



**VILLAGE OF BELCARRA  
REGULAR COUNCIL AGENDA  
VILLAGE HALL  
May 25, 2021  
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.

Meeting details as follows:

Click link to join meeting: <https://zoom.us/j/94723302683> Meeting ID: 947 2330 2683

**COUNCIL**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor John Snell  
Councillor Liisa Wilder

**1. CALL TO ORDER**

Mayor Ross will call the meeting to order.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, May 25, 2021**

**Recommendation:**

That the agenda for the Regular Council Meeting, May 25, 2021 be approved as circulated.

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, May 10, 2021**

**Recommendation:**

That the minutes from the Regular Council Meeting held May 10, 2021 be adopted.

**4. DELEGATIONS AND PRESENTATIONS**

No items.

**5. REPORTS**

**5.1 Lorna Dysart, Chief Administrative Officer, report dated May 25, 2021 regarding Village of Belcarra Noise Control Bylaw, No. 586, 2021**

**Recommendations:**

- a) That the Village of Belcarra Noise Control Bylaw No. 586, 2021 be read a first and second time.
- b) That the Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 587, 2021 be read a first and second time.

- 5.2** Lorna Dysart, Chief Administrative Officer, report dated May 25, 2021 regarding Short Term Rental Accommodation and Bed & Breakfast Policy No. 210 Amendment

**Recommendation:**

That the Village of Belcarra Short Term Rental Accommodation and Bed & Breakfast Accommodation (STRA and B&B) Policy No. 210 be amended to remove the requirement for the “Village to be named as additional insured”, while continuing to require proof of \$2,000,000 insurance for operators.

- 5.3** Lorna Dysart, Chief Administrative Officer, report dated May 25, 2021 regarding Evangelical Layman’s Church (8 Corners Tea Room) Temporary Use Permit

**Recommendation:**

That the Evangelical Layman’s Church (8 Corners Tea Room) Temporary Use Permit No. 2019-01 be approved as amended.

**6. REPORTS FROM MAYOR AND PROJECT LEADS**

**Mayor’s Report**

- 6.1 Meeting with Minister Farnworth, Gang Violence Roundtable May 14, 2021**  
**6.2 Vancouver Fraser Port Authority Update – Public Consultation – 5 Knot Buoys in Indian Arm**  
**6.3 COVID-19 Update**

**7. BYLAWS**

No items.

**8. CORRESPONDENCE/PROCLAMATIONS**

**Recommendation:**

That correspondence items 8.1 – 8.12 be received.

**ACTION ITEMS**

- 8.1** Kerri Palmer Isaak, Chair, Board of Education, School District No. 43 (Coquitlam), letter dated May 14, 2021 regarding Mental Health Initiative Proposal

**Recommendation:**

That a Council representative attend a Mental Health Initiative Proposal meeting with representatives from School District 43, Port Moody Police, Coquitlam RCMP, Fraser Health, Anmore, Port Moody, Coquitlam and Port Coquitlam representatives.

- 8.2** SPARC BC, email dated May 17, 2021 regarding Access Awareness Day, Saturday, June 5, 2021

**Recommendation:**

That Council declare Saturday, June 5, 2021 as Access Awareness Day in the Village of Belcarra.

- 8.3** Peter Struk, Belcarra Resident, email dated May 18, 2021 regarding Parking.

**Recommendation:**

That staff be directed to report back to Council regarding the email from Peter Struk, Belcarra Resident, dated May 18, 2021, regarding Parking.

**INFORMATION ITEMS**

- 8.4** Michael Smith, Technical Coordinator, Softball BC, letter dated May 7, 2021 regarding Thank You for the Donation to Support Softball BC Men's & Women's Teams
- 8.5** Will Cole-Hamilton, Councillor, City of Courtenay, Director, Climate Caucus, Steering Committee, Help Cities Lead, letter received May 7, 2021 regarding Help Cities Lead
- 8.6** Joan Atkinson, Mayor, District of Mackenzie, letter dated May 10, 2021 to Honourable Bob Zimmer, Member of Parliament regarding Letter of Support for National Three-Digit Suicide Prevention Hotline – 988
- 8.7** Jaimie Jeon, Development Officer, Community Relations, Crossroads Hospice Society, letter received May 10, 2021 regarding Thank You for the Donation
- 8.8** Honourable Josie Osborne, Minister of Municipal Affairs, letter dated May 11, 2021 letter dated May 11, 2021 regarding the Climate Action Revenue Incentive Program
- 8.9** Dan Law, Mayor, District of Tofino, letter dated May 11, 2021 to Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations & Rural Development regarding Support for Expedient & Resourced Implementation of the Old-Growth Strategic Review
- 8.10** Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, letter dated May 14, 2021 regarding Attendees of May 2021 Regional Calls with Minister Josie Osborne & Minister Lisa Beare
- 8.11** Darryl Walker, Mayor, City of White Rock, letter dated May 18, 2021 to Lower Mainland Local Government Association, regarding Regional Model Mobile Crises Response Car Program and Invoicing for Required Officer Attendance at Hospitals in Accordance with the Mental Health Act
- 8.12** Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs & Inspector of Municipalities, email dated May 19, 2021 regarding Local Government Awareness Week 2021

**9. NEW BUSINESS**

**10. PUBLIC QUESTION PERIOD**

**11. RESOLUTION TO CLOSE MEETING**

That the May 25, 2021 meeting of Council be closed pursuant to the *Community Charter* Section 90 (1) "A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."

**12. ADJOURNMENT**

**Recommendation:**

That the May 25, 2021 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
Via Zoom  
May 10, 2021**



This meeting was held via Zoom Teleconference and was recorded.

**Council in Attendance**

Mayor Jamie Ross  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor John Snell  
Councillor Liisa Wilder

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Paula Richardson, Municipal Coordinator

**Also in Attendance**

Chi Chi Cai, Planning Consultant, Pooni Group

**1. CALL TO ORDER**

Mayor Ross called the meeting to order at 7:01 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, May 10, 2021**

Moved by: Councillor Drake  
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, May 10, 2021 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Public Hearing, April 26, 2021**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That the minutes from the Public Hearing held April 26, 2021 be adopted.

**CARRIED**

**3.2 Regular Council Meeting, April 26, 2021**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held April 26, 2021 be adopted.

**CARRIED**

**7:04 pm Mayor Ross** declared a Conflict of Interest and recused himself from the Closed Council meeting noting that he was not entitled to participate in the discussion of the matter, or to vote on the matter, because of a direct pecuniary interest in the matter. He is a member of a Group Wharf Association that is the subject of a legal action.

**Deputy Mayor Clark assumed the Chair.**

**Councillor Wilder advised that she was having technical difficulties.**

**4. DELEGATIONS AND PRESENTATIONS****4.1 Ben Shoolestani, on behalf of Esmail Shoolestani, regarding a presentation on Private Use of Municipal Road Right of Way.**

Deputy Mayor Clark welcomed Ben Shoolestani to the meeting.

J. Shoolestani took over the presentation. Discussion ensued.

Moved by: Councillor Drake  
Seconded by: Councillor Snell

That the presentation by Mr. Shoolestani regarding Private Use of Municipal Road Right of Way be received for information; and  
That staff report back to Council on this matter.

