



**VILLAGE OF BELCARRA
OCP REVIEW COMMITTEE 2022**

**Agenda
Wednesday, June 1, 2022
7:00 pm to 9:00 pm**



This meeting is being held via Zoom Teleconference and will be recorded.
Click link to join meeting: <https://us06web.zoom.us/j/86407407776>
Meeting ID: 864 0740 7776

Committee Members

Ian Devlin, Chair
Ralph Drew, Vice Chair
Larry Carlsen
Paul Degraaf
Jol Drake
Kevin Ferris
Tracey McRae
Mary-Ann Pope
Sandra Rietchel
Janet Ruzycki
Angela Yin

Council Representative

Councillor Carolina Clark

Staff

Dennis Back, Acting Chief Administrative Officer
Paula Richardson, Acting Corporate Officer

Planning Consultants

Melissa Clement, Senior Planner, Project Lead, Urban Systems
Andrew Cuthbert, Community Planner, Urban Systems
Jack De Sante, Planning Intern, Urban Systems (Minute Taker)

1. Call to Order

Ian Devlin, Chair, will call the meeting to order.

2. Approval of the Agenda

2.1 OCP Review Committee meeting, June 1, 2022

Recommendation:

That the Agenda for the OCP Review Committee meeting, June 1, 2022, be approved as circulated.

3. Adoption of the Minutes

3.1 OCP Review Committee Meeting, May 4, 2022

Recommendation:

That the Minutes of the OCP Review Committee meeting held May 4, 2022, be approved.

4. Research Teams Presentations

- OCP Review Committee Members to present their findings on topics related to Complete Communities and Service Delivery.

5. Draft Official Community Plan

- Urban Systems will present the Draft OCP document.

6. Next Steps

- OCP Review Committee to review the Draft OCP document and consolidate proposed edits to present to Urban Systems on June 15, 2022.

7. Questions/Comments

8. Adjournment

**Next meeting date:
Wednesday, June 15, 2022
7:00 pm – 9:00 pm on Zoom**



VILLAGE OF BELCARRA
OCP REVIEW COMMITTEE 2022
Minutes
May 4, 2022



This meeting was held via Zoom Teleconference and was recorded.

Members in Attendance

Ian Devlin, Chair
 Ralph Drew, Vice Chair
 Larry Carlsen
 Jol Drake
 Tracey McRae
 Mary-Ann Pope
 Sandra Rietchel
 Angela Yin

Members Absent

Paul Degraaf
 Kevin Ferris
 Janet Ruzycki

Council in Attendance

Councillor Carolina Clark

Staff in Attendance

Dennis Back, Acting Chief Administrative Officer

Staff Absent

Paula Richardson, Municipal Coordinator

Also in Attendance

Melissa Clement, Senior Planner, Project Lead, Urban Systems
 Andrew Cuthbert, Community Planner, Urban Systems
 Jack De Sante, Intern, Urban Systems (Minute Taker)

1. Call to Order

Ian Devlin, Chair, called the meeting to order at 7:01 pm.

2. Approval of the Agenda

2.1 OCP Review Committee meeting, April 6, 2022

It was moved and seconded:

That the Agenda for the OCP Review Committee meeting, April 6, 2022, be approved as circulated.

CARRIED

3. Adoption of the Minutes

3.1 OCP Review Committee Meeting, April 6, 2022

It was moved and seconded:

That the Minutes of the OCP Review Committee meeting held April 6, 2022, be approved.

CARRIED

4. Welcome Dennis Back, Acting CAO

Dennis Back provided a brief introduction.

5. Presentation by Urban Systems

Urban Systems provided a presentation to the Committee with an update on the OCP process noting the following:

- The OCP Review Project is in Phase 3 – Plan Development
- Stakeholder Engagement Update – Tsleil-Waututh Nation Outreach Progress
- Evangelical Laymen’s Church (ELC) property
- Draft Community Vision and Strategic Goals
- Phase 2 Community Engagement

Discussion ensued with regard to the possible future development of the ELC lands.

6. Draft Vision and Goals

Committee members provided feedback on the Draft Vision Statement and Draft Strategic Goals.

7. Phase 2 Community Engagement

Urban Systems provided an overview of the Community Open House scheduled for May 25, 2022. Discussion ensued.

8. Research Teams Presentations

The theme of the Research Assignments for the OCP Review Committee was Transportation, Trails and Tourism.

8.1 Active Transportation and Trails (Walking, Cycling and Recreation) Presentation, Larry Carlsen, Paul Degraaf, Tracey McRae and Angela Yin

Presenter: Angela Yin

- Trails and Active Transportation routes should be accessible for use by people of all ages and abilities.
- Other similar, but slightly larger, municipalities have Park Master Plans, which contain a detailed trail inventory.
- A gap analysis study could be useful.
- Recommends the OCP refer to an Active Transportation Plan that is a separate document from the OCP.
- Signage to encourage residents and visitors to use environmentally friendly ways of travelling.

Discussion ensued with regard to:

- Regular maintenance and clear entrance signage and signage pertaining to appropriate usages (i.e., pedestrians, cyclists, etc.).
- Consolation should take place between Metro Vancouver and the Village to enhance Active Transportation connections.
- The bulk of the trail network is in the Regional Park outside the Village's jurisdiction.

8.2 Tourism Promotion and Management Team Presentation, Chair Ian Devlin, Kevin Ferris, Sandra Rietchel and Janet Ruzycki

Presenter: Sandra Rietchel

- The issue of Tourism is not in the current OCP.
- The OCP should incorporate a policy for Short-Term Rentals.
- Recent Village Bylaw now allows residents to operate Short-Term Rentals.
- It may be premature to deal with the scope of tourism prior to land-use changes that allow for commercial activity that would promote tourism.
- Recommends the OCP should highlight the fact the Village of Belcarra is a destination for cyclists and hikers who want to explore nature.

Discussion ensued with regard to:

- There is opportunity to address parking issues in the OCP.
- Questions whether Tsleil-Waututh Nation may be interested in expanding their kayak/canoe rentals to e-bikes and a coffee bar.
- Short-term-rental/B&B/"Airbnb" being addressed in the OCP.

8.3 Traffic and Parking Team Presentation, Vice Chair Ralph Drew, Jol Drake and Mary-Ann Pope

Presenter: Mary-Ann Pope

- Improving traffic safety and parking issues.
- Reduce Park traffic through alternative transportation options (transit, Active Transportation, Shuttle Buses).
- Cross walk improvements.
- Speed limit signage.
- Better signage for entering the Regional Park.

Discussion ensued with regard to:

- Parking being expanded in other communities.
- No-parking signs feel unwelcoming.
- Signage to make Active Transportation & Transit users feel welcome is encouraged.

9. Next Steps

A review of next steps was provided as follows:

- Meeting with Tsleil-Waututh Nation
- Continue drafting policies for eight (8) key policy areas
- The addition of a meeting is recommended to be two weeks after the regularly schedule meeting

- Review of OCP Draft at the next meeting scheduled for June 1, 2022

10. Questions / Comments

11. Adjournment

The meeting was adjourned at 9:14 pm.

Certified Correct:

Paula Richardson
Acting Corporate Officer

Ian Devlin
Chair

**Next meeting date:
Wednesday, June 1, 2022
7:00 pm – 9:00 pm on Zoom**