



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA**

**Via Zoom
March 28, 2022
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.

Meeting details as follows:

Click link to join meeting: <https://us06web.zoom.us/j/89514965204>

Meeting ID: 895 1496 5204

COUNCIL

Mayor Jamie Ross

Councillor Carolina Clark

Councillor Bruce Drake

Councillor John Snell

Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Ross will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, March 28, 2022

Recommendation:

That the agenda for the Regular Council Meeting, March 28, 2022 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, February 22, 2022

Recommendation:

That the minutes from the Regular Council Meeting held February 22, 2022 be adopted.

4. DELEGATIONS AND PRESENTATIONS

4.1 Lorna Dysart, Chief Administrative Officer & Sartaj Grewal, Building Official, report dated March 28, 2022 regarding Request for Reconsideration of Remedial Action Requirement re Lot A Section 31 Township 39 New Westminster District Plan EPP93027

Recommendation:

That Council hear and consider the request for reconsideration of the remedial action requirement imposed on January 24, 2022.

- 4.2 Shezana Hassko, Director, Infrastructure Programs, & Wisdom Chan, Project Manager, Municipal Cost Share Programs, TransLink, regarding the Proposed Multi Use Path

Recommendation:

That the presentation provided by Shezana Hassko, Director, Infrastructure Programs & Wisdom Chan, Project Manager, Municipal Cost Share Programs, TransLink, regarding the Proposed Multi Use Path, be received for information.

5. REPORTS

- 5.1 Ken Bjorgaard, Financial Consultant, report dated March 28, 2022, regarding Grants Requests and Grants-In-Aid Program Policy No. 222

Recommendation:

That Village of Belcarra Corporate Policy No. 222, entitled Grants-In-Aid Program, be approved; and

That the following Grant requests be approved:

- | | |
|--|------------|
| 1. Heritage Woods Secondary School | \$ 150.00 |
| 2. Port Moody Secondary School | \$ 150.00 |
| 3. Communities Embracing Restorative Action (CERA) Society | \$ 353.00 |
| 4. Crossroads Hospice Society | \$ 500.00 |
| 5. Share Family & Community Services | \$ 200.00 |
| 6. Belcarra Barnacle Society | \$1,500.00 |

- 5.2 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated March 28, 2022, regarding Midden Road Reopening – Traffic Patterns

Recommendation:

1. That Midden Road be reopened to One Way Traffic, left on Belcarra Bay Road, exit at Midden Road & Bedwell Bay Road; and
2. That a right turn only sign be added when turning from Midden Road to Bedwell Bay Road; and
3. That the Bus Stop remain on Bedwell Bay Road; and
4. That parking on Midden Road to remain Permit Only.

- 5.3 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated March 28, 2022, regarding National Active Transportation Fund

Recommendation:

That Council approve a motion to apply for Government of Canada Grant Funding under the Active Transportation Fund in the amount of \$50,000.00 for planning projects.

- 5.4 Lorna Dysart, Chief Administrative Officer, report dated March 28, 2022, regarding Update on Water System – Staff Tracking Form

Recommendation:

That the Update on Water System – Staff Tracking Form, dated March 28, 2022, be received for information.

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

- Ukraine
- Year-Round Permanent Fire Service – funding announcement by BC Government
- Strategic Plan Progress

6.2 Official Community Plan Review Committee Meeting Minutes – January 26, 2022

Recommendation:

That the Minutes of the Official Community Plan Review Committee meeting held January 26, 2022, be received for information.

7. REPORT FROM ACTING CORPORATE OFFICER

7.1 WSP Engineering Update

8. BYLAWS

8.1 Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021, Amendment Bylaw No. 597, 2022

Recommendation:

That “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021, Amendment Bylaw No. 597, 2022”, be read a third time.

9. CORRESPONDENCE/PROCLAMATIONS

That correspondence items 9.1 to 9.22 be received.

ACTION ITEMS

9.1 David Sheng, Board Member, Stand with Coalition, email dated February 17, 2022, regarding Declaration of May 10, 2022, as the “Day of Action Against Anti-Asian Racism”

Recommendation:

That May 10, 2022 be declared as the “Day of Action Against Anti-Asian Racism” in the Village of Belcarra.

9.2 Leanne Strachan, Strategic Partnerships & New Business Development, St. John Ambulance (BC & Yukon Council), email dated February 23, 2022, regarding St. John Ambulance – Start Me Up BC Campaign

Recommendation:

That Council support the St. John Ambulance – Start Me Up BC Campaign.

- 9.3 Leonard Casley, Mayor, Village of New Denver, letter dated March 14, 2022, regarding support for Ukraine

Recommendation:

That Council send a letter of support for the Village of New Denver resolution to condemn the recent actions taken by Russia in its invasion and attacks on the sovereign nation of Ukraine.

INFORMATION ITEMS

- 9.4 Kerri Palmer Isaak, Trustee, School District No. 43 (Coquitlam), notice dated February 19, 2022, regarding Community Update – Anmore, Belcarra
- 9.5 Sherry Chisholm, Belcarra Resident, letter dated February 23, 2022, regarding Safe Walking Path and Midden Road
- 9.6 Isabella Lee, BC Public Relations & Communications Adviser, BC Council, Girl Guides of Canada, email dated February 22, 2022, regarding Thank You for Supporting Guiding Lights Across BC
- 9.7 Martin Johansen, Mayor, Town of Oliver, letter dated February 22, 2022, to Richard Cannings, MP, South Okanagan-West Kootenay, regarding BC Wildfires Petition – Letter of Support
- 9.8 Kristen Hyodo, Executive Director & Valder Belgrave, Community Board Chair, Sasamat Outdoor Centre and Liz Lougheed Green, CEO, Association of Neighbourhood Houses of BC, letter dated February 24, 2022, regarding Sasamat Outdoor Centre, CERIP
- 9.9 Mike Peabody, Acting Mayor, City of Cranbrook, letter dated March 1, 2022, regarding Request for Provincial Government to Increase Its Funding to Public Libraries
- 9.10 Dr. Al Longair, President, CVMA-Society of BC Veterinarians Chapter Board of Directors, letter dated March 1, 2022, regarding Dangerous & Aggressive Dogs
- 9.11 Brenda Hogg, Belcarra Resident, email dated March 6, 2022, regarding Multi-Use Path
- 9.12 Cathy Peters, BC Anti-Human Trafficking Educator, Speaker, Advocate, email dated March 8, 2022, regarding My Script Presentation to Federal Justice Committee re Prostitution in Canada (full report available at the Village office)
- 9.13 Gwen & Bill Hughes, Belcarra Residents, email dated March 9, 2022, regarding Resident Input Requested, Questions to TransLink re: Multi Use Path
- 9.14 Henry Braun, Mayor, City of Abbotsford, letter dated March 10, 2022, regarding Support for Recovering Costs Through Build Back Better Funding for Critical Infrastructure
- 9.15 Betty & Bernie Lewendon, Belcarra Residents, email dated March 11, 2022, regarding Not In Favour of the TransLink MUP
- 9.16 Fraser & Cathy MacDonald, Belcarra Residents, email dated March 11, 2022, regarding Support for the Multi Use Path
- 9.17 Rebecca Bishop, Program Officer, UBCM, letter dated March 11, 2022, regarding 2020 CRI FireSmart Community Funding & Supports – Payment Letter (CRI-146: Belcarra Community Wildfire Protection Plan Update)

- 9.18** Alisa Thompson, Corporate Administrator / Deput CAO, City of Terrace, email dated March 14, 2022, regarding NCLGA 2022 Resolution – Prolific Offenders
- 9.19** Dean McKerracher, Mayor, District of Elkford, letter dated March 15, 2022, regarding Milk Container Recycling in British Columbia
- 9.20** Ken Beattie, Executive Director, BC Craft Brewers Guild, Ian Tostenson, President & CEO, BC Restaurant Food Services Association, Jeff Guignard, Executive Director, Alliance of Beverage Licensees, Mark von Schellwitz, VP, Western Canada, Restaurants Canada, letter dated March 16, 2022, regarding Reducing Patio Application Red Tape for BC's Hospitality Sector & Economic Recovery
- 9.21** Penny Moen, Belcarra Resident, email dated March 21, 2022, regarding Proposal to Provide Improvement on Bedwell Bay Road
- 9.22** Lisa McCuaig, Manager, Ecosystem Management and Environmental Programs, letter dated February 28, 2022, regarding Bedwell Bay Highway Encroachment Area Eelgrass Habitat

10. NEW BUSINESS

11. PUBLIC QUESTION PERIOD

12. RESOLUTION TO CLOSE MEETING

That the March 28, 2022 meeting of Council be closed pursuant to the *Community Charter* Section 90 (1) "A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."

13. ADJOURNMENT

Recommendation:

That the March 28, 2022 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
February 22, 2022**



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Deputy Mayor Liisa Wilder
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell

Council Absent

Mayor Jamie Ross

Staff in Attendance

Paula Richardson, Acting Corporate Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Connie Esposito, Recording Secretary

Staff Absent

Lorna Dysart, Chief Administrative Officer

1. CALL TO ORDER

Deputy Mayor Wilder called the meeting to order at 7:01 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, February 22, 2022

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, February 22, 2022 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, February 7, 2022

Moved by: Councillor Snell
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held February 7, 2022, be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1** Shezana Hassko, Director, Infrastructure Programs, Wisdom Chan, Project Manager, Municipal Cost Share Programs, TransLink, regarding the Proposed Multi Use Path

The TransLink presentation has been re-scheduled for the March 28, 2022 Regular Council meeting.

All questions submitted by residents will be brought forward to the March 28, 2022 Regular Council meeting.

5. REPORTS**5.1** Ken Bjorgaard, Financial Consultant, report dated February 22, 2022, regarding 2022 – 2026 Financial Plan Bylaw No. 594, 2021, Amendment Bylaw No. 597, 2022

K. Bjorgaard outlined his report and noted that the purpose is to present an amended bylaw so that the 2022 – 2026 Financial Plan reflects the available 2021 budget funds for specific projects that were in progress or in the final planning stages at year-end.

Discussion ensued relative to the status of the projects listed in the report.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021, Amendment Bylaw No. 597, 2022”, be read a first and second time.

CARRIED

5.2 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated February 22, 2022, regarding Midden and Belcarra Bay Road Financial Amendment

S. Novak outlined the report. Council discussed various aspects of the information provided.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Council approve an amendment to the 2022 Capital Budget for an additional \$18,000. for the paving of Midden Road and Belcarra Bay Road; and
That the funding come from the Marine Avenue Paving Budget.

CARRIED

Councillor Snell Voted in Opposition

5.3 Paula Richardson, Acting Corporate Officer, provided a report dated February 22, 2022, regarding Resident Feedback – Midden Road Reopening

P. Richardson outlined the report noting that the report summarizes responses to the survey. Council was provided with the feedback that was received including resident answers to the questions and comments.

Information received from the Resident Feedback will be compiled, reviewed and brought forward to Council at a subsequent Council meeting.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the report dated February 22, 2022, regarding Resident Feedback – Midden Road Reopening, be received for information.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

Mayor Ross will provide the following reports at a future Council meeting

Item 6.1 Deferred

6.1 Mayor's Report

- Federal Government Announcement February 17, 2022
- Investment in Public Transit Systems across Canada

Strategic Planning Priorities Update

6.2 Protection of Staff – Village Office & Hall Closure – Councillor Drake

Notice of Motion – February 7, 2022 Council Meeting

Councillor Drake outlined his report noting that staff are to continue to be protected by keeping the municipal hall closed until instructed otherwise by Provincial Officials.

Moved by: Councillor Drake

Seconded by: Councillor Snell

That, subject to direction from more senior provincial officials, the Belcarra municipal hall and buildings remain closed to everyone other than staff until further notice; and

That it is understood that this restriction may be waived on a case-by-case basis by the CAO or A/CAO where they conclude reasonable safety provisions may be applied and access is important enough that it should be facilitated.

CARRIED

6.3 Council Strategic Planning Priorities – Parking Survey

Councillor Clark and Deputy Mayor Wilder:

Councillor Clark outlined the report regarding the Parking Survey that will be available in the future on the Village website, which will provide details for a future report.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That a Parking Survey take place as part of the Council Strategic Planning Priorities, 'Parking Bylaw Enforcement'.

CARRIED

7. REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

No items.

8. BYLAWS

No items.

9. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Snell

Seconded by: Councillor Clark

That correspondence items 9.1 to 9.3 be received.

CARRIED

ACTION ITEMS

Moved by: Councillor Snell

Seconded by: Councillor Clark

That letters of support be sent to each of the municipalities listed under correspondence.

CARRIED

INFORMATION ITEMS

- 9.1** Leslie Baird, Mayor, Village of Cumberland, letter dated January 28, 2022, regarding Support for Private Members Bill C-216, Health-Based Approach to the Substance Use Act
- 9.2** Rod Crowe, Mayor, Village of Chase, letter dated February 1, 2022, regarding BC Wildfires Petition – District of Lillooet
- 9.3** James Gordon, Municipal Clerk, District of North Vancouver, letter dated February 10, 2022, regarding Burrard Inlet Rapid Transit in 10-Year Investment Plan (full report available at the Village office)

10. NEW BUSINESS

10.1 Road Shoulder Cleanup – Councillor Snell

Councillor Snell suggested alternative methods to manage and assist with clean up of road shoulders to address pedestrian safety.

Discussion ensued relative to industry standards, municipal liability, and potential for professional assistance with an assessment.

11. PUBLIC QUESTION PERIOD

Rob Begg, Belcarra Resident, queried regarding pathways and safety enhancements to road allowance improvements.

Deborah Struk, Belcarra Resident, queried regarding private use of public land.

Brian Hirsch, Belcarra Resident queried regarding private use of public land and the potential creation of a policy to manage it.

12. ADJOURNMENT

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the February 22, 2022 Regular Meeting be adjourned at 9:07 pm.

CARRIED

Certified Correct:

Liisa Wilder
Deputy Mayor

Paula Richardson
Acting Corporate Officer



COUNCIL REPORT

Date: March 28, 2022

From: Lorna Dysart, Chief Administrative Officer and Sartaj Grewal, Building Official

Subject: Request for Reconsideration of Remedial Action Requirement re Lot A Section 31 Township 39 New Westminster District Plan EPP93027

Recommendation

That Council hear and consider the request for reconsideration of the remedial action requirement imposed on January 24, 2022.

Purpose

To provide Council with an opportunity to consider the oral submission from the property owners for Lot A Twin Island regarding remedial action.

Background

Chloe Dubois, one of the owners of PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027 (the “Property”) has requested reconsideration of the remedial action requirement imposed by resolution of Council on January 24, 2022 [Schedule A]. Ms. Dubois’s written request is attached to this Report as Schedule B. As a person subject to the remedial action requirement, Ms. Dubois is entitled under section 78 of the *Community Charter* to request that Council of the Village reconsider the remedial action requirement.

Village Staff have advised the owners of the Property that the reconsideration has been Scheduled for March 7, 2022 and requested that they provide any written documentation or submissions in advance of the meeting to be included in the agenda package [Schedule C]. The photographs provided by the owners are attached to this report as Schedule D. The staff report from the January 24, 2022 meeting is attached as Schedule E.

The Owner may also wish to make oral submissions to Council and respond to questions at the meeting of Council. The Chief Administrative Officer and the Chief Building Official will be available to answer any questions.

To complete the reconsideration process, Council must adopt a resolution that either confirms, modifies or cancels the remedial action requirement imposed by resolution made on January 24, 2022. Ms. Dubois has requested modification of the remedial action requirement. Some of the suggested modifications relate to the burnt-out dock and removal of waste materials, matters that are not the subject of the January 24, 2022 resolution.

The following is draft text of resolutions that Council may wish to consider.

1. Affirming the remedial action requirement

THAT Council of the Village of Belcarra, after hearing the request for reconsideration of the owners of PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027, affirms the remedial action requirement imposed by resolution of Council on January 24, 2022.

THAT Council of the Village of Belcarra direct staff to give notice of Council's decision in accordance with sections 77(1)-(2) and 78(5) of the *Community Charter*.

2. Modifying the remedial action requirement to allow structures to remain if made safe and provide more time

THAT Council of the Village of Belcarra, after hearing the request for reconsideration of the remedial action requirement imposed by resolution of Council on January 24, 2022 (the "January Resolution") made by the owners of PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027, hereby modifies the January Resolution by:

- 1) changing the requirement in section 4 to be that James Daniel Rockwell, James Lee Middleton and Chloe Arielle Elyse Dubois-Garbuio (the "Owners") must either:
 - (a) demolish and remove the Modified Tent and the Shelter; or
 - (b) bring the Modified Tent and the Shelter into a safe condition, including by removing the wood stove and the panels attached to the roof from the Modified Tent;no later than 90 days after the day that notice of this resolution has been sent to the Owners in accordance with Section 77(1) of the *Community Charter*; and
- 2) changing the requirement in section 5(a) to be that the Owners must apply for all permits necessary to demolish and remove the Modified Tent and the Shelter only if the Owners elect to remove those structures.

THAT Council of the Village of Belcarra direct staff to give notice of Council's decision in accordance with sections 77(1)-(2) and 78(5) of the *Community Charter*.

3. Modifying the remedial action requirement to provide for more time

THAT Council of the Village of Belcarra, after hearing the request for reconsideration of the remedial action requirement imposed by resolution of Council on January 24, 2022 (the "January Resolution") made by the owners of PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027, hereby modifies the January Resolution by extending the time to perform the requirement imposed by section 4 of the January Resolution to no later than

90 days after the day that notice of this modifying resolution has been sent to the Owners in accordance with Section 77(1) of the *Community Charter*.

THAT Council of the Village of Belcarra direct staff to give notice of Council's decision in accordance with sections 77(1)-(2) and 78(5) of the *Community Charter*.

Attachments

Schedule A – Resolution adopted January 24, 2022

Schedule B - Written request for reconsideration dated February 11, 2022

Schedule C – Letter advising of scheduling of reconsideration dated February 17, 2022

Schedule D – Written documentation provided by owners for Council consideration

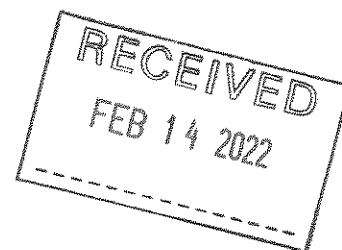
Schedule E – Council Report dated January 24, 2022 recommending imposition of remedial action requirement

At a Regular meeting of Belcarra Council held on January 24, 2022, the following motions were passed:

“That Council adopt resolutions 1 to 7 inclusive, in the report dated January 24, 2022, regarding Potential Remedial Action Requirement re Lot A Section 31 Township 39 New Westminster District Plan EPP93027, as follows:

- 1) That Council of the Village of Belcarra shall receive the report of the Building Official dated January 24, 2022 regarding the modified tent structure (the “Modified Tent”) and the shelter constructed using an overturned boat hull (the “Shelter”) on land legally described as PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027 (the “Property”) and shall note the concerns, as stated in the report and its attachments, that:
 - (a) the Modified Tent has panels that are attached to the roof and supported in a structurally unsound manner;
 - (b) the Modified Tent contains a wood-stove; and
 - (c) the Modified Tent and the Shelter are both in a dilapidated condition and vulnerable to collapse, including under heavy snow; and
- 2) That Council, under the authority provided by sections 72 and 73 of the *Community Charter*, finds the Modified Tent, the Shelter to be in and to create an unsafe condition; and
- 3) That Council, under the authority provided by sections 72 and 74 of the *Community Charter*, declares the Modified Tent and the Shelter to be a nuisance, including because they are each so dilapidated and unclean so as to be offensive to the community; and
- 4) That Council hereby requires the registered owners of the Property and occupiers of the adjacent foreshore, James Daniel Rockwell, James Lee Middleton and Chloe Arielle Elyse Dubois-Garbuio, (the “Owners”) to demolish and remove the Modified Tent and the Shelter no later than 90 days after the day that notice of this resolution has been sent to the Owners in accordance with Section 77(1) of the *Community Charter*; and
- 5) That Council further requires the Owners to:
 - (a) apply for and obtain all permits necessary to demolish and remove the Modified Tent and the Shelter; and
 - (b) ensure that all waste, debris and discarded materials be removed from the Property and the adjacent foreshore be disposed of at an appropriate waste disposal facility; and
- 6) That Council directs Village staff to send the notice to all affected persons as required by section 77 of the *Community Charter*; and
- 7) That if the Owners fail to fulfill this remedial action requirement in the time required, that Council hereby authorizes Village staff to fulfill the remedial action requirement at the Owners’ expense by:
 - (a) retaining a contractor in accordance with the Village’s procurement policy;
 - (b) posting a notice on the Modified Tent and the Shelter advising that the Village will be demolishing those structures in no fewer than 7 days from the date the notice is posted;

- (c) together with the contractor, entering onto the Property and performing the work required by this remedial action requirement; and
- (d) seeking recovery of the cost of acting on the Owners' default in accordance with section 17 [*municipal action at defaulter's expense*] and section 258 [*special fees may be collected as property taxes*] of the *Community Charter*."



