



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
Via Zoom
October 12, 2021**



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell

Council Absent

Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Bruce Blackwell, B.A. Blackwell & Associates (departed at 8:17 pm)
Brin Farrell, B.A. Blackwell & Associates (departed at 8:17 pm)

*AMENDED 25/21
OCTOBER
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[Signature]*

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, October 12, 2021

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, October 12, 2021, be amended by moving Item 5.3 to Item 9.1.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, September 27, 2021

Moved by: Councillor Clark
 Seconded by: Councillor Drake

That the Regular Council meeting Minutes, September 27, 2021, Item 5.5, Municipal Hall Parking Lot, be amended as follows:

Remove items with strike through:

~~“That staff remove the Resident Only signs and retain the policy as seasonal, from June 1 to September 30 each year.~~

DEFEATED

Mayor Ross, Councillors Clark, Drake and Snell voted in opposition

Add items in bold:

That staff keep the “Resident Only Parking and Permit Only Parking” signs posted in the Village Hall parking lot until a Public Information Meeting on Parking is held.

DEFEATED

Mayor Ross, Councillors Drake, Snell and **Wilder** voted in opposition

Remove items with strike through:

~~That staff keep the “Resident Only Parking and Permit Only Parking” signs posted in the Village Hall parking lot until a Public Information Meeting on Parking is held.~~

Add items in bold:

That staff remove the Resident Only signs and retain the policy as seasonal, from June 1 to September 30 each year.”

CARRIED

Moved by: Councillor Snell
 Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held September 27, 2021 be adopted, as amended.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Bruce Blackwell, Principal, B.A. Blackwell & Associates, presentation regarding Belcarra Community Wildfire Resiliency Plan

Mayor Ross welcomed Bruce Blackwell and Brin Farrell to the meeting.

B. Blackwell provided a PowerPoint presentation regarding the Belcarra Community Wildfire Resilience Plan and outlined the following:

- Key Points
 - Fuel reduction treatments
 - Updates to plans / policies / bylaws
 - FireSmart initiatives
- The Wildland Urban Interface
- Wildfire Behaviour Threat
- Proposed Priority Treatment Units

- Summary of Key Recommendations – FireSmart Principles
 - Emergency Planning
 - Fire Response
 - FireSmart – Education
 - Vegetation Management

B. Blackwell noted that funding opportunities are available through the Community Resiliency Investment (CRI) and the Ministry of Forests, Lands and Natural Resource Operations and Rural Development (MFLNRORD) for most recommendations.

Considerable discussion ensued. Council asked pertinent questions. It was noted that FireSmart information will be posted on the Belcarra website for residents. A report will be provided to Council when the work is completed by B.A. Blackwell & Associates.

Moved by: Councillor Snell

Seconded by: Councillor Clark

That the presentation provided by Bruce Blackwell, Principal, B.A. Blackwell & Associates, regarding Belcarra Community Wildfire Resiliency Plan be received for information.

CARRIED

Mayor Ross thanked Bruce Blackwell and Brin Farrell for the presentation.

Bruce Blackwell & Brin Farrell left the meeting 8:17 pm

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, verbal report regarding Village of Belcarra Managing Trees, Views & Landscapes Bylaw No. 589, 2021

L. Dysart advised that the Managing Trees, Views & Landscapes Bylaw No. 589, 2021 is on the agenda for third reading. Considerable discussion ensued with regard to Schedule B of the bylaw. (Amendments in bold and strike through.)

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Managing Trees, Views & Landscapes Bylaw No. 589, 2021, Schedule B, under Locations #1, be amended as follows:

“... will be required for ~~all~~ tree cutting permits, **considered by the Public Works Manager to be significant**, in the area prior to permit approvals...”

CARRIED

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Village of Belcarra Managing Trees, Views & Landscapes Bylaw No. 589, 2021, be read a third time, as amended.

CARRIED

The meeting recessed 9:06 pm and reconvened at 9:16 pm.

- 5.2 Lorna Dysart, Chief Administrative Officer, report dated October 12, 2021, regarding Introduction of a Development Enquiry Research Fee & Changes to the Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 590, 2021

L. Dysart outlined the report. Discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 590, 2021 be read a first time.

CARRIED

- 5.3 Lorna Dysart, Chief Administrative Officer, report dated October 12, 2021, regarding Bedwell Bay Wharf Program

Item 5.3 was moved to Item 9.1 on the agenda.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

Mayor's Reports

- 6.1 **Grand Opening Port Coquitlam Community Centre (PCCC) held on October 2, 2021**

Mayor Ross provided an overview on the Grand Opening of the Port Coquitlam Community Centre (PCCC) that he attended on October 2, 2021. He noted that the 205,000 sq. ft. Community Centre is a vibrant community hub and an impressive addition to the community.

