



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
Via Zoom  
April 12, 2021**



This meeting was held via Zoom Teleconference and was recorded.

**Council in Attendance**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor John Snell  
Councillor Liisa Wilder

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Paula Richardson, Municipal Coordinator

**Others in Attendance**

Ken Bjorgaard, Financial Consultant, K&E Business Services (departed at 10:15 pm)

**1. CALL TO ORDER**

Mayor Ross called the meeting to order at 7:01 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, April 12, 2021**

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, April 12, 2021 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, March 22, 2021, Reconvened to March 25, 2021**

Moved by: Councillor Clark

Seconded by: Councillor Snell

That the minutes from the be Regular Council Meeting held March 22, 2021, Reconvened to March 25, 2021 be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS****4.1 Kerri Palmer Isaak, Chair & Jennifer Blatherwick, School Trustee, School District 43 (Coquitlam), regarding the Child Care Task Force**

Mayor Ross welcomed Chair Kerri Palmer Isaak and Trustee Jennifer Blatherwick from School District 43 (SD43) to the meeting.

Chair Palmer Isaak advised that she is very pleased that work of the Child Care Task Force has been completed. She expressed appreciation to the Village and to Councillor Clark for her participation in the Task Force. K. Palmer Isaak noted that there is a historical result in that Child Care / Daycare, for school age children, will be under the umbrella of SD43.

Trustee Blatherwick commented on the success of the 5 municipalities that worked in collaboration with SD43.

Mayor Ross thanked Chair Palmer Isaak and Trustee Blatherwick for their presentation. He also thanked Councillor Clark for her work on the Task Force.

Moved by: Councillor Clark  
Seconded by: Councillor Wilder

That the verbal report provided by Kerri Palmer Isaak, Chair & Jennifer Blatherwick, School Trustee, School District 43 (Coquitlam) regarding the Child Care Task Force, be received for information.

**CARRIED**

Chair Kerri Palmer Isaak & Trustee Jennifer Blatherwick left the meeting at 7:16 pm.

**4.2 Shezana Hassko, Acting Director Infrastructure Programs & Fay Kramer, Senior Advisor, Government Relations and Public Affairs, TransLink, regarding 2021 Municipal Cost Share Programs**

Mayor Ross welcomed Shezana Hassko, Acting Director Infrastructure Programs, and Fay Kramer, Senior Advisor, Government Relations & Public Affairs, for TransLink.

S. Hassko gave a PowerPoint presentation regarding the 2021 Municipal Cost Share Programs highlighting:

- 2021 Programs – Funding Available Timeline
- Guidelines – Project Eligibility by Program
  - BICCS (Bicycle Infrastructure Capital Cost Share)
  - WITT (Walking Infrastructure to Transit)
  - MRNB (Major Road Network and Bike Upgrades)
- Allocation Amounts
- Potential Project Details
- Application Form Criteria
- Project Readiness, Design, Priority & Progress

Discussion ensued. Staff will continue to work with Shezana Hassko on the TransLink 2021 Municipal Cost Share Program.

Moved by: Councillor Wilder  
 Seconded by: Councillor Drake

That the presentation provided by Shezana Hassko, Acting Director Infrastructure Programs and Fay Kramer, Senior Advisor, Government Relations and Public Affairs, TransLink, regarding 2021 Municipal Cost Share Programs, be received for information.

**CARRIED**

Mayor Ross thanked Shezana Hassko & Kay Kramer for their attendance and presentation.

Shezana Hassko & Fay Kramer departed the meeting at 8:02 pm.

## 5. REPORTS

### 5.1 Ken Bjorgaard, Financial Consultant, report dated April 12, 2021 regarding TransLink Funding Opportunities

K. Bjorgaard outlined the report. Discussion ensued.

Moved by: Councillor Drake  
 Seconded by: Councillor Clark

That Council approve staff proceeding with a funding application under the Major Road Network and Bike Upgrades (MRNB), Bicycle Infrastructure Capital Cost Share (BICCS) and the Walking Infrastructure to Transit (WITT) TransLink funding programs for a multi-use path, with 75% TransLink funding (\$129,625) and 25% (\$43,208) Village of Belcarra funding, with the Village's share coming from its general capital reserve fund.