February 11th, 2022

Dear Lorna Dysart, Chief Administrative Officer

RE: PID:031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027 (the "Property")

Please accept this letter as the request for the Village Council to reconsider some of the remedial action requirements in accordance with section 78 of the Community Charter under the following conditions:

- (a) the Modified Tent panels that are attached to the roof and supported in a structurally unsound manner are removed,
- (b) the wood stove in the Modified Tent structure is removed,
- (c) the Modified Tent structure and Shelter are both brought to a condition of being deemed safe,
- (d) the burnt deck is completely cut out and removed,
- (e) the property is brought to a state of cleanliness so as not to be offensive to the community,
- (f) all restorative work is completed in the 90 day allotted timeline.

Please also let it be known that the address for Chloé Dubois is not accurate and a request for the address to be updated to the following be accepted:

1706 Deep Cove Road
North Vancouver, BC
V7G 1S5

This will ensure further correspondence is received in a timely manner.

Please confirm receipt of this letter by emailing sproutvictoria@gmail.com as well as indicate the next date for Council review to organize Ms. Dubois' attendance.

Warm regards,

A handwritten signature in black ink, appearing to read "Chloé Dubois". The signature is stylized with a large, circular loop at the beginning and a long, sweeping underline.

Chloé Dubois

Co-owner of PID:031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027
(the "Property")



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



Sent via E-mail and Mail

February 17, 2022

Chloe Dubois-Garbuio
1706 Deep Cove Road
North Vancouver, BC V7G 1S5
sproutvictoria@gmail.com

James Daniel Rockwell
#9 - 1606 Helen Street
Creston, BC V0B 1G6
jaymz604@gmail.com

James Lee Middleton
621 Devon Street
Creston, BC V0B 1G6
mountaininja21@gmail.com

Dear Ms. Dubois, Mr. Rockwell and Mr. Middleton,

**Re: Request for Reconsideration of Remedial Action Requirement made January 24, 2022 re
PID:031- 121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027**

Further to Ms. Dubois letter dated February 11, 2022, I am writing to advise you that the Village Chief Administrative Officer will be adding the request for reconsideration under section 77 of the *Community Charter* to the agenda for the March 7, 2022 meeting of council. The meeting is scheduled to begin at 7pm on Zoom. At the council meeting, you will be provided with an opportunity to make oral submissions to Council regarding why you want the remedial action requirement modified or cancelled. Council may also ask Village staff questions regarding your request. Council is expected to then adopt a resolution regarding its decision on reconsideration.

If you have documents or written submissions that you would like Council to consider, you must deliver them to the Village by March 1, 2022, so that those documents may be added to the Agenda package for the meeting. The documents may be submitted by email to ldysart@belcarra.ca. Please note that any such documents will be made publicly available on the Village's website. Ms. Dubois has previously sent the Village an e-mail for Council's attention. If that e-mail is part of your reconsideration request, please resend it as part of your document submissions.

I understand from Ms. Dubois' letter that the owners of the property are seeking to modify the remedial action requirement to allow the Modified Tent and Structure to be retained if the wood stove and roof panels are removed and they are made safe. It is not clear to me what the intended use of these structures is. The Village Zoning Bylaw No. 510, 2018 does not permit storage structures to be the principal use of the property. Storage of construction materials as described under section 5.1.4(g) of the Good Neighbour Bylaw No. 361, 2004 is conditional on a building permit being issued for the property. Village staff may consequently advise Council that, to date, the Village has not received a building permit application for

Chloe Dubois-Garbuio, James Daniel Rockwell & James Lee Middleton

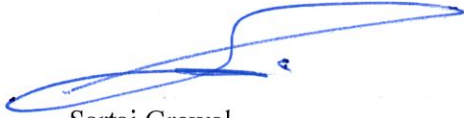
Re: Request for Reconsideration of Remedial Action Requirement made January 24, 2022 re PID:031- 121-101, Lot A Section 31
Township 39 New Westminster District Plan EPP93027

February 17, 2022

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the property. If you have any questions regarding the building permit process, please do not hesitate to contact me at 604-937-4100.

Sincerely,



Sartaj Grewal
Building Official

cc Michael Moll, Young Anderson
Lorna Dysart, Chief Administrative Officer

Lot 17 Twin Island Cleanup Progress Report

March 1st, 2022

Comparative pictures from before and after fire and tent/ property work:



BEFORE:



TO DATE:





BEFORE and TO DATE:



BEFORE and TO DATE:



TO DATE:



Cleaning up more foam found on the way to property:





COUNCIL REPORT

Date: January 24, 2022

From: Lorna Dysart, Chief Administrative Officer and Sartaj Grewal, Building Official

Subject: **Potential Remedial Action Requirement re Lot A Section 31 Township 39 New Westminster District Plan EPP93027**

Recommendation

That Council adopt resolutions 1 to 7 inclusive, attached as Schedule A to the report dated January 24, 2022, regarding Potential Remedial Action Requirement re Lot A Section 31 Township 39 New Westminster District Plan EPP93027

Purpose

That Council use powers given to it under the *Community Charter* to address a hazardous and nuisance condition on private property identified by staff.

Background

The proposed remedial action requirement relates to a modified tent and to a shelter structure constructed using an overturned boat. These structures are located on lands legally described as PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027 (the “Property”). The registered owners of the Property are James Daniel Rockwell, James Lee Middleton and Chloe Arielle Elyse Dubois-Garbuio (the “Owners”) – Schedule B. The Owners also lease the adjacent foreshore from the Vancouver Fraser Port Authority for the purpose of constructing and maintaining the dock– Schedule C. On July 17, 2021 a fire broke out that consumed much of the wooden dock. The photographs from the two site inspections show that almost all of the dock’s remaining wood has been severely charred or broken. However, the damaged dock has now been removed

The Property is a water access only lot on the mainland opposite Twin Island. The Property is in the RM-1 (Duplex or One or Two-House Zone), but does not contain any houses. Village staff understand that the Property has been used as base of operations by the Ocean Legacy Foundation.

Prior to his retirement, Village Building Official Paul Wiskar provided a chronology – Schedule D. He conducted an inspection on July 28, 2021 and took photographs – Schedule E.

An inspection was conducted by Building Official Sartaj Grewal on August 24, 2021 and photographs were taken – Schedule F.

The Chief Administrative Officer passed by the Property by boat on January 17, 2022 and observed that the fire damaged dock had been substantially removed, but that other structures and debris as identified by the Building Official in his assessment of the site have not been addressed.

The Modified Tent

The Property contains a large tent, which has been modified by the placement of large sheets of wood on the roof, presumably to increase rain resistance. It is understood from Paul Wiskar's notes, photographs and discussions with him prior to his retirement that he inspected the interior of the modified tent structure and found that it contained a living area, both interior and exterior. The interior living area contained a bed, a fridge and a wood stove. The structure is a canvas type with pipe support and sheet lumber added to the exterior. It is unorthodox in its construction and looks dilapidated. P. Wiskar found both structures to be prone to collapse with a snow load or seismic event. Based on a review of the photographs taken by Mr. Wiskar and S. Grewal's observations of the Property, P. Wiskar's assessment is correct, because the tent and its roof is being supported by unsecure two-by-fours. The structure appears likely to collapse under heavy snow. It is clear that a stove in the modified tent structure is a significant fire risk. The footings or lack of footings is of concern. If the structures are not properly secured to a footing they will be prone to collapse. We were unable to view the footings of the structures due to waste / debris and overgrowth of vegetation around the structures.

The Boat Hull Shelter

The Property contains a shelter constructed using an old overturned boat hull. The boat can be seen in the pictures in Schedule E. Building Official Wiskar found this make-shift shelter structure to be dilapidated and vulnerable to collapse under heavy snow. The footings or lack of footings is of concern. If the structures are not properly secured to a footing they will be prone to collapse. We were unable to view the footings of the structures due to waste/debris and overgrowth of vegetation around the structures.

The Property also contains a significant amount of waste and debris, which Village staff presently intend to address through an Order to Comply under the Good Neighbour Bylaw.

The Village has received a number of complaints from neighbours regarding the Property and the structures - Schedule G.

Communication with Owners

Village Building Official, Paul Wiskar, wrote one of the Owners, Ms. Dubois, prior to the July 28, 2021 inspection. Ms. Dubois, responded to that e-mail and later on September 29, 2021 sent an e-mail regarding potential further action - Schedule H.

The Village sent a demand letter to the Owners regarding waste and debris on the Property and the ongoing contravention of the Good Neighbour Bylaw No. 361, 2004 – Schedule I. The letter dated November 25, 2021 - Schedule J, was followed up by an e-mail dated November 26, 2021 – Schedule K.

On November 29, 2021, Ms. Dubois wrote the Village and advised that the owners would be removing the fire damaged dock, but not the modified tent or boat hull structure. – Schedule L.

On January 6, 2022, Ms. Dubois wrote the Village and advised that the owners had made progress with the cleanup of the site – Schedule M. Ms. Dubois did not advise that the owners were now prepared to remove the modified tent or the boat hull structure.

Proposed Remedial Work

Tent accommodation is not a permitted use in the RM-1 Zone, so Village staff are recommending that the modified tent and the shelter both be completely removed. Village staff will estimate the cost and timing of this removal work if contractors are used.

Process for Imposing a Remedial Action Requirement

A remedial action requirement is a remedy provided under sections 72-80 of the *Community Charter* to deal with certain nuisance and hazardous matters, in particular structures – Schedule N. The power is exercised by resolution in response to circumstances identified by statute and not necessarily a specific bylaw. For hazardous and nuisance structures, Council considers whether one or more structures is in or creates an unsafe condition (*Community Charter*, s. 73(2)(a)), contravenes a building regulation (*Community Charter*, s. 73(2)(b)) or is a nuisance or so dilapidated or unclean as to be offensive to the community (*Community Charter*, ss. 74(1)-(2)).

If Council identifies such a nuisance or hazardous condition, the Council may make an order requiring an owner or occupier, remove or demolish the thing, alter it, bring it up to a standard specified by bylaw or otherwise deal with it as directed by Council. Council must also specify a time by which the subject person must complete the work, which must be, in most cases, at least 31 days following the subject person is served with the resolution.

Notice of the resolution must be given to the owners, occupiers and certain chargeholders as prescribed by section 77 of the *Community Charter*. This notice must include advising that the subject person may request Council reconsideration of the remedial action requirement within 14 days and warning that if the subject person does not comply with the requirement, the Village may perform the requirement at the subject person's expense. Council may authorize such an action in default as part of the original remedial action requirement resolution or by resolution at a later date. If the subject person does not pay the invoiced costs of doing the work, those costs may be added to the taxes for the property on which the work was done.

If a subject person exercises a right to request Council reconsideration, then the matter will be put on the Council agenda at an upcoming meeting so that the subject person may make submissions regarding why they think the requirement should be cancelled or changed. Council must, upon being asked to reconsider, confirm, amend or cancel the remedial action requirement by further resolution (*Community Charter*, s. 78(3)). Notice of that further resolution must also be served in accordance with section 77 of the *Community Charter*.

Attachments to This Report

Schedule A: Draft resolution re Remedial Action Requirement

Schedule B: Title Search re PID: 031-121-101

Schedule C: Assessment Roll Report re adjacent foreshore

Schedule D: Chronology, Building Official Wiskar, July 22, 2021

Schedule E: Photographs taken by Building Official Wiskar

Schedule F: Photographs taken by Building Official Grewal

Schedule G: Complaints received by the Village

Schedule H: E-mail dated September 29, 2021

Schedule I: Good Neighbour Bylaw

Schedule J: Demand letter to the Owners on November 25, 2021

Schedule K: E-mail to the Owners dated November 26, 2021

Schedule L: E-mail from Chloe Dubois dated November 29, 2021

Schedule M: E-mail and photographs received from Chloe Dubois dated January 6, 2022.

Schedule N: *Community Charter* excerpts, ss. 17, 72-80, 258

SCHEDULE A

Proposed Form of Remedial Action Requirement – January 24, 2022

- 1) **THAT** Council of the Village of Belcarra shall receive the report of the Building Official dated January 24, 2022 regarding the modified tent structure (the “Modified Tent”) and the shelter constructed using an overturned boat hull (the “Shelter”) on land legally described as PID: 031-121-101, Lot A Section 31 Township 39 New Westminster District Plan EPP93027 (the “Property”) and shall note the concerns, as stated in the report and its attachments, that:
 - (a) the Modified Tent has panels that are attached to the roof and supported in a structurally unsound manner;
 - (b) the Modified Tent contains a wood-stove; and
 - (c) the Modified Tent and the Shelter are both in a dilapidated condition and vulnerable to collapse, including under heavy snow.
- 2) **THAT** Council, under the authority provided by sections 72 and 73 of the *Community Charter*, finds the Modified Tent, the Shelter to be in and to create an unsafe condition.
- 3) **THAT** Council, under the authority provided by sections 72 and 74 of the *Community Charter*, declares the Modified Tent and the Shelter to be a nuisance, including because they are each so dilapidated and unclean so as to be offensive to the community.
- 4) **THAT** Council hereby requires the registered owners of the Property and occupiers of the adjacent foreshore, James Daniel Rockwell, James Lee Middleton and Chloe Arielle Elyse Dubois-Garbuio, (the “Owners”) to demolish and remove the Modified Tent and the Shelter no later than 90 days after the day that notice of this resolution has been sent to the Owners in accordance with Section 77(1) of the *Community Charter*.
- 5) **THAT** Council further requires the Owners to:
 - a. apply for and obtain all permits necessary to demolish and remove the Modified Tent and the Shelter; and
 - b. ensure that all waste, debris and discarded materials be removed from the Property and the adjacent foreshore be disposed of at an appropriate waste disposal facility;
- 6) **THAT** Council directs Village staff to send the notice to all affected persons as required by section 77 of the *Community Charter*; and

7) **THAT** if the Owners fail to fulfill this remedial action requirement in the time required, that Council hereby authorizes Village staff to fulfill the remedial action requirement at the Owners' expense by:

- (a) retaining a contractor in accordance with the Village's procurement policy;
- (b) posting a notice on the Modified Tent and the Shelter advising that the Village will be demolishing those structures in no fewer than 7 days from the date the notice is posted;
- (c) together with the contractor, entering onto the Property and performing the work required by this remedial action requirement; and
- (d) seeking recovery of the cost of acting on the Owners' default in accordance with section 17 [*municipal action at defaulter's expense*] and section 258 [*special fees may be collected as property taxes*] of the *Community Charter*.

TITLE SEARCH PRINT

File Reference: 161-rh-new

2021-10-22, 15:46:18

Requestor: Stephanie Jarvis

CURRENT AND CANCELLED INFORMATION SHOWN

Title Issued Under	SECTION 98 LAND TITLE ACT
Land Title District Land Title Office	NEW WESTMINSTER NEW WESTMINSTER
Title Number From Title Number	CA8236988 CA5381409
Application Received	2020-06-11
Application Entered	2020-06-18
Registered Owner in Fee Simple Registered Owner/Mailing Address:	JAMES DANIEL ROCKWELL, INVESTOR AS TO AN UNDIVIDED 1/2 INTEREST Registered Owner/Mailing Address: JAMES LEE MIDDLETON, GENERAL CONTRACTOR CHLOE ARIELLE ELYSE DUBOIS-GARBUIO, SELF-EMPLOYED AS TO AN UNDIVIDED 1/2 INTEREST AS JOINT TENANTS
Taxation Authority	New Westminster Assessment District
Description of Land Parcel Identifier: Legal Description:	031-121-101 LOT A SECTION 31 TOWNSHIP 39 NEW WESTMINSTER DISTRICT PLAN EPP93027
Legal Notations	NONE

TITLE SEARCH PRINT

File Reference: 161-rh-new

2021-10-22, 15:46:18

Requestor: Stephanie Jarvis

Charges, Liens and Interests

Nature:	COVENANT
Registration Number:	BB26222
Registration Date and Time:	2008-09-04 10:30
Registered Owner:	THE CROWN IN RIGHT OF CANADA C/O VANCOUVER FRASER PORT AUTHORITY

Nature:	CROWN DEBT
Registration Number:	WX2158323
Registration Date and Time:	2021-02-16 09:30
Registered Owner:	HER MAJESTY THE QUEEN IN RIGHT OF BRITISH COLUMBIA
Remarks:	[SEE MEDICARE PROTECTION ACT] AS TO THE INTEREST OF JAMES LEE MIDDLETON

Duplicate Indefeasible Title	NONE OUTSTANDING
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Transfers	NONE
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Pending Applications	NONE
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Corrections	NONE
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Assessment Roll Report**Disclaimer**

This information is obtained from various sources and is determined as of the specific dates set out in the Assessment Act. As a result, BC Assessment cannot warrant that it is current or accurate, and provides it for your convenience only. Use of this information without verification from original sources is at your own risk.

©BC Assessment

Report Date:	Nov 24, 2021	Report Time:	03:18:10 PM
Folio:	161-199	For:	PA56766
Roll Year:	2021	Roll Number:	09999.028
Area:	10	Jurisdiction:	504
School District:	43		
Neighbourhood:	530 - Waterlots		
Property Address:	5170 TWIN ISLAND BELCARRA BC		
Owner Name:	VANCOUVER FRASER PORT AUTHORITY	# of Owners:	4
Owner Address:	C/O PORT METRO VANCOUVER ATTN REAL ESTATE DEPT 100-999 CANADA PL VANCOUVER BC V6C 3T4		
Document No:	D0000SP39P		
PID:	NA		
Legal Description:	Lot A, Plan EPP93027, Section 31, Township 39, Group 1, New Westminster Land District, LID 1-04-00037; FRONTING; VPA LEASE FOR THE PURPOSE OF CONSTRUCTION AND/OR MAINTENANCE OF A DOCK, RAMP & FLOAT FOR THE NON-COMMERCIAL USE OF THE LICENSEE'S PRIVATE PLEASURE BOAT		

2021 Value

Property Class	Land	Improvement
Residential	\$1200	\$17800

Total Actual Value: \$19000**2020 Value**

Property Class	Land	Improvement
Residential	\$1200	\$18300

Total Actual Value: \$19500**2019 Value**

Property Class	Land	Improvement
Residential	\$1200	\$18800

Total Actual Value: \$20000

Manual Class: 1818 - Float - Light Duty
Actual Use: 020 - Residential Outbuilding Only
Tenure: 53 - Occupation no Tenure

ALR:**Land Dimension:** 30494 **Land Dimension Type:** Square Feet**Sales: Number Description****Additional Owners:****Associated PIDs:**

JAMES DANIEL ROCKWELL

JAMES LEE MIDDLETON

CHLOE ARIELLE DUBOIS-GARBUJO



VILLAGE OF BELCARRA

Lot 17 Twin Islands

Chronology

July 22, 2021



Original Legal

- Lot 17, Sec. 31 TWP 39 NWD 1063

New Legal

- Lot "A" Sec. 31 TWP 39 NWD Plan EPP93027 - Revised Natural Boundary

2014

- Fire Non – Conforming Cabin encroaching on VFPA Property owners Johanna & Anne Gordon

January 2014

- Building Permit 574/14 to demo remains of fire damaged cabin and repair dock and deck. (Former cabin floor) Reviewed by VFPO prior to issuance.

