



VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
May 9, 2022



This meeting was held via Zoom Teleconference.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Amended May 24, 2022
move Item 10. to 7.3

Staff in Attendance

Dennis Back, Acting Chief Administrative Officer
Connie Esposito, Recording Secretary
Stewart Novak, Public Works & Emergency Preparedness Coordinator

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:01 pm

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 9, 2022

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the agenda for the Regular Council Meeting, May 9, 2022 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 25, 2022

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held April 25, 2022 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items.

5. REPORTS

No items.

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- **Chamber of Commerce Event**

Mayor Ross joined other Mayors and business leaders at the Chamber of Commerce Event on May 30

The event highlighted the winners of the Business Excellence Awards, with business leaders commenting on the work and challenges to operate during the Covid-19 pandemic and ways to support their employees.

- **Hike for Hospice**

Mayor Ross commented regarding:

- The upcoming Hike for Hospice event that is taking place at 9:30am on May 29, 2022, at the Port Moody Centre;
- The importance of the event that raises funds for end-of-life care;
- Council members and residents of Belcarra were encouraged to attend and show their support.

- **Lawn Watering Regulations – Metro Vancouver**

Mayor Ross noted that the updated Lawn Water Regulations have been posted to the Village Website and at the bus shelters which includes valuable information related to lawn watering.

- **Emergency Alert – Province, Municipalities & Indigenous**

Mayor Ross commented regarding the automated Emergency Alert system which was tested in British Columbia last Wednesday. This Emergency Alert system will be used for more targeted communication for flooding and wildfires in specific communities.

6.2 Belcarra Parking Survey

Councillor Clark & Councillor Wilder, report dated May 9, 2022, regarding Village of Belcarra Parking Survey

Councillor Clark commented regarding the results of the survey which had a great turnout of over 150 responses.

Discussion ensued relative to the current process of issuing Residential Parking Permits and Guest Parking Permits, and ways to improve the process.

Moved by: Councillor Clark

Seconded by: Councillor Snell

1. That the report dated May 9, 2022 regarding Village of Belcarra Parking Survey be received for information; and
2. That further to the authorities delegated to staff pursuant to Section 8 of "Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018", the following guidelines be adopted to assist staff in managing the parking permit system:
 - a. Residential parking permits to be issued to owners/residents of property in Belcarra for each vehicle they have registered to a Belcarra address;

- b. Guest parking permits to be issued to owners/residents, as required, for use by their guests;
- c. Temporary Guest parking permits to be issued to Tradespeople, with such permits to be linked to a vehicle license plate number and to expire at the end of the respective calendar year;
- d. Contractors and subcontractors to be issued temporary guest parking permits to accompany the Traffic Management Plan they are required to submit with the building permit application, with such permits to be linked to a vehicle license plate number;
- e. Coquitlam Search & Rescue personnel and Sasamat Volunteer Fire Department personnel to be permitted to park in residential parking zones based on vehicle identification plates, without the addition of a guest parking permit;
- f. Utility companies to be eligible to acquire a guest parking permit for their use while working in the Village of Belcarra.
- g. Licensed divers be permitted to acquire a guest parking permit subject to providing their diving license number, along with their vehicle license plate number, and with such permits to expire at the end of the respective calendar year.

CARRIED

6.3 Public Road Safety

Councillor Drake, provided a report dated May 9, 2022, regarding Public Road Safety noting the following:

- Importance of improving road safety along Bedwell Bay;
- Exploring steps that can be taken to improve safety along Bedwell Bay;
- Exploring and implementing various traffic calming measures;
- Importance of consultation with TransLink to ascertain what measures are permitted to be implemented on Major Road Network (MRN) roads such as Bedwell Bay.

Council discussion ensued relative to various aspects of Public Road Safety, including traffic calming measures.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Staff be requested to explore TransLink funding options for the various traffic calming measures that may be permitted on Bedwell Bay Road.

CARRIED

Moved by: Councillor Drake

Seconded by: Councillor Snell

That as future roadwork is undertaken in the Village, the feasibility and incremental cost of providing wider shoulders be assessed.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Clark

That Councillor Drake's report regarding Public Road Safety be received for information.

CARRIED

The meeting recessed at 8:47 pm and reconvened at 8:56 pm.

6.4 Official Community Plan (OCP) Review Committee Minutes – March 2, 2022

Councillor Clark noted that there will be an Open House occurring on May 25, 2022 at 6:00 pm.

Moved by: Councillor Clark
Seconded by: Councillor Snell

That the Official Community Plan Review Committee Minutes from the meeting held on March 2, 2022 be received for information.

CARRIED

7. REPORT FROM ACTING CHIEF ADMINISTRATIVE OFFICER

7.1 WSP Report – Available Capacity of Pipeline Supply from District of North Vancouver

D. Back, Acting Chief Administrative Officer, noted that the WSP Report will be released to the public and posted on the Village website.

7.2 FireSmart Contract Award – BA Blackwell

D. Back, Acting Chief Administrative Officer, noted that a contract has been awarded to B.A. Blackwell for work pertaining to the FireSmart program. He also noted that funding is covered 100% under the Provincial Community Resiliency Investment Program.

8. BYLAWS

8.1 Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 596, 2021

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 596, 2021", be adopted.

CARRIED

8.2 Village of Belcarra Waterworks Bylaw No. 456, 2012, Amendment Bylaw No. 600, 2022

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That "Village of Belcarra Waterworks Bylaw No. 456, 2012, Amendment Bylaw No. 600, 2022", be adopted.

CARRIED

8.3 Village of Belcarra 2022 Tax Rates Bylaw No. 599, 2022

Moved by: Councillor Drake
Seconded by: Councillor Clark

That "Village of Belcarra 2022 Tax Rates Bylaw No. 599, 2022", be adopted.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That correspondence items 9.1 to 9.3 be received.

CARRIED

ACTION ITEMS

No items.

INFORMATION ITEMS

- 9.1 Cheryl Papove, Belcarra Resident, email dated April 28, 2022, regarding Parking Survey
- 9.2 Sherry Chisholm, Belcarra Resident, letter dated May 1, 2022, regarding Mayor's Report in the May Issue of the Barnacle
- 9.3 Fraser Health, letter regarding, Volunteering Opportunity – Costing of National Nutritious Food Basket in British Columbia 2022 (In-Person)

10. NEW BUSINESS

Dennis Back confirmed that the Municipal Office will be re-opening tomorrow, May 10, 2022.

11. PUBLIC QUESTION PERIOD

Jim Chisholm, Belcarra Resident, queried regarding the B.A. Blackwell report.

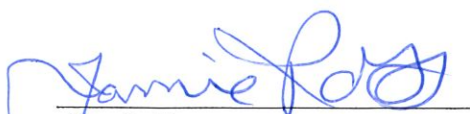
12. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Clark


That the May 9, 2022 Regular Meeting be adjourned at 9:19 pm.

CARRIED

Certified Correct:



Jamie Ross
Mayor



Dennis Back
Acting Chief Administrative Officer