year Capital Plan = 6

Proposed school site sizes are based on an assumption that some sites may be joint school and park sites. Stand alone school sites would require greater site area and market land cost.  
 Note: This Schedule includes proposed sites only. Approved eligible school sites since the inception of the ESSP are not included on this list.  
 Note: Approx size of each site has been updated to reflect update to date requirements for a elementary and middle school requirement.

**Subject:** FW: Wrongful Conviction Day Proclamation  
**Attachments:** Wrongful Conviction Awareness Day - October 2, 2021.pdf

File NO. 0630-01

**From:** Madeline Leaf  
**Sent:** Tuesday, June 21, 2022 12:22 PM  
**Subject:** Wrongful Conviction Day Proclamation

Mayor Ross,

On behalf of the International Wrongful Conviction Committee, I am writing to request that the City of Belcarra proclaim **October 2, 2022, as "Wrongful Conviction Day"**.

Wrongful Conviction Day is designated as an annual International Day to recognize the tremendous personal, social and legal costs associated with wrongful criminal convictions. This day recognizes those persons who have been forced to endure the tremendous consequences brought by a wrongful criminal conviction. The purpose of this day is to inform and educate the broader international community on the causes, consequences and complications associated with wrongful criminal convictions. More information on the day can be found at: <http://wrongfulconvictionday.com>.

It is important to raise awareness in order to work toward the prevention of further wrongful convictions. Proclaiming October 2<sup>nd</sup> as Wrongful Conviction Day can direct the public's attention to this issue and generate support and understanding.

Wrongful Conviction Day was spearheaded by the International Wrongful Conviction Day Committee and now many organizations are leading events in its honour. The committee is committed to raising awareness of and advocacy against wrongful convictions globally.

Last year the province of British Columbia proclaimed October 2nd as Wrongful Conviction Day, and we are asking that the city does as well. I will attach the proclamation to this email.

Our organization, partners in Wrongful Conviction Day, and those who have been wrongly convicted would greatly appreciate your support.

Respectfully,

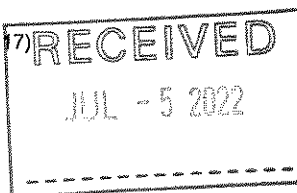
Madeline Leaf

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International Wrongful Conviction Day Committee  
 Madeline Leaf  
 She/her/hers



117 - 151 West Esplanade (L199117)  
North Vancouver, B.C.  
V7M 3H9



File NO. 5460-01

January 4, 2022

## **RE: ICBC Cost Sharing Opportunities - Road Improvement Program**

The following summarizes the various initiatives that funding assistance can be provided from ICBC's Road Improvement Program (RIP) towards safety improvements in BC communities. The Program aims to reduce crashes and claims costs, and reduce the potential for crashes, by financially supporting engineering measures that will improve safety at recognized high crash and high conflict locations.

### **Municipal Capital & Rehabilitation Projects**

ICBC will cost share with municipalities on Road Improvement Projects such as, Traffic Signals, corridor widening, street lighting, intersection channelization, left turn lanes, etc... that incorporate proven safety measures at documented high crash and high conflict locations.

### **Modern Roundabouts**

Roundabouts can help reduce serious crashes, particularly crashes involving bodily injury, while also lessening vehicle speed, improving pedestrian and bicycle safety and eliminating the need for traffic signals. ICBC will provide funding support at sites where safety will be improved as a result of this treatment.

### **Road Sign & Road Marking Reviews & Upgrades**

ICBC is encouraging communities to upgrade it's road signs and markings to a consistent standard. This is being undertaken by offering workshops, conducting a review of existing facilities and procedures and helping cost share towards any recommended improvements.

### **Safety Studies**

Funding will be available to cost share on safety studies of intersections, corridors or other areas of concern to the community. Typically, we undertake safety reviews that help the municipality to evaluate recognized safety concerns and identify safety improvement options for municipal consideration. The studies also indicate ICBC funding levels that may be warranted towards the various improvement options.

### **Road Safety Audits**

ICBC will undertake road safety audits, at no cost to the municipality, of an existing or future road corridor or intersection improvement. Road safety audits can be used in any phase of project development from planning and preliminary engineering, design and construction.

