



VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
Via Zoom
April 26, 2021



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Ken Bjorgaard, Financial Consultant, K&E Business Services (departed at 8:59 pm)
Dan Watson, Planning Consultant, Pooni Group (arrived at 9:40 pm – departed at 10:20 pm)

1. CALL TO ORDER

Mayor Ross called the meeting to order at 6:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 26, 2021

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, April 26, 2021 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Strategic Planning Session, February 25, 2021

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the minutes from the Special Council Strategic Planning Session held February 25, 2021 be adopted.

CARRIED

3.2 Special Council Strategic Planning Session, March 3, 2021

L. Dysart outlined an amendment to the minutes.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the minutes be amended by replacing:

“Mayor Ross noted that the remaining Strategic Planning items will remain on the list in no particular order”

With “Mayor Ross noted that the following Secondary Items will remain on the list in the following order, as established by Council:

- 7) Road to Farrer Cove
- 8) Traffic Control
 - a) Speed Bumps
 - b) Speed Issues & Calming
 - c) Bedwell Bay Road – encroachments & shrubbery
- 9) Multi Use Court”

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the minutes from the Special Council Strategic Planning Session held March 3, 2021 be adopted, as amended.

CARRIED

3.3 Regular Council Meeting, April 12, 2021

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held April 12, 2021 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 Linda Cuffe & Mary Prenderast, Belcarra Community Council, Co. Mayo, Ireland, regarding Resident Participation in a Fundraiser to “Walk/Run/Jog/Crawl” the Distance from Belcarra, Co. Mayo to Belcarra, BC.**

Mayor Ross welcomed Linda Cuffe and Mary Prenderast of Belcarra Community Council, County Mayo, Ireland, to the meeting on behalf of Council and residents.

Councillor Drake advised that Belcarra, Ireland, is twinned with Belcarra, BC and that the Drakes travelled to Ireland on the occasion of the twinning in 2007. He noted that it is a pleasure to have the Irish contingent join the Zoom Council meeting and Councillor Drake appreciated the early morning local time in Ireland.

Mary Prenderast provided an overview of Belcarra, County Mayo, Ireland, noting that they are a hardworking community with their own uniqueness. A video presentation provided an overview of Belcarra County Mayo and their many volunteer activities.

Linda Cuffe outlined the fundraiser to "Walk/Run/Jog/Crawl" the Distance between Belcarra, Co. Mayo, to Belcarra, BC, which is a distance of approximately 7,000 km. Participants would be required to register on the Belcarra, Ireland, website to track their distance travelled and participate in the fundraiser. Information for residents will be available on the Village website with the video.

Councillor Wilder indicated that she would oversee the Village of Belcarra resident participation.

Mayor Ross expressed appreciation to Mary Prenderast and Linda Cuffe for their presentation and invitation to participate in their fundraiser.

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the presentation regarding Resident Participation in a Fundraiser to "Walk / Run / Jog / Crawl" the Distance from Belcarra, Co. Mayo to Belcarra, BC, be received for information.

CARRIED

Linda Cuffe & Mary Prenderast left the meeting at 6:39 pm

4.2 Harriette Chang, Counsellor and Leadership Students, School District 43 (SD43), Real Acts of Caring (RAC)

Mayor Ross welcomed Harriette Chang and the Leadership Students from SD43 and noted that he was delighted to see the students make their presentation.

Harriette Chang introduced the Leadership Students and provided an overview of student involvement in RAC & SUPER (Single Use Plastic Elimination Reinforcement) Team. The students provided a PowerPoint presentation with an environmental theme focusing on the Great Pacific Garbage Patch floating in the ocean. The students took turns reading the presentation. The students noted that they had met with Environment Minister George Heyman with regard to support for Municipal Governments having the authority to ban single use plastics.

Council thanked Harriette Chang and the students for their exceptional work. Mayor Ross noted that the enthusiasm the young people brought to the meeting was remarkable.

