



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA
Via Zoom
January 10, 2022
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.

Meeting details as follows:

Click link to join meeting: <https://us06web.zoom.us/j/85145419079>

Meeting ID: 851 4541 9079

COUNCIL

Mayor Jamie Ross

Councillor Carolina Clark

Councillor Bruce Drake

Councillor John Snell

Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Ross will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, January 10, 2022

Recommendation:

That the agenda for the Regular Council Meeting, January 10, 2022 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, December 6, 2021

Recommendation:

That the minutes from the Regular Council Meeting held December 6, 2021 be adopted.

4. DELEGATIONS AND PRESENTATIONS

4.1 Lorna Dysart, Chief Administrative Officer, verbal report regarding Retirement of Paul Wiskar, Building Official

4.2 Lorna Dysart, Chief Administrative Officer, verbal report regarding Introduction of Lance Fortier, New Public Works & Utilities Maintenance Worker & Water Operator

4.3 Brandon Ma, Partner, Audit, KPMG, presentation regarding Audit Planning Report for the Year Ended December 31, 2021

5. REPORTS

No Items.

6. REPORTS FROM MAYOR AND PROJECT LEADS

7. REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

7.1 2022 Official Community Plan (OCP) Review Committee Appointments

7.2 Public Works Emergency Number – for Emergencies related to Roads, Water or the Waste and Recycle Depot, please call 604-917-0113

8. BYLAWS

8.1 Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021

Recommendation:

That “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021” be read a third time.

8.2 Village of Belcarra Fees and Charges Amendment Bylaw No. 596, 2021

Recommendation:

That Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 596, 2021 be read a third time.

8.3 Village of Belcarra Council Indemnity Bylaw No. 595, 2021

Recommendation:

That the Village of Belcarra Council Indemnity Bylaw No. 595, 2021, be read a third time.

9. CORRESPONDENCE/PROCLAMATIONS

Recommendation:

That correspondence items 9.1 to 9.13 be received.

ACTION ITEMS

9.1 Susan Mueckel, Financial Secretary, Heritage Woods Secondary School, After Grad Committee, letter dated December 23, 2021, regarding Support for the Annual After Grad Celebration

Recommendation:

That a donation in the amount of \$150.00 to the Heritage Woods Secondary School Dry After Grad Celebration and \$150.00 to the Port Moody Secondary School Dry After Grad Celebration be forwarded to the 2022 Budget discussions for consideration.

- 9.2** Gurinder Mann, Executive Director, Communities Embracing Restorative Action (CERA) Society, letter dated December 29, 2021, regarding a Request for a Community Grant for the Community Youth Justice Program

Recommendation:

That the request for a Community Grant in the amount of \$353.00 to be provided to the Communities Embracing Restorative Action (CERA) Society for support of the Community Youth Justice Program 2022 Fiscal Year be forwarded to 2022 Budget discussions for consideration.

- 9.3** Crossroads Hospice Society, letter regarding a Request for a Donation

Recommendation:

That a \$500.00 donation to Crossroads Hospice Society be forwarded to 2022 Budget discussions for consideration.

INFORMATION ITEMS

- 9.4** Jim Snetsinger, Chair, Forest Enhancement Society of British Columbia, letter dated November 30, 2021, regarding Priorities Identified in the BC Government's April 6, 2021 Mandate Letter (full report available at the Village office)
- 9.5** Erin Ryan, Specialist, Research Communications, BC SPCA, email dated December 2, 2021, regarding BC SPCA Offer of Support: Changes to Rodenticide Use in Belcarra
- 9.6** Klaus Bever, Belcarra Resident, email dated December 6, 2021, regarding Application for Multi Use Path Funding
- 9.7** Ralph Drew, Belcarra Resident, email dated December 6, 2021, regarding the Width of the Multi Use Path
- 9.8** Josh & Loretta Davis, Belcarra Residents, email dated December 6, 2021, regarding Sidewalk / Senkler Road
- 9.9** Jol Drake, Belcarra Resident, email dated December 6, 2021, regarding Multi Use Path
- 9.10** Patricia Miranda, Belcarra Resident, email dated December 6, 2021, regarding Multi Use Path
- 9.11** Ruth & John Foster, Belcarra Residents, email dated December 6, 2021, regarding Please tonight vote YES for Second Grant Application
- 9.12** Sherry Chisholm, Belcarra Resident, letter dated December 13, 2021, regarding Concern About the Management and Decisions Made by Current Mayor & Council
- 9.13** Peter Busse, Mayor, District of Lillooet, letter dated December 15, 2021, to Brad Vis, Member of Parliament for Mission-Matsqui-Fraser Canyon, regarding BC Wildfires Petition (full report available at the Village office)

10. NEW BUSINESS

11. PUBLIC QUESTION PERIOD

12. RESOLUTION TO CLOSE MEETING

That the January 10, 2022 meeting of Council be closed pursuant to the *Community Charter* Section 90 (1) “A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality.”

13. ADJOURNMENT

Recommendation:

That the January 10, 2022 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
December 6, 2021**



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Ken Bjorgaard, Financial Consultant (departed at 10:30 pm)

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:02 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, December 6, 2021

L. Dysart advised that 12 email messages were received as late correspondence related to Item 5.2 and that they may be considered as an amendment to the agenda.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, December 6, 2021 be amended by adding correspondence:

Item 8.10 Wisdom Chan, Acting Project Manager II, Infrastructure Program, TransLink, email dated December 1, 2021, regarding Multi Use Path Discussion

Item 8.11 Jol Drake, Belcarra Resident, email dated December 5, 2021, regarding Letter of Support for TransLink Subsidy Application – Potential Multi Use Path

Item 8.12 Colleen MacDonald, Belcarra Resident, email dated December 5, 2021, regarding Please...Tonight... Vote Yes for Second Grant Application

- Item 8.13** Cheryl Papove, Belcarra Resident, email dated December 5, 2021, regarding TransLink Grant
- Item 8.14** Kyle MacDonald, Belcarra Resident, email dated December 5, 2021, regarding Next Phase of Active Transportation Path Funding
- Item 8.15** Judi Kask, Belcarra Resident, email dated December 6, 2021, regarding Sidewalk on Bedwell Bay Road
- Item 8.16** Kristina Bell, Belcarra Resident, email dated December 6, 2021, regarding Sidewalk / Senkler Road
- Item 8.17** Ian MacDonald, Belcarra Resident, email dated December 6, 2021, regarding Support for Bedwell Bay Path
- Item 8.18** Kevin Ferris, Belcarra Resident, email dated December 6, 2021, regarding Safe Side Walks
- Item 8.19** Emily Hicks, Belcarra Resident, email dated December 6, 2021, regarding Request for Funding: Bedwell Bay Path
- Item 8.20** Cecily Baptist, Belcarra Resident, email dated December 6, 2021, regarding Bedwell Bay Walkway
- Item 8.21** Klaus Bever, Belcarra Resident, email dated December 6, 2021, regarding MUP

And be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, November 22, 2021

Moved by: Councillor Snell
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held November 22, 2021 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Steve Pomeroy, Focus Consulting Group & Richard White, RWPAS Ltd., presentation regarding Housing Needs Assessment

Richard White provided an outline of the Provincial requirement for every municipality to complete a Housing Needs Assessment. He noted that the assessment for Belcarra was done in conjunction with Anmore and Lions Bay. R. White advised that a \$15,000. UBCM grant was provided to the Village to complete the assessment.

Steve Pomeroy provided a PowerPoint presentation outlining the following:

- Clarifying two concepts: housing required and housing need
- Overview of the local demographic & market context
- Comparing household & dwelling size
- Home prices and affordability
- Core housing need = much lower than Metro Vancouver
- Recent Population, household growth & housing market response
- Estimating future housing required
- Anticipating future core housing needs

- Conclusions included the need to plan / build smaller dwelling types and expanding policies to encourage secondary suites in existing homes

Discussion ensued with regard to the report provided.

Lorna Dysart, Chief Administrative Officer, report dated December 6, 2021, regarding Province of British Columbia Housing Needs Assessment – UBCM Housing Needs Report

L. Dysart outlined the report noting that all communities are required to prepare a Housing Needs Report based on a prescribed format produced by the Ministry of Municipal Affairs and Housing. This report was required within one year of the project being authorized.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the Belcarra Housing Needs Assessment 2021 be forwarded to the Province of British Columbia, the Union of British Columbia Municipalities and Metro Vancouver.

CARRIED

Mayor Ross thanked Richard White and Steve Pomeroy for their presentation.

R. White & S. Pomeroy left the meeting at 7:34 pm.

5. REPORTS

5.1 Memo to L. Dysart, Chief Administrative Officer, from Wilson Zhu & Mike Rotzien, WSP, dated November 30, 2021, regarding Proposal for SCADA System Upgrades: HMI Computer Replacements and Miscellaneous Programming Changes

L. Dysart provided a correction to the motion adding that \$52,000. be provided from the SCADA Capital Budget for the upgrade. She introduced Mike Rotzien, Senior SCADA Technologist and Negin Tousi, Project Engineer / Manager Transportation & Infrastructure, WSP.

Negin Tousi noted that the hardware and software that run the Village water SCADA system are outdated and have caused reliability concerns throughout the months. She advised that Belcarra Water Operators have requested to have the totalized flow data for their flowmeters at the three (3) stations displayed on their SCADA computer screens. This addition will require programming changes to the station control system and the SCADA computer.

Mike Rotzien provided an overview of the memo regarding the Proposal for SCADA System Upgrades. He noted that a redundant system for emergencies may be added at a later date.

Discussion ensued. Council asked pertinent questions.

Moved by: Councillor Clark
Seconded: Councillor Drake

That staff proceed with Option 1, in the amount of \$43,000.00, as outlined in the memo provided by WSP, dated November 30, 2021, regarding funding costs for an upgrade to the SCADA system; and

That funding for the upgrade be provided from the 2022 SCADA Capital Budget in the amount of \$52,000.00; and

That an additional report be provided to Council with additional project costs as details are confirmed.

CARRIED

Mayor Ross thanked Mike Rotzien & Negin Tousi for the presentation.