**CARRIED**

**7:27 pm Mayor Ross returned to the meeting and assumed the Chair.**

**5. REPORTS****5.1 Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding UBCM Grant – Active Transportation Planning Program Grant Opportunity**

L. Dysart introduced Chi Chi Cai, Planning Consultant, Pooni Group.

C. Cai outlined the UBCM Grant – Active Transportation Planning Program Grant Opportunity. The report provided information on a grant opportunity which, if successful, will provide funding to update the Official Community Plan, with an active transportation lens.

Discussion ensued.

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That Staff be directed to submit an application for the Active Transportation Planning Program grant of up to \$20,000.

**CARRIED**

Mayor Ross thanked Chi Chi Cai for attending the meeting and for the information provided.

Chi Chi Cai left the meeting 7:36 pm.

**5.2** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding Use of Village Hall Parking Lot

L. Dysart outlined the report. Discussion ensued. Residents provided input.

It was noted that a Parking Bylaw Enforcement – Public Information meeting is part of the Strategic Planning Priorities. This matter will be brought forward to Council in the order of the Strategic Priorities.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Council approve the parking status remaining unchanged for the Village Hall parking lot.

**CARRIED**

**5.3** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding IT Equipment Upgrades for the Village Hall

L. Dysart provided an overview of the report.

Council asked pertinent questions. Resident provided input. Considerable discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Council approve up to \$15,000. for the purchase and installation of new IT Equipment for the Village Hall.

**CARRIED**

**5.4** Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated May 10, 2021 regarding Reflective Cats Eyes Road Markers

S. Novak outlined the report noting that the Recessed Reflective Cats Eyes Road Markers add an extra element of safety along Bedwell Bay Road.

Considerable discussion ensued..

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Council approve up to \$26,500. for the installation of recessed Cats Eyes road markers on Bedwell Bay Road.

**CARRIED**

**6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**

**Mayor's Reports**

**6.1 Council of Councils**

Mayor Ross expressed appreciation for the attendance of Council and the Chief Administrative Officer at Metro Vancouver Council of Councils held on Saturday, May 8, 2021 on Zoom.

**6.2 TransLink**

Mayor Ross noted that Councillor Wilder has agreed to be the alternate TransLink representative if the Mayor is unable to attend TransLink meetings.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Council support the appointment of Councillor Wilder as alternate TransLink representative.

**CARRIED**

**7. BYLAWS****7.1 Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021**

Moved by: Councillor Clark

Seconded by: Councillor Snell

That “Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021” be adopted.

**CARRIED**

**7.2 Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021**

Moved by: Councillor Drake

Seconded by: Councillor Snell

That “Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021” be adopted.

**CARRIED**

**7.3 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021**

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the “Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021” be adopted.

**CARRIED**

**7.4 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021**

L. Dysart noted that Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy No. 210 will be brought back to Council for an amendment at the next Council meeting.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That “Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021” be adopted.

**CARRIED**



**7.5 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021**

Moved by: Councillor Snell  
Seconded by: Councillor Drake

That "Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021" be adopted.

**CARRIED****7.6 Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That "Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021" be adopted.

**CARRIED****8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That correspondence items 8.1 to 8.11 be received.

**CARRIED****ACTION ITEMS****8.1 Sav Dhaliwal, Chair, Metro Vancouver Board & Jack Froese, Chair, Zero Waste Committee, letter dated April 27, 2021 regarding Metro Vancouver's Solid Waste Management Plan Update**

Mayor Ross outlined the letter and the participants on the Metro Vancouver Independent Consultation and Engagement Panel. The link to the Survey would be posted on the website on May 11, 2021.

Mayor Ross noted that Councillor Wilder volunteered to participate along with himself and Lorna Dysart.

Moved by: Councillor Clark  
Seconded by: Councillor Snell

That staff advise Sav Dhaliwal, Chair, Metro Vancouver Board that the preferred communication for Belcarra will be with Mayor Ross, the Chief Administrative Officer and a Councillor Wilder; and

That Belcarra representatives have the ability to connect with Metro Vancouver Zero Waste panel members; and

That a time frame be obtained for participation.

**CARRIED**

- 8.2 Doris Mah, Stand With Asians Coalition (SWAC) Organizer, email dated April 26, 2021 regarding Day of Action Against Anti-Asian Racism Proclamation

Mayor Ross noted that it has been a particularly difficult issue during the COVID-19 Pandemic.

Moved by: Councillor Drake

Seconded by: Councillor Snell

That Council declare May 10, 2021 as “Day of Action Against Anti-Asian Racism”.

**CARRIED**

### **INFORMATION ITEMS**

- 8.3 David Screech, Mayor, Town of View Royal, letter dated April 1, 2021 to Honourable John Horgan, Premier of BC, regarding Request for Authority and Training for Hospital Security Staff
- 8.4 Merlin Blackwell, Mayor, District of Clearwater, letter dated April 12, 2021 regarding Designation of Invasive Asian Clams as Prohibitive Aquatic Invasive Species
- 8.5 Merlin Blackwell, Mayor, District of Clearwater, letter dated April 12, 2021 regarding Endorsement of 9-8-8 Crisis Line Initiative
- 8.6 Leo Facio, Mayor, Harrison Hot Springs, letter dated April 15, 2021 regarding Endorsement of 9-8-8 Crisis Line Initiative
- 8.7 Neal Carley, General Manager, Parks & Environment, letter dated April 22, 2021 to Pierce McNeal, President & Chessy Knight, Director at Large, Canada Pacific Trials Association regarding Termination of Canada Pacific Trials Association Licence to Use Belcarra Regional Park
- 8.8 Brad Sperling, Regional Board Chair & Leonard Hiebert, Invasive Plant Committee Chair, Peace River Regional District, letter dated April 23, 2021 to Honourable John Horgan, Premier of BC, Honourable Lana Popham, Minister of Agriculture, Food & Fisheries, Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operation & Rural Development & Honourable George Heyman, Minister of Environment & Climate Change Strategy regarding Lack of Funding – Invasive Plant Management
- 8.9 Barbara Murray, Bears Matter Consulting, email dated April 29, 2021 regarding Requesting a Moratorium on Wolf Killing in BC (full report available at the Village office)
- 8.10 Andy Adams, Mayor, City of Campbell River, letter dated April 29, 2021 to Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations & Rural Development, regarding Logging of At-Risk Old-Growth Forests in the Province
- 8.11 Charlotte Dawe, Conservation & Policy Campaigner, Wilderness Committee, letter dated April 29, 2021 regarding Give Caribou a Fighting Chance (full report available at the Village office)

**9. NEW BUSINESS**

**9.1 Councillor Clark**

**Electronic Survey**

Councillor Clark inquired with regard to the potential use of an electronic survey such as Survey Monkey. She queried whether COVID-19 Grant funds may be used for this project.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That staff report back regarding an electronic survey program and the potential for the use of COVID money.

**CARRIED**

**10. PUBLIC QUESTION PERIOD**

No items.

**11. ADJOURNMENT**

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the May 10, 2021 Regular Meeting be adjourned at 9:10 pm.

**CARRIED**

Certified Correct:

---

Jamie Ross  
Mayor

---

Lorna Dysart  
Chief Administrative Officer



## COUNCIL REPORT

**Date:** May 25, 2021  
**From:** Lorna Dysart, Chief Administrative Officer  
**Subject:** Village of Belcarra Noise Control Bylaw, No. 586, 2021

---

### Recommendations

- a) That the Village of Belcarra Noise Control Bylaw No. 586, 2021 be read a first and second time.
- b) That the Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 587, 2021 be read a first and second time.

