



VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
Via Zoom
July 19, 2021



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

*AMENDED
SEPT. 7/21
[Signature]*

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Ken Bjorgaard, K&E Business Services, Financial Consultant (departed the meeting at 8:24 pm)
Chris Boit, ISL Engineering Services, Engineering Consultant

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, July 19, 2021

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the agenda for the Regular Council Meeting, July 19, 2021, be amended by adding:

Item 5.9 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated July 19, 2021, regarding Risk of Wildfire and Evacuation; and

Item 6.4 Councillor Drake – Follow Up on Motions from Regular Council Meeting held on July 5, 2021; and

That the agenda for the Regular Council Meeting, July 19, 2021, be amended by withdrawing:

Item 5.8 Lorna Dysart, Chief Administrative Officer, report dated July 19, 2021, regarding E. Shoolestani Request – 3762 Marine Avenue; and

That the agenda for the Regular Council Meeting, July 19, 2021, be approved as amended.

CARRIED

3. ADOPTION OF MINUTES**3.1 Regular Council Meeting, July 5, 2021**

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held July 5, 2021, be amended by adding the following to **Item 6.5**:

“...concern with regard to bus and **First Responder** delays caused by traffic line ups at the Park...”

CARRIED

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held July 5, 2021 be adopted as amended.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 Ione Smith, Director, Upland Agricultural Consulting Ltd., presentation regarding Tri-Cities Region Food Security Action Plan (full report available at the Village office)**

I. Smith provided a PowerPoint presentation on the Tri-Cities Region Food Security Action Plan as follows:

- Funding provided by the Union of BC Municipalities (UBCM)
- Project team – Upland Agricultural Consulting & Urban Food Strategies
- Project process – February to August 2021
- Tri-Cities Food Council Members
- Key Engagement Activities
- Key Concepts
 - Household Food Security
 - Community Food Security
- Plan Structure
- Vision Statement
- Key Goals & Recommendations
- Implementation Scenarios

Ione Smith noted that the steering committee for the Tri-Cities Region Food Security Action Plan are a sophisticated group consisting of Fraser Health and School District partners and elected officials, including Councillor Clark.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the presentation provided by Ione Smith, Director, Upland Agricultural Consulting Ltd., regarding Tri-Cities Region Food Security Action Plan be received for information.

CARRIED

Mayor Ross thanked Ione Smith for her work on the project and for the information provided.

Ione Smith, Upland Agricultural Consulting Ltd., left the meeting at 7:21 pm.

4.2 Kim Halowski, Community Relations Manager and Darin Wong, Community & Indigenous Relations Manager, FortisBC, presentation regarding FortisBC's Climate Action Plan

Kim Halowski & Darin Wong, FortisBC, provided a PowerPoint presentation regarding FortisBC's Climate Action Plan as follows:

- FortisBC Areas of Operation
- BC Policy Context
- 30BY30 – FortisBC's target to reduce customers' GHG Emissions by 30% overall by the year 2030
- Four Pillars of the Clean Growth Pathway
- Energy Pathways Report

Discussion ensued, Council asked pertinent questions.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the presentation provided by Kim Halowski, Community Relations Manager and Darin Wong, Community & Indigenous Relations Manager, FortisBC regarding FortisBC's Climate Action Plan be received for information.

CARRIED

Mayor Ross thanked Kim Halowski and Darin Wong for their attendance and for the information provided.

Kim Halowski and Darin Wong, FortisBC, left the meeting at 7:39 pm

5. REPORTS

5.1 Ken Bjorgaard, Financial Consultant, report dated July 19, 2021, regarding Bill Payments and Related Banking Fees / Charges

K. Bjorgaard outlined the report. Considerable discussion ensued.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That a policy on bill payment options for residents / customers be prepared for Council consideration.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report dated July 19, 2021, regarding COVID-19 Restart Grant Update as at June 30, 2021

K. Bjorgaard outlined the report. A report will be brought back to Council in September with further information. Discussion ensued. Council asked pertinent questions.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the report titled "Status of COVID-19 Restart Grant Funds as at June 30, 2021" be received for information.

CARRIED

- 5.3 Ken Bjorgaard, Financial Consultant, report dated July 19, 2021, regarding 2021 Budget Variance Report to June 30, 2021

K. Bjorgaard outlined the report. He noted that the budget is on track to meet the target goals. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the report titled "2021 Budget Variance Report Based on Results to June 30, 2021" be received for information.