M. Rotzien & N. Tousi left the meeting at 7:43 pm

5.2 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated December 6, 2021, regarding 2022 TransLink Grant Funding, Multi Use Path on Bedwell Bay Road

S. Novak outlined the report. It was noted that Late Item 8.10, an email from Wisdom Chan, Acting Project Manager II, Infrastructure Program, TransLink, provides a summary of pooling funds from the cost share programs for the Bedwell Bay Road MUP Project until 2024.

Wisdom Chan outlined the commitment of TransLink to provide continual support for the successful delivery of the project. She noted that these funding programs are not in competition with other municipalities.

Council asked pertinent questions related to the location and width of the pathway, as well as whether the pathway would be paved or gravel. L. Dysart noted that Belcarra funding would be from the Community Works Gas Tax Reserve. Residents provided comments.

8:55 pm Mayor Ross requested that Councillor Wilder assume the chair for Item 5.2.

Deputy Mayor Wilder assumed the chair.

Moved by: Mayor Ross
Seconded by: Councillor Drake

That Council approve 2022 TransLink Grant Funding in the amount of (75%) \$191,000.00 (MRNB \$84,000, BICCS \$59,000 and WITT \$48,000) and Belcarra of (25%) \$63,340.00; and

That Council confirms its willingness to continue providing grant management should funding be approved.

CARRIED

Councillor Clark voted in opposition

9:17 pm Mayor Ross assumed the chair

Discussion ensued.

The meeting recessed at 9:22 pm and reconvened at 9:32 pm.

- 5.3** Ken Bjorgaard, Financial Consultant, report dated December 6, 2021, regarding 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021

K. Bjorgaard outlined the report. Discussion ensued regarding work taking place with staff on the Asset Management Plan, which is a Strategic Priority of Council.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That “Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021” be read a first and second time.

CARRIED

- 5.4** Ken Bjorgaard, Financial Consultant, report dated December 6, 2021, regarding Fees and Charges Amendment Bylaw No. 596, 2021

K. Bjorgaard outlined the report. Council asked questions related to User Rates.

K. Bjorgaard provided a breakdown of the rates. Additional details related to this matter will be provided. Discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 596, 2021 be read a first and second time.

CARRIED

- 5.5** Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant, report dated December 6, 2021, regarding Council Indemnity Increase

K. Bjorgaard outlined the report. Discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Snell

That the Village of Belcarra Council Indemnity Bylaw No. 595, 2021, be read a first and second time.

CARRIED

- 5.6** Lorna Dysart, Chief Administrative Officer, verbal report regarding the Appointment of Trustees to Sasamat Volunteer Fire Department (SVFD)

L. Dysart outlined the report noting that appointments to the SVFD Trustees are annual appointments.

Moved by: Councillor Clark
Seconded by: Councillor Snell

That Council appoint Mayor Ross, Councillor Drake and Councillor Wilder as the Village of Belcarra three (3) Trustees to the Sasamat Volunteer Fire Department (SVFD) Board.

CARRIED

- 5.7** Lorna Dysart, Chief Administrative Officer, report dated December 6, 2021, regarding Update on Water System – Staff Tracking Form

L. Dysart outlined the Tracking Form prepared by staff which provided an update on the Council motions from the Regular Council meeting on November 8, 2021.

L. Dysart advised of the hiring of Lance Fortier as Public Works and Utilities Maintenance Worker / Water Operator 1. He will start work for the Village on December 20, 2021.

L. Dysart advised that WSP staff engineers are working on a few matters. Reports will be brought forward to Council as the reviews are completed. The Staff Tracking Form will be brought back to Council when updates occur.

Considerable discussion ensued with regard to the 31 points on the Water System motions. Various items were queried and comments were provided.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the Regular Council meeting of December 6, 2021 be extended to 11:10 pm.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the "Update on Water System Staff Tracking Form" dated December 6, 2021, be received for information.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

6.1 Mayor's Reports

- a) Tri-Cities Chamber of Commerce
 - Mayor Ross will attend the Tri- Cities Chamber of Commerce Christmas Luncheon on December 9, 2021
- b) School District 43 (SD43)
 - Mayor Ross was joined by Councillor Clark & Councillor Wilder at a SD43 meeting held November 25, 2021. Michael Thomas, the new Chair, and Carol Cahoon, the new Vice-Chair of SD43 were introduced. He noted that SD43 is looking for support of local Councils for a Mental Health Committee.
- c) Covid 19 Update
 - Mayor Ross noted that Belcarra Council and other meetings in 2022 may be hybrid meetings, if COVID restrictions are lifted.
- d) Season's Greetings
 - On behalf of Council, Mayor Ross extended Seasons Greetings to residents.

7. BYLAWS

7.1 Village of Belcarra Council Procedure Bylaw No. 593, 2021

Moved by: Councillor Snell
Seconded by: Councillor Drake

That "Village of Belcarra Council Procedure Bylaw No. 593, 2021" be adopted.

CARRIED

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake
Seconded by: Councillor Clark

That correspondence items 8.1 to 8.21 be received.

CARRIED

ACTION ITEMS

No items.

INFORMATION ITEMS

- 8.1 Bill Dingwall, Mayor, City of Pitt Meadows, letter dated November 17, 2021 to Honourable Selina Robinson, Minister of Finance, regarding Unfair Taxation Benefitting Railway and Industrial Operations
- 8.2 Honourable Selina Robinson, Minister of Finance, letter dated November 22, 2021, regarding Speculation and Vacancy Tax – Mayors Feedback Timeline Extension
- 8.3 Dave Warren, Belcarra Resident, email dated November 22, 2021, regarding Taxes
- 8.4 Chris Nicolls, Secretary – Treasurer / CFO, School District No. 43 (Coquitlam), letter dated November 24, 2021 regarding Announcement of New Board Chair and Vice–Chair
- 8.5 Stephanie Lam, Legislative Services Manager, City of Coquitlam, letter to Chris Plagnol, Corporate Officer / Director Board and Information Services, Metro Vancouver, dated November 25, 2021, regarding City of Coquitlam Comments on Draft Metro 2050 Regional Growth Strategy (full report available at the Village office)
- 8.6 Richard Stewart, Mayor, City of Coquitlam, letter to Honourable David Eby, Attorney General & Minister Responsible for Housing & Honourable Josie Osborne, Minister of Municipal Affairs, dated November 25, 2021, regarding Opening Doors: Unlocking Housing Supply for Affordability
- 8.7 Ian Devlin, Belcarra Resident, letter dated November 28, 2021, regarding the Multi Use Path Project
- 8.8 Brian & Carol Hirsch, Belcarra Residents, letter dated November 30, 2021, regarding Multi Use Path (MUP) Project
- 8.9 Don Babineau, Belcarra Resident, email dated November 30, 2021, regarding the Multi use Path Project
- 8.10 Wisdom Chan, Acting Project Manager II, Infrastructure Program, TransLink, email dated December 1, 2021, regarding Multi Use Path Discussion
- 8.11 Jol Drake, Belcarra Resident, email dated December 5, 2021, regarding Letter of Support for TransLink Subsidy Application – Potential Multi Use Path
- 8.12 Colleen MacDonald, Belcarra Resident, email dated December 5, 2021, regarding Please...Tonight... Vote Yes for Second Grant Application
- 8.13 Cheryl Papove, Belcarra Resident, email dated December 5, 2021, regarding TransLink Grant
- 8.14 Kyle MacDonald, Belcarra Resident, email dated December 5, 2021, regarding Next Phase of Active Transportation Path Funding
- 8.15 Judi Kask, Belcarra Resident, email dated December 6, 2021, regarding Sidewalk on Bedwell Bay Road
- 8.16 Kristina Bell, Belcarra Resident, email dated December 6, 2021, regarding Sidewalk / Senkler Road
- 8.17 Ian MacDonald, Belcarra Resident, email dated December 6, 2021, regarding Support for Bedwell Bay Path

- 8.18 Kevin Ferris, Belcarra Resident, email dated December 6, 2021, regarding Safe Side Walks
- 8.19 Emily Hicks, Belcarra Resident, email dated December 6, 2021, regarding Request for Funding: Bedwell Bay Path
- 8.20 Cecily Baptist, Belcarra Resident, email dated December 6, 2021, regarding Bedwell Bay Walkway
- 8.21 Klaus Bever, Belcarra Resident, email dated December 6, 2021, regarding MUP

9. NEW BUSINESS

Councillor Drake advised that he will report on community discussions regarding biking and pathway priorities at the January 10, 2022 Council meeting.

10. PUBLIC QUESTION PERIOD

Sherry Chisholm, Belcarra Resident, queried with regard to the affordability of building pathways.

Deborah Struk, Belcarra Resident, queried with regard to the cost of providing one phase of the proposed pathway.

11. ADJOURNMENT

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the December 6, 2021 Regular Meeting be adjourned at 11:02 pm.

CARRIED

Certified Correct:

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer



VILLAGE OF BELCARRA

**Newly Hired Public Works & Utilities Maintenance
Worker and Water Operator –**

Lance Fortier



January 10, 2022

I am pleased to announce the hiring of Lance Fortier, as a new Public Works staff, for the position of Public Works & Utilities Maintenance Worker / Water Operator.

Lance has worked for over a decade in all facets of public works. He has significant knowledge, skills and understanding of the position.

Lance commenced work for the Village in December 2021.

Please join Belcarra Council members and staff in welcoming Lance Fortier to the Village.

**Lorna Dysart
Chief Administrative Officer**



Village of Belcarra

Audit Planning Report for the year ended
December 31, 2021

KPMG LLP

Prepared on January 4, 2022, for presentation on
January 10, 2022

kpmg.ca/audit

Table of contents

Executive summary	2
Materiality	3
Areas of focus for financial reporting	4
Audit risks	5
Audit quality: How do we deliver audit quality?	6
Key deliverables and milestones	7
Appendices	8

KPMG contacts

The contacts at KPMG in connection with this report are:

Brandon Ma, CPA, CA
Engagement Partner
Tel: 604-691-3562
bjma@kpmg.ca

Victoria Whittaker, ACA (UK)
Manager
Tel: 250-244-0801
vwhittaker@kpmg.ca

Our refreshed Values

What we believe



We do what is right.