### Purpose

To introduce a new Noise Control Bylaw that considers the conditions that could cause noise nuisances.

To amend the Fees and Charges Bylaw to increase the fine for contravention / violation of the Noise Control Bylaw.

### Background

Noise Control Bylaw No. 40, 1981 regulates noise within the Village of Belcarra through a complaint driven system. Adopted in October 1981, the Bylaw is outdated and does not capture additional conditions that may cause noise nuisances. It is recommended that the current noise bylaw be repealed, and a new Noise Control Bylaw which captures conditions that cause noise, nuisances, or other noise management updates be adopted.

Staff undertook a review of nearby and / or similar sized municipalities. These municipalities included Anmore, Lions Bay, Port Coquitlam and Port Moody. The following table provides a summary of the differences between the Belcarra existing Noise Control Bylaw and the bylaw of the comparative municipality.

Municipality	Summary of Highlights of Differences
Village of Anmore (2011)	<ul style="list-style-type: none"><li>▪ Provides specific sound levels (e.g. daytime noise cannot exceed 80 decibels and nighttime noise shall not exceed 50 decibels)</li><li>▪ Loud music / sound cannot be played during hours of Sunday - Thursday 9 pm to 9 am and Friday and Saturday 10 pm to 9 am</li><li>▪ Time during which construction noise is permitted &amp; prohibited<ul style="list-style-type: none"><li>○ Monday – Friday between 7 am and 7 pm</li><li>○ Saturday between 9 am and 4 pm</li><li>○ Prohibited on Sundays or Statutory Holidays</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>▪ Includes language and the times of the day during which heavy equipment may be moved onto or off a work site</li> <li>▪ Includes language related to commercial filming</li> <li>▪ Includes an exemptions and enforcement section</li> <li>▪ Violation fee of \$1,000, up to a maximum of \$10,000</li> </ul>
Lions Bay (1998)	<ul style="list-style-type: none"> <li>▪ Provides specific sound levels (e.g. daytime noise cannot exceed 55 decibels and nighttime noise shall not exceed 45 decibels)</li> <li>▪ Bylaw is more specific and prescriptive, especially about what kinds of sounds are prohibited, and around the hours for certain types of noises (e.g., power equipment)</li> <li>▪ Time during which construction noise is permitted <ul style="list-style-type: none"> <li>○ Generally, weekdays and Saturdays from 7:30 am to 5:30 pm (can be extended to 8 pm on a Friday or Saturday to complete the placing or finishing of concrete)</li> </ul> </li> <li>▪ Includes an exemption, and severability section</li> </ul>
Port Coquitlam (1994)	<ul style="list-style-type: none"> <li>▪ Provides specific sound levels (e.g. daytime noise cannot exceed 50 decibels and nighttime noise shall not exceed 45 decibels)</li> <li>▪ Loud music / sound cannot be played between 11 pm and 7 am</li> <li>▪ Violation fee of \$2,000</li> <li>▪ Includes an exemption section</li> </ul>
Port Moody (1980, updated 2021)	<ul style="list-style-type: none"> <li>▪ Bylaw is very specific and prescriptive</li> <li>▪ Time during which construction noise is permitted <ul style="list-style-type: none"> <li>○ Monday to Friday 7 am to 7 pm; Saturday 9 am to 6 pm</li> <li>○ No construction on Sunday or a Statutory holiday</li> </ul> </li> <li>▪ Lists out noises which are liable to disturb the quiet, peace, rest, etc. of individuals / the public</li> <li>▪ Provides specific sound levels in 2 different zones (quiet zone and an activity zone) <ul style="list-style-type: none"> <li>○ Quiet Zones include all residential zones, public service zone (P1) and special public service (P2)</li> <li>○ Activity zones include commercial zones, light industrial/general industrial zones, and select Comprehensive Development zones</li> </ul> </li> <li>▪ Sound level limits by speed provided for motor vehicles on a highway <ul style="list-style-type: none"> <li>○ 50 km / hr and under: 80 to 88 decibels (depending on vehicle weight)</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ 50 km / hr and more: 85 – 92 decibels (depending on vehicle weight)</li><li>▪ Individuals can request a temporary exemption to the noise bylaw (a separate Temporary Sound Level Bylaw Exemption Policy exists for this)</li><li>▪ Bylaw officers have authority to measure sound levels with sound level metres</li></ul>
--	--

In addition to the above review of other municipalities, the Public Works staff provided context as to what kinds of noise complaints are received in the Village. Several updates were identified which are captured in the new bylaw.

## **General Regulations Section**

### *Sound Noise Levels*

Based on the review of other municipalities, it is recommended that sound noise levels measured in decibels be added to the Noise Control Bylaw. This will avoid any interpretation having to be made by the Peace Officer or Inspector and provides a clear guideline to follow. Staff is recommending a noise level for daytime and nighttime be added to the General Regulations.

It is proposed that daytime would be the hours between 7:00 am and 10:00 pm, and daytime noise would not be permitted to exceed 80 decibels. This is in line with the Village of Anmore Noise Bylaw. At 80 decibels, some examples of noise sources include: garbage disposal and a diesel truck - 30 kpm (19 mph) at 50 ft (84 dB).

For nighttime, the hours between 10:00 pm and 7:00 am, noise should not exceed 50 decibels. This would be equivalent to conversation in a restaurant; office; and background music.

### *Construction Hours*

The current Noise Control Bylaw prohibits construction noise before 9:00 am and after 7:00 pm. Based on the review of four municipalities, three of the four prohibit construction before 7:00 am and the fourth municipality prohibits construction before 7:30 am. Staff recommend the time remain at 7:00 am on Monday to Friday, with Saturday remaining at 9:00 am and construction noise prohibited on Sundays and Statutory Holidays.

### *Commercial Filming*

The Village of Belcarra is a film friendly community and has had the opportunity to host various filming productions. The Village of Anmore includes a provision in their noise bylaw for commercial filming, which ensures that commercial filming is not creating noise during certain hours of the day, unless a valid permit has been obtained from the Village (to film during the hours usually prohibited).

Staff recommend including a provision for commercial filming in the Noise Control Bylaw. Noise from commercial filming should be restricted Monday through Saturday, before 7:00 am and after 10:00 pm, and not permitted on Sundays or Statutory Holidays. A valid Filming Permit is also required to be obtained from the Village of Belcarra.

### **Exemptions**

The current Noise Control Bylaw includes some exemptions, such as the provision that the bylaw does not apply to police constable, fire or ambulance employees acting in emergency situations. This information is proposed to be included in a specific section titled “Exemptions”, which lists all the exemptions to the “General Regulations” section. Other bylaws typically include provisions related to emergency vehicles and emergency works (police enforcement, fire, or ambulance) to be exempt, as well as the operators of maintenance equipment (for example snow removal), and events (approved by the Village). Staff have included additional exemptions to the bylaw based on the review undertaken.

### **Enforcement**

Based on the review of other municipality noise bylaws, a section titled “Enforcement” is included, which includes the provisions for how the Noise Control Bylaw will be enforced. Enforcement of the Noise Control Bylaw will on a complaint driven basis.