2016

- Current owners took possession of property.

January 2017

- Vancouver Fraser Port Authority (VFPA) issued "Notice of Default"
 - Remove barge moorage
 - Remove commercial vessel
 - Debris storage
 - Deadline 30 days (not completed)

January 31, 2017

- Compliance Notice
- Deadline 30 days (not completed)

July 2018

- VFPA approved permit for shed, subject to Village approval and garbage removal noting VFPA restrictions

July 25, 2020

- Joint inspection following complaints from area residents
- Chief Jay Sharpe, SVFD
- 2 RCMP members
- Paul Wiskar, Building Inspector, Belcarra
- Order issued to stop burning (barrel & barbeque on pier)

October 2020

- C. Dubois provided 2019 Survey for revised Natural Boundary extending property line to West
- Registered on title as: Lot A – plan EPP93027

Twin Island – Photographs taken by Building Official Wiskar, July 28, 2021



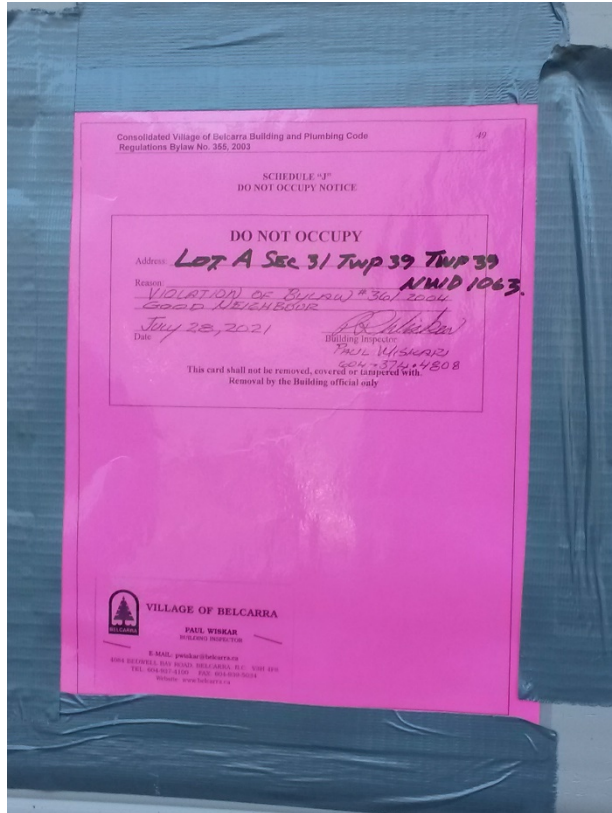
Twin Island – Photographs taken by Building Official Wiskar, July 28, 2021



Twin Island – Photographs taken by Building Official Wiskar, July 28, 2021



Twin Island – Photographs taken by Building Official Wiskar, July 28, 2021





Photographs taken by Sartag Grewal, Building Official – August 24, 2021





Photographs taken by Sartag Grewal, Building Official – August 24, 2021



From: Val Hunter

Sent: Monday, July 19, 2021 6:22 PM

Subject: Fire incident - approximately 10:15 pm July 17, 2021 at Lot 17, Twin Islands

As you may be aware, a fire broke out late Saturday on Lot 17, a private property located on the mainland near the north end of Twin Islands in Say Nuth Khaw Yum Provincial Park (Indian Arm). The fire had the potential to devastate the forests and homes in the vicinity.

I cannot over-state the terror felt by all of us at neighbouring properties, who just before bed Saturday night, smelled smoke and discovered what appeared to be a wooden deck fully involved in fire on the property at Lot 17, which is surrounded on both sides and behind by forest. The fire is shown in the photo attached.



The property owners of Lot 17 operate Ocean Legacy Foundation (www.oceanlegacy.ca). Their foundation's stated mission/goal is to give plastic waste an economic value to stimulate the plastic circular economy and provide communities the long-term tools they need to steward their environment keeping plastic out of the oceans. As stewards of the environment, I would imagine that Lot 17's owners, James Middleton (Co-Founder), Chloe Dubois (Executive Director and Co-Founder), and James Rockwell (Board Director) would also be aware of the environmental issues and concerns that their activities on Lot 17 might pose to neighbouring lots, and most significantly, they would be aware of the threat of fire; and that each and all of them would want to protect the fragile ecosystem of Twin Islands in Say Nuth Khaw Yum from fire.

Due to frequent high winds, seasonal hot weather, and the potential of human error, it is unfortunate for the surrounding area that the owners of Lot 17 store what seems to be a diesel-powered commercial live-aboard vessel, and at times leave a commercial barge on their damaged dock, while a quantity of plastics and other materials are stored on land, possibly gathered in their business operation. Please see the second and third photos.





The material stored on Lot 17 may be intended in the future to build non-conforming structures on the property. Regardless of the reason the material is stored on the property, the amount of potentially hazardous and/or combustible material in such a small area is unnerving.

At present, an upside-down fibreglass boat hull (from a live-aboard boat that had previously sunk and caused a significant diesel spill at Lot 17) now appears to be repurposed as a canopy or shelter. This structure can be seen in the background of the third photo.

As well, there appear to be ongoing efforts in what seems an attempt to make permanent a large white tent on the property, with the installation of roof panels and other measures. Are the roof materials and the tent itself a fire hazard? A photo which shows the tent and previously mentioned canopy/shelter is attached.



It is of considerable concern that the tent has been used as a residence over a long period of time on the lot, and may presently be used year-round as a home for at least one individual. Throughout last winter and continuing through this spring, continual smoke from a chimney in the tent suggested the tent was heated by a wood-burning stove. Does that wood-burning stove and chimney meet fire safety regulations? In addition, might full-time, or any residency at all in the tent without proper sanitation facilities lead to serious issues of health and safety for the area?

The fire that occurred on July 17th is only one of a number of incidents in recent years originating on Lot 17 that have resulted in some form of environmental damage. In the event that even one of the incidents was a result of carelessness or even indifference, those incidents deserve mention herein in order for Belcarra officials to be aware of the urgency of the situation; to respectfully nudge officials to demand from the owners of Lot 17 compliance, responsibility, and accountability for Belcarra's Bylaws; and to request officials to monitor and follow-up the activities of the property owners of Lot 17, in order to keep the residents of the Twin Islands area and the ecosystem of Say Nuth Khaw Yum safe from fire.

In the first incident referenced above, plastic and other debris from Lot 17's owners' business operation was left unattended, and fell off the barge, dock, and walkway into the water during a storm. Debris floated around the area for days. Plastic and other trash from the spill was subsequently gathered from

the water and disposed of by several nearby residents. Why was the plastic and other debris that had apparently been collected from the ocean off the west coast in a recycling and salvage operation by the Ocean Legacy Foundation brought here to Indian Arm?

In another unfortunate incident, a live-aboard boat sank at the dock at Lot 17, which resulted in a diesel spill that collected along the shoreline, and posed another threat to the ecosystem. Canada Coast Guard was advised of the spill and attended the following day to investigate.

In a third incident, the cabin of the sunk boat was dismantled and parts of the boat top's fibreglass structure were incinerated on Lot 17 by the owners, apparently as a means of disposal. At the time, Jay Sharpe of Sasamat Volunteer Fire Department investigated.

It is frightening to consider the amount of debris that is presently stored on Lot 17, with the possibility that flammable material is also being stored there. My neighbours and I also fear another fire on the property given the non-conforming structures, and possible contravention of Belcarra's Building and Plumbing Code Regulations, Health and Safety Regulations, and Belcarra's Fire Prevention, and Good Neighbour Bylaws.

It is important that everyone reading this email is aware that in the absence of fire pumps to pump from the waterway, there is a scarce supply of land-accessed water that would be available to the properties in the Twin Islands area in order to fight a fire (unlike the situation in the Village of Belcarra and other urban areas). Terrifyingly, as was evidenced during the recent fire event of Saturday night, response time from nearby fire-fighting jurisdictions was over an hour.

Please know, it was sheer luck that no one was injured on July 17, and we are beyond lucky that the fire did not spread further to the forest and nearby homes, which would have resulted in devastating damage and threatened life.

Saturday night's fire also reminded all who live in this area that we are extremely vulnerable without a fireboat anywhere near. Is there a possibility for Belcarra to open up a conversation with other municipalities about providing fire-fighting assistance to our area in future?

I would be grateful for an acknowledgement of my email at your earliest opportunity, and in addition to responding to my questions, I look for some assurance that officials with the Village of Belcarra will investigate and report the cause of the fire at Lot 17 on July 17, 2021, along with their recommendations.

Thank you,
Val Hunter, Twin Islands

I am privileged to live, work, and play on Say Nuth Khaw Yum, the traditional lands of The People of the Inlet, The Tsleil-Waututh Nation. In love and gratitude, I honour their land.

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I am privileged to live, work, and play on the traditional lands of the Tsleil-Waututh Nation, The People of the Inlet. In love and gratitude, I honour their land.

From: Val Hunter

Sent: Friday, August 6, 2021 3:01 PM

Subject: Re: Update on Collaboration and follow up on Twin Island Situation

Lorna, thank you for your update, and your efforts.

My neighbours at Twin Islands, and other concerned residents at Brighton Beach, Orlohma, Coldwell Beach, Johnson Bay, Helga Bay, and Buntzen Bay have let me know they appreciate Belcarra's actions to resolve these long-standing issues.

We look forward to hearing further as things progress.

Thank you.

Val

Subject: FW: Fire Damaged Site Follow Up

From: Chloe Dubois
Date: 2021-09-29 8:07 p.m. (GMT-08:00)
Subject: Fire Damaged Site Follow Up

Good evening,

I hope this email finds you all in good health and that you all had a wonderful summer. I am now back full time from our field work season and would like to arrange a day and time with you to review the results of this investigation and what further action is required/needed in moving forward.

Please advise what you had in mind and a suitable time and date that works for everyone over the next few weeks. If Zoom is the preferred method of communication, I can help schedule this as well. This is my priority upon returning and I can work around your required scheduling.

Many thanks, Chloe

Village of Belcarra

Good Neighbour Bylaw No. 361, 2004

Consolidated

A bylaw to protect and enhance the well-being of the community in relation to good neighbour practices thereby reducing nuisances, disturbances and other objectionable situations.

This consolidation is prepared for convenience only. The amendment bylaw has been combined with the original bylaw for convenience only. This consolidation is not a legal document. Individual copies of the bylaw may be obtained by contacting the Village Office.

Effective Date – September 13, 2004

Amendment Bylaw No. 447, 2012 effective date February 13, 2012

Amendment Bylaw No. 504, 2017 effective date February 20, 2017

Village of Belcarra
Good Neighbour Bylaw No. 361, 2004

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Village of Belcarra

Good Neighbour Bylaw No. 361, 2004

A bylaw to protect and enhance the well-being of the community in relation to good neighbour practices thereby reducing nuisances, disturbances and other objectionable situations.

The Council of the Village of Belcarra enacts as follows:

Part 1 Citation

1.1 This Bylaw may be cited as Good Neighbour Bylaw No. 361, 2004.

Part 2 Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed portion.

Part 3 Previous Bylaw Repeal

3.1 Untidy - Unsightly Premises Bylaw No. 126, 1988, as amended, is hereby repealed.

Part 4 Definitions

4.1 In this bylaw:

“Building Materials” includes items used in the construction of structures or in landscaping, including, but not limited to lumber, windows, doors, fill, and soil;

“Bylaw Enforcement Officer” means the person or persons appointed by Council by name of office or otherwise as a bylaw enforcement officer to enforce this Bylaw and includes a peace officer who is a member of the RCMP;

“Derelict Vehicle” includes a Motor Vehicle incapable of movement under its own power that does not contain all of the parts necessary for movement on a highway, or has not been licensed for a period of one (1) year, and is not enclosed within a structure or building;

“Municipality” means the Village of Belcarra;
(Amended as per Bylaw 447, 2012)

“Emergency Vehicle” has the same meaning as in the *Motor Vehicle Act*;

“Light Source” means a light bulb, light tube, floodlight lamp or LED (light-emitting diode); (Amended as per Bylaw 447, 2012)

“Motor Vehicle” means a vehicle, not on rails, that is designed to be self-propelled and includes off road vehicles, parts and equipment;

“Outdoor Light” means any Light Source that is not contained inside a building or structure;

“Owner” means any person who is the registered owner, or owner under agreement, of real property, and includes any person in actual or apparent possession of real property under a lease, license or other agreement with another owner;

“Rubbish” includes, without limiting the generality of the word, the accumulation of greater than, 1 cubic metre of household garbage, discarded food or food-waste, vegetation trimmings, lawn clippings, decayed lumber, un-operable electronic equipment, feces, indoor furniture, a Derelict Vehicle or Motor Vehicle parts;

“Shade” means a non-transparent light shade that does not form part of a Light Source;

“Wharf Facility” means a structure comprised of a landing, pier, ramp and float”
(Amended as per Bylaw 447, 2012)

“Zoning Bylaw” means Zoning Bylaw No. 253, 1996 as amended.

Part 5 General Provisions

5.1 Owner Prohibitions

5.1.1 No person may create or cause a nuisance.

5.1.2 No Owner may permit a nuisance to be caused or to exist on or from a parcel of the owner.

5.1.3 No Owner may allow a parcel owned by the Owner to become or remain unsightly.

5.1.4 Without limiting subsections 5.1.1, 5.1.2 or 5.1.3:

- (a) no Owner, of a parcel may cause, allow or permit the accumulation of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, rope, machinery, tires, appliances, vehicle parts, or any other scrap or salvage, unless the materials are in a closed building or structure such that they are not visible from another parcel or a public place;
- (b) no Owner, of a parcel, may permit or cause water to collect or accumulate in an open drain, watercourse, pond, swimming pool, hot tub or as surface water which could become sufficiently stagnant as to permit the breeding of mosquitos which may result in the spread of the West Nile Virus or of other harmful disease bearing insects as deemed affecting public safety as determined by the Medical Health Officer;
- (c) no person may deposit or store bottles, broken glass or other rubbish on a parcel unless the materials are in a closed building or structure such that they are not visible from another parcel or a public place;
- (d) no person may place graffiti on walls, fences or elsewhere, visible from a public place;
 - (i) owners of a parcel shall remove graffiti within 15 days of discovery or when served with an order to comply.
- (e) no person may cause or permit a Motor Vehicle engine to be left in operation for more than five minutes in a 60 minute period while the vehicle is stationary, except:
 - (i) emergency vehicles, or
 - (ii) if the operation of the motor vehicle engine is necessary to power equipment by way of a power take-off to operate utility equipment such as a lift, mower, or similar equipment;
- (f) no Owner may allow an outdoor light to be placed or lit on a parcel of the Owner such that the light source creates a nuisance in any residential zone;

- (g) no persons may allow an outdoor light to be placed or lit on a wharf facility such that the light source creates a nuisance in any residential zone or body of water. **(Amended as per Bylaw 447, 2012)**
- (h) except when specified as a permitted use in the Zoning Bylaw, no Owner of a parcel may cause, allow or permit the accumulation of building materials on the parcel for more than 15 days unless:
 - (i) the Owner is in possession of a valid building permit in respect of the parcel; or
 - (ii) the building materials are stored in a closed building or structure such that they are not visible from another parcel, highway or other public place;
- (i) except when expressly specified as a permitted use in the Zoning Bylaw, no Owner may cause, allow or permit the storage or accumulation on the parcel of all or part of a motor vehicle that is not:
 - (i) validly licensed in accordance with the *Motor Vehicle Act*, or
 - (ii) capable of movement under its own power unless it is stored in a closed building or structure such that the vehicle, or any portion of the vehicle, is not visible from another parcel or from a highway or another public place.
- (j) no Owner, of a parcel may cause, allow or permit a fence to become unsightly, unstable or unsafe; and shall ensure that:
 - (i) all fences comply with the municipality's Zoning Bylaw; and
 - (ii) any fence located on public road allowance shall not be replaced without written permission from the municipality.

5.2 Property Owner Obligation

5.2.1 Every person who is the Owner of a parcel must prevent and abate nuisances on or from the parcel.

5.2.2 Without limiting the generality of subsection 5.2.1, every Owner of a parcel must:

- (a) remove from the parcel any unsightly accumulation of discarded materials, rubbish of any kind or graffiti;
- (b) prevent the infestation of the parcel by noxious or destructive insects;

- (c) clear the parcel of noxious or destructive insects;
- (d) clear the parcel of brush, noxious weeds listed in Schedule “A”, and of grass in excess of 30 centimetres in length;
- (e) ensure that an outdoor light on the property or wharf facility is shielded by a shade or fixture such that the light source does not create a nuisance. **(Amended as per Bylaw 447, 2012)**
- (f) ensure that an outdoor light on the property or wharf facility is shielded by a shade or fixture such that the light source does not create a nuisance. **(Amended as per Bylaw 447, 2012)**
- (g) repair, remove, replace or otherwise deal with a fence as determined by the Manager of Bylaw and Licencing Services.

5.3 Exceptions

5.3.1 The prohibitions in section 5.1 and the requirement in section 5.2.2 (e) do not apply to the following: **(Amended as per Bylaw 447, 2012)**

- (a) Christmas or holiday lights between November 1 and January 15;
- (b) street lighting provided by the Municipality;
- (c) lighting required by law-enforcement or, emergency services personnel;
- (d) traffic control signals and devices;
- (e) vehicle lights; and
- (f) outdoor lights used to illuminate, municipal buildings or work yards, fire stations, public parks and playing fields.

5.3.2 The prohibitions in section 5.1 do not apply to the following: **(Amended as per Bylaw 447, 2012)**

- (a) wharf facility LED lights which are limited to a maximum of 6 fixtures with no more than 5 watts per light source; and
- (b) all other wharf facility lights which are limited to a maximum of 6 fixtures with no more than 40 watts per light source”.

Part 6 Enforcement

6.1 Bylaw Enforcement Officer:

- 6.1.1 The Bylaw Enforcement Officer may, to the extent necessary to give effect to this bylaw, enter, at all reasonable times, on any property subject to the regulations of Council, to ascertain whether the regulations or directions of this bylaw are being observed.

Part 7 Order to Comply

7.1 Service of Order

- 7.1.1 If a person has failed to perform the obligations pursuant to subsections 5.2.2 (a) to (f), the Bylaw Enforcement Officer may, serve on such person an Order to Comply which requires the person to remove the contravention;

- (a) within 14 days or,
- (b) three days if the Bylaw Enforcement Officer believes the contravention is a nuisance under this bylaw.

- 7.1.2 The Bylaw Enforcement Officer may serve the Order to Comply:

- (a) on the owner of the parcel where the contravention exists by:
 - (i) personal service, or
 - (ii) return by express post to the address of the owner shown on the last revised real property assessment rolls;
- (b) on the occupier of the parcel where the contravention exists by:
 - (i) personal service, or
 - (ii) delivery to a mail box or other receptacle for messages, if any, on the parcel, or
 - (iii) posting on the real property;
- (c) on any agent of the owner or occupier of the parcel where the nuisance exists by:
 - (i) personal service, or
 - (ii) return express post;

and when an Order to Comply is not personally served it is deemed to have been served on the third day after mailing or posting.