### **Vulnerable Road User Improvements**

ICBC will help fund safety improvements related to vulnerable road users (i.e; pedestrian & cyclists). This can include pedestrian crosswalks, shoulder widening for bicycle use, sidewalks, etc...

### **Traffic Signal Head Upgrades**

Safety can be improved at signalized intersections by upgrading existing signal heads from 200mm to 300mm diameter lenses and install highly reflective tape on the perimeter of the yellow backboards. ICBC funding will be available for these types of improvements.

### **Pedestrian Countdown Timers**

Under a pilot program, ICBC is cost sharing towards the installation of visual countdown timers at signalized intersections to improve pedestrian safety.



**Uninterrupted Power Supply Systems (UPS)**

ICBC also provides funding towards the installation of UPS at signalized intersections to ensure that the signals remain operational during power outages.

**Highly Reflective Pavement Markings**

ICBC will consider funding treatments that include highly reflective inlaid profiled thermoplastic, surface-mounted highly reflective profiled thermoplastic, or wet reflective tape (inlaid or overlay) that have demonstrated effectiveness in reducing collision frequency and severity. However, this is not meant to supplement annual maintenance programs normally carried out by the municipality.

**Anti-Skid Treatments**

Implementation of anti-skid surfacing treatments to reduce the frequency of collisions at locations where there are collisions or conflicts occurring under wet pavement conditions or due to loss of control. ICBC funding is limited to surfacing treatment projects only, and will not consider normal repaving projects.

**Enhanced Curve Delineation**

ICBC will cost share towards improved curve delineation (i.e; signage & pavement markings) on roads with a history of off-road collisions.

**Centre-line & Shoulder Rumble Strips**

ICBC will help fund the installation of Centre-line and Shoulder rumble strips in areas where there has been a history of centre-line cross over and off road incidents.

**Speed Reader Boards**

Prior to 2013, this program was offered by ICBC but was not administered by the RIP. Since 2013, the RIP is responsible for evaluating funding applications for these devices in areas where they are considered to be effective tools to address speed-related concerns or increase driver awareness in high risk areas. Please note that, since the RIP has limited resources, applications are prioritized based on the available funding and review of the specific safety history at each site.

**Pro-Active Safety Treatments**

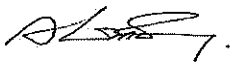
ICBC can help share the cost of improvements that proactively address safety concerns at locations that are associated with high conflict situations. This can involve sites that may not be eligible for funding based on a recorded crash history.

**Innovation and New Technology**

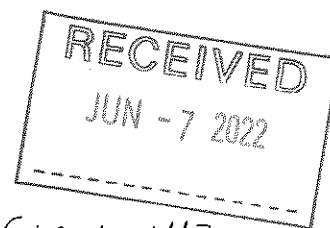
New technology and new tools to respond to road safety issues are constantly being developed. ICBC can support municipalities to study and implement road improvements that may not currently have extensive research, but show promise of potential safety benefits.

It should be noted that ICBC's Road Improvement Program has limited resources and therefore applications are prioritized based on the available funding and review of the specific safety history at each site. Applications for ICBC funding consideration can be forwarded to the Road Safety Engineer as indicated by the contact information contained in this letter.

Regards



Alison Wong, P. Eng., MBA  
Road Safety Engineer  
ICBC Road Improvement Program



FILE NO. 0430-01

CHIEF ADMINISTRATIVE OFFICER  
LORNA DYSART  
4084 BEDWELL BAY RD.  
BELCARRA BC V3H 4P8

Ottawa, June 2022

Dear CHIEF ADMINISTRATIVE OFFICER LORNA DYSART and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

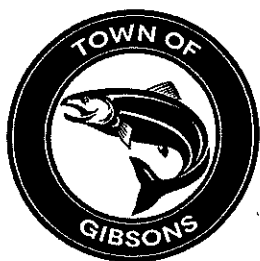
We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at [shannon.stubbs@parl.gc.ca](mailto:shannon.stubbs@parl.gc.ca), M.P. Kurek at [damien.kurek@parl.gc.ca](mailto:damien.kurek@parl.gc.ca), or M.P. Gourde at [jacques.gourde@parl.gc.ca](mailto:jacques.gourde@parl.gc.ca).

Thank you for your time.