### **Penalty**

The current Noise Control Bylaw includes a provision (Section 3.5) for penalty. This will be included in a section titled “Penalty”. It is recommended the fee be increased to a maximum of \$1,000, and the reference of imprisonment for six months be removed.

### **Definitions**

Based on the above, additional definitions have been added to provide clarity of the interpretation of words.

### **Attachment**

Attachment 1: Village of Belcarra Noise Control Bylaw, No. 586, 2021

Attachment 2: Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 587, 2021



**VILLAGE OF BELCARRA**  
**Noise Control Bylaw, No. 586, 2021**



**A bylaw to regulate noise within the Village of Belcarra**

**WHEREAS** Council is empowered by Section 64 of the *Community Charter* to enact a bylaw to regulate or prohibit the making or causing of noise in the Municipality which the Council believes to be objectionable or liable to disturb the quiet, peace, rest, enjoyment.

**NOW THEREFORE** the Village of Belcarra Council in open meeting enacts as follows:

**1. CITATION**

That this bylaw be cited for all purposes as the "Village of Belcarra Noise Control Bylaw No. 586, 2021."

**2. DEFINITIONS**

"Bylaw Enforcement Officer" means the person or persons appointed from time to time by the Village Council to enforce and administer this by-law and shall include any Peace Officer.

"Council" means the Municipal Council of the Village of Belcarra;

"Construction" means the construction, alteration, repair, painting, maintenance, relocation, demolition or removal of a building or other structure and includes all land clearing, landscaping, earth moving, grading, excavating, erection of laying of lines, cables, pipes and conduit (whether above or below ground level), street building, paving, concreting and similar activities; and the installation, alteration or removal of construction equipment, components and materials in any form or for any purpose and any work being in connection herewith.

"Chain saw" means a portable saw which uses a cutting chain and is powered by an internal combustion engine or electric motor.

"Chipper" means a portable device used to chip, shred or grind wood waste and is powered by an internal combustion engine or electric motor.

"Commercial filming" means permitted filming activity that is conducted within the municipality in a manner set out by an approved the Filming Permit;

"Daytime" means the hours between 7:00 am and 10:00 pm.



“Decibel” means the ratio between levels of sound pressure expressed as 20 times the base logarithm of the said ratio.

“Heavy equipment” means backhoes and excavators.

“Nighttime” means the hours between 10:00 pm and 7:00 am.

“Noise” includes any loud outcry, clamour, shouting or movement, or any sound that is loud or harsh or undesirable.

“Peace officer” shall have the same meaning as in the Interpretation Act being Chapter 206 of the Revised Statutes of British Columbia, 1979, plus the person or persons who are appointed to enforce and administer this by-law.

“Person” includes any company, corporation, owner, partnership, firm, association, society or party.

“Property” means real property and includes land, other than a highway, together with all improvements which have been so affixed to the land as to make them in fact and in law a part thereof.

“Point of reception” means:

- a) Any location on a parcel where sound originating from any source, other than a source on such parcel is received; or
- b) Any location on a municipal road where sound is received; or
- c) 6.1 metres from the sound, whichever is greater.

“Public space” means the streets, highways, parks and all other lands and buildings that are not deemed as private premises.

“Sound level meter” means a sound measuring device designated to meet the C.S.A Standard Z107.1-1973 as amended from time to time; or the A.N.S.I Standard S14-1971 as amended from time to time.

“Vehicle” means any vehicle as defined by the *Motor Vehicle Act, R.S.B.C. 1979, c.*

### **3. GENERAL REGULATIONS**

- a) No person shall make or cause to be made, either on a highway or elsewhere in the Village, any loud or objectionable noise which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood or of persons in the vicinity; and further,
  - i. Daytime noise shall not exceed 80 decibels as detected by a sound level meter at the point of reception.
  - ii. Nighttime noise shall not exceed 50 decibels as detected by a sound level meter at the point of reception.

- b) No person shall keep any animal or bird which by its cries, barks, chirps or other noises, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood or of persons in the vicinity.
  - c) No person shall carry on or cause to be carried on works in connection with the construction, reconstruction, alteration or repair of any building, structure, or highway, or in connection with any excavation or other operation, or operate any kind of machine or engine in such a manner as to disturb the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood or of persons in the vicinity:
    - i. Monday through Friday, before 7:00 am and after 7:00 pm
    - ii. Saturday before 9:00 am and after 7:00 pm
    - iii. Sundays or Statutory Holidays, at any time
  - d) Heavy equipment may not be moved onto or off of a work site:
    - i. Monday through Friday, before 7:00 am and after 9:00 pm
    - ii. Saturday before 9:00 am and after 7:00 pm
    - iii. Sundays or Statutory Holidays, at any time
  - e) No person shall play or operate any radio, stereophonic equipment, or other instrument or any apparatus for the production of amplification of sound / music whether in or on private premises; or in or on any public space which disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or any person or persons in the vicinity during the hours:
    - i. Sunday through Thursday before 9:00 am and after 9:00 pm
    - ii. Friday and Saturday before 9:00 am and after 10:00 pm
  - f) No person shall make or cause or permit to be made a sound during the day or night by:
    - i. Use of a motor vehicle horn or other similar warning device except for the purpose of giving an audible warning when necessary
    - ii. Use of a motor vehicle alarm system more than 1 time in any 2 hour period
- Which may be heard by a person at a point of reception. Unless exempted under Section 4.
- g) Subject to the Policy Requirements for Filming in the Village of Belcarra, no person shall make, cause, or permit to be made any noise resulting from commercial filming during the following hours:
    - i. Monday through Saturday, before 7:00 am and after 10:00 pm
    - ii. Sundays or Statutory Holidays, at any time
- A valid Filming Permit is also required to be obtained from the Village of Belcarra.

#### **4. EXEMPTIONS**

The following users and activities are exempt from this Bylaw:

- a) Police enforcement, fire, and emergency vehicles;
- b) The excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands;
- c) The operation of maintenance equipment, snow removal, and highway cleaning operations;
- d) A lawnmower or power gardening equipment may be operated on any day between 9:00 am and 6:00 pm;
- e) The use of a chain saw or a leaf blower may be operated on any day between 9:00 am and 5:00 pm.
- f) The use, in a reasonable manner, of an apparatus or mechanism for the amplification of the human voice or music in a public facility, or on a public right-of way in connection with a public meeting, public celebration, athletic or sports event or other public gathering, provided that such event or gathering has been approved by the Village of Belcarra.

#### **5. ENFORCEMENT**

- a) A Bylaw Enforcement Officer or Public Works staff may, at all reasonable times, enter upon any private premises in the Village of Belcarra to ascertain whether the provisions of this Bylaw are being upheld.
- b) This Bylaw may be enforced by the Bylaw Enforcement Officer or Public Works staff or their designate(s) and may be assisted by other employees of the Village or a Peace Officer as considered necessary in the circumstances.
- c) No person or persons shall obstruct the duties of Bylaw Enforcement Officer or Public Works staff or their designate under this section.

#### **6. PENALTY**

- a) Every person who offends against or violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any the of the provisions of this by-law, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this by-law, shall be guilty of an infraction of this bylaw and shall be liable, upon summary conviction, to a fine not exceeding \$1,000.00.

**7. REPEAL**

That “Village of Belcarra Noise Control Bylaw, No. 40, 1981” is hereby repealed in its entirety.