We never stop learning
and improving.



We think and act boldly.



We respect each other
and draw strength from
our differences.



We do what matters.

Executive summary

Areas of focus for financial reporting

Our audit of the Village of Belcarra (the “Village”) is risk-focused. In planning our audit we have taken into account key areas of focus for financial reporting. These include:

- Financial reporting implications of COVID-19
- Tangible capital assets
- Payroll and other operating costs
- Legal claims

See page 4.

Effective communication

We are committed to transparent and thorough reporting of issues to management and Council. This is achieved through formal and informal meetings and communications throughout the year. If you have any comments you would like to bring to our attention, please contact Brandon Ma.

See Appendix 1.

Materiality

Materiality has been determined based on total budgeted expenses. We have determined materiality to be \$50,000 (2020 - \$55,000).

See page 3.

Quality control and independence

We are independent and have a robust and consistent system of quality control. We provide complete transparency on all services and follow the Village's approved protocols.

See page 6.

Current developments

Please refer to Appendix 2 for the current developments updates.

This report to Council is intended solely for the information and use of management and Council and should not be used for any other purpose or any other party. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this report to Council has been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.

Materiality

Materiality is used to identify risks of material misstatements, develop an appropriate audit response to such risks, and evaluate the level at which we think misstatements will reasonably influence users of the financial statements. It considers both quantitative and qualitative factors.

To respond to aggregation risk, we design our procedures to detect misstatements at a lower level of materiality. Professional standards require us to re-assess materiality at the completion of our audit based on period-end results or new information in order to confirm whether the amount determined for planning purposes remains appropriate.

Materiality determination	Comments	Amount
Materiality	Established by considering various metrics that are relevant to the users of the financial statements and determined to plan and perform the audit and to evaluate the effects of identified misstatements on the audit and of any uncorrected misstatements on the financial statements. The corresponding amount for the prior year's audit was \$55,000.	\$50,000
Benchmark	Based on total budgeted expenses for the year ended December 31, 2021. This benchmark is consistent with the prior year.	\$1,846,616
% of Benchmark	The prescribed range is between 0.5% and 3.0% of the benchmark. The corresponding percentage for the prior year's audit was 2.7%.	2.7%
Audit misstatement posting threshold	Threshold used to accumulate misstatements identified during the audit. The corresponding amount for the prior year's audit was \$2,750.	\$2,500

We will report to Council:



Corrected audit misstatements



Uncorrected audit misstatements

Areas of focus for financial reporting

Areas of focus	Why are we focusing here?	Our audit approach
Financial reporting implications of COVID-19	The COVID-19 pandemic continued to have an impact on the Village's operations in 2021.	<ul style="list-style-type: none"> - Update our understanding of process activities and controls over each significant financial process to identify changes resulting from the pandemic. - Review variances in revenue and expenses from the prior year balances to assess whether the variances are reasonable and the revenue and expenses reported in the financial statements are complete and accurate. - Review a sample of items funded by the COVID-19 Safe Restart grants and ensure that the appropriate accounting treatment has been applied to the grant. - Review the COVID-19 financial statement note disclosure to ensure it appropriately describes the impact of the pandemic on the Village's operations.
Tangible capital assets	Tangible capital assets represent a significant portion of assets for the Village.	<ul style="list-style-type: none"> - Detailed testing of asset additions, including inspection of supporting documentation to determine if additions are capital in nature and to test accuracy of amounts recorded. - Detailed testing of dispositions including inspection of supporting documentation and assessing if the gain or loss on disposition has been recorded appropriately. - Review the reasonableness of amortization expense recognized. - Review agreements for contractual commitments and related disclosure requirements.
Payroll and operating costs	The Village incurs payroll and operating costs which are significant expenses of the Village's operations.	<ul style="list-style-type: none"> - Update our understanding of the processes and controls over the payroll and procurement activities. - Perform analytical procedures to understand the change in payroll and operating costs relative to the prior year, and corroborate all significant variances noted by reviewing supporting documentation.
Legal claim	The Village may be subject to legal claims creating an obligation for financial statement purposes	<ul style="list-style-type: none"> - Discuss legal claims with management as well as review legal invoices and Council meeting minutes. - Review management's assessment of any legal claims. - Obtain written confirmation from the Village's external legal counsel.

Audit risks

Significant risk - professional requirements

Presumption of the risk of fraud resulting from management override of controls.

Why is it significant?

Management is in a unique position to perpetrate fraud because of its ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Although the level of risk of management override of controls will vary from entity to entity, the risk nevertheless is present in all entities.

Our audit approach

As the risk is not rebuttable, our audit methodology incorporates the required procedures in professional standards to address this risk. These procedures include:

- Testing of journal entries and other adjustments,
- Performing a retrospective review of estimates, and
- Evaluating the business rationale of significant unusual transactions.

Inquiries required by professional standards

Professional standards require that we obtain your view on the risk of fraud. We make similar inquiries to management as part of our planning process:

- Are you aware of, or have you identified any instances of actual, suspected, possible, or alleged non-compliance of laws and regulations or fraud, including misconduct or unethical behavior related to financial reporting or misappropriation of assets? If so, have the instances been appropriately addressed and how have they been addressed?
- What are your views about fraud risks in the Village?
- How do you exercise effective oversight of management's processes for identifying and responding to the risk of fraud in the Village and internal controls that management has established to mitigate these fraud risks?
- Has the Village entered into any significant unusual transactions?

Audit quality: How do we deliver audit quality?

Transparency report



Quality essentially means doing the right thing and remains our highest priority. Our Global Quality Framework outlines how we deliver quality and how every partner and staff member contribute to its delivery.

‘Perform quality engagements’ sits at the core along with our commitment to continually monitor and remediate to fulfil on our quality drivers.

Our **quality value drivers** are the cornerstones to our approach underpinned by the **supporting drivers** and give clear direction to encourage the right behaviours in delivering audit quality.

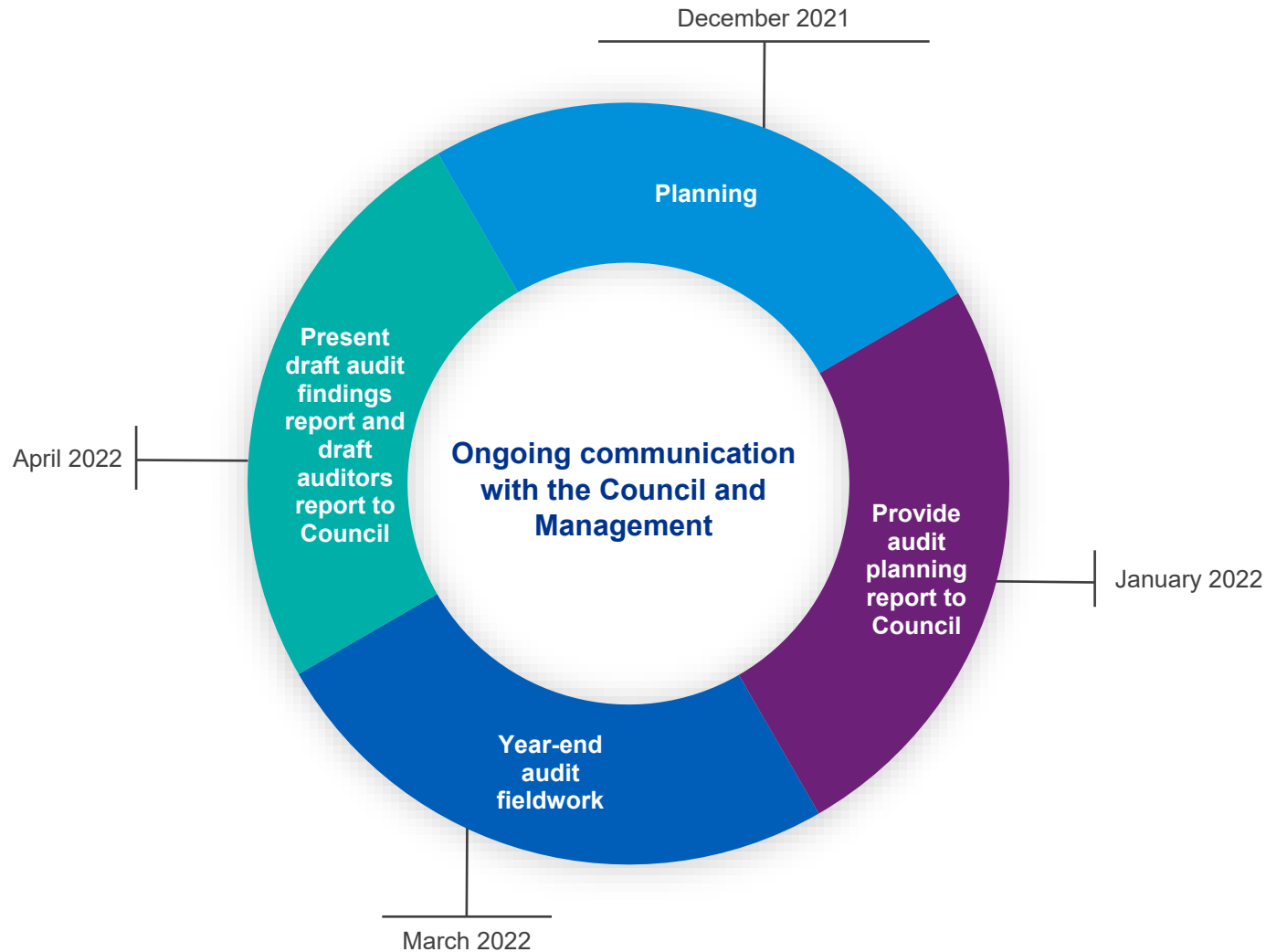
We define **‘audit quality’** as being the outcome when:

- audits are **executed consistently**, in line with the requirements and intent of **applicable professional standards** within a strong **system of quality controls**; and
- all of our related activities are undertaken in an environment of the utmost level of **objectivity, independence, ethics, and integrity**.



Doing the right thing. Always.