CARRIED

Mayor Ross thanked Ken Bjorgaard for the reports and the information provided.

Ken Bjorgaard left the meeting at 8:24 pm

- 5.4 Chris Boit, Engineering Consultant, ISL Engineering, verbal report regarding Cats Eyes Installation

C. Boit provided an overview on the installation of Cats Eyes in the Village. He is working with S. Novak and the contractor to fix a few deficiencies. C. Boit advised that there is a fine line on how much Cats Eyes may be recessed into the asphalt.

Amendment September 7, 2021:

"It was noted that cats eyes will be repaired or replaced at no cost to the Village."

Councillor Clark queried with regard to receiving written reports when possible.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the verbal report from Chris Boit, Engineering Consultant, ISL Engineering, regarding Cats Eyes Installation be received for information.

CARRIED

- 5.5 Lorna Dysart, Chief Administrative Officer, report dated July 19, 2021, regarding Village of Belcarra Council Procedure Bylaw No. 356, 2004, Amendment Bylaw No. 588, 2021

Moved by: Councillor Drake
Seconded by: Councillor Snell

That Village of Belcarra Council Procedure Bylaw No. 356, 2004, Amendment Bylaw No. 588, 2021, be read a second time.

CARRIED

- 5.6 Lorna Dysart, Chief Administrative Officer, verbal report regarding Response from RCMP regarding Noise On / From the Water

L. Dysart provided an overview of the Response from the RCMP regarding Noise On or From the Water. Information will be posted on the website along with the RCMP non-emergency number.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the verbal report from Lorna Dysart, Chief Administrative Officer, regarding Response from RCMP regarding Noise On / From the Water, be received for information.

CARRIED

The meeting recessed at 8:42 pm and reconvened at 8:50 pm.

5.7 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated July 19, 2021, regarding Managing Trees, Views & Landscapes Bylaw No. 589, 2021

S. Novak outlined the report noting that information provided in meetings with the Tree Committee were considered in preparing the new bylaw. The maintenance of previously pruned trees, permits to improve views, penalties, and working with BC Hydro to improve their work in the Village are items that have also been included. S. Novak noted that B.A. Blackwell is currently undertaking FireSmart work in the Village and will provide a report in November 2021.

Councillor Clark, Tree Committee Council representative, queried with regard to the following:

- Item 8.5 of Tree Cutting Permit:
 - No charge to maintain previously pruned trees.
 - Concern was expressed regarding the expiration date of the arborist report attached to the original pruning request.
 - The need for an amendment to add CAO discretion to an ongoing application to prune trees.
- The need for fines for dumping clippings on municipal property.
- A map be included indicating special consideration for the sensitive / Riparian Zone.
- Steps that may be taken to address dangerous trees on private property.
- Consideration for retaining trees on Marine Avenue that stabilize the bank.

Councillor Drake queried with regard to:

- If Public Works may determine whether a tree is dangerous or is it necessary to consult an arborist.
- Consideration be given for all residents to make comments if their view scape is affected by tree trimming, rather than only the 3 neighbours indicated in the bylaw.

Mayor Ross requested that staff provide an interpretation of Item 7.1 and Item 8.5 of the Tree Cutting Permit when the report is brought back to Council.

Discussion ensued with regard to the number of neighbors consulted on tree trimming for views and the cost of requiring buffer zones on private property.

Sandra Chapman, Tree Committee Chair, noted that the Tree Committee was in favour of the removal of the power of veto in respect to tree removal or trimming. She also noted that documentation with regard to a notice to a resident of dangerous trees on private property would be helpful for insurance purposes.

Staff will follow up and provide an updated report to Council.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the “Managing Trees, Views & Landscapes Bylaw No. 589, 2021” report dated July 19, 2021, be received for information; and
That “Managing Trees, Views & Landscapes Bylaw No. 589, 2021” be brought back to the first Council meeting in September for consideration of first reading.

CARRIED

Item 5.8 was withdrawn from the agenda at the request of the proponent

5.8 Lorna Dysart, Chief Administrative Officer, report dated July 19, 2021, regarding E. Shoolestani Request – 3762 Marine Avenue

Withdrawn.

5.9 Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated July 19, 2021 regarding Risk of Wildfire and Evacuation

S. Novak outlined the report. Discussion ensued.

Councillor Drake noted that the report was discussed at the Water Committee Meeting on July 19, 2021.