Read a First Time on

Read a Second Time on

Read a Third Time on

ADOPTED by Council on

---

Jamie Ross  
Mayor

---

Lorna Dysart  
Chief Administrative Officer

This is a certified a true copy of  
Village of Belcarra Noise Control Bylaw, No. 586, 2021

---

Chief Administrative Officer



**VILLAGE OF BELCARRA**  
**Fees and Charges Bylaw No. 517, 2018,**  
**Amendment Bylaw No. 587, 2021**



**An amendment bylaw to introduce a fee for the contravention / violation of the  
Village of Belcarra Noise Bylaw No. 587, 2021.**

WHEREAS the Community Charter enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra Council enacts as follows:

1. That this bylaw be cited for all purposes as the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 587, 2021".
2. That the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018" be amended:
  - a) By adding the following to the table under **Schedule 11 – Grow Operation, Health, Nuisance and Safety Fees**:

<i>[Description]</i>	<i>[Fee]</i>
Contravention / violation of Section 3 of the "Village of Belcarra Noise Control Bylaw, No. 586, 2021".	Up to \$1,000

Read a First Time on

Read a Second Time on

Read a Third Time on

ADOPTED by Council on

\_\_\_\_\_  
Jamie Ross  
Mayor

\_\_\_\_\_  
Lorna Dysart  
Chief Administrative Officer

This is a certified a true copy of  
Village of Belcarra Fees and Charges Bylaw No. 517, 2018  
Amendment Bylaw No. 587, 2021

\_\_\_\_\_  
Chief Administrative Officer



## COUNCIL REPORT

**File:** 6700-03

**Date:** May 25, 2021

**From:** Lorna Dysart, Chief Administrative Officer & Pooni Group, Planning Consultants

**Subject:** Short Term Rental and Bed & Breakfast Accommodation Policy No. 210 – Council Update Regarding Insurance Requirements

### Recommendation

That the Village of Belcarra Short Term Rental Accommodation and Bed & Breakfast Accommodation (STRA and B&B) Policy No. 210 be amended to remove the requirement for the “Village to be named as additional insured”, while continuing to require proof of \$2,000,000 insurance for operators.

### Purpose

The purpose of this report is to remove the requirement for STRA and B&B operators to name the Village on their insurance for STRA and B&B operations.

### Background

The Village of Belcarra Corporate Policy No. 210: Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy (STRA and B&B Policy) was approved by Council January 27, 2020 and amended by Council March 22, 2021.

Concern was raised that insurance providers would not be willing to name the Village as “additional insured”, thus operators would find it impossible to meet the requirements of Policy No. 210, Section 2.5.

The requirement for the Village to be named as additional insured follows precedent from other municipalities e.g. Lion’s Bay and existing Village practice related to wharf access agreements.

Following further review, it has been determined that it is not necessary for the Village to be named as additional insured. Unlike in the case of wharf access encroachment agreements, which cross Village-owned roads, the Village has no financial interest in private property. Therefore, it is not necessary for the Village to be named as additional insured.

### Attachment

- Short Term Rental Accommodation and Bed & Breakfast Policy No. 210



**VILLAGE OF BELCARRA**  
**CORPORATE POLICY NO. 210**



**Title: Short Term Rental Accommodation and Bed & Breakfast Accommodation**

<b>ISSUED BY:</b> CAO	<b>APPROVED BY:</b> COUNCIL	<b>DATE:</b> JANUARY 27, 2020
<b>REVISED BY:</b> CAO	<b>APPROVED BY:</b> COUNCIL	<b>DATE:</b> MARCH 22, 2021
<b>REVISED BY:</b> CAO	<b>APPROVED BY:</b> COUNCIL	<b>DATE:</b>

---

**Purpose**

1. The Policy outlined below describes how the Village will review Business Licence applications for a Short Term Rental Accommodation (STRA) and Bed & Breakfast Accommodation (B&B) home based businesses, to provide clarity for staff, Elected Officials, and property owners.

**Policy**

**2. Application Process and Business Licensing**

- 2.1. A STRA and / or B&B Use is a Home Based Business Use. All STRA and / or B&B Uses shall require a Business Licence issued by the Village. Business licences are valid for a one year period from January 1 to December 31. Licences must be renewed annually to remain valid. Licences issued after July 31 of a calendar year will be prorated at one half of the fee for the full year.
- 2.2. The decision to grant a Business Licence for STRA and / or B&B is delegated to the Chief Administrative Officer.
- 2.3. Applicants for a Business Licence for STRA and / or B&B will be required to provide a Land Title Office Title Certificate and provide a declaration that they will maintain the property as their principal residence while operating a STRA and / or B&B use on the property.
- 2.4. Applicants should identify which dwelling unit will be rented as STRA and / or B&B if there is more than one dwelling unit on the property.
- 2.5. Owners must provide the Village with proof of insurance for the intended use, including business general liability for a limit of not less than two million (\$2,000,000) dollars per occurrence with respect to third party liability claims for bodily injury, property damage, personal injury, or death with a specific rider acknowledging the use of all or part of the property as a STRA and / or B&B. Such insurance must stay in force and not be amended, cancelled or allowed to lapse during the term of the Business Licence.
- 2.6. Decisions regarding the granting of a Business Licence for a STRA and / or B&B will take into consideration the following:
  - 2.6.1. Complaint history regarding a STRA and / or B&B at the property;
  - 2.6.2. Previous bylaw infractions or violations of this policy at that address which is known to the Village;

- 2.6.3. Potential impact on neighbouring properties;
  - 2.6.4. Inspection by the Building Inspector
  - 2.6.5. Occupancy and safety considerations related to the property (e.g. is the dwelling unit or room proposed for STRA and / or B&B legally occupied);
  - 2.6.6. All other provisions of this policy; and
  - 2.6.7. All other provisions of related regulations, bylaws, and policies.
- 2.7. Fees shall be charged for a Business Licence pursuant to Schedule 3 of the Belcarra Fees and Charges Bylaw.

### **3. Location of Use**

- 3.1. A Short Term Rental Accommodation and / or Bed & Breakfast Accommodation Use may be permitted in either the Principal Dwelling Unit or in an Accessory Dwelling Unit (either an Accessory Secondary Suite or Accessory Coach House), or in part of a unit (i.e. one or more bedrooms within a Dwelling Unit). For a typical lot, with a Single Family Residential Use and an Accessory Secondary Suite Use or Accessory Coach House Use, the STRA and / or B&B Use may be permitted in *either* the principal and secondary units, or part of either unit, but not in both.
- 3.2. For a property with two principal Dwelling Units, one STRA and / or B&B Use may be permitted per set of principal and accessory units (i.e. each set of principal / secondary units may have one STRA or B&B Use).

### **4. Owner Occupancy**

- 4.1. The property used for Short Term Rental and / or Bed & Breakfast Accommodation must be the principal residence of the business operator. The business operator must also be the/an owner of the property.
- 4.2. The resident / owner is not required to be on the property while the property is being used for STRA.
- 4.3. A home may be rented as a Bed and Breakfast where up to three rooms in the house are rented to separate tenants on a short term basis. The owner must reside on site (in either the Principal or Accessory Dwelling) while the Bed and Breakfast is in operation if more than one separate booking is made at one time.
- 4.4. Four example scenarios are provided below:
- 1. Owner A lives on their property year round but plans to travel for a month. During this time Owner A rents out their home for Short Term Rental Accommodation Use.
  - 2. Owner B lives on their property year round but has unused bedrooms and plans to rent out a room in the Principal Dwelling unit from time-to-time. Owner B will share common space within their home with guests. Up to three rooms may be rented out under a single STRA booking (e.g. to a customer that requires two or three rooms for their family).
  - 3. Owner C has a coach house on their property and plans to list it year round for guests to stay on a short term basis. Owner C rents out their home for Short Term Rental Accommodation use.