Key deliverables and milestones





Appendices

Appendix 1: Required communications

Appendix 2: Current developments

Appendix 1: Required communications

Auditors' report	Engagement letter
A copy of our draft auditors' report setting out the conclusion of our audit will be provided at the completion of the audit.	The objectives of the audit, our responsibilities in carrying out our audit, as well as management's responsibilities, are set out in the Agreement for Audit Services dated October 18, 2017.
Audit findings report	Management representation letter
At the completion of the audit, we will provide our findings report to the Council.	We will obtain from management certain representations at the completion of the audit. In accordance with professional standards, a copy of the representation letter will be provided to Council.
Independence	Internal control deficiencies
At the completion of our audit, we will re-confirm our independence to the Council.	Control deficiencies identified during the audit will be communicated to management and the Council.

Appendix 2: Current developments

Thought Leadership – Local Governments

Thought leadership	Overview	Link
Cities portal	KPMG in Canada provides insights and resources for municipalities on a variety of topics including achieving sustainable infrastructure, the new reality for government in Canada, drinking water supply and park access.	Link to Canadian portal
The Future of Local Government	The Future of Local Government report provides a Canadian perspective for how local governments can meet the rapidly changing needs and expectations of their stakeholders – the citizens, partners and leaders across diverse cities and communities they serve.	Link to Canadian portal
The Future of Cities	The Future of Cities report unpacks our KPMG Global research and insights on the future of local government, providing an international viewpoint. The report traces the unprecedented journey ahead. Cities worldwide are now poised at a significant inflection point, as their leaders realize that long-held ‘one-size-fits-all’ approaches to planning and policies will likely no longer work to shape cities for a future that is truly healthy, sustainable, efficient and prosperous for all.	Link to Global portal
The Future of Government	The Future of Government report considers all levels of government and provides additional perspective from the content in the Future of Local Government report. It discusses the opportunity for governments to consider a different vision of Canadian social systems and how they can adapt their operations to reflect the needs of a modern Canada.	Link to Canadian portal
CX Coffee Chats: Modernizing Government	As a result of the pandemic, government organizations have been faced with unprecedented demand for digital transformation in the delivery of services to Canadians. In the latest installment of the CX Coffee Chat series, industry specialists discuss the evolving needs of Canadians and the opportunities for government organizations to deliver online services citizens can count on.	Link to Canadian portal
20 Predictions for the Next 20 Years	This series looks at how new technologies could evolve and how these advances will change every facet of our lives, including the industries and sectors that drive them. We asked KPMG in Canada subject matter specialists, across industries and sectors, to tell us how they think the world will change in the next two decades. Specifically for local governments, the political and regulatory predictions may be especially relevant.	Link to Canadian portal

Appendix 2: Current developments (continued)

Thought Leadership – Environmental, Social, and Governance (ESG)

Thought leadership	Overview	Link
Unleashing the Positive in Net Zero	CoP26 in Glasgow made some progress to tackling climate change but there is much more to do. At KPMG, we're committed to accelerating the changes required to fight climate change. Our Global portal provides links to further thought leadership to help drive real change.	Link to Global portal
KPMG Climate Change Financial Reporting Resource Centre	KPMG's climate change resource centre provides FAQs to help you identify the potential financial statement impacts for your business.	Link to Global portal
You Can't Go Green Without Blue – The Blue Economy is Critical to All Companies' ESG Ambitions	In this report, KPMG considers how leading corporates and investors can take action to capture the value that can be found in a healthy, sustainable ocean economy.	Link to Canadian portal
Inclusion and diversity practices	In 2021 societal changes brought more attention to inclusion and diversity. In this age of transparency, businesses must act proactively to implement strategic inclusion and diversity practices. It has become increasingly important for organizations to adopt I&D initiatives in order to foster an enjoyable work environment for their employees. Learn how to consider your own organizations' unique context, meet with the stakeholders you want to include, understand where they are at, and guide them along their own individual transformation journey.	Link to Canadian portal

Thought Leadership – Digital and Technology

Thought leadership	Overview	Link
Going digital, faster in Canada	Pre-COVID-19, private and public organizations were moving towards a digital business model, travelling at varying speeds. But the pandemic forced a dramatic acceleration, both in the speed of change and the required investment to digitally transform. According to Canadian insights from KPMG's recent global survey, organizations are investing heavily in technology to address immediate concerns, ranging from falling revenue and interrupted supply chains to building longer-term competitiveness and operational resilience.	Link to Canadian portal

Appendix 2: Current developments (continued)

Thought leadership – Board, Audit Committee, and C-Suite

Resources	Summary	Links
Accelerate	Our Accelerate series offer insight into the key issues that will drive the Audit Committee agenda in 2022 in a number of key areas: cyber-related risk, digital transformation in the finance function, the 'Great Resignation' impacting finance, climate-related physical risks, enterprise risk management, and building a climate-conscious organization.	Link to Canadian Accelerate 2022 Insights series
KPMG 2021 CEO Outlook – Canadian Insights	This year we surveyed over 1,300 CEOs globally and the results are pointing to an optimistic outlook amongst Canadian CEOs. Some of the key themes coming out of the survey include expectations for aggressive growth through expansion, investment in both people and technology as well as a focus on delivering on environmental, social and governance (ESG) and sustainability commitments.	Link to Canadian portal
Board Leadership Centre + Audit Committee Guide	KPMG in Canada Board Leadership Centre engages with directors, board members and business leaders to discuss timely and relevant boardroom challenges and deliver practical thought leadership on risk and strategy, talent and technology, globalization and regulatory issues, financial reporting and more. The new Audit Committee Guide – Canadian Edition from our Board Leadership Centre provides timely, relevant and trusted guidance to help both new and seasoned audit committee members stay informed.	Link to Canadian portal Link to 2021 guide

Thought Leadership – Audit Quality and Insights

Thought leadership	Overview	Link
Audit Quality and Transparency Report	Learn about KPMG's ongoing commitment to continuous audit quality improvement. We are investing in new innovative technologies and building strategic alliances with leading technology companies that will have a transformative impact on the auditing process and profession. How do we seek to make an impact on society through the work that we do?	Link to Canadian portal Link to 2021 Global report
Audit and Assurance Insights	KPMG provides curated research and insights on audit and assurance matters for audit committees and boards.	Link to Canadian portal



© 2022 KPMG LLP, an Ontario limited liability partnership and a member firm of the KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee. All rights reserved. The KPMG name and logo are trademarks used under license by the independent member firms of the KPMG global organization.

KPMG member firms around the world have 227,000 professionals in 146 countries.





VILLAGE OF BELCARRA

2022 Official Community Plan

Review Committee Appointments



December 10, 2021

Council has appointed the following 11 residents to the **2022 Official Community Plan (OCP) Review Committee**:

- Larry Carlsen
- Paul Degraaf
- Ian Devlin
- Jol Drake
- Ralph Drew
- Kevin Ferris
- Tracey McRae
- Mary-Ann Pope
- Sandra Rietchel
- Janet Ruzyski
- Angela Yin

Urban Systems has been selected to provide Consulting Services to lead the 2022 OCP Review Committee.

An organizational meeting will take place early in 2022. A date for the meeting will be determined. Committee meetings will be held on Zoom.

Lorna Dysart
Chief Administrative Officer

SUPREME COURT
OF BRITISH COLUMBIA
VANCOUVER REGISTRY

JAN 06 2022

ENTERED



IN THE SUPREME COURT OF BRITISH COLUMBIA

No. S 2110770

VANCOUVER REGISTRY

IN THE MATTER OF AN APPLICATION PURSUANT TO SECTIONS 129(4) & (5) OF THE
COMMUNITY CHARTER, S.B.C. 2003, C. 26

BETWEEN:

THE CORPORATION OF THE VILLAGE OF BELCARRA

PETITIONER

ORDER MADE AFTER APPLICATION

BEFORE

} THE HONOURABLE JUSTICE
G.C. WEATHERILL

} 06/JAN/2022
[dd/mm/yyyy]

ON THE PETITION TO THE COURT coming on for hearing, without notice, at Vancouver, British Columbia, on 6/Jan/2022 and on hearing Julia Tikhonova, counsel for the Petitioner,

THIS COURT ORDERS that Councillors Carolina Clark and Bruce Drake constitute quorum for the Council of the Petitioner, The Corporation of the Village of Belcarra, in relation to participating, discussing and voting on any matter arising from or in relation to the Bedwell Bay Wharf Program (the "Report").

THE FOLLOWING PARTIES APPROVE THE FORM OF THIS ORDER AND CONSENT TO EACH OF THE ORDERS, IF ANY, THAT ARE INDICATED ABOVE AS BEING BY CONSENT

Signature of ☐ party

☒ lawyer for the Petitioner THE CORPORATION OF
THE VILLAGE OF BELCARRA
Julia Tikhonova

By the Court.

Registrar



**VILLAGE OF BELCARRA
5-Year (2022 – 2026) Financial Plan
Bylaw No. 594, 2021**



A bylaw to establish the 5-Year Financial Plan for the years 2022 – 2026 inclusive.