7.2 Appeal

- 7.2.1 A person upon whom an Order to Comply has been served may, by giving notice in writing to the Municipal Clerk at least 72 hours prior to the expiry of the time given in the Order to Comply to remedy the nuisance, appeal to the Council who must hear and determine the appeal by confirming, amending or rescinding the Order to Comply.

7.3 Default

- 7.3.1 If the obligations stipulated in an Order to Comply are not performed by the date therein set out, the Municipality by its employees and others may enter the parcel and perform the obligations at the expense of the person defaulting. The Bylaw Enforcement Officer shall certify all costs incurred by the Municipality in performing any such obligations, and such costs shall constitute a debt due and owing in accordance with section 269 of the *Local Government Act*. If the Owner does not pay the cost of removal on or before December 31 in the year in which the removal was done, the cost shall be added to and form part of the taxes payable on the parcel as taxes in arrears.
- 7.3.2 No person shall in any way interfere with, resist or wilfully obstruct any person authorized to carry out any duty under the provisions of this bylaw.

Part 8 Designation of Bylaw

- 8.1 This bylaw is designated as a bylaw that may be enforced by means of a municipal ticket information under the Community Charter or a bylaw notice under the Local Government Bylaw Notice Enforcement Act.

Part 9 Designation of Bylaw Officer

- 9.1 Members of the RCMP and Bylaw Enforcement Officers are designated to enforce this bylaw by means of a municipal ticket information under the *Community Charter* or a bylaw notice under the *Local Government Bylaw Notice Enforcement Act*.

Part 10 Offence and Penalty

10.1 Any person who contravenes any of the provisions of this bylaw commits an offence punishable upon summary conviction and is liable to a fine of not more than \$10,000.00 or to imprisonment for not more than six months, or both. Each day that an offence continues shall constitute a separate offence.

Schedules

Schedule A – Noxious Weeds

READ A FIRST TIME on August 9, 2004

READ A SECOND TIME on August 9, 2004

READ A THIRD TIME on August 9, 2004

NOTICE given under the *Community Charter* this 21st day and 25th day of August 2004.

OPPORTUNITY for representations to Council provided under the *Community Charter* up to the 30th day of August 2004.

ADOPTED by the Council on this 13th day of September 2004

Mayor

Administrator

This is certified to be a true copy
of Bylaw No. 361, 2004

Administrator

Good Neighbour Bylaw No. 361, 2004**Schedule A****Noxious Weeds****(Amended as per Bylaw 504, 2017)**

Canada Thistle	<i>(Cirsium areense)</i>
Bindweed or Morning Glory	<i>(Convolvulus sp.)</i>
Couchgrass	<i>(Agropyron repens)</i>
Purple Loosestrife	<i>(Lythrum salicaria)</i>
Giant Hogweed	<i>(Heracleum mantegazzianum)</i>
Giant Knotweed	<i>(Fallopia sachalinensis)</i>
Bohemian Knotweed	<i>(Fallopia x bohemica)</i>
Japanese Knotweed	<i>(Fallopia japonica)</i>
Himalayan Knotweed	<i>(Polygonum polystachyum)</i>
Orange Hawkweed	<i>(Hieracium aurantiacum)</i>
Scotch Broom	<i>(Cytisus Scoparius)</i>
Himalayan Blackberry	<i>(Rubus Armeniacus)</i>



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



Sent Via Mail and Email

November 25, 2021

Chloe Dubois-Garbuio

James Daniel Rockwell

James Lee Middleton

Dear Sirs and Madam,

Re: Removal of fire damaged dock, debris and unpermitted structures

Legal Description: Lot A, Section 21, TWP 39, New Westminster Land District, Plan EPP93027

("Property")

This letter is in response to Ms. Dubois-Garbuio's email dated September 29, 2021 and her subsequent communications with Fire Chief Jay Sharpe dated October 21 and November 17, 2021.

We write to you, as the registered owners, to ensure the Village's intentions are clear as it relates to on-going concerns at your Property. These concerns include a fire damaged dock; significant amounts of garbage and other debris; and several structures (i.e., modified tent structure and boat hull) that appear to have been constructed without consideration for zoning, safety or building regulations. The dock fire on July 17, 2021 could have caused very significant damage to surrounding private and public property as it took place at the height of the summer drought.

As these conditions have persisted on your Property for several months without rectification, we advise that Village staff are considering recommending a remedial action requirement under sections 72-80 of the *Community Charter* to deal with the nuisance and unsafe condition caused by the fire damaged dock, the modified tent structure and the structure built using a boat hull. A Council report on this matter will be presented to Mayor and Council on December 6, 2021 and you will be advised of the outcome.

We further advise that as the registered owners you are required to immediately "remove from the parcel any unsightly accumulation of discarded materials, rubbish of any kind or graffiti" under section 5.2.2(a) of the *Village of Belcarra Good Neighbour Bylaw No. 361, 2004* and that non-compliance with this section may result in an Order to Comply being issued without further notice.

Of course, as the registered owners of the Property you are free to rectify these conditions in advance of any Council or Village Orders. The Village would certainly prefer your voluntary compliance with its bylaws and encourages the removal of the fire damaged dock and the debris and illegal structures by you as soon as possible.

If you have any questions arising from this letter, please contact the writer directly, otherwise the Village will be in touch very soon.

Sincerely,

Lorna Dysart,
Chief Administrative Officer

cc: Jay Sharpe, Fire Chief Sasamat Volunteer Fire Department (SVFD)
Reece Harding, Lawyer Young Anderson
Ram Chungh, Vancouver Fraser Port Authority
Jason Krott, Vancouver Fraser Port Authority
Katarina Stoyko, Vancouver Port Authority
Stewart Novak, Public Works and Emergency Preparedness Coordinator
SartaJ Grewal, Building Inspector

Subject: FW: Letter re: Lot A Twin Island - Removal of fire damaged dock, debris and unpermitted structures

From: Lorna Dysart
Sent: Friday, November 26, 2021 9:36 AM
To: Chloe Dubois
Subject: RE: Letter re: Lot A Twin Island - Removal of fire damaged dock, debris and unpermitted structures

Good morning,

As a follow up to the letter sent to you dated November 25, 2021, a decision has been made to postpone the Belcarra Council Public Hearing to January 10, 2022. This change will provide time for you to use the holiday season to bring the property into compliance. Further information will be provided closer to that date.

Regards,

Lorna Dysart
Chief Administrative Officer
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC V3H 4P8
604-937-4101

VILLAGE OF BELCARRA e-mail disclaimer

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☐ Please consider the environment before printing this email.

Subject: FW: Letter re: Lot A Twin Island - Removal of fire damaged dock, debris and unpermitted structures

From: Chloe Dubois

Sent: Monday, November 29, 2021 8:29 AM

Subject: Re: Letter re: Lot A Twin Island - Removal of fire damaged dock, debris and unpermitted structures

Good morning,

Thanks so much for your follow up and email.

The burnt deck has not been removed because I was under the understanding that I needed to wait for a letter from the Village of Belcarra to take action. This would have been dealt with in September upon my return if I had known I was allowed to take this action.

Just for your understanding, I was told repeatedly that I would be getting correspondence from the Village of Belcarra with instructions as to how to remediate this situation and what was needed to move forward. It was also mentioned that I might have been required to take a fire safety class from Katarina but again to wait for your instructions and correspondence.

This cleanup will be voluntarily dealt with and there is no need to take further action or present this to the mayor. I will get to work right away on the burnt material and have this site cleaned now that I have an entirely different understanding of this process works from your letter.

The tent and boat are not on a foundation, they are mobile structures, and therefore legal. I had also applied and paid for the burn permit to get rid of all the brush and wood on the property. Upon organizing this, I checked in with the City of Vancouver phone line everyday for almost 2.5 months and wasn't allowed to actually burn at all during this time. This was/ is very problematic considering we are a boat access only property and we have logs and brush washing up on our land almost daily because the positioning of the shoreline.

I will send pictures along when the site is complete. Also, in double checking your zoning document, Section 601: Rural (R-1) is left blank. Please let me know if there is an alternative document I should be referring to.

Thanks and talk soon, Chloe

Subject: FW: Letter re: Lot A Twin Island - Removal of fire damaged dock, debris and unpermitted structures
Attachments: Burn Cleanup 1.jpg; Burn Cleanup 2.jpg

From: Chloe Dubois
Sent: Thursday, January 6, 2022 5:36 PM
Subject: Re: Letter re: Lot A Twin Island - Removal of fire damaged dock, debris and unpermitted structures

I wanted to wish you a happy new year and holidays and touch base with you as we have been making progress with the cleanup of our site. It is not finished but we are more than halfway finished with the removal.

I have attached some photos here. With the freezing temperatures and heavy snow, we were not able to get out there over the holidays as I had been planning. We will wrap this up as soon as this crazy weather clears.

Please let me know if there are any further concerns or questions.

Thanks, Chloe





COMMUNITY CHARTER

[SBC 2003] CHAPTER 26

Part 2 — Municipal Purposes and Powers

Division 3 — Ancillary Powers

Municipal action at defaulter's expense

17 (1)The authority of a council under this or another Act to require that something be done includes the authority to direct that, if a person subject to the requirement fails to take the required action, the municipality may

- (a)fulfill the requirement at the expense of the person, and
- (b)recover the costs incurred from that person as a debt.

(2)Division 14 [*Recovery of Special Fees*] of Part 7 [*Municipal Revenue*] applies to an amount recoverable under subsection (1) that is incurred for work done or services provided in relation to land or improvements.

Division 12 — Remedial Action Requirements

Council may impose remedial action requirements

72 (1)A council may impose remedial action requirements in relation to

- (a)matters or things referred to in section 73 [*hazardous conditions*],
- (b)matters or things referred to in section 74 [*declared nuisances*], or
- (c)circumstances referred to in section 75 [*harm to drainage or dike*].

(2)In the case of matters or things referred to in section 73 or 74, a remedial action requirement

- (a)may be imposed on one or more of
 - (i)the owner or lessee of the matter or thing, and
 - (ii)the owner or occupier of the land on which it is located, and
- (b)may require the person to
 - (i)remove or demolish the matter or thing,
 - (ii)fill it in, cover it over or alter it,
 - (iii)bring it up to a standard specified by bylaw, or
 - (iv)otherwise deal with it in accordance with the directions of council or a person authorized by council.

(3) In the case of circumstances referred to in section 75, a remedial action requirement

- (a) may be imposed on the person referred to in that section, and
- (b) may require the person to undertake restoration work in accordance with the directions of council or a person authorized by council.

Hazardous conditions

73 (1) Subject to subsection (2), a council may impose a remedial action requirement in relation to any of the following:

- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
- (b) a natural or artificial opening in the ground, or a similar matter or thing;
- (c) a tree;
- (d) wires, cables, or similar matters or things, that are on, in, over, under or along a highway;
- (e) matters or things that are attached to a structure, erection or other matter or thing referred to in paragraph (a) that is on, in, over, under or along a highway.

(2) A council may only impose the remedial action requirement if

- (a) the council considers that the matter or thing is in or creates an unsafe condition, or
- (b) the matter or thing contravenes the Provincial building regulations or a bylaw under section 8 (3) (l) [*spheres of authority — buildings and other structures*] or Division 8 [*Building Regulation*] of this Part.

Declared nuisances

74 (1) A council may declare that any of the following is a nuisance and may impose a remedial action requirement in relation to the declared nuisance:

- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
- (b) a natural or artificial opening in the ground, or a similar matter or thing;
- (c) a drain, ditch, watercourse, pond, surface water, or a similar matter or thing;

(d) a matter or thing that is in or about any matter or thing referred to in paragraphs (a) to (c).

(2) Subsection (1) also applies in relation to a thing that council considers is so dilapidated or unclean as to be offensive to the community.

Harm to drainage or dike

75 A council may impose a remedial action requirement if a person has

(a) obstructed, filled up or damaged a ditch, drain, creek or watercourse that was constructed or improved under this Act or the *Local Government Act*, or

(b) damaged or destroyed a dike or other drainage or reclamation work connected with it.

Time limit for compliance

76 (1) The resolution imposing a remedial action requirement must specify the time by which the required action must be completed.

(2) Subject to section 79 [*shorter time limits in urgent circumstances*], the time specified under subsection (1) must not be earlier than 30 days after notice under section 77 (1) [*notice to affected persons*] is sent to the person subject to the remedial action requirement.

(3) The council may extend the time for completing the required action even though the time limit previously established has expired.

Notice to affected persons

77 (1) Notice of a remedial action requirement must be given by personal service or by registered mail to

(a) the person subject to the requirement, and

(b) the owner of the land where the required action is to be carried out.

(2) In addition, notice of the remedial action requirement must be mailed to

(a) each holder of a registered charge in relation to the property whose name is included on the assessment roll, at the address set out in that assessment roll and to any later address known to the corporate officer, and

(b) any other person who is an occupier of that land.

(3) A notice under this section must advise

(a)that the person subject to the requirement, or the owner of the land where the required action is to be carried out, may request a reconsideration by council in accordance with section 78 [*person affected may request reconsideration*], and

(b)that, if the action required by the remedial action requirement is not completed by the date specified for compliance, the municipality may take action in accordance with section 17 [*municipal action at defaulter's expense*] at the expense of the person subject to the requirement.

Person affected may request reconsideration by council

78 (1)A person who is required to be given notice under section 77 (1) [*notice to affected persons*] may request that the council reconsider the remedial action requirement.

(2)Subject to section 79 [*shorter time limits in urgent circumstances*], a request under subsection (1) must be made by written notice provided within 14 days of the date on which the notice under section 77 (1) was sent or a longer period permitted by council.

(3)If the council receives a notice that complies with subsection (2), it must provide the person with an opportunity to make representations to the council.

(4)After providing the opportunity referred to in subsection (3), the council may confirm, amend or cancel the remedial action requirement.

(5)Notice of a decision under subsection (4) must be provided in accordance with section 77 (1) and (2) [*notice to affected persons*].

Shorter time limits in urgent circumstances

79 If the council considers that there is a significant risk to health or safety if action is not taken earlier, the resolution imposing the remedial action requirement may

(a)set a time limit under section 76 [*time limit for compliance*] that is shorter than the minimum otherwise applicable under subsection (2) of that section, and

(b)set a time limit for giving notice under section 78 [*persons affected may request reconsideration*] that is shorter than the limit otherwise applicable under subsection (2) of that section.

Recovery of municipal costs through sale of property

80 (1) This section applies to remedial action requirements in relation to the following:

- (a) matters or things referred to in section 73 (1) (a) [*unsafe and non-complying structures*];
- (b) matters or things referred to in section 74 (1) (a) [*nuisances in relation to structures*];
- (c) matters or things referred to in section 74 (1) (d) [*nuisances in relation to things in or near structures*] that are in or about a matter or thing referred to in section 74 (1) (a).

(2) Subject to this section, if a remedial action requirement has not been satisfied by the date specified for compliance, the municipality may sell the matter or thing in relation to which the requirement was imposed or any part or material of it.

(3) The earliest date on which the municipality may sell property referred to in subsection (2) is the later of

- (a) the date specified for compliance, and
- (b) 60 days after the notice under section 77 (1) [*notice to affected persons*] is given.

(4) If a municipality sells property under this section, it

- (a) may retain from the proceeds
 - (i) the costs incurred by the municipality in carrying out the sale, and
 - (ii) if applicable, the costs incurred by the municipality in exercising its power under section 17 [*municipal actions at defaulter's expense*] that have not yet been paid by the person subject to the requirement, and
- (b) must pay the remainder of the proceeds to the owner or other person lawfully entitled.

(5) For certainty, the authority under this section is in addition to that provided by section 17 [*municipal action at defaulter's expense*].

Part 7 — Municipal Revenue

Division 14 — Recovery of Special Fees

Special fees may be collected as property taxes

258 (1) This section applies to the following:

(a) fees imposed, under this Act or the *Local Government Act*, for work done or services provided to land or improvements;

(b) fees imposed under section 196 (1) (a) [*fire and security alarms systems*];

(c) amounts that a municipality is entitled to recover for work done or services provided to land or improvements under any other provision of this Act or the *Local Government Act* that authorizes the municipality to recover amounts in the event of default by a person.

(2) An amount referred to in subsection (1)

(a) may be collected in the same manner and with the same remedies as property taxes, and

(b) if it is due and payable by December 31 and unpaid on that date, is deemed to be taxes in arrear.

(3) If an amount referred to in subsection (2) (b) is a fee referred to in section 194

(2) (a) [*municipal fees for services outside the municipality*],

(a) the collector must promptly, after December 31, forward a statement showing the amount of the fee

(i) to the Surveyor of Taxes in the case of real property that is not in a municipality, or

(ii) to the applicable municipal collector in other cases, and

(b) the Surveyor of Taxes or collector must add the amount of the fee to the taxes payable on the property.

(4) If an amount is added under subsection (3) (b),

(a) the amount is deemed to be a municipal tax or Provincial tax, as applicable, and must be dealt with in the same manner as taxes against the property would be under this Act, the *Local Government Act* or the *Taxation (Rural Area) Act*, and

(b) when it is collected, the collecting municipality or Minister of Finance must pay the amount to the municipality to which it is owed.

(5) If an amount is added under subsection (3) (b) and is not paid at the time the property is sold by tax sale,

(a) if the upset price is obtained at the time of the tax sale, the minister or municipality referred to in subsection (4) must pay out of the proceeds of the sale the amount due under this section to the municipality to which it is owed, or

(b) if the upset price is not obtained and subsequently the property is sold, the proceeds of sale must be applied according to the respective interests in the upset price.



COUNCIL REPORT

Date: March 28, 2022

From: Ken Bjorgaard, Financial Consultant

Subject: Grants Requests and Grants-In-Aid Program Policy No. 222

Recommendation

That Village of Belcarra Corporate Policy No. 222, entitled Grants-In-Aid Program, be approved; and
That the following Grant requests be approved:

- | | |
|---|------------|
| 1. Heritage Woods Secondary School | \$ 150.00 |
| 2. Port Moody Secondary School | \$ 150.00 |
| 3. Communities Embracing Restorative
Action (CERA) Society | \$ 353.00 |
| 4. Crossroads Hospice Society | \$ 500.00 |
| 5. Share Family & Community Services | \$ 200.00 |
| 6. Belcarra Barnacle Society | \$1,500.00 |

Purpose

The purpose of this report is to present the grant requests received to date and a Grants-In-Aid Program Policy (Policy) for Council's consideration.

Background

The 2022 grant budget is \$4,811.00 and the grant requests received to date are attached for Council's consideration and are summarized below:

Grant Request From	Purpose of Grant	Dollars Requested
Susan Mueckel, Financial Secretary, Heritage Woods Secondary School, After Grad Committee	Heritage Woods Secondary School Dry After Grad Celebration	\$150.00
Susan Mueckel, Financial Secretary, Heritage Woods Secondary School, After Grad Committee	Port Moody Secondary School Dry After Grad Celebration	\$150.00
Gurinder Mann, Executive Director, Communities Embracing Restorative Action (CERA) Society	Communities Embracing Restorative Action (CERA) Society for support of the Community Youth Justice Program	\$353.00
Crossroads Hospice Society	Crossroads Hospice Society	\$500.00

Council Motion	Share Family and Community Services	\$200.00
Belcarra Barnacle Society	Publication and printing of the Belcarra Barnacle	\$1,500.00
Total Grant Requests		\$2,853.00

The Village of Belcarra does not currently have a Grants-In-Aid Program Policy. A formal Policy has been drafted and is attached for discussion and consideration together with a Grants-In-Aid Program Application Form. It is recommended that the Grants-In-Aid Program Policy be approved so that a process is in place for accepting and considering grant requests that come forward to Council in the future.

