



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
April 11, 2022
7:00 PM**



This meeting was held via Zoom Teleconference.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark (departed at 9:22 pm)
Councillor Bruce Drake
Councillor John Snell

Council Members Absent

Councillor Liisa Wilder

Staff in Attendance

Paula Richardson, Acting Corporate Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Recording Secretary

Staff Absent

Lorna Dysart, Chief Administrative Officer

Others in Attendance

Inspector Todd Balaban, Operations Officer, RCMP (departed the meeting at 7:17 pm)
Corporal Neil Roemer, RCMP (departed the meeting at 7:17 pm)
John Weninger, JW Infrastructure Planning Ltd (departed the meeting at 8:12 pm)
Ken Bjorgaard, Financial Consultant (departed the meeting at 9:20 pm)

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:03 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 11, 2022

Moved by: Councillor Clark
Seconded by: Councillor Snell

That the agenda for the Regular Council Meeting, April 11, 2022 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES**3.1 Regular Council Meeting, March 28, 2022**

Moved by: Councillor Snell
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held March 28, 2022 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 Inspector Todd Balaban, Operations Officer, and Corporal Neil Roemer, RCMP**

Corporal Neil Roemer, RCMP, provided an updated related to crime statistics in 2021 noting that:

- There was an overall reduction in calls from 2020;
- In 2019 the Coquitlam Rural unit had the lowest crime rate;
- 2021 is similar to 2019 with respect to crime rate; and
- Belcarra remains a very safe community.

Todd Balaban, Operations Officer, highlighted the patrols in Belcarra/Anmore and on the water.

Corporal Roemer noted that the COVID pandemic did have an impact on reduced noise complaints and property crime with less gatherings and movement of people.

Council thanked Corporal Roemer and Inspector Todd Balaban for their presentation and continued work in Belcarra.

Moved by: Councillor Drake
Seconded by: Councillor Snell

That the Village of Belcarra Police Service Levels 2021 in Review, provided by the RCMP, be received for information.

CARRIED

Inspector Todd Balaban and Corporal Neil Roemer departed at 7:17 pm**4.2 John Weninger, JW Infrastructure Planning, provided a PowerPoint presentation on the following:**

- Summary Reports dated March 2022, regarding:
 - Asset Management Strategy & Roadmap – Phase 1
 - Asset Replacement Forecast – Phase 2
 - Financial Forecast – Phase 3
- Phase 1 – Strategy and Roadmap
 - Assess current Asset Management practices at Belcarra
 - Develop Asset Management Strategy and Roadmap
- Phase 2 – assess the current state of the Village's infrastructure
 - Update the asset inventory
 - Assess the condition of the assets
 - Develop the asset replacement forecast

- Phase 3 – Financial Forecast
 - Understand current capital needs
 - Evaluate current financial capacity
 - Develop financial projection

Discussion ensued relative to the following:

- Main source of revenue is property taxes;
- Importance of the drainage system;
- Current road conditions;
- Maintaining debt load; and
- Condition of assets.

Moved by: Councillor Drake

Seconded by: Councillor Snell

That the Village of Belcarra Asset Management Plan Presentation and the Asset Management Strategy & Roadmap – Phase 1, Asset Replacement Forecast – Phase 2 and the Financial Forecast – Phase 3, Summary Reports dated March 2022, be received for information.

CARRIED

John Weninger departed at 8:12 pm

5. REPORTS

5.1 Ken Bjorgaard, Financial Consultant and Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated April 11, 2022, Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 596, 2021

K. Bjorgaard provided an overview of the report noting the purpose of this report is to address the issue of water user fees for fire sprinkler systems.

Discussion ensued relative to connecting to the water system for the sole purpose of fire sprinklers and the policy regarding retaining wells for non-domestic purposes.

8:45 pm Deputy Mayor Clark assumed the chair.