Moved by: Councillor Snell
Seconded by: Councillor Clark

That the Real Acts of Caring (RAC) presentation provided by Harriette Chang, Counsellor and Leadership Students from School District 43 (SD43) be received for information.

CARRIED

Harriette Chang and the Leadership Students left the meeting at 6:56 pm

4.3 Bruce Blackwell, B.A. Blackwell & Associates, regarding Update to Community Wildfire Resilience Plan (CWRP)

L. Dysart introduced Bruce Blackwell, B.A. Blackwell & Associates, who was in attendance to speak about an update to the Belcarra Community Wildfire Protection Plan (CWPP), now (CWRP), and a UBCM grant.

Bruce Blackwell noted that B.A. Blackwell & Associates provided the original CWPP for the Village in 2009. He outlined his background in this area and provided a PowerPoint presentation on the Belcarra Community Wildfire Resiliency Plan noting the following:

- Wildfires in British Columbia
- Belcarra Community Wildfire Resiliency Planning Goals
 - Identify the risk of wildfire to a community
 - Aid communities in developing plans to improve safety
 - Reduce the risk of damage to property
- The Risk from Wildfire
- Background – Fire Behaviour
- Analyzing Risk & Planning to Manage Wildfire Risk
- CWRP Plan Elements & 2021 Focus
- Vegetation Management
- Emergency Response, Access & Evacuation
- FireSmart
- Structure Protection
- Communication & Education

The PowerPoint presentation will be available on the Village website.

Council discussed various aspects of the CWRP and asked pertinent questions.

Mayor Ross thanked Bruce Blackwell for attending the meeting and the information provided. He looks forward to the results of the update to the CWRP.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the Update to Community Wildfire Resilience Plan (CWRP) provided by Bruce Blackwell, B.A. Blackwell & Associates, be received for information.

CARRIED

Bruce Blackwell left the meeting at 7:23 pm.

4.4 Brandon Ma, Partner, Audit, & Amar Sanghera, Manager, KPMG LLP, verbal report regarding Village of Belcarra 2020 Audit Report

- a) Management Letter
- b) Financial Statements and Independent Auditors' Report – Year Ended December 31, 2020
- c) Power Point Presentation – Audit Findings Report for the year ended December 31, 2020

Mayor Ross welcomed Brandon Ma & Amar Sanghera of KPMG.

Brandon Ma, Lead Auditor for the Village, provided an overview of the 2020 Audit. He thanked Ken Bjorgaard, management and staff for their assistance in preparing the audit in a timely manner. He noted it was a clean audit with no uncorrected differences.

Amar Sanghera advised that there were no issues in preparation of the 2020 Audit, which took place remotely due to COVID-19. A. Sanghera indicated that in the Management Letter there were no new controller observations. Council asked pertinent questions.

Mayor Ross invited residents to ask questions of the Auditors. Discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the verbal report regarding Village of Belcarra 2020 Audit Report, be received for information.

CARRIED

Mayor Ross thanked Brandon Ma & Amar Sanghera for their attendance and for their work on the audit.

Brandon Ma & Amar Sanghera left the meeting at 7:59 pm.

Mayor Ross called a recess at 8:00 pm

The meeting reconvened at 8:10 pm

5. REPORTS

5.1 Ken Bjorgaard, Financial Consultant, report dated April 26, 2021 regarding Village of Belcarra 2020 Financial Statements

K. Bjorgaard provided an overview of the 2020 Financial Statements. He noted that in accordance with audit standards, Council is required to accept the Financial Statements before the auditors issue the final Audit Report.

Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the Village of Belcarra 2020 Financial Statements be accepted.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report regarding Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021

K. Bjorgaard advised that local governments are currently operating under the authority of Emergency Program Order M192. Ministerial Circular 21:07 allows for Council to give three readings and adopt a financial plan bylaw at the same meeting.

Council and residents asked pertinent questions. Discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021 be read a first, second and third time.