Attachments:

- List of Grant Requests
- Grants-In-Aid Program Policy
- Grants-In-Aid Program Application Form

List of Grant Requests

At the Regular Council Meeting of January 10, 2022, the following motions were passed:

- 9.1** Susan Mueckel, Financial Secretary, Heritage Woods Secondary School, After Grad Committee, letter dated December 23, 2021, regarding Support for the Annual After Grad Celebration.
That a donation in the amount of \$150.00 to the Heritage Woods Secondary School Dry After Grad Celebration and \$150.00 to the Port Moody Secondary School Dry After Grad Celebration be forwarded to the 2022 Budget discussions for consideration.
- 9.2** Gurinder Mann, Executive Director, Communities Embracing Restorative Action (CERA) Society, letter dated December 29, 2021, regarding a Request for a Community Grant for the Community Youth Justice Program.
That the request for a Community Grant in the amount of \$353.00 to be provided to the Communities Embracing Restorative Action (CERA) Society for support of the Community Youth Justice Program 2022 Fiscal Year be forwarded to 2022 Budget discussions for consideration.
- 9.3** Crossroads Hospice Society, letter regarding a Request for a Donation
That a \$500.00 donation to Crossroads Hospice Society be forwarded to 2022 Budget discussions for consideration.
Council also approved this added motion:
That a \$200.00 donation to the Share Family and Community Services be forwarded to 2022 Budget discussions for consideration.

From the November 22, 2021 Council meeting

- 4.2** Clive Evans, Treasurer & Distributor, Belcarra Barnacle Volunteer, regarding Clarification of Grant Request

Mayor Ross welcomed Clive Evans to the meeting.

C. Evans provided a presentation regarding Clarification of the Belcarra Barnacle Grant Request. He noted that printing costs are the primary expense for publishing the Belcarra Barnacle. The COVID Pandemic also impacted the production of the Barnacle. Vandalism to magazine holders and the stealing of issues at bus stops has added to costs. Discussion ensued. Council asked pertinent questions.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the presentation provided by Clive Evans, Treasurer & Distributor, Belcarra Barnacle Volunteer, regarding Clarification of Grant Request, be received for information.

CARRIED

Mayor Ross thanked Clive Evans for the presentation.

From November 8, 2021 Council meeting

8.1 Belcarra Barnacle Volunteers, Nora Boekhout, Clive Evans, Bonni Marshall, Michelle Montico, Sandra Rietchel and Isabel Wilson, letter dated October 26, 2021, regarding Request for \$1,500.00 Grant for Belcarra Barnacle Society

10:14 pm Mayor Ross requested that Councillor Snell assume the chair for Item 8.1 so that he may move the item for discussion.

Deputy Mayor Snell assumed the Chair.

Moved by: Mayor Ross

Seconded by: Councillor Clark

That the Belcarra Barnacle Society 2021 request for a Grant in the amount of \$1,500.00 be approved.

This motion was not voted on

Considerable discussion ensued regarding:

- The benefit of the municipality having a local newspaper
- The amount of the grant requested
- Expenses provided by the Belcarra Barnacle

Amendment:

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the letter from Belcarra Barnacle Volunteers, dated October 26, 2021, regarding a request for a \$1,500.00 Grant for the Belcarra Barnacle Society be deferred to budget discussions; and

That the Belcarra Barnacle Society be asked to provide details for the rationalization of the \$1,500 grant request.

CARRIED

Mayor Ross voted in opposition



VILLAGE OF BELCARRA
CORPORATE POLICY NO. 222



Title: Grants-in-Aid Program

ISSUED BY: CAO	APPROVED BY: COUNCIL	DATE:
REVISED BY:	APPROVED BY:	DATE:

Contents

1. PURPOSE	2
2. SCOPE	2
3. DEFINITIONS	2
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5. IN-KIND ASSISTANCE	3

1. PURPOSE

Council recognizes the value that various non-profit organizations and groups bring to the Village of Belcarra (Village) and its residents, by enhancing the quality of life for everyone within the Village. This Policy outlines the Village's process for supporting these important organizations or groups.

2. SCOPE

Subsection 263(1)(c) of the Local Government Act allows local governments to provide assistance for the purpose of benefiting the community. This Policy addresses the Village of Belcarra's Grants-in-Aid Program for providing such grant assistance.

3. DEFINITIONS

"In-Kind Assistance" means the provision of municipal property/facilities, material or resources to groups or organizations. It is recognized that In-Kind Assistance involves either an expense or foregone revenue for the Village of Belcarra.

"Non-Profit or Not-for-Profit Organizations or Groups" means associations, clubs, societies and/or charities that are organized and operated exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except profit. This includes voluntary groups, neighbourhood associations and service clubs.

4. GRANTS-IN-AID PROGRAM

Non-profit groups or organizations can apply for grant assistance under the Village of Belcarra's Grants-in-Aid Program (Program). Under this Program Council will:

1. Allocate an annual budget amount for Grants-in-Aid through the annual financial planning process;
2. Review and consider grant applications under its Grants-in Aid Program each calendar or budget year;
3. Determine the individual merits of each grant application on the basis of the benefits that any funding assistance would provide to the Village of Belcarra and/or its residents;
4. Make a final decision on all grants while taking into account the Village of Belcarra's available budgeted grant funds for the year; and
5. Provide letters of support to Non-Profit or Not-for-Profit Organizations or Groups to aid in external grant or sponsorship applications.

5. IN-KIND ASSISTANCE

It is recognized that the Village of Belcarra provides various forms of In-Kind Assistance to various groups or organizations throughout the year. The Village's Chief Administrative Officer shall determine when such assistance is of a nature and/or magnitude that warrants a grant application for Council's consideration. In-Kind Assistance that is requested as part of a cash grant application should be identified on the Village's grant application.



VILLAGE OF BELCARRA



GRANTS-IN-AID PROGRAM APPLICATION FORM

This application form is for non-profit organizations or groups who are applying for grant assistance under the Village's Grant-in-Aid Program. To ensure your application is given full consideration, please complete and return this application form when requesting funding assistance.

SECTION 1 - ORGANIZATION INFORMATION

Organization Name:	CRA/Society Act Number (if applicable):
Contact Person:	Phone Number & Email Address:
Address of Organization:	
Mailing Address (if different than above):	

SECTION 2 - GRANT REQUEST

Total grant amount being requested: \$

Cash funds being requested: \$

Value of In-Kind Assistance being requested (if applicable): \$

SECTION 3 - DESCRIPTION OF GRANT REQUEST

Please describe how your organization would utilize the grant funds and how this funding would benefit the Village of Belcarra and/or its residents (attach additional page(s) if necessary):

SECTION 4 - AUTHORIZED APPLICANT

Authorized Signature:	Date:
Name (please print):	Title:



COUNCIL REPORT

File: 5400-09

Date: March 28, 2022

From: Stewart Novak, Public Works & Emergency Preparedness Coordinator

Subject: **Midden Road Reopening – Traffic Patterns**

Recommendation

1. That Midden Road be reopened to One Way Traffic, left on Belcarra Bay Road, exit at Midden Road & Bedwell Bay Road; and
2. That a right turn only sign be added when turning from Midden Road to Bedwell Bay Road; and
3. That the Bus Stop remain on Bedwell Bay Road; and
4. That parking on Midden Road to remain Permit Only.

Purpose

To provide Council with recommendations for the Midden Road Reopening – Traffic Patterns, based on information gathered from Residents.

Background

At a Regular meeting of Belcarra Council held on February 7, 2022, the following motion was passed:

“That the report dated February 7, 2022 regarding Belcarra Bay Road and Midden Road Paving Update & Resident Feedback, be received for information; and
That Midden Road be re-opened to traffic at Bedwell Bay Road; and
That feedback be requested from residents regarding options for future use of Midden Road”

On February 8, 2022, a notice was posted on the website and sent out via Resident / Owner email notification, requesting input from residents as follows:

“Council is seeking feedback from residents regarding the following options for traffic on Midden Road:

1. The direction of traffic:
 - a) One way traffic, if so, which direction
 - b) Two way traffic
2. The addition of a right turn only sign when turning from Midden Road to Bedwell Bay Road, that would assist in traffic flow
3. The bus stop to be moved back to Midden Road or to remain on Bedwell Bay Road
4. Parking to remain Permit Only
5. Any other issues of importance”

Resident feedback was collected, February 22, 2022 report to Council attached, recommendations are provided to Council based on the information collected.

Attachment:

- Council Report dated February 22, 2022 regarding Resident Feedback – Midden Road Reopening



COUNCIL REPORT

File: 5400-09

Date: February 22, 2022

From: Paula Richardson, Acting Corporate Officer

Subject: **Resident Feedback – Midden Road Reopening**

Recommendation

That the report dated February 22, 2022, regarding Resident Feedback – Midden Road Reopening, be received for information.

Purpose

The purpose of this report is to provide Council with the results of the Resident Feedback Request – Midden Road Reopening.

Background

At a Regular meeting of Belcarra Council held on February 7, 2022, the following motion was passed:

“That the report dated February 7, 2022 regarding Belcarra Bay Road and Midden Road Paving Update & Resident Feedback, be received for information; and
That Midden Road be re-opened to traffic at Bedwell Bay Road; and
That feedback be requested from residents regarding options for future use of Midden Road”

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3. The bus stop to be moved back to Midden Road or to remain on Bedwell Bay Road
4. Parking to remain Permit Only
5. Any other issues of importance”

Council has been provided with the original responses in their entirety. The 36 responses received from residents are summarized below:

1. Direction of traffic:
 - a) One Way Traffic – 18*
 - i) If One Way, which direction:
 - Left on Belcarra Bay Road – exit at Midden Road & Bedwell Bay Road – 10
 - Left on Midden Road – exit at Belcarra Bay Road & Bedwell Bay Road – 5
 - Unclear – 2
 - b) Two Way Traffic – 13*
(*note: either - 1, defer to residents impacted – 3, mixed feelings – 1)
 - c) If One Way - allow emergency vehicles to travel in either direction if necessary
2. The addition of a right turn only sign when turning from Midden Road to Bedwell Bay Road, that would assist in traffic flow:
 - a) Yes – 16
 - b) Yes – only if Two Way traffic
 - c) No – 10
 - d) Mixed feelings – 1
 - e) No objection but cannot visualize unless speeding issue – 1
3. Bus Stop location:
 - a) Moved back to Midden – 11
 - b) Remain on Bedwell Bay Road – 22
 - c) Defer to residents who are impacted – 1
4. Parking to remain permit only:
 - a) Yes – 25
 - b) Yes, but limit of 3 parking spots for residents with no overnight parking – 1
 - c) No – 1
 - d) Permit parking for specific months & times, i.e. March to September 9-6 unless parking permit visible – 1
 - e) Find “Resident Parking Only” signs & concept offensive, provide one small side of Midden as resident only and parking for all where safe – 1
5. Any other issues of importance:
 - Keep Midden closed – 2 (one additional resident also not opposed to keeping Midden closed)
 - A survey should have been conducted prior to the decision to open Midden Road
 - Complete further review prior to changes to traffic patterns
 - Remove barriers & push paving decision to 2023
 - Remove bus stop at Belcarra Bay Road
 - Bus Stop enclosure with bench and light for safety
 - Have residents show ID to be allowed into the Village or provide an address they are visiting
 - The wide paved area at Belcarra Bay & Midden Roads should be addressed as it has become a drop off zone for park access

- A designated loading zone with limited time, at the corner of Midden & Belcarra Bay Roads for park goers
- Reduce Belcarra Bay Road to one driving lane and paint lines & symbols with 2nd lane marked off for pedestrian and bike traffic
- Painted center line
- Clean up the area
- Traffic calming:
 - a) Do not repair / patch or resurface Midden Road, potholes & crumbling surface are traffic calming – spend money on busier roads
 - b) Traffic calming measures to reduce speeding
 - c) Speed bumps at trail crossings on Bedwell Bay Road
 - d) Enforce 30 km speed limit on Bedwell Bay Road, advertise speed camera use for a limited time
- Parking:
 - a) Increase bylaw enforcement, there is limited bylaw enforcement late in the day
 - b) Research parking meters – 2 to 4 hour limit
 - c) Lighting to reduce late night parking
 - d) Build public parking at the tennis courts
 - e) Angled parking on Midden Road to provide seasonal May/October permit spaces for residents
 - f) Consider allowing Coquitlam Search & Rescue and off duty paramedics parking courtesy
 - g) A zone for emergency vehicle parking on Midden Road
 - h) Use concrete blocks to prevent vehicles from parking illegally
 - i) Subsidize parking enforcement costs with pay parking for a set number of non-residents, if not at Midden Road, at another location
- Signage:
 - a) Increase number and size of no parking signs
 - b) Add a wrong way & no left turn sign, keep barrier to block entrance
 - c) Approach Metro Parks to provide directional signage at the Tum Tumay Whueton Drive entrance for park goers wishing to park at the Belcarra Park
 - d) Add signage at the closed access gate at Bedwell Bay Road & Midden Road directing traffic to the Belcarra Park entrance for public parking
 - e) A pedestrian crossing sign or a push button light at the trail head for safety
 - f) Not in favour of so many no parking signs, created an unwelcoming place.

Thank you to residents for participating in the survey. Lorna Dysart, Chief Administrative Officer, will bring back a report to Council with next steps at the Regular Council meeting scheduled for March 7, 2022.



COUNCIL REPORT

Date: March 28, 2022 **File No.**

From: Stewart Novak, Public Works and Emergency Preparedness Coordinator

Subject: **Government of Canada, Active Transportation Grant Fund**

Recommendation

That Council approve a motion to apply for Government of Canada Grant Funding under the Active Transportation Fund in the amount of \$50,000.00 for planning projects.

Purpose

Funding for the planning and design of trails in the municipality, in addition to the multi-use path along Bedwell Bay Road.

Background

The Planning Projects fund grants up to \$50,000.00 for successful applicants who wish to undertake planning, design, or stakeholder engagement activities. Funding can cover up to 100% of eligible costs.

The Active Transportation Fund is a five-year program starting in 2021-2022. All projects must be completed by March 31, 2026.

The planning project application will require applicants to submit the forecasted start date and the forecasted end date.

Eligible Recipients are Municipal, local, and regional governments.

Active Transportation Fund



Update

Infrastructure Canada will be accepting applications for both the planning and capital funding streams of the Active Transportation Fund between **January 27, 2022 and March 31, 2022** through the [Applicant Portal](#). Applications for planning and capital projects from eligible Indigenous recipients will be accepted on an ongoing basis.

Active transportation refers to the movement of people or goods powered by human activity. Active transportation includes walking, cycling and the use of human-powered or hybrid mobility aids such as wheelchairs, scooters, e-bikes, rollerblades, snowshoes and cross-country skis, and more.

The first-ever Active Transportation Fund will provide \$400 million over five years to support a modal shift away from cars and toward active transportation, in support of [Canada's National Active Transportation Strategy](#). The Active Transportation Fund will invest in projects that build new and expanded networks of pathways, bike lanes, trails and pedestrian bridges, in addition to supporting active transportation planning and stakeholder engagement activities.

Active transportation provides tangible benefits to communities, shortening commute times for families, creating good middle-class jobs, growing the economy, promoting healthier lifestyles, cutting air and noise pollution, and reducing greenhouse gas emissions.

More specifically, the Active Transportation Fund seeks to:



Improve community connections and promote social equity amongst vulnerable Canadians



Make travel by active transportation easier, more convenient and enjoyable, and enhance user safety and security



Encourage people to choose active transportation over personal vehicles (including supporting walking and cycling to access transit)



Contribute to long-term, sustainable, inclusive economic growth, while setting the foundation for achieving a more inclusive Canada and net-zero climate emissions by 2050



Support the Canadian economy through a reduction in congestion, the creation of jobs and enhanced access via active transportation modes to businesses



VILLAGE OF BELCARRA
Council Motions – November 8, 2021
Water Committee – Councillor Drake
Updated March 28, 2022



Recommendation B:

That Council approve the Water System motions below #1 to #31.

1. That each of the following list of recommendations derived primarily from the Water Committee Technical Brief Report #2 dated September 26, 2021 be approved; amended and approved; deferred for subsequent discussion or not approved.
2. That, unless otherwise specified, recommendations be referred to staff for action and
3. That the motions approved be retained and that staff advise Council as progress is made on the motions adopted which would include such matters as projected completion dates and completed status.

Motion	Action	Completed
4. That a written report on progress be provided at the first Council meeting of each month.	Dec 6/21 – WSP to Council re: SCADA Upgrades <ul style="list-style-type: none"> • Additional reports are being worked on by WSP 	
5. That staff prepare and maintain an up-to-date Water System Operation and Maintenance Manual (OM Manual); and	Ongoing – Draft Manual	
6. That staff prepare and maintain an up-to-date SCADA Manual ;	Ongoing – Draft Manual	
7. That Council recognize that the Belcarra water system is dual-purpose - intended both to provide potable water in accordance with applicable regulations and to support fire fighting.	No Action	Council supported

Motion	Action	Completed
8. That the OM Manual and the procedures outlined reflect and support the dual-purpose nature of its water system ensuring water quality while optimizing firefighting capacity subject to that water quality assurance	Procedures for fire calls are included in the Water Operator manual. Water Operators are trained in the procedures. Fire hydrants are maintained to operational standards as is the entire water distribution system. The water model study currently being conducted by WSP Engineers will help to identify and determine the maximum usage and limitations of the water distribution system. (see item 12)	Complete
9. That the OM Manual framework prepared by Ralph Drew be adopted and that detailed material, as completed, be inserted into this framework, as required.	Ongoing. The Water Operators manuals are continually revised, as operators needs and conditions change.	
10. That the detailed operating procedure pertaining to the triggering of Tatlow inflow upon SVFD fire callout and the advising of DNV of any substantial structural fire be included in the manual.	Manual – section completed in the Draft Manual . As per question 8.	
11. That as sections of the OM Manual are completed, the sections be presented to Council.	Draft Manual under review	
12. That in response to the 2019 recommendation from Fraser Health, (*2), a report be presented to council on the feasibility and cost of adding chlorination capacity to our system.	Nov 19/21 – Council approved a motion for WSP Engineers to prepare a water model on January 24, 2022. The work is now being conducted. (see item 8)	Complete
13. That tracking of the ongoing chlorine & water sampling monitoring program through Metro Vancouver and ongoing documentation be described in the OM Manual .	Ongoing – this is included in the Annual Water Report	Complete

Motion	Action	Completed
14. That a complete set of water system drawings (including engineering drawings for both Tatlow and the Dutchman Creek reservoirs) be included in the OM Manual or referenced and readily accessible	Ongoing – Water System drawings are in the main computer. There are too many files to make hard copies the manual. They are in a secure location on the office computer files.	
15. That Village wide meter readings be used to provide a report to Council estimating domestic consumption and comparing the consumption to measured inflow.	Future Council Strategic Planning Item	
16. That results of the 2022 inspections of both the Tatlow & Dutchman Creek reservoirs be reported to Council and include assessments of the life expectancy of the reservoirs, as well as information for use in long term capital planning.	Will take place in 2022 <ul style="list-style-type: none"> • Quotes being tendered as work progresses • Work is being conducted around the reservoir site to accommodate a proper inspection, which includes removing of some trees and excavation work. 	
That WSP engineers report the following to Council:		
17. That the potential for and high-level costs of increased inflow from DNV be discussed considering:	Nov 19/21 – Stewart & Lorna meeting with Negin Tousi (WSP) Report Forthcoming	
18. a modest increase with modest impact and costs and	See #17 above	
19. a more ambitious option which may be dependent on a number of factors including funding (grant) assistance.	See #17 above	
20. a review and upgrade of the SCADA system	Report to Council Dec 6/21. A contract was awarded to WSP for a SCADA upgrade. Work will begin February 2022. A Zoom meeting was held on March 11th with Sea to Sky, WSP and Public Works. Sea to Sky will provide quotes for the required equipment for review.	