Shannon Stubbs, M.P.  
Shadow Minister for Rural Economic Development  
and Rural Broadband Strategy  
Lakeland

Damien C. Kurek, M.P.  
Deputy Shadow Minister for Rural Economic  
Development and Rural Broadband Strategy  
Battle River—Crowfoot

Jacques Gourde, M.P.  
Deputy Shadow Minister for Rural Economic  
Development and Rural Broadband Strategy  
Lévis—Lotbinière



## TOWN OF GIBSONS

PO Box 340  
474 South Fletcher Road  
Gibsons BC | VON 1VO

T 604-886-2274

F 604-886-9735

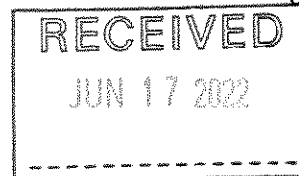
info@gibsons.ca

www.gibsons.ca

### OFFICE OF THE MAYOR | WILLIAM BEAMISH

June 16, 2022

0560-30



Via Email

Dear Mayor and Council,

**Re: Hospice Services Funding – UBCM resolution from Town of Gibsons**

At our May 17, 2022 Regular meeting, Council considered and adopted the following resolution:

“WHEAREAS Hospice Societies across BC offer services and innovative programs which enhance the quality of life of palliative patients and their caregivers in the community where they live, as well as supportive bereavement programs for those who are left behind:

AND WHEREAS reliable government funding necessary for the sustainability of the essential social service provided by Hospice Societies is inconsistent and irregular:

NOW THEREFORE BE IT RESOLVED that UBCM call upon the Government of British Columbia to recognize the established place of Hospice Societies in the continuum of palliative care and bereavement support and develop a funding model which provides annual operational funding to community-based hospice societies for the provision of programs and services:

AND FURTHER THAT UBCM encourages local governments to also contribute financial support to Hospice Societies within their communities.”

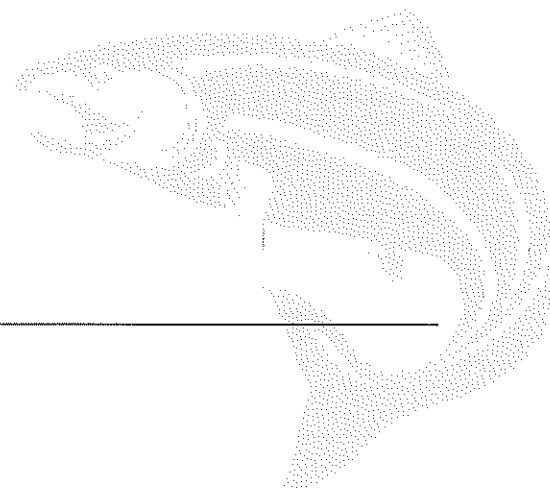
Thank you in advance for your support and consideration for this resolution. Please feel free to contact our office should you have any questions or comments.

Yours truly,

William Beamish  
Mayor of Gibsons

**TOWN OF GIBSONS**

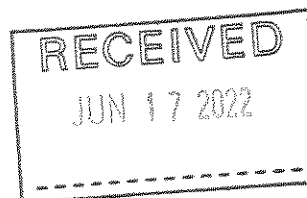
*“Nature is our most valuable asset”*





Anna Barford  
Stand.earth  
5307 Victoria Drive, Suite 347  
Vancouver, BC, V5P 3V6  
anna@stand.earth, 604-757-7029

File No. 0230-01



17 June 2022

Mayor and Council  
Village of Belcarra

4084 Bedwell Bay Road  
Belcarra, BC, Canada  
V3H 4P8  
Sent via: email

Re: Motion at UBCM Protecting BC Coasts From Acidic Washwater Dumping being brought forward by Vancouver

We are writing today as Stand.Earth to bring your attention to an important resolution that will be coming before UBCM, having passed unanimously at LMLGA, to address acidic wastewater discharge in all waters off BC.

It is well established that ocean acidification has devastating effects on marine life, aquaculture, and coastal communities dependent on a thriving ocean. In recent years a new device has been taken up in record numbers that is dumping catastrophic volumes of acidic wastewater directly into the ocean from vessels.

In order to mitigate sulphur air pollution from burning heavy oil, the maritime shipping industry employs exhaust gas cleaning systems (scrubbers) instead of simply switching to lower sulphur fuels which are already available on the market. Scrubbers result in a solution of concentrated acidic sulphates, metals, and other toxins that are dumped directly into the ocean while the ship is in operation.