WHEREAS pursuant to section 165 of the *Community Charter*, the Council shall, before the 15th of May in each year, before the annual property tax bylaw is adopted, adopt a financial plan;

AND WHEREAS the Municipal Council has caused to be prepared a 5-Year Financial Plan for the period 2022 – 2026 inclusive;

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

1. This Bylaw shall be cited for all purposes as the "Village of Belcarra 5-Year (2022 – 2026) Financial Plan Bylaw No. 594, 2021".
2. Council hereby adopts the 5-Year Financial Plan for the years 2022 – 2026 inclusive, as set out in Schedules A and B, attached to and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ A FIRST TIME on December 6, 2021

READ A SECOND TIME on December 6, 2021

READ A THIRD TIME on

ADOPTED by the Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra 5-Year (2022 – 2026) Financial
Plan Bylaw No.594, 2021

Chief Administrative Officer

Schedule A - Financial Plan

	2022	2023	2024	2025	2026
REVENUE					
Taxation (including grants in lieu)	(977,182)	(1,033,338)	(1,092,736)	(1,155,564)	(1,222,020)
Parcel taxes	(233,498)	(233,498)	(233,498)	(233,498)	(233,498)
Sale of services & regulatory fees	(618,764)	(680,291)	(749,028)	(825,833)	(911,676)
Government transfers	(748,094)	(497,123)	(516,550)	(510,466)	(789,457)
Investment income	(32,324)	(32,705)	(33,092)	(33,483)	(33,880)
Actuarial income	(45,144)	(51,216)	(57,530)	(64,097)	(70,927)
Total Revenue	(2,655,006)	(2,528,171)	(2,682,434)	(2,822,941)	(3,261,458)
EXPENSES					
General government & fiscal services	241,111	203,449	206,426	209,455	239,378
Administration & human resources	276,540	259,769	264,840	270,012	275,286
Information technology	40,592	38,192	39,008	39,850	40,718
Support services (engineering, finance & planning)	276,615	139,283	141,155	113,062	115,004
Building inspection & bylaw enforcement	72,896	68,501	69,868	71,262	72,684
Public works & transportation	242,421	234,482	238,431	242,544	246,734
Major road network (MRN)	143,740	159,213	161,680	164,193	166,755
Fire & emergency services	57,928	7,492	7,530	7,568	7,607
Waste & recycle depot (WARD)	158,338	177,840	181,833	185,930	190,127
Water system	427,564	476,729	492,738	510,963	530,646
Amortization	337,451	354,090	371,555	389,889	409,135
Total Expenses	2,275,196	2,119,040	2,175,064	2,204,728	2,294,074
ANNUAL SURPLUS	(379,810)	(409,131)	(507,370)	(618,213)	(967,384)
RESERVES, DEBT & CAPITAL					
Tangible capital assets	641,833	450,000	332,500	205,000	550,000
Amortization	(337,451)	(354,090)	(371,555)	(389,889)	(409,135)
Repayment of debt (principal & actuarial)	151,789	157,861	164,175	170,742	177,572
Transfers from reserves	(593,973)	(466,946)	(338,196)	(191,946)	(290,039)
Transfers to reserves	497,752	603,675	694,238	793,074	907,729
Transfers from surplus	(6,301)	(7,553)	-	-	-
Transfers to surplus	26,161	26,184	26,208	31,232	31,257
Total Reserves, Debt & Capital	379,810	409,131	507,370	618,213	967,384
FINANCIAL PLAN BALANCE	-	-	-	-	-

Schedule B – Statement of Objectives and Policies

Financial Plan Objectives and Policies for Funding Sources, Distribution of Property Value Taxes, and Permissive Tax Exemptions

A. Funding Sources

Over the Village of Belcarra's 5-year financial plan the funding sources, as defined in Section (165) (7) of the Community Charter, are as follows:

	<u>Funding Sources</u>				
	2022	2023	2024	2025	2026
Operating Revenue Sources					
Property value taxation	39.8%	41.1%	41.1%	41.2%	41.0%
Parcel tax	9.5%	9.3%	8.8%	8.3%	7.9%
Fees	25.2%	27.1%	28.2%	29.4%	30.7%
Other sources*	25.5%	22.5%	21.9%	21.1%	20.4%
Proceeds from borrowing	0.0%	0.0%	0.0%	0.0%	0.0%
Totals	100.0%	100.0%	100.0%	100.0%	100.0%
Capital Revenue Sources					
Other sources - Reserves	68.7%	96.7%	92.1%	92.7%	47.5%
Other sources - Grants	31.3%	3.3%	7.9%	7.3%	52.5%
Proceeds from borrowing	0.0%	0.0%	0.0%	0.0%	0.0%
Totals	100.0%	100.0%	100.0%	100.0%	100.0%

* Government transfers, investment income & actuarial on debt

Objectives:

- Ensure that the Village's services are sustained over the long-term by providing for core operations and future asset/infrastructure replacements and renewals.

Policy:

- Build up reserves to optimal levels through property tax and utility user fee increases (for water and the waste & recycle depot).
- Minimize external borrowing and create internal reserve sources of funding and financing.

B. Distribution of Municipal Property Taxes Across Property Classes

Over the term of the financial plan the distribution of municipal property taxes across the property tax classes is expected to be similar to 2021, as follows:

Distribution of 2021 Property Taxes

Property Classes	Property Tax Dollars Raised	% of Total Property Taxation
1 Residential	\$901,291	98.7%
2 Utilities	\$1,097	0.1%
3 Supportive Housing	\$0	0.0%
4 Major Industry	\$0	0.0%
5 Light Industry	\$0	0.0%
6 Business/Other	\$14	0.0%
7 Managed Forest Land	\$0	0.0%
8 Recreation/Non-Profit	\$11,381	1.2%
9 Farm	\$0	0.0%
Totals	\$913,783	100.0%

Objective:

- Maintain a consistent, proportionate relationship in the sharing of the tax burden amongst the tax classes.

Policy:

- Set tax rates in accordance with the tax class multiples set by the Province of BC.

C. Permissive Tax Exemptions

Objective:

- Recognize the contributions of non-profit organizations and groups which provide services and activities for the Community.

Policy:

- Full or partial permissive tax exemptions will be considered to encourage activities or services that:
 - are consistent with the quality of life (economic, social, and cultural) objectives of the Village;
 - provide direct access and benefit to the community, and
 - would otherwise be provided by the Village.
- Council Policy 176 provides additional details and requirements for Permissive Tax Exemptions.



VILLAGE OF BELCARRA
Fees and Charges Bylaw No. 517, 2018
Amendment Bylaw No. 596, 2021



A bylaw to amend fees and charges for services

WHEREAS the Community Charter enables a local government to amend its bylaws from time to time;
 AND WHEREAS the Village of Belcarra Council has deemed it necessary to amend its fees and charges bylaw;

NOW THEREFORE the Village of Belcarra Council enacts as follows:

1. This Bylaw may be cited for all purposes as the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 596, 2021"

2. That "Village of Belcarra Fees and Charges Bylaw No. 517, 2018" be amended:

a) In Schedule 10 "Recycling and Garbage Collection and Removal" by

replacing:

"Authorized User (per parcel of real property improved or unimproved)	\$396.00 per annum
Authorized User (non-resident)	\$396.00 per annum
Accessory Suite (additional dwelling unit)	\$396.00 per annum"

with:

"Authorized User (per parcel of real property improved or unimproved)	\$438.00 per annum
Authorized User (non-resident)	\$438.00 per annum
Accessory Suite (additional dwelling unit)	\$438.00 per annum"

b) In "Schedule 13 – Waterworks Fees" by

replacing:

"Basic Fee – Fire Protection (prorated upon date of permit for Use Fee Domestic or Use Fee Fire Sprinkler System)	\$902.00
Use Fee – Domestic (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,286.00
Use Fee – Fire Sprinkler System (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,286.00"

with:

"Basic Fee – Fire Protection (prorated upon date of permit for Use Fee Domestic or Use Fee Fire Sprinkler System)	\$1,066.00
Use Fee – Domestic (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,520.00
Use Fee – Fire Sprinkler System (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,520.00"

3. This bylaw shall take force and come into effect as of July 1, 2022.

READ A FIRST TIME on December 6, 2021

READ A SECOND TIME on December 6, 2021

READ A THIRD TIME on

ADOPTED by the Council on

Jaime Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Fees and Charges Bylaw
No. 517, 2018, Amendment Bylaw No. 596, 2021

Chief Administrative Officer



**VILLAGE OF BELCARRA
Council Indemnity
Bylaw No. 595, 2021**



A bylaw to provide for the payment of an indemnity to
Village of Belcarra Mayor and Councillors

WHEREAS the Municipal Council may, by bylaw, provide for the payment from annual general revenue, an indemnity to the Mayor and to each Councillor for the discharge of their duties of office;

NOW THEREFORE the Municipal Council of the Village of Belcarra in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as the "Village of Belcarra Council Indemnity Bylaw No. 595, 2021".
2. The indemnity for the Mayor from February 1, 2022, up to and including December 31, 2022, shall be the gross sum of \$1,929.60 monthly.
3. The indemnity for each Councillor from February 1, 2022, up to and including December 31, 2022, shall be the gross sum of \$964.80 monthly.
4. The indemnities provided for in Section 2 and 3 above shall be paid by the Chief Administrative Officer, save and except for the provisions of Section 5 hereof.
5. In the event of any member of Council being absent from three consecutive regular Council meetings, the indemnity that would otherwise be due to that member shall not be paid to that member. This provision may be waived by a unanimous vote in favour thereof by the remaining members of Council.
6. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
7. This bylaw shall take force and come into effect as of February 1, 2022.

8. The “Village of Belcarra Council Indemnity Bylaw No. 579, 2021” is hereby repealed.

READ A FIRST TIME on December 6, 2021

READ A SECOND TIME on December 6, 2021

READ A THIRD TIME on

ADOPTED by the Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Council Indemnity Bylaw No. 595, 2021

Chief Administrative Officer



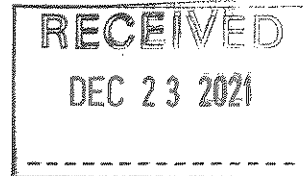
Heritage Woods Secondary School

1300 David Avenue Port Moody, BC V3H 5K6

Ph: 604-461-8679

Fax: 604-937-8055

File NO. 1850-01



December 23, 2021

To Mayor and Council,

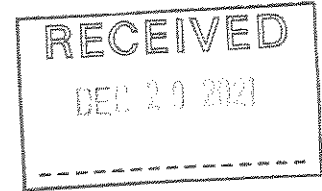
On behalf of the Heritage Woods After Grad Committee, we are seeking support for the annual After Grad which will be hosted on Saturday June 4 starting at 11:30pm and will run until Sunday June 5th to approximately 5:00am. The cost of hosting the event is quite large and we are hoping that the Village of Belcarra will support our efforts to keep the students of Heritage Woods safe on the night of "grad".

We are in the process of planning the event with the intention of all the students will be able to be "in person" so that no students will be left out regardless of their vaccination status, with all the covid protocols that will be required of us.

If you require any further information, please do not hesitate to contact me for further information.