Moved by: Councillor Snell

Seconded by: Mayor Ross

- 1) That “Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 596, 2021” be brought forward for third reading at a subsequent meeting with the following changes (as per highlights and strike outs below):

“Basic Fee – Fire Protection **(not connected to water system)**
(prorated upon date of permit for Use Fee Domestic)
~~or Use Fee Fire Sprinkler System~~ \$1,066.00

Use Fee – Domestic **(connected to water system)**
(pro-rated as of one month after the first day of
the month in which the connection permit is issued) \$1,520.00

~~Use Fee – Fire Sprinkler System~~
~~(pro-rated as of one month after the first day of~~
~~the month in which the connection permit is issued)~~ ~~\$1,520.00”~~

- 2) That the same changes be made to the wording in the Consolidated Waterworks Bylaw No. 456, 2012; and That the Consolidated Waterworks Bylaw No. 456, 2012, be brought forward for three readings and adoption, so that the two bylaws are in sync.

CARRIED

8:57 pm Mayor Ross assumed the chair.

- 5.2 Paula Richardson, Acting Corporate Officer, report dated April 11, 2022, regarding Multi Use Path Summary of Questions from the March 28, 2022 Council meeting.

P. Richardson provided an overview of the report which is a summary of the questions and comments put forward to TransLink from Council and the community.

K. Bjorgaard stated that the funds to be put forward by the Village towards the proposed multi-use path would come from the Village's Community Works Fund reserve and he will provide a report at the next Council meeting.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That the report dated April 11, 2022, regarding Multi Use Path Summary of Questions from the March 28, 2022 Council Meeting, be received for information.

CARRIED

- 5.3 **Notice of Motion – TransLink Funding Grants – Mayor Ross**

"That Council direct staff to apply for the 2022 Major Road Networks (MRN) Structure Grant which will provide the Village of Belcarra with design (engineering) for both the culvert and the Multi-Use Path for the entire length (from Midden Road to the entrance to the Village of Belcarra); and

That Council direct staff to apply for the 2022 Cost Share Programs: (MRNB) (BICCS-cycling) and (WITT – walking)."

An application has been forwarded to TransLink by our Village staff and engineer. The above motion is to be moved at the April 25 meeting of Council and is imperative that it be passed if Belcarra wants to secure the funds for the 2022 Major Road Network (MRN) Structure grant and the 2022 Cost Share programs. The cost to Belcarra for the Structure grant is \$60,750.

If the motion is not passed, then Belcarra will not receive the funding for the 2022 Major Road (MRN) Structure grant and the Cost Share Programs for 2022 will be returned to TransLink and redistributed to other municipalities for projects.

Supporting Information:


Village of Belcarra – Bedwell Bay Project

	Project Costs *	TransLink **			Province***	Village of Belcarra
Design (Engineering)	\$243,000	\$182,250 (2022 MRN Structures)			-	\$60,750
Construction	\$715,000	\$24,625 (2021 MRN)	\$58,000 (2021 BICCS)	\$47,000 (2021 WITT)	\$215,625 (Active Transportation Infrastructure Grant)	\$178,750
		\$84,000 (2022 MRN)	\$59,000 (2022 BICCS)	\$48,000 (2022 WITT)		
Total	\$958,000	\$502,875 (52%)			\$215,625 (23%)	\$239,500 (25%)

* Cost Estimates from Village of Belcarra's Consultant

** 2022 Funding amounts are subject to approval of the Investment Plan

*** Provincial funding subject to the Province's Active Transportation Infrastructure Grant evaluation process

 Additional funding partner opportunity


The meeting recessed at 9:03 pm and reconvened at 9:11 pm.

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- **Reconciliation**

Mayor Ross noted that the Pope apologized to First Nations and that he plans to visit Canada.

- **Metro Vancouver Update**

- **Regional Public Works Mutual Aid Agreement**

- **Hospice Ribbon Cutting Ceremony**

Janice Boyle, Executive Director, Crossroads Hospice Society, letter regarding Crossroads Hospice Society's 20th Annual "Hike for Hospice" on Sunday, May 29, 2022 at Port Moody Civic Centre

- **Imagine Culinary Competition Supporting the Share Society**

Mayor Ross noted that he was happy to attend on behalf of the Village in support of the Share Society.

6.2 Councillor Clark – Parking Survey

Councillor Clark commented regarding the upcoming parking survey which will be posted to the Village website.

