



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
Via Zoom  
May 10, 2021**



This meeting was held via Zoom Teleconference and was recorded.

**Council in Attendance**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor John Snell  
Councillor Liisa Wilder

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Paula Richardson, Municipal Coordinator

**Also in Attendance**

Chi Chi Cai, Planning Consultant, Pooni Group

**1. CALL TO ORDER**

Mayor Ross called the meeting to order at 7:01 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, May 10, 2021**

Moved by: Councillor Drake  
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, May 10, 2021 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Public Hearing, April 26, 2021**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That the minutes from the Public Hearing held April 26, 2021 be adopted.

**CARRIED**

**3.2 Regular Council Meeting, April 26, 2021**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held April 26, 2021 be adopted.

**CARRIED**

**7:04 pm Mayor Ross** declared a Conflict of Interest and recused himself from the Closed Council meeting noting that he was not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. He is a member of a Group Wharf Association that is the subject of a legal action.

**Deputy Mayor Clark assumed the Chair.**

**Councillor Wilder advised that she was having technical difficulties.**

**4. DELEGATIONS AND PRESENTATIONS****4.1 Ben Shoolestani, on behalf of Esmail Shoolestani, regarding a presentation on Private Use of Municipal Road Right of Way.**

Deputy Mayor Clark welcomed Ben Shoolestani to the meeting.

J. Shoolestani took over the presentation. Discussion ensued.

Moved by: Councillor Drake  
Seconded by: Councillor Snell

That the presentation by Mr. Shoolestani regarding Private Use of Municipal Road Right of Way be received for information; and  
That staff report back to Council on this matter.

**CARRIED**

**7:27 pm Mayor Ross returned to the meeting and assumed the Chair.**

**5. REPORTS****5.1 Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding UBCM Grant – Active Transportation Planning Program Grant Opportunity**

L. Dysart introduced Chi Chi Cai, Planning Consultant, Pooni Group.

C. Cai outlined the UBCM Grant – Active Transportation Planning Program Grant Opportunity. The report provided information on a grant opportunity which, if successful, will provide funding to update the Official Community Plan, with an active transportation lens.

Discussion ensued.

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That Staff be directed to submit an application for the Active Transportation Planning Program grant of up to \$20,000.

**CARRIED**

Mayor Ross thanked Chi Chi Cai for attending the meeting and for the information provided.

Chi Chi Cai left the meeting 7:36 pm.

**5.2** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding Use of Village Hall Parking Lot

L. Dysart outlined the report. Discussion ensued. Residents provided input.

It was noted that a Parking Bylaw Enforcement – Public Information meeting is part of the Strategic Planning Priorities. This matter will be brought forward to Council in the order of the Strategic Priorities.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Council approve the parking status remaining unchanged for the Village Hall parking lot.

**CARRIED**

**5.3** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding IT Equipment Upgrades for the Village Hall

L. Dysart provided an overview of the report.

Council asked pertinent questions. Resident provided input. Considerable discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Council approve up to \$15,000. for the purchase and installation of new IT Equipment for the Village Hall.

**CARRIED**

**5.4** Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated May 10, 2021 regarding Reflective Cats Eyes Road Markers

S. Novak outlined the report noting that the Recessed Reflective Cats Eyes Road Markers add an extra element of safety along Bedwell Bay Road.

Considerable discussion ensued..

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Council approve up to \$26,500. for the installation of recessed Cats Eyes road markers on Bedwell Bay Road.

**CARRIED**

**6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**

**Mayor's Reports**

**6.1 Council of Councils**

Mayor Ross expressed appreciation for the attendance of Council and the Chief Administrative Officer at Metro Vancouver Council of Councils held on Saturday, May 8, 2021 on Zoom.

**6.2 TransLink**

Mayor Ross noted that Councillor Wilder has agreed to be the alternate TransLink representative if the Mayor is unable to attend TransLink meetings.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Council support the appointment of Councillor Wilder as alternate TransLink representative.

**CARRIED**

**7. BYLAWS****7.1 Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021**

Moved by: Councillor Clark

Seconded by: Councillor Snell

That "Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021" be adopted.

**CARRIED**

**7.2 Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021**

Moved by: Councillor Drake

Seconded by: Councillor Snell

That "Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021" be adopted.

**CARRIED**

**7.3 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021**

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the "Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021" be adopted.

**CARRIED**

**7.4 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021**

L. Dysart noted that Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy No. 210 will be brought back to Council for an amendment at the next Council meeting.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That "Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021" be adopted.