Motion	Action	Completed
21. a report on the apparent discrepancy between DNV metering of water provided to the Village and the Village metering of received water	WSP overseeing project. The water meter in Strathcona is being replaced. Strathcona water meter has been serviced and repaired as required. A service technician is working on the remaining items.	
22. should a discrepancy be found per 7(c) above, either resolve the matter or suggest and cost estimate potential solutions.	See #21 above	
23. report on the capacity of the twin lines that cross under Indian Arm connecting the District of North Vancouver water system to the Village water system while assuming a credible range of flow rates	WSP overseeing project	
That the Master Capital Asset Management Plan being prepared for the Village:		
24. include the water system and all components	Asset Management Plan under way	
25. include a multiyear financial plan for the water system.	See #24 above	
That, as part of mitigation strategies, Council considers:		
26. Fire Smart practices	Residents received an overview from Blackwell, Grant Application completed for prescription (prescribed area identified).	
27. Sprinkler bylaws - Council assess the benefits of seeking mandatory sprinkler authority; the cost and probability of success in addition to the impact in terms	Future Council Strategic Planning consideration.	

Motion	Action	Completed
of sprinkler installations and decide whether to pursue this authority.		
28. If council decides to not seek approval to mandate sprinklers, that the Village prepare an information sheet for homeowners explaining local firefighting challenges, particularly for larger homes, and recommending sprinkler installations.	See #27 above	
29. That Council approve offering further information to residents about the benefits of other mitigating steps such as monitored and/or modern alarm systems.	Future Council Strategic Planning consideration.	
30. That Council consider the recommendations of the Tree Committee related to fire risk reduction.	This work is ongoing as per #26 above, FireSmart	
31. That the reduction and mitigation strategies suggested by B.A. Blackwell and Associates be considered as outlined in the Community Wildfire Resilience Plan presented to Council September 26, 2021.	Ongoing for staff and residents as per #26 & #30. Grant funding has been approved and a staff report is pending.	

Abbreviations:

OM Manual - Operating and Maintenance Manual

SCADA - Supervisory Control and Data Acquisition



VILLAGE OF BELCARRA
OCP REVIEW COMMITTEE 2022
Minutes
January 26, 2022



6.2

This meeting was held via Zoom Teleconference and was recorded.

Members in Attendance

Ian Devlin, Chair
Ralph Drew, Vice Chair
Larry Carlsen
Paul Degraaf
Jol Drake
Kevin Ferris
Tracy McRae
Mary-Ann Pope
Sandra Rietchel
Janet Ruzycki
Angela Yin

Council in Attendance

Councillor Carolina Clark

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Municipal Coordinator

Also in Attendance

Melissa Clement, Senior Planner, Project Lead, Urban Systems
Andrew Cuthbert, Community Planner, Urban Systems

1. Call to Order

Lorna Dysart, Chief Administrative Officer, called the meeting to order at 7:00 pm.

L. Dysart outlined Zoom protocol as follows:

- Committee members were requested to have their video turned on with full name visible and sound muted.
- To speak, members are to click the **Reactions** 🗨️ button and find the icon to Raise Hand / Lower Hand 🙋 sound is kept off until the committee member is called upon.
- The public may view meetings as observers but are not be permitted to participate. Observers will keep their video off and keep the sound off. Questions or comments may be sent to the Committee by emailing the CAO at ldysart@belcarra.ca
- Interruptions may cause attendees to be removed from the meeting.
- Open houses will be held and the public may also provide input at that time.

2. Welcome & Introductions – L. Dysart

Committee members provided self Introductions, outlining their backgrounds and history in the Village.

Council Representative, Councillor Carolina Clark, introduced herself and provided background of her time in Belcarra and as a member of Council.

Staff members Lorna Dysart, Chief Administrative Officer and Paula Richardson, Municipal Co-ordinator, introduced themselves.

Urban Systems, Planning Consultants, Melissa Clements and Andrew Cuthbert introduced themselves and provided an overview of Urban Systems experience and Project Team members.

M. Clements noted that Committee members have a wide range of experience and thanked the members for sharing information about themselves.

3. Overview of Roles and OCP Committee Purpose – M. Clements & A. Cuthbert

Melissa Clements & Andrew Cuthbert provided a PowerPoint presentation outlining the following:

- An introduction to Urban Systems and their work with community planning
- Background on the Urban Systems Team: Melissa Clements & Andrew Cuthbert, projects and experience
- The purpose of the OCP Committee is to provide recommendations to Council regarding revisions and updates to the Belcarra OCP which was adopted in 2011
- Committee meeting dates
- Review of the Terms of Reference

4. Election of Chair and Vice Chair – L. Dysart

Lorna Dysart called for nominations for Chair and Vice Chair.

- Ralph Drew was nominated for Chair.
- Janet Ruzzycki was nominated for Chair
- Ian Devlin was nominated for Chair.

Nominations were closed

An electronic election was launched on Zoom.

Ian Devlin was elected Chair, Ralph Drew was elected Vice Chair.

5. Ground Rules & Expectations – M. Clements

An overview was provided of the following:

- Expectations for public participation and attendance
- That meetings allow an opportunity for all Committee members to share their ideas

6. OCP Planning Process & Timeline – A. Cuthbert

An overview of the OCP Planning Process and Timeline was outlined as follows:

- Phase 1 – Project Launch & Background Work
- Phase 2 – Community Engagement, Information Gathering and Visioning

- Phase 3 – Plan Development
- Phase 4 – Finalize and Adopt

7. Communication & Engagement Strategy – A. Cuthbert

The Communication & Engagement Strategy was outlined as follows:

Phase 2 - End of February / Early March

- Community Survey
- Stakeholder Workshop
- First Nations Engagement
- Community Open House #1

- Phase 3 – End of May / Early June
 - Community Feedback Form
 - Community Open House #2
 - First Nations Engagement

- A list of Stakeholders was provided

It was noted that the Official Community Plan Review Page on the Belcarra website will be one of the mechanisms for sharing polls and surveys. Agendas, videos and approved minutes will be posted for resident information.

Chair Devlin thanked Committee members for electing him as Chair. Committee members discussed the changes in Belcarra since the last OCP in 2011. Further discussion included stakeholder consultation, policies related to fuel reduction, and invasive species management.

Discussion ensued with regard to in person Committee meetings. L. Dysart noted that the office has been closed due to the COVID pandemic since March 2020. OCP Review Committee meetings will take place on Zoom. She noted that Minutes will be taken at all meetings. Once the minutes are approved by the Committee, the Minutes will be provided to Council for information.

8. Next Steps – M. Clements & A. Cuthbert


A review of next steps was provided as follows:

- Review Background Materials (Phase 1)
- Develop Communication and Engagement Strategy (Phase 1)
- Review Meeting with Village Staff (Phase 1)
- Develop Communication Materials (Phase 2)
- Draft Community Survey (Phase 2)

9. Adjournment

The meeting adjourned at 8:30 pm.

Certified Correct:



Lorna Dysart
Chief Administrative Officer



Ian Devlin
Chair

**Next meeting date:
Wednesday, March 2, 2022
at 7:00 pm on Zoom**



VILLAGE OF BELCARRA
5-Year (2022 – 2026) Financial Plan
Bylaw No. 594, 2021
Amendment Bylaw No. 597, 2022



A bylaw to amend the 5-Year Financial Plan for the years 2022 – 2026 inclusive.

WHEREAS pursuant to Section 165 of the Community Charter, “Village of Belcarra 5- Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021” was adopted on January 24, 2022; and

AND WHEREAS pursuant to Section 165 of the Community Charter, the financial plan may be amended by bylaw at any time.

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

1. This Bylaw shall be cited for all purposes as the “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021, Amendment Bylaw 597, 2022”.
2. “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021” is hereby amended by deleting Schedule A – Financial Plan in its entirety and replacing it with Schedule A – Financial Plan attached to and forming part of this Bylaw.

READ A FIRST TIME on February 22, 2022

READ A SECOND TIME on February 22, 2022

READ A THIRD TIME on

ADOPTED by the Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra 5-Year (2022 – 2026) Financial
Plan Bylaw No.594, 2021, Amendment Bylaw 597, 2022

Chief Administrative Officer

Schedule A - Financial Plan

	2022	2023	2024	2025	2026
REVENUE					
Taxation (including grants in lieu)	(977,182)	(1,033,338)	(1,092,736)	(1,155,564)	(1,222,020)
Parcel taxes	(233,498)	(233,498)	(233,498)	(233,498)	(233,498)
Sale of services & regulatory fees	(618,764)	(680,291)	(749,028)	(825,833)	(911,676)
Government transfers	(737,208)	(497,123)	(516,550)	(510,466)	(789,457)
Investment income	(32,324)	(32,705)	(33,092)	(33,483)	(33,880)
Actuarial income	(45,144)	(51,216)	(57,530)	(64,097)	(70,927)
Total Revenue	(2,644,120)	(2,528,171)	(2,682,434)	(2,822,941)	(3,261,458)
EXPENSES					
General government & fiscal services	241,111	203,449	206,426	209,455	239,378
Administration & human resources	276,540	259,769	264,840	270,012	275,286
Information technology	40,592	38,192	39,008	39,850	40,718
Support services (engineering, finance & planning)	278,405	139,283	141,155	113,062	115,004
Building inspection & bylaw enforcement	72,896	68,501	69,868	71,262	72,684
Public works & transportation	242,421	234,482	238,431	242,544	246,734
Major road network (MRN)	143,740	159,213	161,680	164,193	166,755
Fire & emergency services	57,928	7,492	7,530	7,568	7,607
Waste & recycle depot (WARD)	158,338	177,840	181,833	185,930	190,127
Water system	427,564	476,729	492,738	510,963	530,646
Amortization	337,451	354,090	371,555	389,889	409,135
Total Expenses	2,276,986	2,119,040	2,175,064	2,204,728	2,294,074
ANNUAL SURPLUS	(367,134)	(409,131)	(507,370)	(618,213)	(967,384)
RESERVES, DEBT & CAPITAL					
Tangible capital assets	771,833	450,000	332,500	205,000	550,000
Amortization	(337,451)	(354,090)	(371,555)	(389,889)	(409,135)
Repayment of debt (principal & actuarial)	151,789	157,861	164,175	170,742	177,572
Transfers from reserves	(736,649)	(466,946)	(338,196)	(191,946)	(290,039)
Transfers to reserves	497,752	603,675	694,238	793,074	907,729
Transfers from surplus	(6,301)	(7,553)	-	-	-
Transfers to surplus	26,161	26,184	26,208	31,232	31,257
Total Reserves, Debt & Capital	367,134	409,131	507,370	618,213	967,384
FINANCIAL PLAN BALANCE	-	-	-	-	-

Subject: FW: Request for Proclamation
Attachments: Draft proclamation for submission.pdf

File No. 0630-01

From: David Sheng
Sent: Thursday, February 17, 2022 9:01 AM
Subject: Request for Proclamation

Dear Mayor Ross,

I am writing today to request your council to proclaim May 10, 2022, as the “**Day of Action Against Anti-Asian Racism**” - a nationwide movement that was initiated by a group of grassroots activists in Burnaby, BC.

Stand With Asians Coalition (SWAC) is a Canadian registered non-profit organization and a community of people in Canada who are concerned about the surge of anti-Asian racism in our cities. According to Statistics Canada Police-reported hate crimes against East and South East Asians has increased 301% in 2020*

Stand With Asians Coalition brings allies together to raise awareness and to combat anti-Asian racism. We must condemn all forms of hate in public spaces as it creates unsafe conditions for members of the Asian, Black, Indigenous, People of Colour, and Racialized Communities.

SWAC is organizing a virtual **National Day of Action Against Anti-Asian Racism E Rally** on Zoom on May 10, 2022 at 5 PM PT/ 8 PM ET. More details will follow.

I am writing to request your council to make a city-wide proclamation by March 31, 2022 to support this important initiative. Please see attached a sample wording of the proclamation. After the release of your proclamation, we ask that you kindly email an electronic copy to admin@swacoalition.org so that we can post it on social media. Should you have any questions about this request, please contact me at 604-626-7896 or david.p.sheng@gmail.com. Thank you for your consideration of this matter.

David Sheng
 Board Member
 Stand with Asians Coalition

*<https://www150.statcan.gc.ca/n1/pub/85-002-x/2021001/article/00013-eng.htm>
 Police-reported crime statistics in Canada, 2020
 Police-reported hate crime during the COVID-19 pandemic

SWAC is grateful for the opportunity to work and live on the ancestral and unceded homelands of the hən̓q̓əmin̓əm̓ and Skwxwú7mesh speaking peoples as well as all Coast Salish peoples.

ABOUT SWAC

Stand With Asians Coalition (SWAC) is a grassroots movement that started in Burnaby, British Columbia, in April 2021, to stand against the rising incidence of anti-Asian racism and other forms of racism. Initially centered around a Facebook group that has attracted more than 2,400 members, SWAC is now registered in British Columbia as a non-profit society. SWAC is working to unite municipalities across the country in acknowledging the impact of anti-Asian racism as a first step towards developing more effective policy initiatives & systemic change to protect all Canadians.

Nearly 9 million Canadians and 3.3 million union workers across Canada have proclaimed May 10, 2021, a **Day of Action Against Anti-Asian Racism**. **Stand With Asians Coalition (SWAC)** is working toward uniting municipalities representing 10 million Canadians to declare May 10, 2022, as the Day of Action Against Anti-Asian Racism.

Subject: FW: St. John Ambulance - Start Me Up BC campaign

FILE NO. 0230-01

From: Leanne Strachan

Sent: Wednesday, February 23, 2022 11:30 AM

Subject: St. John Ambulance - Start Me Up BC campaign

My name is Leanne from St. John Ambulance, and I am hoping you don't mind me dropping into your inbox.

Today, I am reaching out to share St. John Ambulance's latest initiative, the Start Me Up BC campaign. The goal of the program is to place 1,000 publicly accessible automated external defibrillator stands across British Columbia and the Yukon, along with the launch of a lifesaving companion app.

SJA is at the forefront of a movement that aims to have AED stands installed in public premises, with appropriate signage, testing, and maintenance, and accompanied by appropriate training and registered with 911.

By calling on community stakeholders, city planners, and political leaders to work with us to install publicly accessible AEDs, St. John Ambulance is continuing our proud tradition of saving the lives of Canadians.

We are fortunate to have the support of TransLink, TELUS, Vancouver Parks Board, YVR, Cadillac Fairview, SNC Lavalin, local Rotary and Legion Clubs, as well as several municipalities.

After a motion was recently put forward by councillor Pete Fry, the city of Vancouver has now shown their support for more publicly accessible AEDs and specifically, Start Me Up BC, and will work to find opportunities in the region for placement of the stands.

After Pete learned about the Start Me Up campaign, he was motivated to push for policies that could support more publicly accessible life-saving interventions in our city. The St. John combination AED, Naloxone, and first aid stands will provide accessible and critical life saving interventions for our residents and visitors in crisis situations where every minute counts. The unanimous Council support for this program came after compelling support from one of their professional first responders and a heart-breaking and very personal account from one of their own Council colleagues who had lost a parent to a sudden cardiac arrest.

Since then, we are pleased to announce that Mayor Jay Froese of Langley Township has committed to installing a stand in their community. Mayor Van den Brock has also supported the program, and waiting a grant confirmation from the City of Langley. Mayor West has shown a great deal of support, and we are waiting to hear back from them shortly. I have recently reached out to several mayors and the response so far has been well received, which is exciting!

If you have time early next week to further discuss our initiatives, please let me know, and perhaps we could schedule a time next week.

Thank you for your consideration, and I look forward to connecting with you.

Warm Regards

Leanne



Leanne Strachan

Strategic Partnerships & New Business Development

t: 604-366-3915 | c: 604-418-8944

St. John Ambulance (British Columbia and Yukon Council)

6111 Cambie Street | Vancouver, BC | V5Z 3B2

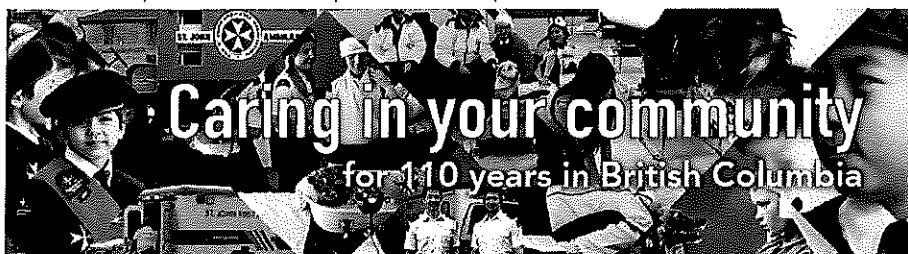
FIRST AID
TRAINING

SHOP SAFETY
PRODUCTS

CHARITABLE
PROGRAMS

BECOME A
VOLUNTEER

MAKE A
DONATION



St. John Society (British Columbia and Yukon)
Charitable Registration No: 10802 2500 RR0009



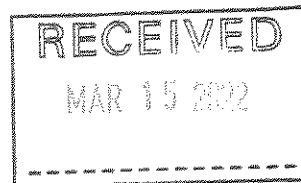


The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

FILE NO. 0450-01



March 14, 2022

To whom it may concern:

I am writing this letter on behalf of the Village of New Denver Council, asking that all levels of Canadian government join us in condemning the recent actions taken by Russia in its invasion and attacks on the sovereign nation of Ukraine.

At the regular meeting of Council held March 8, 2022 the following resolution was passed:

"That the Village of New Denver opposes in the strongest terms Russia's invasion of the Ukraine nation and demands the immediate removal of Vladimir Putin as Russian leader."

We ask that fellow local government, provincial and federal leaders stand together with a united voice stating that we will not allow the tyranny and terrorism on the Ukraine nation at the hands of Russia to continue.

Sincerely,

Leonard Casley
Mayor

Cc: Members of Parliament that represent British Columbia
Members of the Legislative Assembly of British Columbia
All forms British Columbia Regional Districts, Local Governments & Municipalities

COMMUNITY UPDATE

ANMORE, BELCARRA



Trustee: Kerri Palmer Isaak , KPalmerIsaak@sd43.bc.ca February 19, 2022

File No. 0460-01

Happy Family Day Long Weekend:

I wanted to reach out and wish everyone a great family day long weekend. With Covid restrictions changing this week, more families will be travelling and seeing their loved ones, be safe and enjoy.

These changes will also mean changes in our schools. Please visit the SD43 website for updates. Your school newsletter and you principal will also be helpful sources of information about what changes may be taking place in your school.

I wanted to extend an invitation to all residents to Zoom into our SD43 budget presentations that are currently underway. The Board reevaluates the consultation part of the process every year and we welcome your feedback. Anmore and Belcarra students are members of the 3rd largest district in BC, SD43. Our Villages may be small but our district is very large and requires a substantial budget consultation process. The next scheduled budget presentations are April 12 and April 19th zoom links are on the agenda and district site. If you prefer to give feedback by email questions are added to public question period. The email address for budget related questions is budgetfeedback@sd43.bc.ca

On a community note, I am very much hoping we can start up Youth Bingo again and I have my fingers crossed that our Annual Easter Hunt will be possible this year.

