



**VILLAGE OF BELCARRA
Election & Assent Voting
Bylaw No. 601, 2022**



A bylaw to conduct elections and assent voting

The Council for the Village of Belcarra, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as "Election and Assent Voting Bylaw No. 601, 2022."

2. APPLICATION

This bylaw shall apply to all elections and assent voting conducted by the Village.

3. DEFINITIONS

In this bylaw:

"Applicant" means an elector who wants to vote by mail and make a request for a mail ballot.

"Chief Election Officer" means the person appointed by Council to administer any election or assent vote and their designate.

"Council" means the Council for the Village.

"Local Government Act" means the Local Government Act, R.S.B.C. 2015, c. 1 and its amendments.

"Register of Mail Ballots" means the records that the Chief Election Officer must keep in order to address any challenges to an elector's right to vote.

"Village" means the Village of Belcarra.

"Village Hall" means the buildings located at 4084 Bedwell Bay Road, Belcarra, British Columbia.

4. ACCESS TO NOMINATION AND ENDORSEMENT DOCUMENTS

The Chief Election Officer shall give the public access to the nomination documents from the time the Chief Election Officer has received the nomination documents to 30 days after the date of the declaration of results by:

- a) Allowing a person to view the nomination documents at the Village Hall during regular office hours; and
- b) Posting the nomination documents on the Village website.

5. ELECTOR REGISTRATION

The Chief Election Officer shall use the most current available Provincial list of voters prepared under the Election Act as the register of resident electors.

6. ADVANCE VOTING OPPORTUNITIES

- 6.1 The Village shall hold mandatory advance voting opportunity on the 10th day before general voting day at the Village Hall in accordance with the Local Government Act.
- 6.2 The Village shall not hold an additional required advance voting opportunity.

7. ADDITIONAL VOTING OPPORTUNITIES

- 7.1 The Chief Election Officer may:
 - a) Establish additional general voting opportunities at the times and locations designated by the Chief Election Officer; or
 - b) Establish special voting opportunities on the dates and at the times and locations designated by the Chief Election Officer.
- 7.2 The Chief Election Officer may limit the number of candidate representatives who may be present at any special voting opportunity.

8. MAIL BALLOT VOTING

- 8.1 The Village may permit voting by mail and elector registration in conjunction with voting by mail.
- 8.2 The Chief Election Officer shall determine:
 - a) the time limits in relation to voting by mail and elector registration in conjunction with voting by mail; and
 - b) the forms and processes to be used to administer voting by mail and elector registration in conjunction with voting by mail.
- 8.3 In order to become an Applicant, a person shall:
 - a) make a request for voting by mail; and
 - b) give the request to the Chief Election Officer by the time specified by the Chief Election Officer.
- 8.4 The Chief Election Officer shall keep the Register of Mail Ballots which includes the following:
 - a) the name and address of the Applicant to whom the mail ballot package was issued;
 - b) the number assigned to the Applicant, if any;

- c) whether the Applicant is a registered resident elector, a registered non-resident property elector, or a new elector, if the Applicant is not already registered as an elector; and
 - d) any other information that the Chief Election Officer deems necessary to maintain the register of mail ballots.
- 8.5 A person may challenge an Applicant's right to vote up until 4:30 pm two days before general voting day.
- 8.6 To vote by mail, the Applicant shall complete the election registration in conjunction with voting by mail, if necessary, and mark the ballot in accordance with the instructions contained in the mail ballot package provided by the Chief Election Officer.
- 8.7 If, upon receiving a request to vote by mail, the Chief Election Officer determines that another person has voted or has already been issued a mail ballot in the Applicant's name, the Chief Election Officer shall comply with section 127 of the Local Government Act.
- 8.8 If an elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer, the elector may request a replacement ballot by:
- a) advising the Chief Election Officer of the spoiled ballot; and
 - b) mailing or otherwise returning by any appropriate means the spoiled ballot package in its entirety to the Chief Election Officer.
- 8.9 Upon receipt of the spoiled ballot package as per section 8.8, the Chief Election Officer shall record such fact and proceed to re-issue a mail ballot package.

9. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote shall be resolved by lot in accordance with the Local Government Act.

10. NUMBER OF SCRUTINEERS AT VOTING PLACES

The number of scrutineers for each candidate, if an election, or for each side in an assent vote shall be 1 per ballot box in use.

11. REPEAL

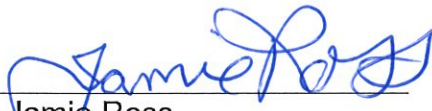
The Elections Procedures Bylaw No. 515, No. 2018 and its amendments shall be repealed.

READ A FIRST TIME on May 24, 2022

READ A SECOND TIME on May 24, 2022

READ A THIRD TIME on May 24, 2022

ADOPTED by the Council on June 6, 2022



Jamie Ross
Mayor



Paula Richardson
Acting Corporate Officer

This is a certified a true copy of the
Election and Assent Voting Bylaw No. 601, 2022

Chief Administrative Officer