Susan Mueckel- Financial Secretary
275 Alpine Drive
Anmore BC
V3H 4Z2

smueckel@yahoo.ca
604-760-6669



**Grant Application to the
Village of Belcarra
For Support of the Community Youth Justice Program
2022 Fiscal Year**

FILE NO 1850-01

Name of Organization: Communities Embracing Restorative Action (CERA) Society
Phone: 604.931.3165 **Fax:** 604.931.3176 **Email:** info@cerasociety.org
Mailing Address: 644 Poirier Street, Coquitlam, BC V3J 6B1
Contact Person: Gurinder Mann, Executive Director

Organizational Goals, Objectives and Activities

The Community Youth Justice Program (CYJP) is a community based initiative of Communities Embracing Restorative Action (CERA) Society. CERA is a non-profit registered charity incorporated in British Columbia in April 1999.

The purpose of the CYJP is to apply the principles of restorative justice in supporting youth and strengthening communities by addressing youth crime in meaningful and durable ways.

These guiding principles acknowledge that:

- Crime is injury.
- Crime hurts individual victims, communities, and young offenders and creates an obligation to make things right.
- All parties should be a part of the response to the crime, including the victim if he or she wishes, the community, and the young offender.
- The victim's perspective is central to deciding how to repair the harm caused by the crime.
- Accountability for the young offender means accepting responsibility and acting to repair the harm done.
- The community is responsible for the well-being of all its members, including both victim and offender.
- All human beings have dignity and worth.
- Restoration – repairing the harm and rebuilding relationships in the community is the primary goal of restorative youth justice.
- Results are measured by how much repair is done rather than by how much punishment is inflicted.
- Crime control cannot be achieved without active involvement of the community.
- The juvenile justice process is respectful of age, abilities, sexual orientation, family status, and diverse cultures and backgrounds – whether racial, ethnic, geographic, religious, economic, or other – and all are given equal protection and due process.

The mission of the CYJP is to enhance the quality of youth justice in the communities we serve through restorative action.

The Program has the following aims :

To Provide an Effective Alternative to the Court System

In the spirit of the Youth Criminal Justice Act (YCJA) it is recognized that youth have not reached maturity and their development needs to be supported. This support will promote long term protection of the public by crime prevention through addressing underlying behaviour, rehabilitation of young persons and reintegrating them back into the community and by ensuring meaningful consequences for offending behaviour.

CERA's vision for a community based approach:

- Support from the community, opportunity to define the harm experienced, and participation in decision making about steps for repair result in increased victim recovery from the trauma of crime.
- Community involvement in preventing and controlling youth crime, improving neighbourhoods, and strengthening the bonds among community members results in community protection.
- Through understanding the human impact of their behaviour, accepting responsibility, expressing remorse, taking action to repair the damage, and developing their own capacities, young offenders become fully integrated and respected members of the community.
- Community justice facilitators organize and support processes in which individual crime victims, other community members, and young offenders are involved in finding constructive resolutions to harmful behaviour.

Some Relevant Outcomes Reported in CERA's Program Evaluation

Participants were overwhelmingly satisfied with:

- The outcome and agreement of their restorative processes.
- Their facilitators.
- The conference itself.
- Their opportunity to speak and be heard.
- Positive impact on their confidence in the justice system.
- The durability of their satisfaction. Almost all, with one exception said they would recommend this process to others.

Services Provided to the Community

The *Community Youth Justice Program* is a conflict resolution initiative in which the police officer who investigates an offence may exercise his/her discretion to resolve the matter without referral to Crown Counsel. Since May of 2006, local Crown Counsel may also refer to the program as an alternative to court proceedings. Youth referred to the program attend a resolution conference with the victim and parents/supporters of both the victim and the youth.

The intent of the conference is to:

- Confront the youth with the personal impact of the offence on the victim and both the victim's and the youth's families and other relationships.
- Start to repair the harm caused by the youth, both to the victim and to the community.
- Provide an opportunity for the youth to understand the harm done and express remorse and apology.
- Fully involve both victim and youth in establishing appropriate responses to the offence.
- Determine whether and what supportive services are required by the victim and the youth and their families.
- Start the process of reconnecting the youth to the community.

The specific services provided by CERA include:

- Initial case review and assignment to a volunteer facilitator.
- Preparatory meetings with affected parties.
- Convening of a resolution conference to resolve the case to the satisfaction of the victim, offender and immediate relationships of both.
- Follow-up with the offender to ensure the terms of the resolution agreement are fulfilled.
- Data collection and program performance monitoring.
- Training community volunteers in the principles of restorative justice, mediation and communication skills, and the procedures of the CYJP.

Fee Requested

The fee requested for the provision of the above services to the Village of Belcarra in the 2022 fiscal year is **\$353.00**

Benefits to Community Resulting from the Services

The *Community Youth Justice Program* will create the following *tangible* benefits:

1. Reduced police workload through:
 - Preparation of fewer "Recommendations to Charge" to Crown Counsel.
 - Simplified reporting for the referral of youth to the CYJP.
 - Reduced overtime for court appearances.

Each case processed by the CYJP is estimated to save 9 hours of police time. This reduced workload will free up currently stretched police resources for other more pressing activities.

2. Cost-Effectiveness:
 - A highly conservative estimate is that it costs one tenth the expense to process a case through Restorative Justice as compared to the Criminal Justice System¹.

¹ Based upon discussions with police officials, John Howard Society, Crown Counsel and court related professionals.

3. Strengthened Community Capacity for Addressing Crime and Conflict:
 - Volunteer facilitators receive training and skill development in a variety of relevant areas: communication skills; cross cultural awareness; victim-offender mediation; maintaining confidentiality; report writing; etc.
 - Program participants learn skills in listening to other perspectives, acknowledging and legitimizing the harm caused, and collective problem solving.
4. Safer Communities through Restored Relationships:
 - 100% of accused youth referred to the CYJP, upon gaining a fuller understanding of the harm they caused, indicated that they would not commit future crimes.
 - Community members who participate in restorative processes are more likely to feel invested in the accused youth's success, and regularly serve to encourage the accused youth of his/her potential and opportunity for a new start.

The following *intangible* benefits flow from the *Community Youth Justice Program*:

1. For victim and offender ...
 - i. There are more timely and meaningful consequences for youth who commit criminal offences. Resolution conferences are typically conducted within 4 weeks of referral, as compared to the formal justice system where delays in processing cases of many months are typical. The intent is to create a strong linkage between an offence and its consequence. The consequences (sanctions) address the specific harm that has been done, through restitution to the victim, where appropriate, and/or reparation to the community. Sanctions are not intended as punishment or new harms, and are achievable.
 - ii. The resolution conference confronts the youth with the personal dimension of the harm caused by his/her crime, which is often more distressing and healing, than an experience with the formal justice system. Additionally, the conference tends to foster seeds of empathy. Both family and friends are mobilized as valuable resources to the youth. The youth is encouraged to take ownership of his/her behaviour and to accept responsibility for both having created and for repairing the harm.
 - iii. Both the victim and the offender experience a greater sense of fairness and justice having been done. The victim's needs and concerns are addressed. Victims have an opportunity to be heard and to participate actively in a process of reparation and vindication. Reconciliation with the youth facilitates healing and closure. Reconciliation with the victim promotes reconnection of the youth to the community. The youth gains greater respect for the justice system and the law itself, and a greater understanding of the impact of his/her actions on others.
2. For the wider community ...
 - i. Preparation for a resolution conference and the conference itself provides an opportunity for early intervention with youth at risk through the identification of factors contributing to the offence and the underlying needs of the youth. Early intervention has the potential to prevent a youth from becoming further involved in the criminal justice system, reducing the cost to taxpayers of court and custodial measures.

- ii. A more cohesive community results from a process that seeks to reconcile broken relationships and heal the harms caused by crime. In the process, community members – through volunteering or participating in the program – gain valuable skills to resolve conflicts in their own lives and feel a greater stake in successful conflict resolution outcomes.
- iii. The community gains from a response to youth justice that considers the root causes of crime, and is more timely and cost efficient than the current system.
- iv. The problem solving approach and community orientation of the CYJP complements current community initiatives in problem-oriented and community policing.

Degree of Other Community Support and Sponsorship

The volunteers who are the core of the CYJP not only reflects the level of support for the program within the community, but also constitutes a significant community resource – a group of citizens with an understanding of restorative justice principles and mediation skills that can be taken into the community.

The police, School District 43, School District 40, Ministry of Children and Family Development, Youth Probation, Crown Counsel and ICBC support the CYJP.

Program staff has maintained an ongoing liaison with police and Crown Counsel to expand awareness and understanding of the CYJP, build support for the program and refine referral procedures. There is also ongoing liaison with other community service agencies.

In addition to the financial support of municipalities, the *Community Youth Justice Program*, since its inception, has received funding from business and the provincial government.

CERA's Relationship with Belcarra

CERA Society has served the Village of Belcarra for two decades. We are proud of our relationship with Belcarra and hope that they will continue to assist us financially in operating the Community Youth Justice Program. The program is open to receiving referrals involving offenders from the Village of Belcarra who have been referred by the RCMP or Crown.

We continue to do presentations for the RCMP during their watch briefings, informing them of the work we do and the municipalities we serve. With the RCMP knowing that CERA serves Belcarra, they have the information and ability to refer a case involving an offender from Belcarra to CERA. This allows for youth being apprehended from Belcarra the opportunity to be referred to an alternative to the Youth Criminal Court System.

FILE NO. 1850-01

Dear Friends,

Our story with Crossroads Hospice began on June 3, 2016. Dad had prostate cancer and with the benefit of various treatments and procedures, he lived enthusiastically for 17 years from the date he received the diagnosis.



Ron and Shirley Mortimer

On May 19, 2016 he was admitted to Eagle Ridge Hospital suffering from pneumonia, bladder and kidney infections. Due to his weakened state his body was not responding well to the treatments and his overall condition worsened. After discussing the options with his doctors, it was concluded that it was his time to move to hospice.

We all prayed that a bed would become available at Crossroads.

On Friday, June 3rd, our prayers were answered. A bed became available at Inlet Centre Hospice and on Saturday, June 4th, dad was transferred. Upon arrival at Crossroads Inlet Centre Hospice, my family was greeted by the loving staff and volunteers, and right away we knew he would be well taken care of. His room was welcoming and contained a sofa bed where my mom was encouraged to stay. Mom was grateful for the opportunity to spend every night by dad's side. This not only provided dad with the comfort of knowing she was there with him, but allowed them invaluable private time to reflect on their 61-year marriage.