4. Owner D has three spare bedrooms in their house and rents each spare bedroom out to separate tenants on a short term basis, as long as sufficient on-site parking is available. Owner D resides on the site while short term tenants are staying on their property. Owner D rents out bedrooms in their home for Bed & Breakfast use.

## **5. Length of Stay**

- 5.1. Short Term Rental and / or Bed & Breakfast Accommodations are permitted for a maximum stay of 30 nights per stay.
- 5.2. The minimum length of stay is 2 nights.

## **6. Parking and Bylaw Compliance**

- 6.1. A property used for STRA and / or B&B must comply with all other provisions of the Belcarra Zoning Bylaw.
- 6.2. Legal non conforming buildings may, at the discretion of the Village, be permitted to operate an STRA and / or B&B Use.
- 6.3. Parking shall be required as outlined in the Belcarra Zoning Bylaw.
- 6.4. All parking for STRA must be provided on the property (i.e. street parking may not be used to address parking requirements).
- 6.5. If adequate parking is not provided, the Village may decline to issue a Business Licence for a STRA and / or B&B.

## **7. Notification**

- 7.1. Operators of STRA and / or B&B in the Belcarra must identify a contact who can be reached at any times (including evenings and nights) in the event of emergency.
- 7.2. The name and telephone number of the emergency contact shall be provided to the Village at the time of an application for a Business Licence. The Village shall be notified if the name or telephone number for the emergency contact changes.
- 7.3. The name and contact information for the owner and the emergency contact shall be mailed or otherwise delivered, by the applicant and at the expense of the applicant, to all properties abutting the subject property in any direction.
- 7.4. The Business Licence must be posted in the Dwelling Unit used for the STRA and / or B&B pursuant to Section 7 of the Business Licence Bylaw.
- 7.5. The Village of Belcarra Business Licence number must be posted in any advertising or listing of the STRA and / or B&B.

## **8. Noise and Nuisance**

- 8.1. STRA and / or B&B operators shall be responsible for notifying their guests, in any listings, to respect the quiet, residential, and rural nature of the Village.
- 8.2. STRA and / or B&B operators shall be liable for any violation of the Belcarra Noise Bylaw.

**9. Enforcement**

- 9.1. This policy shall be enforced as provided under the Belcarra Zoning Bylaw, Noise Bylaw, Business Licensing Bylaw, or other regulations as applicable. For example, the Business Licence Bylaw, Section 14.5 states “anyone operating a Short Term Rental Accommodation (STRA) or Bed & Breakfast (B&B) without a valid Business License may be subject to a fine of up to \$1,000.00 at the discretion of the Village of Belcarra Chief Administrative Officer.”
- 9.2. Provisions of the Zoning Bylaw, Noise Bylaw, Business Licensing Bylaw, or other Village of Belcarra Bylaw shall take precedence over provisions of this policy.
- 9.3. Operators found to be not in compliance with this policy may have their Business Licences rescinded without refund, or may not have their Business Licence renewed, at the discretion of the Chief Administrative Officer.
- 9.4. The Village will take reasonable steps to investigate and evaluate contraventions of this Policy and other applicable Village regulations related to a Short Term Rental and / or Bed & Breakfast Accommodation on a complaint basis.



## COUNCIL REPORT

File: 6410-04

**Date:** May 25, 2021

**From:** Lorna Dysart, Chief Administrative Officer

**Subject:** **Evangelical Layman's Church (8 Corners Tea Room) Temporary Use Permit**

---

### Recommendation

That the Evangelical Layman's Church (8 Corners Tea Room) Temporary Use Permit No. 2019-01 be approved as amended.

### Purpose

To modify the conditions of Temporary Use Permit (TUP) No. 2019-01 related to site access.

To inform Council that the conditions of the TUP for the 8 Corners Canada Inc. (8 Corners) Tea Room have substantially been met and can be enacted subject to amendment to conditions as outlined below.

### Background

The Village of Belcarra received a TUP application from 8 Corners in March 2019 to operate a Tea Room on a temporary basis.

Council approved an amended TUP on April 27, 2020, subject to a number of conditions. The last significant condition, related to building code compliance, has been addressed and processing of a Building Permit may proceed once the TUP is enacted.

As such, the TUP is ready to be signed by the Mayor, Chief Administrative Officer, and representatives of 8 Corners Canada Ltd, subject to the amended conditions as outlined below.

### Code Compliance

The existing Tea Room and structure had been operating without permits prior to the commencement of this TUP process. The Village required 8 Corners to receive a Building Permit as a condition of the TUP.

8 Corners engaged building code specialists at Jensen Hughes to prepare a building code compliance report to ensure the existing Tea Room structure would comply with the relevant BC Building Code. That report has been reviewed by the Village of Belcarra and deemed satisfactory.

Now that the building has been reviewed for code compliance, if the TUP is enacted, the Building Permit process may proceed.

### New Amendments to Conditions

The Tea Room (and Evangelical Laymen's Church lands) are accessed by an informal road that runs through Metro Vancouver lands. A previous condition required 8 Corners to secure an access agreement with Metro Vancouver. Metro Vancouver has declined to enter into an access agreement with 8 Corners. As such, this condition was amended in April 2020 to require an

access plan suitable to the Village of Belcarra. 8 Corners has provided an access plan outlining how the site will be accessed by boat and by foot.

Following review by a code consultant, further amendments to the conditions are proposed. These changes are primarily intended to protect the Village in the event that access to the Tea Room is blocked and the facility can no longer provide a safe means of access and egress.

Amendments to the conditions are summarized as follows:

- Amend the access condition to clarify that it is the sole responsibility of Evangelical Laymen's Church to ensure a free, unobstructed land access, capable of supporting emergency vehicles including, but not limited to police, fire or ambulance, is available at all times.
- In the event that land access is blocked, restricted or otherwise not available to the "Lands", any approvals granted under this Temporary Use Permit are immediately suspended and the Temporary Use Permit is null and void.

### **Conclusion**

The conditions of the 8 Corners Tea Room TUP have substantially been met or are anticipated to be met. Subject to the amended conditions as outlined above, the TUP may now be signed by the Mayor, Chief Administrative Officer, and representatives of 8 Corners.

### **Attachments**

A1 – Temporary Use Permit No. 2019 – 01, ELC (8 Corners Canada Inc.)

