



## Village of Belcarra Building Inspector Level 1



The Village of Belcarra is seeking applications for the position of a permanent, part time Building Inspector Level 1.

### **The Place**

The Village of Belcarra is located on the scenic Indian Arm fjord within Metro Vancouver, a short 10 minute drive from Port Moody where there are numerous commercial and transit services. The Village has 700 residents and is entirely residential with its municipal office, public works yard, and community hall, as the centrepiece of municipal government and gathering place for Village residents. The Village includes water access only properties on Indian Arm. The Village takes great pride in its focus on providing excellent service to its citizens and we are looking for a like-minded person to join our team.

### **The Position**

Under the supervision of the Chief Administrative Officer, the part time, Level 1 Building Inspector, requires a distinct set of skills to perform a wide variety of duties related to all aspects of residential building inspection.

### **Key Duties**

Key duties include management in achieving the efficient operation of the Building Department through reliable performance of plan review while observing municipal policies and security and safety practices. You must have the ability to exercise sound technical judgement in ensuring the compliance with, and the interpretation and application of relevant bylaws, codes and regulations while being tactful, firm, courteous and diplomatic in dealing with the public. You will establish and maintain effective working relationships with owners, contractors, tradespeople and staff.

### **Required Knowledge, Abilities and Skills, but are not limited to:**

- Qualified to Level 1 in accordance with the Provincial Regulations and Building Officials' Association of BC
- Sound technical and administrative knowledge of the BC Building Codes
- Good working knowledge of development related bylaws, acts, standards and regulations pertaining to the building construction industry.
- Sound knowledge of accepted practices, methods, materials, tools and equipment used in the building trades.
- A valid BC Drivers License is required.

The position is based on a 3 day work week. A competitive salary will be offered related to experience and qualifications, plus a competitive benefits package. If your qualifications, prior experience and skills make you a good fit for this role, we would like to hear from you. Short-listed candidates will be required to submit three references.

Please send your resume and cover letter to Lorna Dysart, Chief Administrative Officer at [ldysart@belcarra.ca](mailto:ldysart@belcarra.ca) with Building Inspector Application in the subject line.

The closing date for applications is by Friday, June 25, 2021 at 4 pm.

All responses are appreciated; however, only those selected for follow-up will be contacted.

Lorna Dysart, Chief Administrative Officer  
Village of Belcarra, 4084 Bedwell Bay Road  
Belcarra, BC, V3H 4P8  
[www.belcarra.ca](http://www.belcarra.ca)