My mom recalls one particular night when she said to my dad, "I've loved you for 61 years" and he replied, "what about the two years before we were married?". Mom laughed as Dad was always quick to correct dates: he had an incredible memory and a great sense of humour.

When Dad was settled into his room, he asked his nurse what the charge would be for his stay. The nurse replied and Dad told her that he would be there for five days. This seemed like a strange statement, but Dad was always very accurate and paid a lot of attention to detail. Ironically, his stay was exactly 5 days.

My Dad received excellent care at Crossroads Inlet Centre Hospice and it really was like a home-away-from-home for him.

Over, please...

Everyone looked after him with love and compassion and did absolutely anything they could to make him happy and comfortable.

One of the things that stood out for us at Crossroads was the FOOD.

Dad enjoyed the meals and the cooks went above and beyond to accommodate his meal requests and requirements. On Dad's last night, he was craving coffee and was disappointed he couldn't drink liquids anymore. A nurse appeared with a special 'thickened' coffee she had made for him and he was so grateful.

It really is the little things that matter sometimes, and I can't say enough how special the nurses, doctors, volunteers and hospice society staff are. As a family, we were so comforted in knowing that Dad's needs were well taken care allowing us to spend as much quality time with him as possible.

Early morning on Wednesday, June 8th, I called mom to see how his night was. She said it was rough and he hadn't slept much. I decided to pop in and have a quick visit with him before heading to work. When I got there, mom was sitting in the family area and Dad was sleeping. I went into his room to check on him and he woke up. He asked if I could see if he could have a shower. I spoke with a nurse, Holly (our angel), about Dad's request. After an assessment, Holly informed my mom and me that...

"he's not strong enough for a shower, however I will give him the best
sponge bath of his life."

Mom and I stayed in the living room area while dad rested in preparation for his bath. We planned to see him once he'd had his bath and medication.

A few minutes later, a nurse came to mom and me and asked us to come down the hall towards Dad's room. As we did, she told us dad had just passed. **Holly then explained as she was bathing dad, she had just washed his back and as she leaned him back onto his pillow, he peacefully passed away.**

Over the past few years, Dad had openly discussed his wishes and fears. He often expressed that he did not have a fear of dying, but that he was concerned about prolonged pain and discomfort and the effect that would have on mom and the family as we watched him suffer. He mentioned many times that he wished he could just go to sleep.

Next page please...

DAD GOT HIS WISH - he passed away in a calm, quiet environment, pain-free, in the arms of a beautiful angel, and with the comfort of knowing his loving wife was just down the hall.

Upon Dad's passing, the special dragonfly lamp in the great room was lit and Dad's name and the date were entered into the Crossroads patient memory book, and a rose was placed on the door to his room.

As the rest of the family arrived, we were treated with such compassion and encouraged to take as much time as we needed to say our goodbyes. Our family is very close and we have spent many hours around the kitchen table. Dad loved visits with us kids, the grandchildren and close friends. It was so fitting that we had the opportunity to gather at the great room table at Inlet Centre, have a coffee together and support each other as dad passed for the final time.

The staff and volunteers were amazing and so accommodating. They helped us choose the music to be played and connect us through FaceTime to my brother and his wife in Calgary so that they could participate in the final goodbye to Dad – a special ritual at Crossroads.

We know he would have been so proud and comforted that we were all together for each other, and to honour him.

Our family is so very grateful to have received the loving and excellent care from everyone at Crossroads Hospice. It really was the next best thing to being at home. We could not have wished for a better way for Dad to leave and we know that other families will receive the same gift of dignity and compassion at one of the most difficult of times in life.

It's generous donors like you who make experiences like my dad's possible. I'm hoping you can give so that we can make sure the other patients and families also have a caring and heartwarming experience as my dad and our family. Please consider giving a gift of \$39.31, \$179.86 or any amount you can today.

Sincerely,

Dale Clarke

ps, Did you know it costs \$183.10/day to provide a hospice bed?

pps, Did you Know? By **DONATING MONTHLY**, you provide a source of funds that we can count on as we plan ahead. That means we're able to dream bigger dreams and set bolder goals to ensure our hospice patients receive the very best care.

1 out of every 6

people in our community has been touched by
Crossroads Hospice Society

102

Grief support group
sessions held



\$25

Provides a cozy care package and
complimentary programs for a Hospice
patient

141

Patients stayed at
Crossroads Hospice

433

Individual grief support
sessions provided



\$79

Your donation will cover the client fees
for two days for those who cannot
afford Hospice care.



\$103

Your donation will go towards providing
a grief support session for an individual
who has lost a loved one.



\$250

Your donation covers an outing for eight
grieving youth, providing an
opportunity for peer connection,
relaxation and healing.



\$495

Your donation will help facilitate an 8-
week grief support group for those who
have lost a loved one.



\$915

Your donation will provide a bed for a
Hospice patient for five days.



\$1831

Sponsor the cost of running our 10-bed
Hospice for one day


CROSSROADS
HOSPICE SOCIETY



Forest Enhancement
Society of British Columbia



November 30, 2021

FILE NO. 0230-01

Dear Mayor Neil Belenkie and Belcarra (Village) Council,

Two of the priorities identified in the BC government's April 6, 2021 mandate letter to the Forest Enhancement Society of BC (FESBC) were:

- To communicate how FESBC's projects successfully contribute to the Province's economic recovery, and
- To provide continued economic, social, and environmental benefits for British Columbia's forests, Indigenous peoples, and communities.

As of March 2021, FESBC has supported **269 forest enhancement projects** valued at \$237.6 million, generating **\$357 million in economic activity** in partnership with the Province of BC and the Government of Canada. Today, we share with you our Winter 2021 Accomplishments Update highlighting 62 of the FESBC-funded projects which are led by Indigenous peoples. We are also pleased to report that another 23 FESBC-funded projects involve Indigenous peoples working in partnership with forestry companies, community forests, municipalities, and industry. The collective value of these projects is approximately \$70 million.

These highlighted projects have facilitated the participation of Indigenous peoples in the forest economy and, through their leadership in these projects, they have a larger voice in the stewardship of the land for future generations. We are seeing Indigenous values and interests increasingly reflected in project outcomes. These projects are demonstrating approaches that **harmonize traditional and modern forestry practices** in community wildfire risk management, ensuring the wise utilization of wood fibre, increasing the opportunity to enhance the production of food sources from forests, and more.

We are very grateful to the many First Nations throughout British Columbia that have stepped forward to provide forest management leadership that has resulted in successfully delivering so many excellent projects.

Jim Snetsinger
Chair, FESBC

To connect with our team for more information, please contact FESBC Executive Director Steve Kozuki at 250.819.2888 (cell) or skozuki@fesbc.ca

(591) MC

FILE NO. 0230-01

Subject: FW: BC SPCA offer of support: changes to rodenticide use in Belcarra

From: Erin Ryan

Sent: Thursday, December 2, 2021 5:46 AM

Subject: BC SPCA offer of support: changes to rodenticide use in Belcarra

Dear Mayor Ross and Council,

The BC SPCA is writing to offer support in reassessing the use of all rodenticides in Belcarra and to help raise awareness in your community about the many harms to wildlife and pets that can occur from using such poisons. The Village of Belcarra can be a leader in taking progressive measures to protect wildlife and local greenspaces **by prohibiting all rodenticide use on public-owned properties and looking at strategies to reduce use on private properties.**

Many municipalities in B.C. have already made a significant difference at a local level through bylaws or operational practices, and this leadership was no doubt a contributing factor to the Province's July 21st decision this year to temporarily ban the sales and use of second-generation anticoagulant rodenticides (SGARs) for 18 months.

The SGAR restrictions are a major milestone for our province, and we hope that the change will become permanent. However, there are a number of **exemptions and gaps** that still leave a high risk of exposure for non-target animals like owls and other raptors, and even domestic cats and dogs.

The Minister's Order, in effect until January 2023 includes:

- Restricting who can buy and use SGARs (allowed for essential services only)
- Requiring sellers to prevent unauthorized buyers
- Requiring that SGARs are only used as part of an Integrated Pest Management (IPM) program. This involves identifying the species, determining their population level, identifying and sealing entry points, removing attractants and shelter, incorporating alternatives to rodenticides, and evaluating if the control measures are effective.
- Requiring proper disposal of SGARs
- Requiring record keeping for the sale and use of SGARs (for 3 years)

Unfortunately, **only three specific SGAR products are covered by this Order.** First-generation anticoagulant rodenticides (FGARs) like warfarin, chlorophacinone, and diphacinone are still legal for personal and professional use. These products are an older, slower-acting, and less potent product compared to SGARs – but rodents still suffer the same effects and can develop resistance to these products, making them ineffective for long-term use. Certain non-anticoagulant rodenticides, such as the neurotoxin bromethalin, are also still legal for personal and professional use. There is no antidote for bromethalin if it is accidentally ingested by cats or dogs. Their only hope is to make it to a veterinarian in time to induce vomiting. Once a pet is showing signs of bromethalin poisoning – seizures, muscle tremors, or inability to walk – it's generally too late to treat them, and death is inevitable.

Additionally, designated essential services with a certified pesticide applicator on staff may still buy and use SGARs. While it is important that these essential services control rodent populations for health, safety, and critical societal functioning, the exemption means rodent control operators are unlikely to change their service model. **Integrated Pest Management (IPM) – using prevention and attractant management first** – is often skipped to the default use of rodenticide baiting programs that do not aim to solve the initial pest problem. Further, compliance with IPM regulations

for such programs is low. In 2019, a total of 311 inspections were conducted by provincial IPM Officers. Of these, only 39% were in compliance. Although many of these non-compliances were administrative or minor in nature, it highlights an existing problem with enforcement and user understanding.

The BC SPCA recognizes that unfortunately, there are currently no fast-acting or pain-free rodenticides and therefore recommends that rodenticides only be used in limited cases of infestation when human health and safety are at immediate risk. If they must be used in essential service locations, precautions to minimize exposure to non-target wildlife and pets must be taken, such as limiting the length of time used and retrieving leftover bait. Alternatively, using snap or captive-bolt traps can provide humane lethal control. We are also optimistic that a new rodent contraception being used in the U.S., and a new multi-capture kill trap under development locally, will be available here in the near future, providing additional effective alternatives to rodenticides.