**CARRIED**

### 5.2 Ken Bjorgaard, Financial Consultant, report dated April 12, 2021 regarding Grant Requests

K. Bjorgaard outlined the report. Discussion ensued.

Moved by: Councillor Drake  
 Seconded by: Councillor Wilder

That the following Grant Requests be approved:

- Coquitlam Search & Rescue - \$500.00
- Heritage Woods Secondary School - \$150.00
- Communities Embracing Restorative Action (CERA) Society - \$500.00
- Softball BC – COVID Relief Funding - \$150.00
- Crossroads Hospice Society - \$500.00
- Habitat for Humanity Greater Vancouver - \$150.00
- Anmore Elementary - \$250.00

**CARRIED**

### 5.3 Ken Bjorgaard, Financial Consultant, report dated April 12, 2021 regarding Provisional 2021 – 2025 Financial Plan – Public Consultation

K. Bjorgaard outlined Scenarios A, B & C related to the 2021 – 2025 Financial Plan. He noted that there is an additional \$24,000 in savings in the Operating Fund that will be allocated to reserves.

Recess at 8:54 pm

Meeting reconvened at 9:03 pm

Public Consultation ensued as follows:

David Goodman, Belcarra Resident, queried with regard to:

- The cumulative effect of the three scenarios
- The amount the parcel tax will increase
- Whether the assessment values on homes would affect the mill rate set by the Village
- Scenario A and the long term financial benefit of the other two options

Joe Elworthy, Belcarra Resident, queried with regard to waste management issues and water management.

Klaus Bever, Belcarra Resident, queried with regard to the graphing provided and the effects of the 3 Scenarios on the graph moving forward.

Maris Sulcs, Belcarra Resident, queried with regard to which Scenario was the basis for the plan.

Brian Hirsch, Belcarra Resident, queried with regard to compounded rates.

Council members discussed various aspects of Scenario A, B & C. K. Bjorgaard answered pertinent questions with regard to the proposed Financial Plan.

K. Bjorgaard noted that the Financial Plan Bylaw is required to be adopted by May 15, 2021 under the *Local Government Act*.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Council approve the 2021 – 2025 Financial Plan Bylaw based on Scenario B, as follows:

- 7% per increase in property taxes in 2021 and each year thereafter in the plan to 2025;
- 12% per increase in water user rates in 2021 and each year thereafter in the plan to 2025; and
- 12% per increase WARD user rates in 2021 and each year thereafter in the plan to 2025

**CARRIED**

**Councillor Drake voted in opposition**

## **6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**

### **Mayor Ross**

#### **6.1 Appreciation**

Mayor Ross welcomed Lorna Dysart back from leave. He thanked staff, on behalf of all of Council, for their work while the Chief Administrative Officer was on leave.

**6.2 Canada Post**

Mayor Ross advised that there was an issue with a Community Mailbox in the Village over the Easter Weekend. L. Dysart is in contact with a Senior Canada Post representative and will follow up on the matter. He extended thanks to CRAB for their assistance with fanning out information to residents.

**6.3 COVID-19 Update**

Mayor Ross provided an overview of information posted on the website with regard to Fraser Health COVID-19 Vaccination Updates. He noted that the vaccination schedule is ramping up and that anyone who is eligible for the vaccine and wants to be immunized, should be able to receive their immunization.

**6.4 HandyDart**

Mayor Ross provided information related to a TransLink Customer Engagement Survey on HandyDart service. He noted that TransLink is looking for customer feedback and that the links to the surveys are available on the Village website.

**6.5 Committees**

Mayor Ross advised that at the Inaugural meeting of Belcarra Council, a motion was passed regarding meetings with Committees by April 30, 2021. Mayor Ross and a Council member have met with all but one Committee. Mayor Ross advised that the Committees have been asked to provide a summary report to Council.

**Councillor Clark****6.6 Pay Parking in Belcarra Park Picnic Area**

Councillor Clark advised that Metro Parks has now provided a daily rate, at the Picnic Area of Belcarra Park, for pay parking of \$12.00 per day. TransLink is doubling shuttle service to both Parks on weekdays and weekends. TransLink has developed a media campaign to encourage park visitors to use alternate methods of transportation to the Parks including transit, bikes, carpooling, etc.

**6.7 Child Care Task Force**

Councillor Clark noted that the work of the Child Care Task Force is completed.

**7. BYLAWS**

No items.

**8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That correspondence items 8.1 to 8.15 be received.

**CARRIED**

**ACTION ITEMS**

- 8.1** a) Brenda Locke, Councillor & Jack Singh Hundial, Councillor, City of Surrey, letter dated February 15, 2021 regarding Surrey's Police Transition's will Impact Public Safety in British Columbia and there is an urgent need for a feasibility study.

- b) John McEwen, Mayor, Village of Anmore, letter dated March 8, 2021 regarding The Impact of the City of Surrey's Police Transition

Discussion ensued with regard to the unusual requests related to the Surrey Police Transition which may impact Public Safety in BC. Council discussed the correspondence and noted that Council declined to comment on the business of another municipality.

It was noted that the Chief Administrative Officer will respond to the correspondence received.