7. REPORT FROM ACTING CORPORATE OFFICER

- Dennis Back, Acting Chief Administrative Officer, is away as he had a previously scheduled engagement. He will attend the next Regular Council meeting.

- **Metro Vancouver Update**

- April 20, 2022 – Public Hearing – the purpose is to hear from the public on MVRD Regional Growth Strategy Bylaw No. 1339, 2022

8. BYLAWS**8.1 Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021, Amendment Bylaw No. 597, 2022**

Moved by: Councillor Drake

Seconded by: Councillor Snell

That “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021, Amendment Bylaw No. 597, 2022”, be read a third time.

CARRIED

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Snell

That correspondence items 9.1 to 9.26 be received.

CARRIED

ACTION ITEMS**9.1 David Sheng, Board Member, Stand with Coalition, email dated February 17, 2022, regarding Declaration of May 10, 2022, as the “Day of Action Against Anti-Asian Racism”**

Moved by: Councillor Drake

Seconded by: Councillor Snell

That May 10, 2022 be declared as the “Day of Action Against Anti-Asian Racism” in the Village of Belcarra.

CARRIED

Councillor Clark departed at 9:22 pm

9.2 Leanne Strachan, Strategic Partnerships & New Business Development, St. John Ambulance (BC & Yukon Council), email dated February 23, 2022, regarding St. John Ambulance – Start Me Up BC Campaign

Moved by: Councillor Drake

Seconded by: Councillor Snell

That Council support the St. John Ambulance – Start Me Up BC Campaign.

CARRIED

9.3 Leonard Casley, Mayor, Village of New Denver, letter dated March 14, 2022, regarding support for Ukraine

Moved by: Councillor Drake

Seconded by: Councillor Snell

That Council send a letter of support for the Village of New Denver resolution to condemn the recent actions taken by Russia in its invasion and attacks on the sovereign nation of Ukraine.

CARRIED

- 9.4 Janet Andrews, Secretary-Treasurer, New Westminster & District Labour Council, letter dated March 14, 2022 regarding Declaration of April 28, 2022 as the official “Day of Mourning for Workers Killed and Injured on the Job”

Moved by: Councillor Snell

Seconded by: Councillor Drake

That Council declare April 28, 2022 as the official “Day of Mourning for Workers Killed and Injured on the Job”.

CARRIED

INFORMATION ITEMS

- 9.5 Kerri Palmer Isaak, Trustee, School District No. 43 (Coquitlam), notice dated February 19, 2022, regarding Community Update – Anmore, Belcarra
- 9.6 Sherry Chisholm, Belcarra Resident, letter dated February 23, 2022, regarding Safe Walking Path and Midden Road
- 9.7 Isabella Lee, BC Public Relations & Communications Adviser, BC Council, Girl Guides of Canada, email dated February 22, 2022, regarding Thank You for Supporting Guiding Lights Across BC
- 9.8 Martin Johansen, Mayor, Town of Oliver, letter dated February 22, 2022, to Richard Cannings, MP, South Okanagan-West Kootenay, regarding BC Wildfires Petition – Letter of Support
- 9.9 Kristen Hyodo, Executive Director & Valder Belgrave, Community Board Chair, Sasamat Outdoor Centre and Liz Lougheed Green, CEO, Association of Neighbourhood Houses of BC, letter dated February 24, 2022, regarding Sasamat Outdoor Centre, CERIP
- 9.10 Mike Peabody, Acting Mayor, City of Cranbrook, letter dated March 1, 2022, regarding Request for Provincial Government to Increase Its Funding to Public Libraries
- 9.11 Dr. Al Longair, President, CVMA-Society of BC Veterinarians Chapter Board of Directors, letter dated March 1, 2022, regarding Dangerous & Aggressive Dogs
- 9.12 Brenda Hogg, Belcarra Resident, email dated March 6, 2022, regarding Multi-Use Path
- 9.13 Cathy Peters, BC Anti-Human Trafficking Educator, Speaker, Advocate, email dated March 8, 2022, regarding My Script Presentation to Federal Justice Committee re Prostitution in Canada (full report available at the Village office)
- 9.14 Gwen & Bill Hughes, Belcarra Residents, email dated March 9, 2022, regarding Resident Input Requested, Questions to TransLink re: Multi Use Path
- 9.15 Henry Braun, Mayor, City of Abbotsford, letter dated March 10, 2022, regarding Support for Recovering Costs Through Build Back Better Funding for Critical Infrastructure
- 9.16 Betty & Bernie Lewendon, Belcarra Residents, email dated March 11, 2022, regarding Not In Favour of the TransLink MUP
- 9.17 Fraser & Cathy MacDonald, Belcarra Residents, email dated March 11, 2022, regarding Support for the Multi Use Path
- 9.18 Rebecca Bishop, Program Officer, UBCM, letter dated March 11, 2022, regarding 2020 CRI FireSmart Community Funding & Supports – Payment Letter (CRI-146: Belcarra Community Wildfire Protection Plan Update)