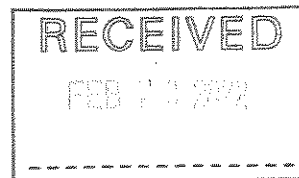
Take care, Kerri Palmer Isaak

Please remember that your school principal and your classroom teacher are the best place to start with questions and concerns. The www.sd43.bc.ca website is updated regularly with announcements from the Ministry of Education and the Provincial Health Authority. Please feel free to contact me by email or phone

Take Care of Each Other and Be Safe , Kerri Palmer Isaak School Trustee Anmore Belcarra
KPalmerIsaak@sd43.bc.ca 604-861-0521

TO: Mayor and Council
FROM: Sherry Chisholm

February 23, 2022



FILE NO. 100-01

I am writing this letter in response to last evenings council meeting during which the safe walking path was discussed. I absolutely support and am in favor of a safe walking path. I am not in favor of a 9 foot wide, paved, bicycle/walking path that will cost a lot of money and will alter all driveways along Bedwell Bay Road. Because not many Villagers attend council meetings I believe Villagers are not aware that even with the possible grant of 75% that MAY be available there will also be the Villagers dollars for the 25% balance of the cost. The total cost will be in the neighborhood of a million dollars. The bicycle/walking path will be from the start of the Village to Midden Road. In some areas there is just no room at present and would require rock face blasting and removal of trees, etc. and not least of all driveways would need re-routing. This plan would cause too much disruption and cost to Villagers.

The discussion last evening at the council meeting a great alternative was talked about. The SHOULDER ENHANCEMENT PROJECT (SEP) . This low cost project would suggest that a narrow, possible a meter wide foot path on the shoulder of the road be shoveled, raked out and possibly a bobcat machine rented to provide a low cost, simple gravel pathway for Villagers to walk on safely rather than as at present be walking on the road. This could be done fairly quickly once council decided that this is really all the Villagers want and need and are probably willing to pay for.

The other item that was discussed was Midden Road. There is a plan to spend approximately \$150,000.00 to pave the road. I personally feel that this road is not a top priority to spend that kind that amount of money on. Marine Avenue needs road work NOW. Possible some rip-rap along Marine Avenue shore line should be higher on the priority spending list. The building of a new fire hall should also be high on the priority list. Midden Road could be left as it is, opened to traffic at no cost to Villagers or as was suggested make it a gravel road only and save the cost of pavement as it is not a high traffic road.

In my opinion too much money is being spent on achieving grants which are misleading our councilors to chase grants and spend money on unnecessary projects while they are ignoring items that need work and money spent NOW.

I am appealing to the many Villagers that do not attend meetings or get involved in the Village. These things I mention will cost you tax dollars. If you do not speak up and join in you will be burdened with the costs and not understand why. PLEASE GET INVOLVED BEFORE THE DECISIONS ARE MADE AND YOUR TAX DOLLARS ARE SPENT. I am concerned that Villagers rising taxes will push many folks out of the Village and so we MUST stop this chasing grants and spending on items not on our real priority list.

PLEASE GET INVOLVED .. SEND LETTERS .. SPEAK OUT AT MEETINGS .. AND UNDERSTAND THAT I ONLY WISH FOR VILLAGAERS TO KNOW WHAT PROJECTS THEIR TAX DOLLARS ARE BEING SPENT ON.

From: BC PR & Communications Adviser
Sent: Tuesday, February 22, 2022 12:34 AM
Subject: Re: Guiding Lights Across BC - Feb 22, 2022

FILE NO. 630-01

Thank you again for supporting BC Girl Guides by **'lighting up' Blue Today!**
 Below is our little blurb and hashtag if you are able to help us amplify on social media!:

Guiding Lights Across BC is back for 2022! On Tuesday, February 22, 100+ landmarks across the province will be lit in the colour blue – the well-known colour of Girl Guides - to celebrate the Guiding sisterhood!

Every year on February 22, Girl Guides celebrate World Thinking Day, a day of international friendship. It is an opportunity to increase public awareness on issues affecting girls and young women, as well as celebrate the founding of Girl Guides and foster connections between the 10 million Guiding members around the world.

In British Columbia, we have thousands of girls and women who are members of Girl Guides of Canada. We have Girl Guide programs in nearly every community of B.C., and our girls and volunteers 'light up' their communities year-round through leadership and community service.

For more information about the event and for a full list of locations, visit:

https://www.girlguides.ca/web/BC/Girl_Engagement/Program/Program_Challenges/BC/Program/Challenges_Activities/Guiding_Lights_Across_BC.aspx?ads=BC

*Social media content can be enjoyed on the BC Girl Guides social channels on Facebook, Instagram, and Twitter, with the hashtag **#ShineYourGuidingLight**.*

Please let me know if you have any questions!

Thank you again!

Isabella Lee (She/Her) | BC Public Relations and Communications Adviser

BC Council, Girl Guides of Canada

bc-prcomm@girlguides.ca /

I respectfully acknowledge that I live and work within the ancestral, traditional, and unceded territory of the Songhees, Esquimalt, and W̱SÁNEĆ Nations.



Everything she wants to be.

Town of Oliver

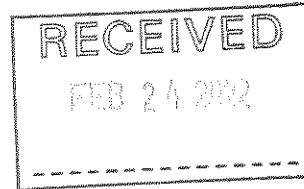
CANADA'S WINE CAPITAL

Office of the Mayor

February 22, 2022

Email: Richard.cannings@parl.gc.ca

Mr. Richard Cannings, MP
South Okanagan-West Kootenay
House of Commons
Ottawa, ON K1A 0A6



FILE NO. 0450-01

Dear Mr. Cannings:

Re: BC Wildfires Petition – Letter of Support

At the February 14, 2022 Regular meeting Oliver Council resolved to support the BC Wildfires Petition originally from the District of Lillooet, and to further request our Member of Parliament to present this letter to the Clerk of Petitions and upon receiving certification, to the House of Commons.

The BC Wildfires petition that was previously sent to BC Municipalities from the District of Lillooet, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

The Town of Oliver supports the District of Lillooet's belief that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the Town of Oliver calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working to re-evaluate and change those that are not.

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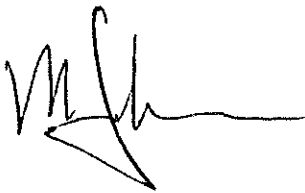


Page 2
February 22, 2022

We respectfully request that you present our letter supporting the District of Lillooet's BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

On behalf of Council, thank you for your consideration of this request.

Yours truly,

A handwritten signature in black ink, appearing to read 'MJ', followed by a long horizontal line.

Martin Johansen
Mayor

cc Council
Councils of BC Communities

SASAMAT OUTDOOR CENTRE

3302 Senkler Rd, Belcarra, BC, V3H 4S3
 www.sasamat.org, info@sasamat.org
 p 604.939.2268, f 604.939.8522



February 24, 2022

Mayor Jamie Ross
 4084 Bedwell Bay Road
 Belcarra, BC
 V3H 4P8

RE: Sasamat Outdoor Centre, CERIP

Dear Mayor Ross,

On behalf of the staff and participants of Sasamat Outdoor Centre (SOC), as well as our Community Board of Directors, I would like to say thank you for your support of our center. Your Chief Administrative Officer, Lorna Dysart, was kind enough to provide us with a letter of support for this project.

SOC was recently awarded \$476,642.00 through the Community Economic Recovery Grant from the Ministry of Tourism, Arts and Culture for the Waterfront Revitalization Project. This capital redevelopment project will bring new picnic shelters, docks, landscaping, increased accessibility, and environmental restoration, as well as enhanced programming and employment opportunities to our space. The project plans to replace dilapidated existing infrastructure, helping to ensure the longevity of the camp and its community impact for years to come.

At SOC, the waterfront serves as a central gathering space within the camp and outdoor education centre. Hosting swimming, canoeing, kayaking, beach activities, the climbing wall and vertical playground, this space is a constant hub of activity where children and youth have meaningful experiences. It is a connection to the surrounding natural environment and a welcoming space where many form memories of an exciting "first". We look forward to improving our sites amenities, and in turn increasing environmental sustainability and accessibility. We also envision increased employment opportunities, as well as improved environmental educational outcomes to come from this investment. We are so grateful for the chance to see this through.

Thank you for your support of our organization, and please feel free to stop in anytime and say hello.

All the best,

Kristen Hyodo
 Executive Director
 Sasamat Outdoor Centre

Valder Belgrave
 Community Board Chair
 Sasamat Outdoor Centre

Liz Lougheed Green
 CEO
 Association of Neighbourhood Houses
 of BC

The Corporation of



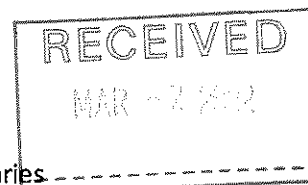
the City of Cranbrook

FILE NO - 450 - 01

March 1, 2022

File No. 0400.50

Dear AKBLG member local governments,



Re: Request for Provincial Government to increase its funding to public libraries

On behalf of Cranbrook City Council, I am writing to share the City of Cranbrook's resolution regarding public library funding from the Provincial Government.

The City of Cranbrook endorsed the following resolution which calls for the UBCM to lobby the Province / Ministry of Municipal Affairs to increase its public library funding to address regulatory requirements as well as offsetting the inflationary increases to operating costs. The resolution reads as follows:

Whereas libraries in British Columbia are largely funded by the property tax base of local governments, and provincial library funding has remained stagnant for the past 13 years;

And whereas public libraries are central to communities, providing equitable access to vital resources, including internet, computers, digital library tools, and in-person services from expert staff;

And whereas public libraries provide British Columbians with low-barrier services, that support job seekers and small businesses, that increase literacy in communities, that advance reconciliation with Indigenous peoples, and that promote equity and inclusion;

Therefore be it resolved that the Province of BC be requested to immediately increase funding to public libraries in BC and to provide long-term sustainable funding, including regular increases, in future years.

We are requesting consideration and a motion of support from all AKBLG member local governments for submission of a motion for debate at the 2022 UBCM convention.

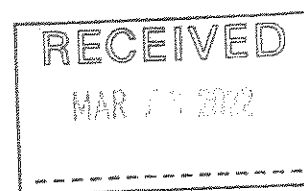
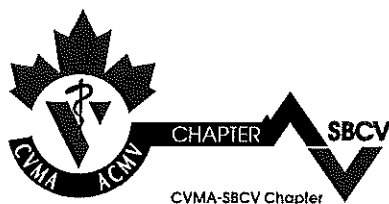
Thank you for your consideration. Please feel free to reach out should you have any questions.

Sincerely,

Mike Peabody
Acting Mayor

MP/kt

Copy: Cranbrook City Council
Mark Fercho, CAO
Marnie Dueck, City Clerk/Corporate Officer



FILE NO. 0230-01

March 1, 2022

Dear Mayor and Council,

Thank you for reading our letter. We are the Society of BC Veterinarians (SBCV), the voice of veterinarians in BC. We are the member service (not regulatory) organization providing education, advocacy, and public awareness activities as well as our evidence-based activities supporting and promoting animal health and welfare.

Over the past few years, we have been very involved in the issue of dangerous and aggressive dogs, as defined in the Community Charter and in the Vancouver Charter. We have consulted with the City of Vancouver and with the national Canadian Veterinary Medical Association (CVMA, of which we are an independent chapter) and others on this sensitive and important issue.

The CVMA just released an updated (February 2022) national position statement on Legislation Concerning Dangerous Dogs. You can find this document [linked here](#).

The SBCV is of the view, which was clearly expressed in documents filed in the BC Court of Appeal (as an Intervenor for the “Punky case” regarding dangerous dog status) that in BC, a veterinarian must be consulted and must examine the dog prior to receiving a designation of a dangerous dog, in order to make a proper and legitimate assessment and diagnosis for that dog.

There are compelling reasons supporting our view.

1. In BC, the Veterinarians Act allows only veterinarians who are registrants of the College of Veterinarians of BC (CVBC), our regulatory body, to practice veterinary medicine which is defined as the following: “The diagnosis and treatment of animals for the prevention, alleviation or correction of disease, injury, pain, defect, disorder, or other similar condition.” Any person who is not a registrant who diagnoses an animal may be guilty of unauthorized practice. There are more than 1,800 veterinarians in practice in BC, many of which conduct behavioural examinations for dogs and develop treatment plans, as part of their normal practice. These veterinarians often utilize prescription medications to aid in the treatment of these animals. It is important to note that veterinarians are the only professionals which are legally permitted to prescribe prescription medications to animals.

2. In BC, as of today's date, there are only two Board-certified veterinarian behaviourists (DVMs -Doctors of Veterinary Medicine - who are Board-certified Diplomates in Behaviour from the ACVB; also called veterinary behaviourists). One is Dr. Karen Van Haaften, who works for the BC SPCA and the other is Dr. Patricia Pryor, who we understand is retired. We expect to see a third Board-certified veterinarian behaviourist in the near future. Board certification occurs after completion first of a DVM degree and then after several additional years of specialty training, when their role is to advance the behavioural health of animals through clinical practice, research, and science-based behaviour education. Board-certified veterinarian behaviourists are trained to address the relationships between an animal's health, environment, experiences, and its behaviour. These Board-certified veterinarian behaviourists have extensive knowledge of psychotropic medications, their uses, potential side effects, and interactions with other medications, and are licensed to prescribe them when indicated.
3. Both Board-certified veterinarian behaviourists and many companion animal veterinarians have sufficient skill and experience to examine, diagnose, and treat behavioural issues in dogs, and have referral networks that include specialists, trusted dog trainers, and others.
4. As stated by the CVBC, the problem is that "Many persons in BC, who are not veterinarians, profess to have special skill, knowledge or qualifications in the area of veterinary medicine. The unauthorized practise of veterinary medicine poses a risk to the public and its animals. The public interest requires that there be a means to not only regulate who is qualified to offer, but also regulate the quality of the services offered."

It is clear that anyone else who claims expertise in animal behaviour but who is not a veterinarian is not legally permitted to diagnose and treat an animal. Examination and diagnosis typically include a hands-on examination of the animal as well as an investigation into the animal's history, behaviour, symptoms, laboratory tests or other required diagnostics; a non-veterinarian (including a trainer with behavioural certification or a PhD who is not a DVM) is only permitted to do an assessment. An assessment cannot legally include any examination with a resulting diagnosis and treatment. An assessment is a collection of observations of an animal's actions without the requisite medical knowledge and interpretation. Anyone can perform an assessment. The SBCV suggests that without a veterinarian's professional knowledge, skill, and involvement, which may include reviewing determinations from another non-DVM's assessment, there has not been sufficient investigation into an animal's health and resulting behaviour to warrant a proper accurate diagnosis and designation of a dangerous dog.

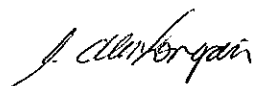
5. Dangerous or aggressive dog designations may lead to euthanasia or strict changes in care and access to public places. Euthanasia is a permanent and final resolution to behavioural issues which may stem from a treatable problem such as pain. In many cases, physical pain, cognitive dysfunction, or some other malady may be present and may lead, directly or indirectly, to aggressive behaviour. In rare cases, aggression may be the result of a serious zoonotic disease such as Rabies. This particular disease is becoming more prevalent in Canada, with the importation of dogs from other countries, and has significant repercussions on all individuals who had contact with this animal. Without a veterinarian involved in every case, proper diagnosis would be impossible.

Only a veterinarian has the training, knowledge, experience, and legal authority to make such a determination; and the correct use of behaviour modifications, whether pharmacological or training or a combination thereof, which may diminish or resolve the aggressive behaviour. A destruction order made in the absence of a complete physical examination, behavioural assessment, and diagnosis by a veterinarian, and made without thoroughly canvassing other rehabilitative options such as training, medication, or alternative methods of providing appropriate care for the dog, may unnecessarily sacrifice animal life as well as welfare considerations.

6. The question of whether a dog is dangerous enough to warrant its destruction engages the interests and priorities of the SBCV and its members. These include promoting the health and welfare of animals and safeguarding the health and well-being of the public. The SBCV takes an empirical, animal-centric position and says that a dog's welfare should not be fodder for an adversarial system, but instead be the subject of a medically-sound examination and diagnosis which would include the dog's prospects for rehabilitation.

We are happy to share with you the national CVMA position statement of Legislation Concerning Dangerous Dogs. Should you wish additional information, we are happy to provide it. We urge you to consider the CVMA position statement and the law in BC and to include a veterinarian's examination, diagnosis, and treatment plan prior to the designation of a dog as dangerous or seriously aggressive.

Sincerely,



Dr. Al Longair, President
CVMA-SBCV Chapter Board of Directors

Subject:

FW: Contact form - Brenda Hogg - for the agenda

file NO. 5400-08

Sent: Sunday, March 6, 2022 9:43 AM**Subject:** Contact form - Brenda Hogg**Name**

Brenda Hogg

Email Address**Subject**

MUP

Message

Mayor and councillors,

As a 30+ year resident and taxpayer I am strongly against the proposed MUP plan and expenditure. There are options for residents within the village to enjoy a safe walk - trails, Belcarra Park, Marine Ave. Bedwell Bay Road is NOT the place for a walking path.

Sincerely,

Brenda Hogg (Main Ave)

Subject: FW: My script presentation to Federal Justice Committee re prostitution in Canada
Attachments: JUST COMMITTEE presentation.pdf

FILE NO. 0230-01

From: Cathy Peters
Sent: Tuesday, March 8, 2022 3:23 PM
Subject: My script presentation to Federal Justice Committee re prostitution in Canada

Dear Mayor Jamie Ross and Village Council,
Today is **International Women's Day** and I envision a future where women and girls can dream.
And accomplish all that they want without fear of exploitation.
And a future where their lives are valued and protected.

Attached is my presentation script to the **Federal Justice Committee on February 11, 2022.**

ASK: to present to your Council or stakeholders.

I am available for presentations in May 2022, and October-November 2022.

Sincerely, Cathy Peters
BC anti-human trafficking educator, speaker, advocate
Be Amazing; Stop Sexual Exploitation
beamazingcampaign.org

Subject: FW: Resident / Owner Email Notification - Resident Input Requested, Questions to TransLink re: Multi Use Path

FILE NO. 5400-08

From: Gwen Hughes

Sent: Wednesday, March 9, 2022 9:02 AM

Subject: Re: Resident / Owner Email Notification - Resident Input Requested, Questions to TransLink re: Multi Use Path

Good morning,

My husband and I are opposed to the proposed MUP. If I have missed anyone on this email can you please pass it along.

Thank you.

Gwen & Bill Hughes
Belcarra Bay Road

Councillors

Les Barkman
Sandy Blue
Kelly Chahal
Brenda Falk

**CITY OF ABBOTSFORD**

Mayor, Henry Braun

Councillors

Dave Loewen
Patricia Ross
Dave Sidhu
Ross Siemens

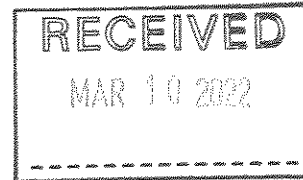
March 10, 2022

File: 0530-03

Via email

UBCM Member Municipalities

Dear UBCM Members:



File NO. 450-01

Re: Support for Resolution

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for recovering municipal costs through Build Back Better Funding for critical infrastructure for inclusion at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the February 28, 2022 Council Meeting, City Council approved the following resolution:

WHEREAS the Province of BC completed a Preliminary Strategic Climate Risk Assessment for B.C. in 2019 that found that extreme weather events will continue to worsen across the province in coming years including heat waves and severe river flooding, with extreme precipitation events continuing to increase toward 1 in 20 year events becoming 1 in 10 year events or lower;

AND WHEREAS the Minister for Public Safety and Solicitor General and Emergency Management BC have been working closely with the UBCM Flood and Wildfire Advisory Committee and local governments since mid-2019 to modernize Emergency Program Act (EPA) to support local governments in responding and planning for disaster mitigation through phased-in legislative updates beginning in 2022:

THEREFORE be it resolved that the provincial government, as part of the process of modernizing the EPA legislation, include robust and sustainable 'building back better' funding at 100 per cent as part of the first phase of the updated EPA legislation in 2022; and additionally consider enhancing the Community Resiliency Investment Program to include funding programs for flood related infrastructure improvement.