CARRIED

5.3 Ken Bjorgaard, Financial Consultant, report regarding Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021

K. Bjorgaard provided an overview of the bylaw.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That the Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021 be read a first, second and third time.

CARRIED

Councillor Drake voted in opposition

5.4 Ken Bjorgaard, Financial Consultant, report regarding Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021

K. Bjorgaard provided an overview of the bylaw.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021 be read a first, second and third time.

CARRIED

Ken Bjorgaard left the meeting at 8:59 pm.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

Mayor's Reports

6.1 TransLink Transport 2050 Phase 2

Mayor Ross provided an overview of the Transport 2050 Phase 2: Communications Kit Engagement Window April 19 – May 14, 2021 noting the following items for engagement:

- People-first streets that invite walking, biking and rolling
- Fast and frequent rapid transit that's a competitive choice for most longer trips
- Automated vehicles that provide convenient access to car trips, without adding to congestion

6.2 COVID-19 Update

Mayor Ross provided an update on the COVID-19 Pandemic as received from Dr. Bonnie Henry on the COVID-19 situation in BC.

Committee Reports

6.3 Farrer Cove Committee, Brian Ashford, Larry Carlsen, Sy Rodgers, Lynda Spence & Bob Wilson, report dated April 3, 2021

Council discussed the positive engagement with Port Moody that will continue with Belcarra staff and the Farrer Cove Committee. Council expressed appreciation for the work accomplished by the Committee.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Belcarra Council receive the recommendations of the Farrer Cove Committee and extend appreciation to its members for their considerable contribution and many hours of volunteer time devoted to this committee; and

That the Farrer Cove Committee work be considered concluded; and

That the Council Strategic Plan Secondary Item regarding the Road to Farrer Cove continue with staff input.

CARRIED

6.4 Revenue Generation Committee, Sharilyn Sweet, Brian Hirsch, Penny Moen & Maris Sulcs, report dated April 19, 2021

Council discussed various aspects of the recommendations in Revenue Generation Committee report. Discussion ensued with Council and residents. Council expressed appreciation for the work accomplished by the Committee.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That Belcarra Council receive the recommendations of the Revenue Generation Committee and extend appreciation to its members for their considerable contribution and many hours of volunteer time devoted to this committee; and
That the Revenue Generation Committee work be considered concluded.

CARRIED

6.5 Tree Committee, Sandra Chapman, Mary Begg, Les Bramley, Vicky Greig & Deborah Struk, report dated April 13, 2021

Council discussed the Tree Committee Report. It was noted that Council look forward to the Tree Bylaw and report on a future Council Agenda. Council expressed appreciation for the work accomplished by the Committee.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Belcarra Council receive the recommendations of the Tree Committee and extend appreciation to its members for their considerable contribution and many hours of volunteer time devoted to this committee; and
That the Tree Committee work be considered concluded.

CARRIED

6.6 Water Committee, Ian Devlin, Doug Brain, Jim Chisholm & Martin Debois

It was noted that the Water Committee will be provided an opportunity to meet with Mayor Ross & the Council Representative in the near future. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the appointment of members to the Water Committee be extended to July 31, 2021; and
That the committee be consulted prior to that date to discuss their recommendations to Council for the future role of the committee.

CARRIED

6.7 **Committee Appointments**

Moved by: Councillor Wilder

Seconded by: Councillor Snell

That Council will appoint all Committees.

CARRIED

Dan Watson joined the meeting at 9:40 pm.

7. BYLAWS

7.1 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021

Moved by: Councillor Drake
Seconded by: Councillor Clark

That Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021 be read a third time.

CARRIED

7.2 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021

Council discussed an amendment to the bylaw to remove website advertising.