**CARRIED**

**7.5 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021**

Moved by: Councillor Snell  
 Seconded by: Councillor Drake

That "Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021" be adopted.

**CARRIED**

**7.6 Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021**

Moved by: Councillor Clark  
 Seconded by: Councillor Drake

That "Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021" be adopted.

**CARRIED**

**8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Clark  
 Seconded by: Councillor Drake

That correspondence items 8.1 to 8.11 be received.

**CARRIED**

**ACTION ITEMS**

**8.1 Sav Dhaliwal, Chair, Metro Vancouver Board & Jack Froese, Chair, Zero Waste Committee, letter dated April 27, 2021 regarding Metro Vancouver's Solid Waste Management Plan Update**

Mayor Ross outlined the letter and the participants on the Metro Vancouver Independent Consultation and Engagement Panel. The link to the Survey would be posted on the website on May 11, 2021.

Mayor Ross noted that Councillor Wilder volunteered to participate along with himself and Lorna Dysart.

Moved by: Councillor Clark  
 Seconded by: Councillor Snell

That staff advise Sav Dhaliwal, Chair, Metro Vancouver Board that the preferred communication for Belcarra will be with Mayor Ross, the Chief Administrative Officer and a Councillor Wilder; and

That Belcarra representatives have the ability to connect with Metro Vancouver Zero Waste panel members; and

That a time frame be obtained for participation.

**CARRIED**

- 8.2 Doris Mah, Stand With Asians Coalition (SWAC) Organizer, email dated April 26, 2021 regarding Day of Action Against Anti-Asian Racism Proclamation

Mayor Ross noted that it has been a particularly difficult issue during the COVID-19 Pandemic.

Moved by: Councillor Drake  
Seconded by: Councillor Snell

That Council declare May 10, 2021 as "Day of Action Against Anti-Asian Racism".

**CARRIED**

### **INFORMATION ITEMS**

- 8.3 David Screech, Mayor, Town of View Royal, letter dated April 1, 2021 to Honourable John Horgan, Premier of BC, regarding Request for Authority and Training for Hospital Security Staff
- 8.4 Merlin Blackwell, Mayor, District of Clearwater, letter dated April 12, 2021 regarding Designation of Invasive Asian Clams as Prohibitive Aquatic Invasive Species
- 8.5 Merlin Blackwell, Mayor, District of Clearwater, letter dated April 12, 2021 regarding Endorsement of 9-8-8 Crisis Line Initiative
- 8.6 Leo Facio, Mayor, Harrison Hot Springs, letter dated April 15, 2021 regarding Endorsement of 9-8-8 Crisis Line Initiative
- 8.7 Neal Carley, General Manager, Parks & Environment, letter dated April 22, 2021 to Pierce McNeal, President & Chessy Knight, Director at Large, Canada Pacific Trials Association regarding Termination of Canada Pacific Trials Association Licence to Use Belcarra Regional Park
- 8.8 Brad Sperling, Regional Board Chair & Leonard Hiebert, Invasive Plant Committee Chair, Peace River Regional District, letter dated April 23, 2021 to Honourable John Horgan, Premier of BC, Honourable Lana Popham, Minister of Agriculture, Food & Fisheries, Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operation & Rural Development & Honourable George Heyman, Minister of Environment & Climate Change Strategy regarding Lack of Funding – Invasive Plant Management
- 8.9 Barbara Murray, Bears Matter Consulting, email dated April 29, 2021 regarding Requesting a Moratorium on Wolf Killing in BC (full report available at the Village office)
- 8.10 Andy Adams, Mayor, City of Campbell River, letter dated April 29, 2021 to Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations & Rural Development, regarding Logging of At-Risk Old-Growth Forests in the Province
- 8.11 Charlotte Dawe, Conservation & Policy Campaigner, Wilderness Committee, letter dated April 29, 2021 regarding Give Caribou a Fighting Chance (full report available at the Village office)

**9. NEW BUSINESS**

**9.1 Councillor Clark**

**Electronic Survey**

Councillor Clark inquired with regard to the potential use of an electronic survey such as Survey Monkey. She queried whether COVID-19 Grant funds may be used for this project.

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That staff report back regarding an electronic survey program and the potential for the use of COVID money.

**CARRIED**

**10. PUBLIC QUESTION PERIOD**

No items.

**11. ADJOURNMENT**

Moved by: Councillor Drake  
Seconded by: Councillor Clark

That the May 10, 2021 Regular Meeting be adjourned at 9:10 pm.

**CARRIED**

Certified Correct:

  
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Jamie Ross  
Mayor

  
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Lorna Dysart  
Chief Administrative Officer