We look forward to, and appreciate your support on this matter.

Yours truly,

Henry Braun
Mayor

c. Council members
Peter Sparanese, City Manager

Subject: FW: Translink MUP

FILE NO. 5400-08

From: Betty & Bernie Lewendon
Sent: Friday, March 11, 2022 11:31 AM
Subject: Translink MUP

Good morning, we are not in favour of Translink MUP. It is a definite NO.
We would support the SEP option.

Regards, Betty&Bernie Lewendon
(Residents of Belcarra for 46 years).

Subject: FW: Multi Use Path

FILE NO. S400-08

From: Cathy MacDonald
Sent: Friday, March 11, 2022 1:26 PM
To: Jamie Ross
Subject: Multi Use Path

Hi Jamie,

Fraser & I support this project . We want to thank you and council for your extensive work to date.

This path will greatly benefit residents and visitors and encourage active transportation.

Fraser & Cathy MacDonald



March 11, 2022

Mayor Ross and Council
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC, V3H 4P8

**RE: 2020 CRI FireSmart Community Funding & Supports – Payment Letter (CRI-146:
Belcarra Community Wildfire Protection Plan Update)**

Dear Mayor Ross and Council,

Thank you for submitting final report documentation for the above noted Community Resiliency Investment project. The CRI Working Group has reviewed your submission and the reporting requirements have been met.

The final report notes total project costs of \$23,631.75. Based on this, payment in the amount of \$23,631.75 will follow shortly by electronic funds transfer. This represents full payment for the project and is based on one hundred per cent (100%) of total eligible costs.

On behalf of the Working Group, I congratulate you on the successful completion of this project and offer best wishes for future community safety work in your community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Bishop', is written over a horizontal line.

Rebecca Bishop
Program Officer

cc: Stuart Novak, Public Works and Emergency Preparedness Coordinator
Tony Botica, Wildfire Prevention Officer, Coastal Fire Centre

The Community Resiliency Investment program is funded by the Province of BC

Subject: FW: Resolution for all UBCM members
Attachments: NCLGA 2022 Resolution - PROLIFIC OFFENDERS.pdf

FILE NO. 0450-01

From: Alisa Thompson
Sent: Monday, March 14, 2022 1:32 PM
Subject: Resolution for all UBCM members

Terrace City Council has submitted the attached resolution for consideration at the NCLGA convention. Please forward to your councils/boards. Thank you.

Alisa Thompson (she/her)
Corporate Administrator/Deputy CAO
City of Terrace

Acknowledging that it is an honour to live and work on the Laxyuubm Tsimshian, Kitsumkalum and Kitselas, toyaxsuut.

The City of Terrace is committed to doing our part to help slow the spread of COVID-19. All facilities are now open to the public; however, please be aware certain timelines or processes may be adjusted in order to maintain physical distancing and protect staff and the public. Find guidelines for visiting our facilities and more at <https://www.terrace.ca/covid19>. Thank you for your understanding.

NCLGA RESOLUTION –BC PROSECUTION SERVICE AND THE PUBLIC INTEREST

WHEREAS *prolific offenders in British Columbia are routinely released without consequences or meaningful conditions imposed upon them;*

AND WHEREAS *the BC Prosecution Service's vision statement guides them to make impartial charge assessment decisions that promote public safety, justice, and respect for the rule of law and the BC Prosecution Service often determines not to recommend charges be pursued for criminal offences that are referred by the RCMP, as charges are not in the public interest;*

THEREFORE BE IT RESOLVED *that the NCLGA lobby the Provincial Government to ensure the BC Prosecution Service (Crown Counsel) live up to its vision, mission, and value statements and consider public safety and fairness when dealing with prolific offenders, and furthermore that guidelines be developed as to what constitutes "the public interest" with respect to pursuing charges for criminal offences.*

BACKGROUND:

The Crown Counsel Act¹ entrusts the Criminal Justice Branch with the responsibility to approve and conduct all prosecutions of offenses in British Columbia. The Assistant Deputy Attorney General is charged with the Administration of that Branch, and with carrying out its functions and responsibilities.

In British Columbia it has been the practice of Crown Counsel to release offenders of crimes without charges or conditions, citing charges are not in the public interest. Repeat offenders are free to recommit crimes without consequences as a result. A disproportionate amount of crime, particularly property crime, is committed by a minority of habitual offenders². Unfortunately, communities, local business owners and workers, the economy, as well as the public feel the impacts of repeat offenders who commit property crimes and thefts repeatedly and without consequence. For example, in Terrace in 2021 there were 423 failure to appear in court warrants, but only two people were charged. Two individuals in Terrace failed to appear in court 26 and 21 times each from February 2021 to February 2022. Neither have been charged with Fail to Appear. There was an average of six failure to appear warrants each week which is a burden on the RCMP to administer and ultimately is fruitless as there are no consequences for not appearing in court.

The revolving door of crime, apprehension by the authorities, and then the subsequent release of these habitual offenders erodes public confidence in our legal system. Police and law enforcement agencies as well as victim services are also burdened by repeat

calls and reports of crime. Regarding youth, it has been estimated that averting a 14-year old from a path of criminality would save society \$3 to \$5 million.³

There have been numerous police-based initiatives in British Columbia as well as other jurisdictions to try to manage prolific offenders. While there are different approaches to prolific offender management, they all require the cooperation of multiple agencies to implement. For example, "Polibation" is an approach to deal with prolific offenders that involves targeted and intensive surveillance from the police and probation programs. They involve a team of service providers that deliver interventions that are specific to the individual, including substance use and mental health treatment. Any subsequent criminal activity or breaches of the sentence conditions by the individual are dealt with by prompt apprehension and conviction.⁴ Programs like these are only possible when the Crown is willing to participate, and charge repeat offenders. When the Crown is unwilling to charge offenders, they are creating a burden on others such as the public, businesses, and law enforcement agencies. The BC Prosecution Service's own vision is to be an independent prosecution service that people respect and trust. Public trust has been eroded by the Crown's reticence to press charges on prolific offenders.

Sources:

1. Crown Counsel Act
https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/00_96087_01
2. Croisdale, T.E. (2007). The Persistent Offender: A longitudinal analysis. PhD Dissertation, School of Criminology, Simon Fraser University.
3. Cohen, M.A., and Piquero, A. (2009) "The Monetary Value of Saving a High Risk Youth", *Journal of Quantitative Criminology*, 14: 5-33
4. Rezansoff, S., Moniruzzaman, A., Somers, J. (2008) An Initiative to Improve Outcomes Among Prolific and Priority Offenders in Six British Columbia Communities: Preliminary Analysis of Recidivism Faculty of Health Sciences, Simon Fraser University <https://www2.gov.bc.ca/assets/gov/law-crime-and-justice/about-bc-justice-system/justice-reform-initiatives/ppom.pdf>



District of Elkford

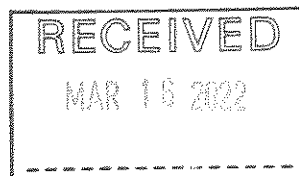
P.O. Box 340 Elkford, B.C. V0B 1H0

P. 250.865.4000 • F. 250.865.4001 • info@elkford.ca • www.elkford.ca

FILE NO. 0450-01

March 15, 2022

Honourable George Heyman
 Ministry of Environment and Climate Change Strategy
 P.O. Box 9047 Stn Prov Govt
 Victoria, B.C. V8W 9E2



Dear Minister Heyman:

Re: Milk Container Recycling in British Columbia

This letter is regarding the recently implemented 10-cent deposit on milk and plant-based beverages which came into effect on February 1, 2022 as part of the CleanBC Plastic Action Plan.

The District of Elkford understands the need for this deposit and the action plan to prevent plastic waste, keep more waste out of the landfills and reduce greenhouse gas emissions to create a cleaner, better future. Additionally, the District has long been an advocate for initiatives to accomplish the same goals.

Unfortunately, the nearest location for Elkford residents to recycle milk containers is a 65 km drive to the City of Fernie, resulting in a 130 km round trip for a resident of the District of Elkford to the nearest return-in centre to receive their refund on these containers. Commuting this distance for the refund is not only an inadequate solution but is counterintuitive to our collective efforts to reduce greenhouse gas emissions.

While we recognize that residents of Elkford still have the option of placing these containers through the existing RecycleBC Depot at our local transfer station, we do not feel that it is equitable for the residents of Elkford to have this as the only reasonable option after paying the deposit at the time of purchase.

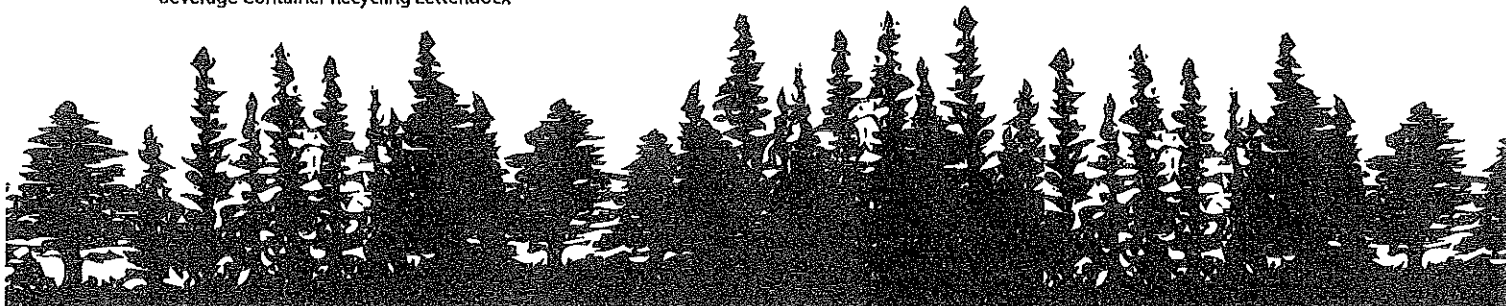
We would like the Province to reconsider this deposit-refund system to ensure that it is equitable to all residents of British Columbia while still encouraging the reduction of waste in landfills and ensuring viable solutions to continue to reduce greenhouse gas emissions.

Sincerely,

Dean McKerracher
 Mayor

Cc: MLA Tom Shypitka, Kootenay East
 All UBCM Member Local Governments

G:\0100 - 0699 Administration\0400 Cooperation and Liaison\01 BC Government\20 British Columbia Government\Milk and Milk-Substitute Beverage Container Recycling Letter.docx

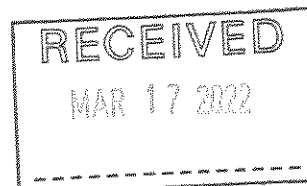




FILE NO. 0230-01

March 16, 2022

British Columbia Municipalities



Re: Reducing Patio Application Red Tape for BC's Hospitality Sector and Economic Recovery

As we emerge from the pandemic and begin the long road to economic recovery in all corners of British Columbia, we look forward to working collaboratively with municipalities to enable public and private patio programs that support our local small businesses.

With 80% of hospitality businesses still losing money and accumulating more debt each month combined with inflationary pressures where food prices increased by 5.7% last year and will increase another 5.3% in 2022, it will take two thirds of hospitality businesses one and half years to return to profitability. On top of that recent polling indicates that more than 60% of consumers are still hesitant to return to indoor dining due to COVID safety concerns. As a result, **continuing expanded outdoor dining on patios continues to be an important factor in helping the hospitality industry recover from the pandemic.**

Recently, we have witnessed the unintended consequences in municipalities such as City of Vancouver where new guidelines for its public patio program were not designed in consultation with small businesses and did not create the intended solutions supported by council. Instead, the program created additional fees, red tape, and duplication of effort for those restaurants, pubs, and breweries looking to keep their successful patio open this summer. Despite aiming to "streamline the review process" the additional hurdles created significant delays which required staff to rework the program within days of its release.

In order to avoid these unintended consequences, we encourage municipalities to consult directly with small businesses and our various associations. **Our key recommendations include:**

1. **Extend current patio programs without implementing new restrictions or fees;**
2. **Streamline approvals to ensure those small businesses who have been safely and successfully operating patios may continue to do so;**
3. Increase flexibility for patio types and sizes as well as the number of patios allowed;
4. Increase the space use of existing patios or picnic areas to allow chairs to be spread out to meet distancing requirements;
5. Allow pop-up outdoor dining and manufacture sampling spaces;
6. Allow and increase the use of parklets and public space for dining;
7. Allow any increase in patio, picnic area or outdoor space be considered a continuation of an establishment's existing approved alcohol service area or manufacture's sampling area to provide samples and not require additional endorsements or authorizations; and
8. Coordinate with any relevant bodies—such as the Liquor and Cannabis Regulation Branch, Fire Department, etc.—to reduce red tape and speed approval timelines wherever possible.

At a time when economic recovery and supporting our small businesses is a priority for all of us, we are confident that by working collaboratively we can reduce red tape and unnecessary fees associated with public and private patio programs.

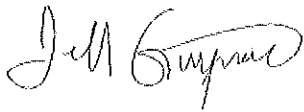
Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Beattie'.

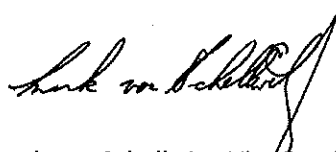
Ken Beattie, Executive Director
British Columbia Craft Brewers Guild

A handwritten signature in black ink, appearing to read 'Ian Tostenson'.

Ian Tostenson, President and CEO
BC Restaurant and Food Services Association

A handwritten signature in black ink, appearing to read 'Jeff Guignard'.

Jeff Guignard, Executive Director
Alliance of Beverage Licensees

A handwritten signature in black ink, appearing to read 'Mark von Schellwitz'.

Mark von Schellwitz, Vice President, Western Canada
Restaurants Canada

Subject:

FW: Proposal to provide improvement on Bedwell Bay Road

FILE NO. 5400-08

From: Penny Moen

Sent: Monday, March 21, 2022 2:32 PM

Subject: Proposal to provide improvement on Bedwell Bay Road

Good Afternoon Lorna,

Can you please forward this email to our Mayor and Councillors.

I want to be on record as opposing the proposal to provide a bicycle/pedestrian pathway on Bedwell Bay Road.

I think that the financial burden on residents of Belcarra is too significant.

There are extensive trails and the Tum Tumay Wheuton Drive which are options for people wanting to go for a walk or bike ride.

I would like to see a much more moderate approach to the issue of public safety on the road. For example, the cutting of some hedges and slight widening of a couple of spots where there is inadequate room for single file pedestrians (or with a stroller) to walk safely.

Regards,
Penny Moen

February 28, 2022

Lorna Dysart
Chief Administrative Officer
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, B.C. V3H 4P8

Dear Lorna:

Re: Bedwell Bay Highway Encroachment Area Eelgrass Habitat

We are writing to advise you that we are considering additional information in regard to the eelgrass habitat in Bedwell Bay - Highway Encroachment Area. We have attached a map that shows the eelgrass area, for reference.

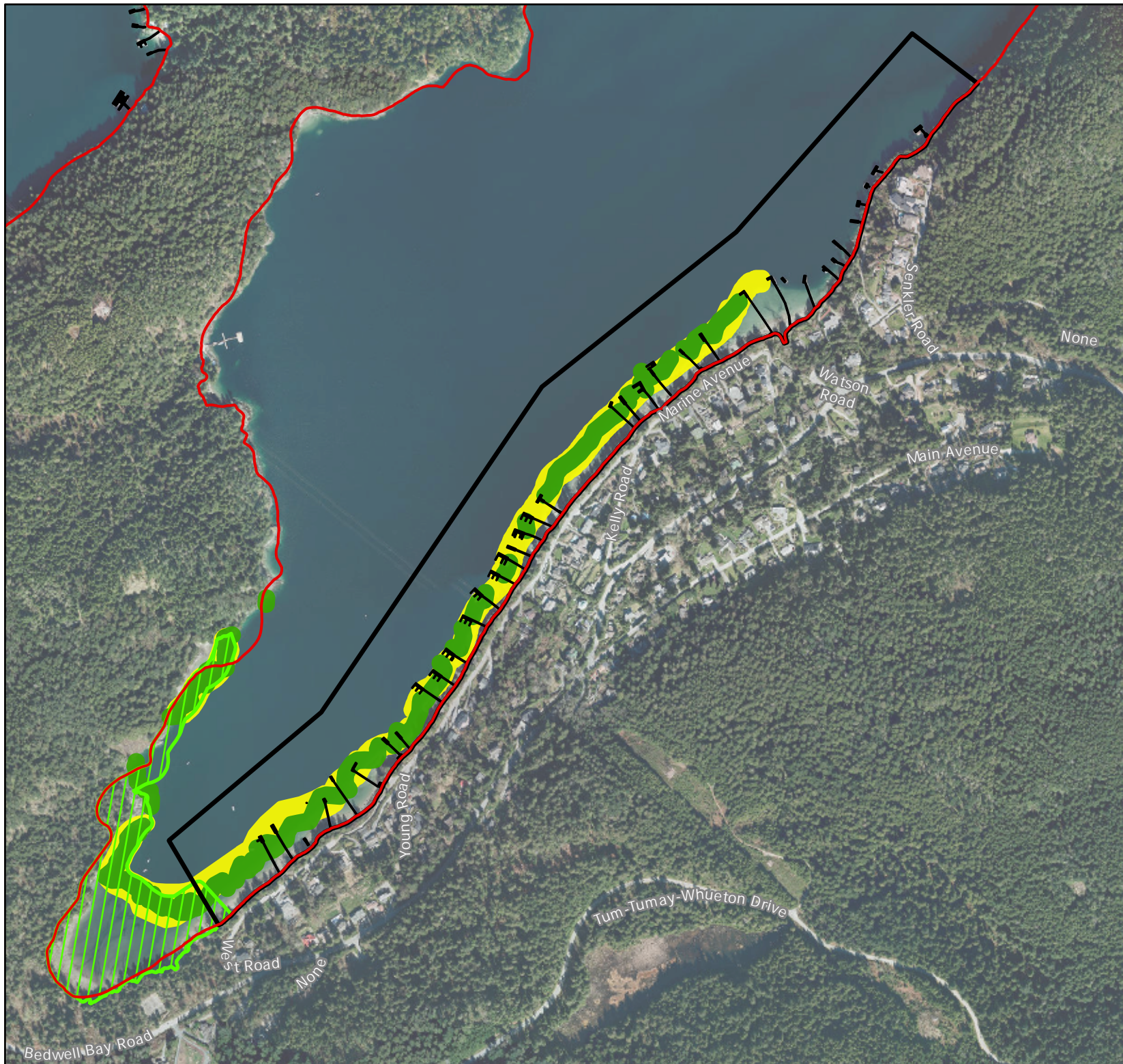
At this time, we are unable to move forward on development of a recreational dock and group wharfage management plan in this area until we conduct further assessment.

Warm regards,



Lisa McCuaig
Manager, Ecosystem Management and Environmental Programs

encl (1)



Bedwell Bay Eelgrass and Important Environmental Areas

Eel grass

2015

2017-2019

Important environmental areas

Highway encroachment area

Existing recreational dock

Vancouver Fraser Port Authority jurisdiction boundary

0 50 100 150 200 m



Vancouver Fraser Port Authority

Spatial Data Group
Prepared by: KCHAN
Created: Feb 28, 2022
PLAN# G2022-011