Cruise and cargo vessel traffic in Canadian jurisdiction annually discharge tens of millions tonnes of this acidic washwater directly into the coastal waters of BC. The International Council for the Exploration of the Seas has found that scrubber washwater has lethal and sub-lethal effects on plankton, a critical component of marine ecosystems.



The Vancouver Fraser Port Authority is demonstrating regional leadership in preventing acidic wastewater dumping and is phasing in a requirement simply for ships to burn cleaner fuels. They join the Port of Seattle, Quebec's Port Sept-Iles, The State of California and ports around the world in taking steps to prevent the use of scrubbers and mandate a transition to cleaner fuels.

The resolution before UBCM is critical to bring this issue to the table with levels of government that have jurisdiction over territorial waters and can protect the Salish and Great Bear Seas. The unanimous vote at LMLGA to pass this resolution for consideration at UBCM is a clear signal that local elected leaders care about the health of coastal waters, and are concerned about the future of coastal communities if acidic dumping isn't addressed. We are so grateful for this clarity and signal of care from elected leaders from Hope to Pemberton, and are counting on your continued support.

We urge you to support the motion "Protecting B.C.'s Coasts From Acidic Wastewater Dumping" at the upcoming UBCM convention in September.

Thank you for your consideration of our letter. Please do not hesitate to reach out at [anna@stand.earth](mailto:anna@stand.earth).

Sincerely,

Anna Barford  
Canada Shipping Campaigner  
Stand.earth  
Vancouver, BC

# We Need to Move Faster on the Ban of Marine Scrubbers in the Port of Vancouver and Across Canada

## WHAT ARE MARINE SCRUBBERS?

Marine Scrubbers were created as a loophole for ships to avoid switching to cleaner fuels in response to more strict 2020 sulfur emission guidelines.

Traditional shipping

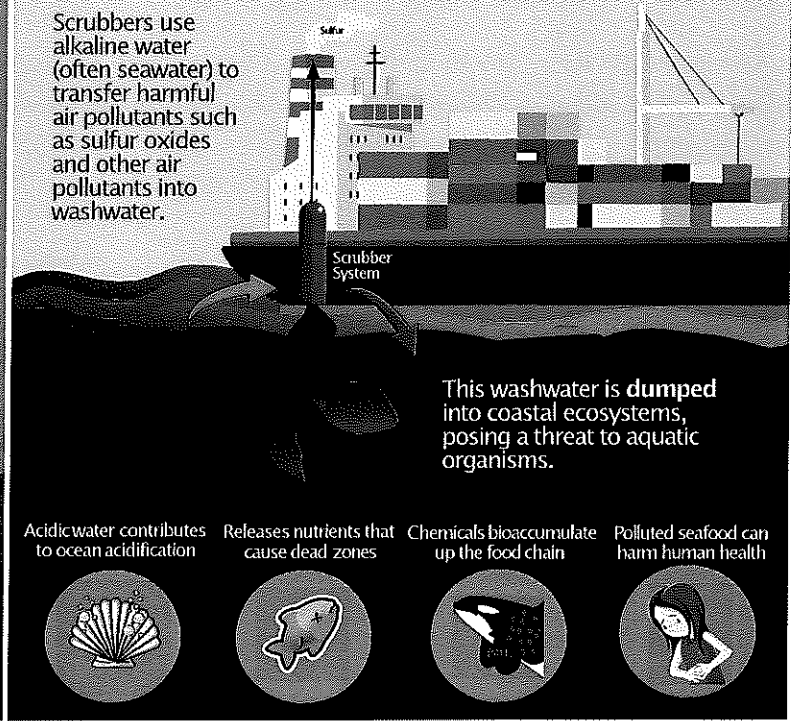
2020 Global limits

Scrubbers strategy



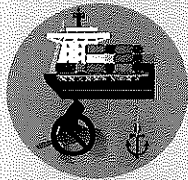
## WHY ARE SCRUBBERS BAD?

Scrubbers use alkaline water (often seawater) to transfer harmful air pollutants such as sulfur oxides and other air pollutants into washwater.