Moved by: Councillor Snell
Seconded by: Councillor Drake

That the following table be deleted from Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021

b) By adding the following to the table under **Schedule 1 – General Administration:**

Description	Fee
Belcarra Website Homepage Advertisement - Big Box Banner (300px x 250px)	\$2,500.00 per year
Belcarra Website - Logo & Service Advertising on Community Bulletin Board	\$500.00 per year

CARRIED

Councillor Drake voted in opposition

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021 be read a third time, as amended.

CARRIED

7.3 Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021

Council queried in regard to whether legislation allows unpaid fines to be added to property taxes. L. Dysart will report back to Council on this matter.

Council discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021 be read a third time.

CARRIED

Dan Watson left the meeting at 10:20 pm.

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That correspondence items 8.1 to 8.9 be received.

CARRIED

ACTION ITEMS**8.1** Jillian Hull, Belcarra Resident, email dated April 18, 2021 regarding Parking at the Village Hall .

Council discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That staff be directed to report back to Council regarding Parking at the Village Hall.

CARRIED

8.2 Brian Hirsch, Belcarra Resident, letter dated April 21, 2021 regarding Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy 210, Insurance Requirements

L. Dysart advised that a report will be brought back to Council with regard to liability insurance as it relates to "an Additional Named Insured". Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the letter from B. Hirsch, dated April 21, 2021, regarding Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy 210, Insurance Requirements, be referred to staff to report back to Council.

CARRIED

INFORMATION ITEMS**8.3** Martin Fromme, Mayor, Village of Midway, letter dated March 25, 2021 regarding Support for 988 Crisis Line**8.4** Rob Vagramov, Mayor, City of Port Moody, letter dated March 29, 2021 regarding Helping Cited Lead Campaign (full report available at the Village office)**8.5** Mike Hurley, Mayor, City of Burnaby, letter dated March 30, 2021 to Councillor Laura Dupont, President, LMLGA and Councillor Brian Frenkel, President, UBCM regarding Single Use Item Regional Regulation**8.6** Mike Hurley, Mayor, City of Burnaby, letter dated March 30, 2021 to Councillor Laura Dupont, President, LMLGA and Councillor Brian Frenkel, President, UBCM regarding Local Government Election Candidates: Access to Multifamily Dwellings During the Campaign Period**8.7** Honourable Nelly Shin, MP, Port Moody – Coquitlam, Anmore & Belcarra, letter dated March 31, 2021 regarding Reflecting on a Year of Crisis and Resilience**8.8** Jim Snetsinger, Board Chair, Forest Enhancement Society of BC, letter dated April 9, 2021 regarding Forest Enhancement Society of BC Accomplishments Update Spring 2021 (full report available at the Village office)

- 8.9** John Vassilaki, Mayor, City of Penticton, letter dated April 13, 2021 regarding BC Government's Use of Provincial Paramountcy to Undermine Local Government Bylaws
Council discussed correspondence Item 8.9 received from Mayor John Vassilaki, City of Penticton. Considerable discussion ensued.

Moved by: Councillor Snell
Seconded by: Councillor Drake

That a letter of support be sent to Mayor John Vassilaki, City of Penticton in reference to the letter dated April 13, 2021 regarding BC Government's Use of Provincial Paramountcy to Undermine Local Government Bylaws.

CARRIED
Mayor Ross voted in opposition

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the Regular Council Meeting dated April 26, 2021 be extended to 11:05 pm.

CARRIED

9. NEW BUSINESS

Councillor Clark queried with regard to the Green Waste Bin lid at WARD which is broken.

L. Dysart will look into this matter and advise Council.

10. PUBLIC QUESTION PERIOD

No items.

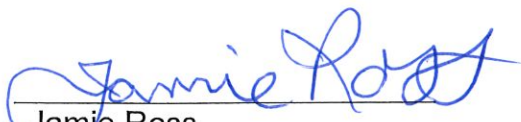
11. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the April 26, 2021 Regular Meeting be adjourned at 10:53 pm.

CARRIED

Certified Correct:



Jamie Ross
Mayor



Lorna Dysart
Chief Administrative Officer