Local leaders can make a major difference for animal welfare and the environment by enacting pest control bylaws.

For example, in June 2020, the BC SPCA supported the District of North Vancouver Council, to cease using all rodenticides on all District-owned properties, which later led to a bylaw and new operational policy for their contractors. In 2021, the BC SPCA also provided student support to the District to develop and operationalize a **rodent risk assessment checklist** for municipalities. The risk assessment and other resources for municipalities are available online at: <https://animalkind.ca/wildlife/resources-for-municipalities/>

The BC SPCA supports Belcarra's Mayor and Council in advancing initiatives that greatly reduce the use of all rodenticides, in order to protect wildlife, domestic pets, and sensitive habitats from the harmful effects of these poisons. Let us know what we can do to support your municipality in making the commitment to reduce risks of poisoning in your community.

Thank you for your time and consideration,

Erin Ryan, MSc, RPBio (she/her)
Specialist, Research Communications

BC SPCA

1245 East 7th Avenue
Vancouver BC V5T 1R1

• spca.bc.ca

Respectfully acknowledging that I work on, and this email was sent from, the unceded traditional territory of the downriver hən̓qəmin̓əŋ speaking peoples - ,xʷməθkʷəy̓əm (Musqueam), and səliłwətaʔt (Tsleil-Waututh) Nations, and the Skwxwú7mesh-ulh Sníchim speaking peoples - Skwxwú7mesh Uxwumixw (Squamish) Nation whose historical relationships with the land continue to this day.

Subject:

FW: MUP

FILE NO. S400-10-09

From: Dayna & Klaus Fitzbever**Sent:** Monday, December 6, 2021 12:59 PM

Today our Village Council will meet and consider a resolution to continue an application for funding of the MUP.

This is a Translink supported program that will provide 75% of the capital costs of building a Multiple User Path. This path, along Bedwell Bay Road, will provide a safe route for baby carriages, strollers, walkers, tricycles, bicycles, wheelchairs and for those with mobility assist devices needed after major joint surgery. It is not intended for the exclusive use by the able-bodied. It is intended to be available for use by everyone. This, to me, is a project for all of us.

Today Council must support the motion for the second round of funding.

This motion, if passed, does NOT commit us to the details of the building of the path. Discussions of where to start, when to start, where to stop and how to divide the project into phases comes later. I understand that Translink remains flexible on all these details and that their technical staff will remain available and supportive of local concerns and local staff. The detailed planning is for later. Tonight Council will be asked to meet a funding application deadline.

To my knowledge, Belcarra is the only lower mainland community without a single wheelchair accessible trail. The MUP program offers us a timely remedy.

I urge your support on this matter and encourage your expressions of interest. Your Council awaits your e-mails and messaging.

Klaus Bever
Marine Ave

Subject: FW: MUP

File No. S400-10-09

From: Ralph Drew

Sent: Monday, December 6, 2021 1:57 PM

Subject: RE: MUP

I support creation of a MUP along Bedwell Bay Road but feel that the 3-meter width specified by TransLink is not practical given Belcarra's topography... While it may be buildable between Midden Road and West Road, it would be very costly for the remaining sections of the road...

In my opinion, a one-meter (1 m) width for the path would be more practical, and the section of Bedwell Bay Road between Main Avenue and the Village Hall should be the first priority given the need for pedestrian safety in that area...

Cheers,
Ralph

Subject: FW: Sidewalk | Senkler Rd

File No. S400-10-09

From: Loretta Davis

Sent: Monday, December 6, 2021 2:41 PM

Subject: Fwd: Sidewalk | Senkler Rd

Dear Mayor and Council,

Please apply for the next phase of funding for a safe active transportation path (sidewalk) on Bedwell Bay Road. We would love to be able to walk more in our village. We have 2 small children and would like to go for walks near our home.

Thank you

Best Regards,

Josh & Loretta Davis
Senkler Rd, Belcarra, BC

Subject: FW: MUP

FILE NO. 5400-10-09

From: J Drake

Sent: Monday, December 6, 2021 2:56 PM

Subject: Re: MUP

As per an earlier email I sent to Council...

If this vote tonight does not tie us down to any firm commitments or expenses, I ask that Council please ensure that they have explored and exhausted every avenue of Translink's flexibility before rejecting this subsidy. Considering our small size, our location next to a major regional park, and our unique geography I would like to think that the regional entities supporting this initiative would do what they could to accommodate us.

All I ask is that you please ensure that there is no possible path forward with this funding before weighing the option of accepting or rejecting it.

Thank you.

Jol Drake
Main Avenue

Subject:

FW: MUP

FILE NO. 5400-10-09

From: Patricia Miranda**Sent:** Monday, December 6, 2021 4:08 PM**Subject:** Re: MUP

Hello everyone,

Thank you Klaus for highlighting this timely issue!

Our family supports the creation of a MUP, not only for practical and safety concerns but also to address the concept of a fully inclusive community.

Although all detailed planning will take place at a later date, and this is only a call to support the second round of funding, it is important to be aware of all pre set and already established guidelines so as to not set precedents. Where can these details be accessed?

Thanks so much,

Patricia

File No. 5400-10-09

Subject: FW: Please ... tonight ... vote YES for Second Grant Application

From: Ruth Foster

Sent: Monday, December 6, 2021 4:10 PM

Subject: RE: Please ... tonight ... vote YES for Second Grant Application

We wish to go on record in support of the funding application to TransLink by the Village of Belcarra to further explore the feasibility of a multi-use pathway along Bedwell Bay Road.

Sincerely,

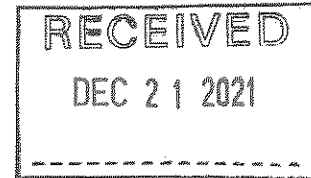
Ruth and John Foster

Bedwell Bay Road

December 13, 2021

TO: Mayor and Council and all Villagers

FROM: Sherry Chisholm



FILE NO. 100-01

I am writing this letter to council and Villagers as I am concerned about the management and decisions that are being made by the present Mayor and Council.

It seems very straight forward and clear to me that our Village cannot comply with the 3 meter width, paved, bicycle/walking trail that this grant requires in order to receive the money. The grant is for 75% of the first phase of the project which is estimated to be \$700,000.00 and the Village will pay 25% in the approximate amount of \$ 129,000.00. I would like to see our approximate amount \$ 129,000.00 go toward a safe, narrow walking path (not paved) of our own Village design to see how far it could go. Phase one will be from Midden Road to West Road. I do not know the amount of the second phase or where it will be or for how much. I truly support a safe small walking path and feel there is a real need for a safe walking path along Bedwell Bay Road. There is no way Bedwell Bay road can accommodate a 3 meter wide, paved, bicycle/walking path through some of the most narrow and dangerous areas . I do not see how the Village can get the grant as it will be extremely difficult to comply with the grant rules and requirements.

The other point I would like to make is about the OCP members. There has been a group of 6 villagers who applied and were on the list for the OCP months and months ago. These are good people from all over the Village. I find this very insulting to turn down some of these good people. They were informed by e mail that they were not needed with no reason why they were not suitable. They have been replaced by eleven Villagers. Of the recently announced new 11 members on the OCPs committee 4 are all on the Mayors group wharf and 1 is a councilors son. To me they may all be great folks, however, I understood that the Village wanted the members spread throughout the Village and not in together groups like a group wharf or family member of council as there could possibly be uncalled for influence. At least the appearance of influence. I assume these are all good Villagers. What was wrong with original group of Villagers that have been involved in zoom meetings and know the history of the village by having been interested and involved in the Village for a long time.

I hope other Villagers will read this letter and understand my concerns are for the ongoing actions and appearance of our Mayor and council. Please attend the zoom meetings or write to the Mayor and Council so that they can better represent Villagers wishes. As for my fellow Villagers please make sure you clearly understand the issues by watching the recordings of the council meetings so that you are not making decisions on someone elses interpretation of the true facts.

GET INVOLVED AND DECIDE FOR YOURSELF.



District of Lillooet
615 Main Street, PO Box 610, Lillooet, BC V0K 1V0

Tel: 250-256-4289 **Fax:** 250-256-4288

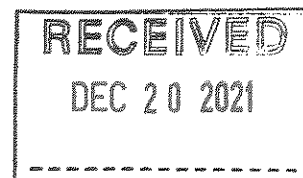
🌐 Lillooet.ca ✉ info@lillooet.ca

FILE NO. 0450-01

December 15, 2021

File #: 0400-20

Via email: brad.vis@parl.gc.ca



Brad Vis, MP for Mission-Matsqui-Fraser Canyon
House of Commons
Ottawa, Ontario K1A 0A6

To: Mr. Brad Vis:

RE: BC Wildfires Petition

The District of Lillooet (the "District") Councillor Laurie Hopfl has taken part in conversations with many stakeholders across our community regarding the needed changes to protect BC forests and every living thing in them.

On December 7, 2021, Councillor Hopfl made a notice of motion at the District Regular Council Meeting and sought Council support for a call to action as outlined in a petition, "BC Wildfires" that was signed by 46 Lillooet area residents.

The BC Wildfires petition, enclosed with this correspondence, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We believe that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Lillooet calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

As such, the District Council passed resolution R-235-2021:

THAT Mayor and Council accept the petition "BC Wildfires" for information;

AND THAT the petition be provided to the House of Commons and that MP Brad Vis may address the petition there;

AND THAT staff write a letter on behalf of Mayor and Council that reiterates and supports the points in the petition;

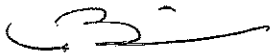
AND FURTHER THAT the letter be sent to the MLA, MP, and all Councils of BC communities.

We respectfully request that you present the BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

We invite other BC communities to adopt similar resolutions and join our efforts to bring about change in BC.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Peter Busse
District of Lillooet

cc: All UBCM Member Local Governments
Jackie Tegart, MLA for Fraser-Nicola
encl. BC Wildfires petition