- 6.2 **loco Ghost Town Days, hosted by the Port Moody Heritage Society, held on October 3, 2021**

Mayor Ross provided an overview of the loco Ghost Town Days event he attended on October 3, 2021. The event was hosted by the Port Moody Heritage Society and attended by dignitaries and residents.

- 6.3 **Tri-Cities Chamber of Commerce Mayors' BBQ, October 14, 2021**

Mayor Ross will attend the Tri-Cities Chamber of Commerce Mayors' BBQ on October 14, 2021.

Council Committees

Water Committee

- 6.4 Ian Devlin, Chair, Water Committee, letter dated September 26, 2021, regarding Technical Brief #2

Councillor Drake, Council representative for the Water Committee noted that the role of the Water Committee will be discussed at a future meeting. Councillor Drake outlined the following points from Ian Devlin, Chair, Water Committee, Water Committee Technical Brief #2:

- 1) "The Village of Belcarra does not have any documented Water System Operation and Maintenance Manual along with a SCADA Operational Manual.
- 2) In February 2021 a contract was assigned to the Village engineering consultant.

- 3) A July 19, 2021, letter from Fraser Health regarding chlorination.
- 4) A complete set of drawings for the Belcarra Water System.
- 5) Second Readings of the domestic water meters, as it relates to connected residence consumption.”

Discussion ensued. Council asked pertinent questions.

Mayor Ross thanked Chair Devlin for the report.

Councillor Clark – Belcarra Regional Park Renaming Ceremony

Councillor Clark provided an overview of Metro Vancouver and Tsleil-Waututh Nation ceremony for the renaming of təmtəmíxʷtən / Belcarra Regional Park, which took place on October 8, 2021. The renaming of the park is a significant milestone in Metro Vancouver and the Tsleil-Waututh work together. The event renaming fulfils the Tsleil-Waututh mandate of putting the face of the Tsleil-Waututh Nation on their traditional territory. The event was marked by the arrival of traditional canoes.

Councillor Clark – Electoral A Committee

Councillor Clark provided an overview of a FireSmart community event for residents of Indian Arm which took place at Belcarra Park on September 25, 2021.

7. BYLAWS

No items.

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Clark

Seconded by: Councillor Drake

That correspondence items 8.1 to 8.6 be received.

CARRIED

ACTION ITEMS

No items.

INFORMATION ITEMS

- 8.1 Troy Clifford, Provincial President, Ambulance Paramedics of BC, letter dated September 22, 2021, regarding Thank You for Meeting at UBCM and Follow Up
- 8.2 Don Reid, Belcarra Resident, letter dated September 23, 2021, regarding Park Designation on Turtlehead Road and Invasive Species (full report available at the Village office)
- 8.3 Rhonda Vanderfluit, Registrar, Youth Parliament of BC Alumni Society, Sponsoring the BC Youth Parliament, email dated September 27, 2021, regarding 93rd BC Youth Parliament (full report available at the Village office)
- 8.4 Cathy Peters, BC Anti-Human Trafficking Educator, Speaker, Advocate, email dated September 26, 2021, regarding Global Virtual Summit on the Impact of Pornography on Youth and Children “Connect to Protect” – please attend October 13-15, 2021 (full report available at the Village office)
- 8.5 Sherry Chisholm, Belcarra Resident, letter dated September 30, 2021, regarding Village Donations

- 8.6 Stephanie Snider, Manager, Marine Engagement, Trans Mountain Expansion Project, email dated October 4, 2021, regarding Westridge Update – Marine Construction Safety Boom (full report available at the Village office)

Council discussed various correspondence items.

9. NEW BUSINESS

This item was moved from Item 5.3 to Item 9.1 on the agenda.

- 9.1 Lorna Dysart, Chief Administrative Officer, report dated October 12, 2021, regarding Bedwell Bay Wharf Program

Conflict of Interest - (Amended October 25, 2021 – amendment in bold)

10:03 pm Mayor Ross declared a Conflict of Interest and recused himself from the Council meeting noting that he was not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. He is **a director and** a member of a Group Wharf Association that is the subject of a legal action.

Deputy Mayor Snell assumed the chair.

10:05 pm Deputy Mayor Snell declared a Conflict of Interest with the Bedwell Bay Wharf program, insofar that his personal membership in a Group Wharf establishes a pecuniary interest in the matter and recused himself from the Council meeting.

L. Dysart stated that quorum has been lost for the Council meeting and advised that the meeting was terminated. She noted that a Special Council meeting will convene when the absent Council member is able to return. Under Section 129 of the *Community Charter*, Council may apply to the Supreme Court for an order under Section 5, if a majority of Council members declare a conflict of interest.

10. ADJOURNMENT

L. Dysart, Chief Administrative Officer, stated the meeting was terminated at 10:07 pm.

Certified Correct:



Jamie Ross
Mayor



Lorna Dysart
Chief Administrative Officer