



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
Via Zoom
September 27, 2021**



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

*AMENDED
Oct. 12/21
Dysart*

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

L. Dysart provided an overview of the first National Day for Truth and Reconciliation that will be held on September 30, 2021. The day honours the lost children and survivors of residential schools, their families and communities. The Village office will be closed in recognition of this day.

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:03 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, September 27, 2021

Moved by: Councillor Wilder
Seconded by: Councillor Snell

That the agenda for the Regular Council Meeting, September 27, 2021, be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, September 7, 2021

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held September 7, 2021 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No Items.

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, report dated September 27, 2021, regarding Managing Trees, Views & Landscapes Bylaw No. 589, 2021

L. Dysart provided an overview of amendments to Managing Trees, Views & Landscapes Bylaw No. 589, 2021. Considerable discussion ensued on various aspects of the Bylaw.

Moved by: Councillor Clark
Seconded: Councillor Wilder

That the following words be removed from Managing Trees, Views & Landscapes Bylaw No. 589, 2021, page 3, item 8.4:

"An applicant may re-apply to prune or trim the same trees(s) on an annual basis ~~for no additional charge~~. The original application approval must be presented to the municipal staff and receive an updated stamp of approval."

CARRIED

Moved by: Councillor Clark
Seconded by: Councillor Wilder

- a) That the amendments outlined in yellow on Managing Trees, Views & Landscapes Bylaw No. 589, 2021, proposed by Councillor Drake, be approved.

CARRIED

Moved by: Councillor Clark
Seconded by: Councillor Drake

- b) That Managing Trees, Views & Landscapes Bylaw No. 589, 2021 be read a second time as amended.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, report dated September 27, 2021, regarding Tree Committee Recommendations

L. Dysart outlined the report and noted that these recommendations will be completed as time permits. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Council approve the recommendations from the Tree Committee as listed below:

- a) That staff write a letter to the Province recommending a ban on the sale of invasive plants by garden centers;
- b) That staff write a letter to the UBCM to be considered at a Conference requesting that garden centers discontinue sale of invasive species plants;
- c) That staff develop a plan to expand the current invasive species removal program taking place on the foreshore to include the removal of all types of Ivy and Laurel, Himalayan blackberry & Holly;

- d) That staff write a letter to Metro Vancouver Parks regarding a policy for fuel management and the removal of underbrush, dangerous trees etc. on parkland bordering the Village in order to create a buffer zone.
- e) That staff write a letter to the Provincial Government and coordinate with the BC Wildfire Service Department regarding fuel management and the removal of underbrush, dangerous trees etc. on Crown Land bordering the Village in order to create a buffer zone.
- f) That staff write letters to Anmore and Port Moody with regard to fuel management and dangerous trees etc. on property bordering the Village and Bedwell Bay Road; and

That where appropriate, letters be drafted for the signature of the Mayor.

CARRIED

5.3 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated September 27, 2021, regarding Patching and Paving, MRN and Non MRN Roads

S. Novak outlined the report. Council asked pertinent questions.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That a quote from Sandpiper Contracting Ltd., dated September 14, 2021, for the mill and fill patching and paving at miscellaneous sites, as identified by Public Works staff, be approved in the amount of \$23,200.00 plus GST.

CARRIED

5.4 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated September 27, 2021, regarding Capital Budget, Paving on Midden Road

S. Novak outlined the report. Discussion ensued. It was noted that the Request for Proposal (RFP) should provide for two quotes. One quote provided for Belcarra Bay Road and Midden Road and one quote for only the Belcarra Bay Road portion of the project.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That staff advertise a Request for Proposal (RFP) for 2 price quotes on paving that include:

- A full depth mill and fill, and 75mm asphalt regrading gravel base for Midden Road and Belcarra Bay Road from Midden Road to the 3 way stop sign; and
- A full depth mill and fill, and 75mm asphalt regrading gravel base for Midden Road.

CARRIED

5.5 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated September 27, 2021, regarding Municipal Hall Parking

S. Novak outlined the report. At a Regular meeting of Council held on July 5, 2021, Council established that the Village Hall parking lot would be "Resident Only Parking and Permit Parking Only" until the end of September 2021.

Mayor Ross noted that Councillors Clark & Wilder will be holding a Public Information meeting on Parking as per the Strategic Plan.

Moved by: Councillor Clark
 Seconded by: Councillor Snell

Remove items with strike through:

~~That staff remove the Resident Only signs and retain the policy as seasonal, from June 1 to September 30 each year. (amended October 12, 2021)~~

DEFEATED

Mayor Ross, Councillors ~~Clark~~, Drake and Snell voted in opposition

Add items in bold:

That staff keep the “Resident Only Parking and Permit Only Parking” signs posted in the Village Hall parking lot until a Public Information Meeting on Parking is held.

DEFEATED

Mayor Ross, Councillors Drake, Snell and **Wilder** voted in opposition

Moved by: Councillor Clark
 Seconded by: Councillor Wilder

Remove items with strike through:

~~That staff keep the “Resident Only Parking and Permit Only Parking” signs posted in the Village Hall parking lot until a Public Information Meeting on Parking is held. (amended October 12, 2021)~~

Add items in bold:

That staff remove the Resident Only signs and retain the policy as seasonal, from June 1 to September 30 each year.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

Mayor’s Reports

6.1 UBCM update including discussions with two Cabinet Ministers

Mayor Ross and L. Dysart met with Honourable Minister David Eby and Honourable Minister Lisa Beare on Zoom meetings during the 2021 UBCM Conference.