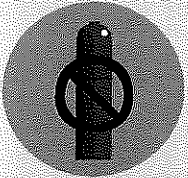
## WHAT IS BEING DONE LOCALLY?

The Port of Vancouver has enacted a 3 phase ban of scrubbers in its jurisdiction:



**Phase 1:** No scrubber discharge when ships are anchored in the Port

**Phase 2:** No scrubber discharge in all Port of Vancouver regulated waters



**Phase 3:** Ban on scrubbers in all Port of Vancouver regulated waters

March 1, 2022

TBD

TBD

Currently, ships can still dump scrubber washwater while moving in and out of port. We need to move faster to a full scrubber ban.

We also need Canada-wide legislation banning scrubber use to protect all Canadian waters.

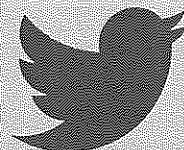
## WHAT CAN YOU DO?

### 1. Get Talking



Spreading awareness about the issue helps to put more pressure on local and federal governments to ban scrubbers now.

### 2. Put Pressure on Government



@Transport\_gc

Write an e-mail to your local MP or tweet Transport Canada.

#banscrubbers #nodumping



Ocean Leaders

STAND .earth

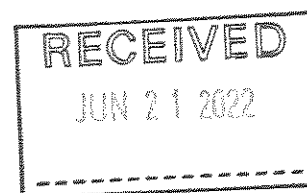
GRAPHICS  
ATTRIBUTION





**Jonathan X. Côté**  
Mayor

File No. 0450-01



June 21, 2022

Dear Mayor and Council,

**Re: Library Funding UBCM Resolution**

I am writing to ask for your support for a resolution that the City of New Westminster is bringing to the UBCM Annual Convention in September.

The Province of British Columbia provides grants to public libraries annually. In 2009, provincial funding for BC's public libraries was reduced from \$17.9 million to \$14 million. The grant has remained static at \$14 million since 2010. The lack of annual increases means that each year libraries receive less provincial funding as a portion of overall revenue, which results either in cuts to services or an increased cost to municipalities. Inflationary pressures compound the financial situation of BC libraries. Funding is provided to individual libraries; in 2022, the New Westminster Public Library (NWPL) received a grant of \$146,300, which represents 2.9% of NWPL's total operating budget, and a one-time COVID-19 relief and recovery grant of \$79,933.53 that will help address some needs this year only.

As in previous years, the BC Public Library Partners (BC Library Trustees Association, Association of BC Public Library Directors, BC Library Association and BC Libraries Cooperative) are coordinating advocacy efforts to increase provincial funding for libraries. The budget request in 2023 is for \$22 million.

In response to an appeal from our Library Board, at a meeting on June 13, 2022, New Westminster City Council received passed the following resolution to be considered by the UBCM:

WHEREAS libraries in British Columbia are largely financed by levies paid by local governments, and where provincial library funding has remained stagnant for the past 10 years;

AND WHEREAS public libraries are central to communities, provide equitable access to vital resources, including internet, computers, digital

library tools and in-person services from expert staff which are essential for low-barrier services and support job seekers and small businesses, that increase literacy in communities, that advance reconciliation with Indigenous peoples, and that promote equity and inclusion;

THEREFORE BE IT RESOLVED that the Union of the BC Municipalities call on the Government of British Columbia to provide long-term sustainable funding for public libraries in BC and that the Province ensure that BC Libraries will henceforth receive regular increases to Provincial Government funding in subsequent years.

The support of your delegates to UBCM for this motion would be greatly appreciated.

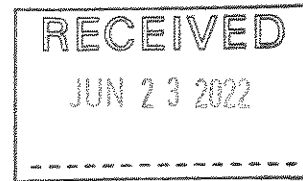
Sincerely,

A handwritten signature in black ink, appearing to read 'Jonathan X. Cote', with a stylized flourish extending to the right.

Jonathan X. Cote  
Mayor



Attention Mayor and councillors



FILE NO. 100-01

June 23/2022

It has come to my attention that our new CAO has just given his resignation to our Mayor and councillors. From the residents that I have talked with in the Village I was told that he was a breath of fresh air to all including some of the staff. It is unbelievable that this keeps happening in this small Village, what is this virus that causes this animosity to our beautiful Village that makes people quit, maybe it is not fixable. The Hatfield and McCOYS syndrome is alive and well.

John Willms