- 9.19 Alisa Thompson, Corporate Administrator / Deput CAO, City of Terrace, email dated March 14, 2022, regarding NCLGA 2022 Resolution – Prolific Offenders
- 9.20 Dean McKerracher, Mayor, District of Elkford, letter dated March 15, 2022, regarding Milk Container Recycling in British Columbia
- 9.21 Ken Beattie, Executive Director, BC Craft Brewers Guild, Ian Tostenson, President & CEO, BC Restaurant Food Services Association, Jeff Guignard, Executive Director, Alliance of Beverage Licensees, Mark von Schellwitz, VP, Western Canada, Restaurants Canada, letter dated March 16, 2022, regarding Reducing Patio Application Red Tape for BC's Hospitality Sector & Economic Recovery
- 9.22 Penny Moen, Belcarra Resident, email dated March 21, 2022, regarding Proposal to Provide Improvement on Bedwell Bay Road
- 9.23 C. & I. MacDonald, J. & J. Drake, D. Fitz, K. Bever, K. & M. Pringle, S. & K. Ferris, A. Maesawa, C. Stewart, K. & B. Perey, R. & J. Foster, S. & E. Strachan, L. & J. Davis, M. & K. Tsuyuki, Belcarra Residents, letter received March 11, 2022 regarding Belcarra Multi-Use Pathway Project
- 9.24 Geoff Doerksen, Air Quality Planner, Parks & Environment, Metro Vancouver, letter dated March 30, 2022, regarding Air Quality Monitoring Report for 2018
- 9.25 Anna Barford, Canada Shipping Campaigner, Stand.earth, letter dated March 24, 2022, regarding Motion at LMLGA & UBCM Protecting BC Coasts from Acidic Washwater Dumping being brought forward by Vancouver
- 9.26 Jerry Dobrovolny, Commissioner / Chief Administrative Officer, Metro Vancouver, letter dated March 25, 2022 regarding Revised Stage 1 Watering Restrictions Come into Effect May 1, 2022 (full report available at the Village office)

10. NEW BUSINESS

10.1 Councillor Drake – Metro Vancouver 2022 Regional Parks Plan Update

Moved by: Councillor Drake

Seconded by: Councillor Snell

That our Village convey to Metro Vancouver the importance of emphasizing in its 2022 Regional Parks Plan Update:

1. an analysis of the probable impact of climate change (in particular drier and hotter summer conditions) on the forested areas within its parks;
2. mitigation strategies to reduce the risk of wildfires despite climate change and
3. take steps in advance to ensure that when fires do occur within parks, their duration and damage is kept to a minimum; and
4. work with other stakeholders to reduce these risks and improve the capacity to respond effectively.

CARRIED

Sherry Chisholm, Belcarra Resident, queried regarding management of the fire risk in Belcarra Regional Park.


11. PUBLIC QUESTION PERIOD
12. RESOLUTION TO CLOSE MEETING
13. ADJOURNMENT

Moved by: Councillor Drake

Seconded by: Councillor Snell

That the April 11, 2022 Regular Meeting be adjourned at 9:36 pm

Certified Correct:


Jamie Ross
Mayor


Paula Richardson
Acting Corporate Officer