The meeting with Minister Eby was related to the potential for a sprinkler bylaw. The Minister was very supportive of the Village request. Ministry Staff will follow up with L. Dysart.

Discussion with Minister Beare was in regard to:

- A request for the Ministry to assist with increased connectivity for homes in the area that do not have access to high speed internet, particularly the Farrer Cove area.
- A request for additional information regarding the sale of a BC Hydro tower in the area.

Minister Beare was very supportive of improving connectivity to the Village.

6.2 Federal Election

Mayor Ross thanked Nelly Shin, MP, for her support during the time she served as Member of Parliament for the area. Mayor Ross offered congratulations to incoming MP Bonita Zarrillo who will be invited to a Council meeting at a later date.

6.3 BC Law Enforcement Memorial – Legislature Victoria

Mayor Ross provided an overview of his attendance at the BC Law Enforcement Memorial held at the Legislature in Victoria on September 26, 2021.

6.4 Councillor Drake – Water Committee

Councillor Drake provided an update on a Water Committee meeting held on Zoom on September 22, 2021. A link will be posted on the website to the meeting. He noted that the Water Committee is shifting from committee status to an advisory board.

Ian Devlin, Water Committee Chair, advised that Technical Brief #2 has been provided to the CAO.

L. Dysart advised that Technical Brief #2 will be brought forward to the next Regular Council meeting. She advised that links to past Water Committee meeting videos will be posted on the website. Discussion ensued.

L. Dysart advised that WSP (formerly OPUS / Dayton Knight) will be the engineers for the Village Water System. They have extensive knowledge of the water system. Chris Boit, ISL Engineering, will be the engineer for other engineering requirements in the Village such as Roads, Trails, etc.

The meeting recessed at 8:52 pm and reconvened at 9:00 pm.

7. BYLAWS**7.1 VILLAGE OF BELCARRA Council Procedure Bylaw No. 356, 2004, Amendment Bylaw No. 588, 2021**

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the "Village of Belcarra Council Procedure Bylaw No. 356, 2004, Amendment Bylaw No. 588, 2021" be adopted.

CARRIED

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That correspondence items 8.1 to 8.9 be received.

CARRIED

ACTION ITEMS**8.1 Andrew Hory, Chair & Area B Director, Sandra Daniels, Area A Director, James Furney, Area C Director & Rod Sherrell, Area D Director, Regional District of Mount Waddington, letter dated August 27, 2021, regarding Rebuilding the Village of Lytton**

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Council approve a donation in the amount of \$500.00 to assist Rebuilding the Village of Lytton.

CARRIED

- 8.2 Mitzi Dean, Minister of Children & Family Development, email dated September 10, 2021, regarding the declaration of October 2021 as “Foster Family Month” in British Columbia

Councillor Wilder requested that Dave Warren, Community Recreation Association of Belcarra (CRAB) President, post the declaration of “Foster Family Month” on the CRAB marquee.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That October 2021 be declared as “Foster Family Month” in the Village of Belcarra.

CARRIED

INFORMATION ITEMS

- 8.3 Troy Clifford, Provincial President, Ambulance Paramedics & Emergency Dispatchers of BC, letter dated September 3, 2021, regarding Emergency Paramedics & Dispatchers: Who we are and what we do!
- 8.4 Jude Crasta, Program Manager, Moving in A Livable Region, SFU Morris J Wosk Centre for Dialogue, letter dated September 7, 2021, regarding A Civic Literacy Campaign on Mobility Pricing Across Metro Vancouver
- 8.5 Nicole Magas, Publicist – ZG Stories, email dated September 7, 2021, regarding Volunteer Drives for Cancer Patients – Service Expansion to Include Our Community Now
- 8.6 Katrina Chen, Minister of State for Child Care, email dated September 13, 2021, regarding Childcare BC New Spaces Fund
- 8.7 Colleen & Ian MacDonald, Belcarra Residents, email dated September 13, 2021, regarding Please Vote YES for a Safe Passing Distance Law at the UBCM
- 8.8 Cheryl Papove, Belcarra Resident, email dated September 15, 2021, regarding Safe Passing Distance
- 8.9 Kelly Kenney, Corporate Officer, City of Langley, letter to Honourable Josie Osborne, Minister of Municipal Affairs, dated September 15, 2021, regarding Appointment of Directors to Regional District Board (full report available at the Village office)

9. NEW BUSINESS

L. Dysart advised that Ali Sunderani, who was a Public Works and Water Operator, is no longer employed by the Village. She noted that the position will be reposted.

10. PUBLIC QUESTION PERIOD

Sherry Chisholm, Belcarra Resident, queried with regard to current staff being considered for the Public Works, Water Operator position.

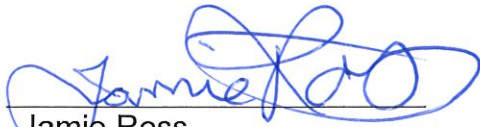
11. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the September 27, 2021 Regular Meeting be adjourned at 9:11 pm.

CARRIED

Certified Correct:



Jamie Ross
Mayor



Lorna Dysart
Chief Administrative Officer