Moved by: Councillor Clark
Seconded by: Councillor Snell

That the report on “Risk of Wildfire and Evacuation” dated July 19, 2021, be received for information.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

Mayor’s Reports

6.1 Access to Metro Vancouver Parks and other recreational areas

- Transit, Cycling, Walking and a cooperative approach.

Mayor Ross outlined a cooperative approach taken by TransLink with the expansion of increased transit services to the Park.

6.2 Metro Vancouver 2050 Plan – draft

- Opportunities to provide feedback.
- Key dates:
 - Released June 2021.
 - Feedback opportunities including an online feedback form. The deadline for submissions is November 26, 2021.

Mayor Ross noted that information will be posted on the Belcarra website with regard to the Metro Vancouver 2050 Plan and the link to online feedback opportunities.

6.3 Volunteer Recognition

Mayor Ross recognized Sherry Chisholm who was instrumental in petitioning to bring FortisBC services to the Village. He expressed his appreciation on behalf of the community.

6.4 Councillor Drake – Follow Up on Motions from Regular Council Meeting held on July 5, 2021

Councillor Drake provided an update on the motions which were discussed at a Water Committee held on July 19, 2021. He noted that S. Novak is working on documenting procedures and priorities with Chris Boit, ISL Engineering and the Sasamat Volunteer Fire Department. Councillor Drake expressed his appreciation for the continuing work.

6.5 Councillor Drake – Water Committee Appointment Extension

Councillor Drake noted that the Water Committee appointments expire at the end of July 2021.

Mayor Ross thanked Chair Devlin and Water Committee members for their ongoing work.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the Water Committee term be extended to December 31, 2021; and
That consideration be given to updating the Terms of Reference for the Water Committee.

CARRIED

7. BYLAWS

No items.

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake
Seconded by: Councillor Clark

That correspondence items 8.1 to 8.6 be received.

CARRIED

ACTION ITEMS

No items.

INFORMATION ITEMS

8.1 Cindy Fortin, Mayor, District of Peachland, letter dated June 9, 2021, to Honourable Josie Osborne, Minister of Municipal Affairs & Honourable George Heyman, Minister of Environment & Climate Change Strategy, regarding BC Climate Action Revenue Incentive Program (CARIP)

8.2 Aymone Agossou, Manager, Funding, Federation of Canadian Municipalities (FCM), letter dated June 28, 2021, regarding Integrated Asset Management / Long – Term Financial Plan Grant Approval

L. Dysart outlined the FCM Integrated Asset Management / Long – Term Financial Plan Grant that was received.

8.3 Brian Bedford, Executive Director, Local Government Infrastructure & Finance, Ministry of Municipal Affairs, letter dated July 8, 2021, regarding Investing in Canada Infrastructure Program – Environmental Quality Program, Project #IG0291 – Village of Belcarra Reservoir

L. Dysart outlined the Investing in Canada Infrastructure Program – Environmental Quality Program, Project #IG0291 – Village of Belcarra Reservoir Grant that was denied.

Mayor Ross expressed appreciation for MP Nelly Shin, who was supportive of the grant application.

- 8.4 Jeff Chute, Belcarra Resident, email dated July 4, 2021, regarding Letter to Belcarra Municipal Council re: Trails
- 8.5 Jillian Hull, Belcarra Resident, email dated July 6, 2021, regarding A Note of Thanks
- 8.6 Colleen MacDonald, Belcarra Resident, email dated July 8, 2021, regarding Sasamat Greenway & Belcarra Park Springboard Trail Overflow Parking (full report available at the Village office)

9. NEW BUSINESS

9.1 Councillor Clark – Parking

Councillor Clark queried with regard to the potential for a change in the Bylaw Officer hours. Considerable discussion ensued with regard to various aspects of Bylaw Enforcement.

L. Dysart will follow up on this query.

9.2 Councillor Wilder – Disabling the Chat Function on the Zoom Platform

Councillor Wilder queried with regard to Disabling the Chat Function on the Zoom Platform. Considerable discussion ensued.

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the Chat Function be disabled during the Zoom Regular Council meetings.

CARRIED
Councillor Snell voted in opposition

10. PUBLIC QUESTION PERIOD

Deborah Struk, Belcarra Resident, queried with regard to the RCMP assisting with Bylaw Enforcement in the Village.

David Goodman, Belcarra Resident, queried with regard to clarification between a Motion and a Notice of Motion.

11. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the July 19, 2021 Regular Meeting be adjourned at 10:41 pm.

CARRIED

Certified Correct:



Jamie Ross
Mayor



Lorna Dysart
Chief Administrative Officer