- 8.2** Janet Andrews, Secretary-Treasurer, New Westminster & District Labour Council, letter dated March 16, 2021 regarding Declaration of April 28, 2021 as the official "Day of Mourning for Workers Killed and Injured on the Job"

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That Council declare April 28, 2021 as the official "Day of Mourning for Workers Killed and Injured on the Job".

**CARRIED**

- 8.3** Linda Cuffe, Belcarra Community Council, Co. Mayo, Ireland, email dated April 1, 2021 regarding Resident Participation in a Walk / Run / Jog / Crawl the Distance from Belcarra, Co. Mayo to Belcarra, BC Fundraiser

Councillor Drake outlined the request with regard to Resident Participation in a Fundraiser to "Walk / Run / Jog / Crawl" the Distance from Belcarra, Co. Mayo to Belcarra, BC. L. Cuffe will be invited to attend the Regular Council meeting scheduled for April 26, 2021 on Zoom.

Councillor Wilder will contact the Community Recreation Association of Belcarra (CRAB) to request facilitation of this event.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That Council support resident participation in the request from Belcarra, Co. Mayo, Ireland, regarding Resident Participation in a Fundraiser to "Walk / Run / Jog / Crawl" the Distance from Belcarra, Co. Mayo to Belcarra, BC and provide information to Village residents; and

That residents be requested to track their distances and provide the information directly to the coordinator at the Belcarra Community Council in Co. Mayo, Ireland.

**CARRIED**

### INFORMATION ITEMS

- 8.4** Mike Hurley, Mayor, City of Burnaby, letter to Honourable Selina Robinson, MLA, BC Minister of Finance dated February 25, 2021 regarding Assessment Processes and Appeals (full report available at the Village office)
- 8.5** Mike Little, Mayor, District of North Vancouver, letter dated March 4, 2021 regarding Help Cities Lead (HCL) Campaign
- 8.6** Lyn Hall, Mayor, City of Prince George, letter dated March 17, 2021 to Honourable Patty Hajdu, Minister of Health, regarding Opioid Crisis and Call for Overdose Action Plan

- 8.7 Lyn Hall, Mayor, City of Prince George, letter dated March 17, 2021 to the BC Utilities Commission regarding British Columbia Hydro & Power Authority (BC Hydro): 2020 Street Lighting Rate Application
- 8.8 District of Sicamous, letter dated March 18, 2021 to Honourable Katrine Conroy, Forests, Lands, Natural Resource Operations & Rural Development regarding Aquatic Invasive Species Enforcement
- 8.9 Public Health Agency of Canada, communication received March 19, 2021 regarding Got a Creative Idea to Promote COVID-19 Vaccines in Your Community?
- 8.10 Andy Adams, Mayor, City of Campbell River, letter dated March 24, 2021 regarding Support for 988 Crisis Line
- 8.11 Pierce McNeal, President, Canada Pacific Trials Association, letter dated April 7, 2021 regarding Metro Vancouver Regional District Board Decision to Terminate Our Lease in Belcarra Park & letter of support from 12 Local Motorcycle Shops and Dealerships regarding the Economic Impact of the Decision (full report available in the Village office)
- 8.12 Brian Ashford, Larry Carlsen, Sy Rodgers, Lynda Spence & Bob Wilson, Farrer Cove Committee Members, letter dated March 19, 2021 regarding Letter of Appreciation for Council Support of the Farrer Cove Road Project
- 8.13 Ian Devlin, Belcarra Resident, email dated March 20, 2021 regarding Message to Mayor & Council regarding Short Term Rental Accommodation and Bed & Breakfast
- 8.14 Brian Hirsch, Belcarra Resident, email dated March 21, 2021 regarding Priorities and Monday's Council Meeting (March 22nd)
- 8.15 Deborah Struk, Belcarra Resident, email dated March 29, 2021 regarding IMPORTANT: Cancellation of Belcarra Children's Easter Event in Village Parking Lot by Staff and FHA

Councillor Wilder noted that a correspondence item related to the Belcarra Easter event planned by CRAB was a COVID related event contrary to the Public Health Order. An apology was extended to staff for comments contained in the correspondence.

## 9. NEW BUSINESS

Moved by: Councillor Clark  
Seconded by: Councillor Wilder

That the Regular Council Meeting dated April 12, 2021 be extended to 11:10 pm.

**CARRIED**

## 10. PUBLIC QUESTION PERIOD

Sherry Chisholm, Belcarra Resident, queried with regard to the Caretakers House in Belcarra Park.

Jim Chisholm, Belcarra Resident queried with regard to the amount of water being consumed in the Village and the need for water metering.

11. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That the April 12, 2021 Regular Meeting be adjourned at 10:58 pm.

**CARRIED**

Certified Correct:

  
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Jamie Ross  
Mayor

  
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Lorna Dysart  
Chief Administrative Officer