A2 –TUP area permitting Tea Room and Bread & Tea Workshop Uses



**VILLAGE OF BELCARRA**  
**Temporary Use Permit No. 2019 – 01**  
**8 Corners Canada Inc.**

**TEMPORARY USE PERMIT NO. 2019-01**

Issued pursuant to Section 493 of the Local Government Act, RSBC 2015, c. 1

1. This Permit is issued to:  
8 Corners Canada Inc.  
Incorporation Number BC1041748  
#148 – 1489 Marine Drive  
West Vancouver, BC V7T 1B8

(hereinafter called the “Permittee”) as the owner and/or authorized occupier of that certain parcel of land situate in the Village of Belcarra, in the Province of British Columbia, and more particularly known and described as:

Parcel Identifier: 013-595-695

Legal Description: PARCEL “E” (EXPLANATORY PLAN 10236)  
WEST HALF OF THE NORTH WEST QUARTER  
SECTION 30 TOWNSHIP 39 NEW  
WESTMINSTER DISTRICT

Civic Address: 3000 CAMP HOWDY ROAD  
BELCARRA, BC V3H 5B6

(hereinafter called the “Lands”)

2. This Permit is issued subject to compliance with all bylaws of the Village of Belcarra (hereinafter referred to as the “Village”), except as specifically varied or supplemented by this Permit.
3. The Lands have been designated as a Temporary Use Permit Area in “Village of Belcarra Official Community Plan Bylaw No. 435, 2011, Amendment Bylaw No. 541, 2019”.
4. Notwithstanding “Village of Belcarra Zoning Bylaw No. 510, 2018”, as amended, but subject to the terms and conditions contained herein, permission is hereby given to temporarily use a portion of the Lands as identified herein for the following purposes:
  - “Tea Room,” defined as the use of premises for the primary purpose of selling and serving prepared food and non-alcoholic beverages to the public during hours of operation, where food and non-alcoholic beverages are consumed on the premises;
  - Tea Festivals;
  - Breadmaking and Tea Workshops; and
  - Uses of a similar nature.

5. The Temporary Use Permit shall be carried out according to the following conditions:
  - a. The Tea Room Use and Bread & Tea Workshops Use must be contained entirely within the existing buildings and patio area identified by the red hatched line the plan attached hereto as Schedule A (“temporary use permit area”);
  - b. The Tea Festival Use must be contained within the area identified as “TUP Area permitting Tea Festival Use” on the plan attached hereto as Schedule A (“temporary use permit area”);
  - c. An amendment to the Village of Belcarra Official Community Plan to permit Temporary Use Permits must be enacted prior to the execution of this Permit;
  - d. It is the sole responsibility of Evangelical Laymen’s Church to ensure a free, unobstructed land access, capable of supporting emergency vehicles including, but not limited to police, fire or ambulance is available at all times;
  - e. The Temporary Use Permit area may not be altered or improved upon in any way without the prior express written consent of the Village, such consent to be at the sole discretion of the Village;
  - f. A “Tea Room” and/or “Bread & Tea Workshops” shall not be constructed, altered, or modified without a valid Building Permit issued by the Village of Belcarra;
  - g. A “Tea Room” and/or “Bread & Tea Workshops” shall not be occupied without an Occupancy Permit issued by the Village of Belcarra
  - h. A “Tea Room” and/or “Bread & Tea Workshops” shall not operate on the property without a valid Business License from the Village of Belcarra;
  - i. Tea Room and/or “Bread & Tea Workshops” operations must cease should any deficiencies be identified by the Village of Belcarra Building Inspector and any deficiencies must be addressed prior to recommencing activities;
  - j. No other commercial uses may be permitted under this permit other than those identified under Section 4 of this permit;
  - k. A waste management plan suitable to the Village of Belcarra must be in place during the term of this TUP to prevent attracting wildlife, including maintenance of adequate signage in the Tea Room kitchen and at garbage disposal sites to encourage responsible waste disposal;
6. The Temporary Use Permit Area shall be developed strictly in accordance with the terms and conditions and provisions of this Permit. This Permit does not constitute a rezoning, subdivision approval, sign permit or building permit.
7. This permit is not transferable.
8. This permit shall lapse three (3) years from the date of issuance.
9. In the event land access, listed under items 5 (d) is blocked, restricted or otherwise not available to the “Lands”, any approvals granted under this Temporary Use Permit are immediately suspended and the Temporary Use Permit is null and void.

Village of Belcarra  
Temporary Use Permit #2019-01  
8 Corners Canada Inc.

AUTHORIZING RESOLUTION PASSED by the Village Council on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

IN WITNESS WHEREOF this Permit has been executed by the Permittee and this Permit is hereby issued by the Village the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**8 CORNERS CANADA INC.**

By its authorized signatories:

\_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**VILLAGE OF BELCARRA**

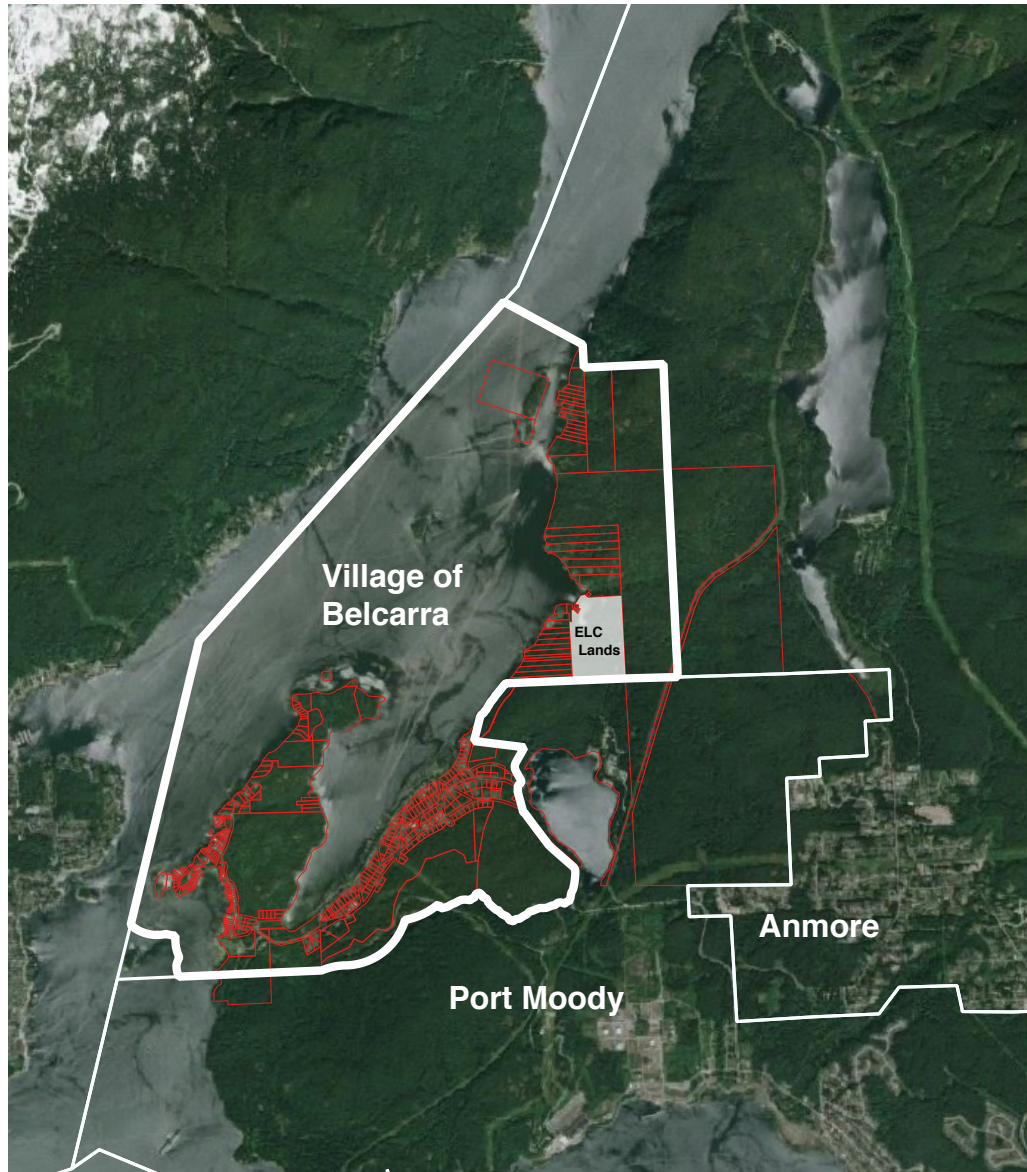
By its authorized signatories:

\_\_\_\_\_  
Jamie Ross  
Mayor

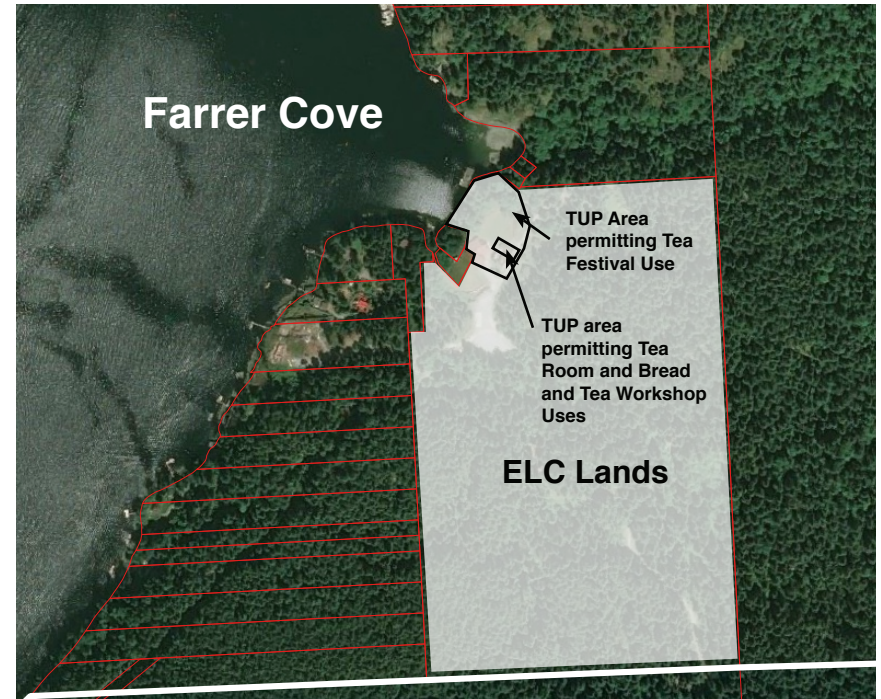
\_\_\_\_\_  
Lorna Dysart  
Chief Administrative Officer



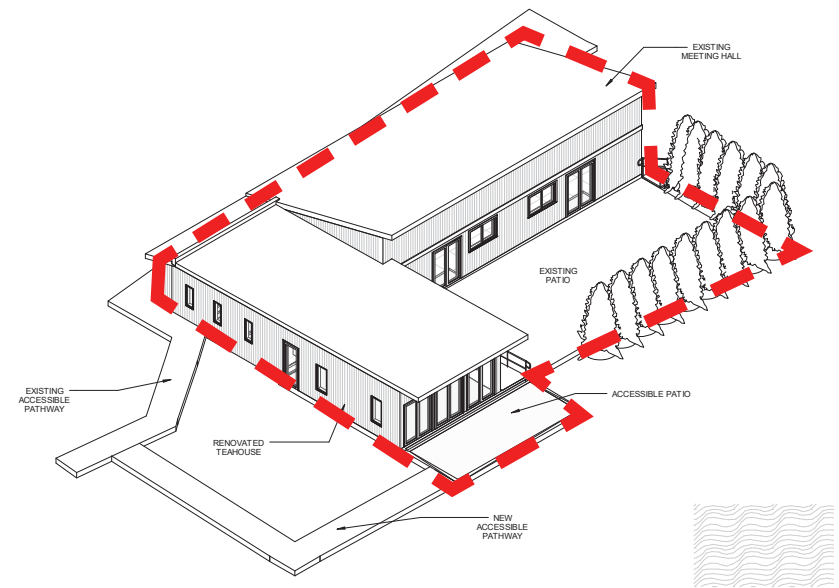
**Temporary Use Permit Area and Tea Room Location  
on Evangelical Laymen's Church (ELC) Lands, in Belcarra, BC**



ELC Lands in context of Village of Belcarra

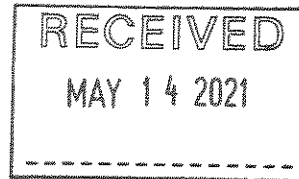
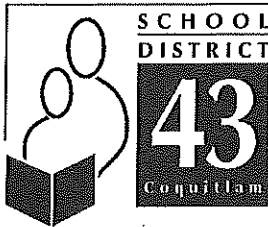


TUP areas in context of ELC Lands



TUP area permitting Tea Room and Bread and Tea Workshop Uses outlined in dashed line





FILE NO. 0460-01

550 Poirier Street, Coquitlam, BC Canada V3J 6A7 • Phone: 604-939-9201 • Fax: 604-939-6758

**Learning for a Lifetime****BOARD OF  
EDUCATION**

May 14, 2021

**CHAIR:**

Kerri Palmer Isaak

Keith Bramhill, Inspector  
Coquitlam RCMPvia email: [keith.bramhill@rcmp-grc.ca](mailto:keith.bramhill@rcmp-grc.ca)Dr. Ingrid Tyler, Executive Medical Director  
Fraser Healthvia email: [ingrid.tyler@fraserhealth.ca](mailto:ingrid.tyler@fraserhealth.ca)**VICE-CHAIR:**

Michael Thomas

Manj Kaila, Inspector  
Port Moody Police Departmentvia email: [manj.kaila@portmoodypolice.com](mailto:manj.kaila@portmoodypolice.com)**TRUSTEES:**

Jennifer Blatherwick

Mayor and Council  
City of Coquitlamvia email: [mayor\\_council@coquitlam.ca](mailto:mayor_council@coquitlam.ca)Mayor and Council  
City of Port Coquitlamvia email: [citycouncil@portcoquitlam.ca](mailto:citycouncil@portcoquitlam.ca)

Barb Hobson

Mayor and Council  
City of Port Moodyvia email: [council@portmoody.ca](mailto:council@portmoody.ca)Mayor and Council  
Village of Anmorevia email: [village.hall@anmore.com](mailto:village.hall@anmore.com)

Carol Cahoon

Lisa Park

Christine Pollock

Keith Watkins

Craig Woods

Mayor and Council  
Village of Belcarra  
[belcarra@belcarra.ca](mailto:belcarra@belcarra.ca)

Dear Community Leader,

In July 2020, you would have received a letter from School District No. 43 regarding the creation of a mental health car, similar to that of Car 67 in Surrey, to provide community mental health support. This program combines a uniformed police member with a clinical nurse or a youth worker, specializing in mental health, working in tandem to perform wellness checks and responding to calls involving emotional and mental health issues.

The Coquitlam School District has long advocated on behalf of our students and their families for additional mental health and community substance abuse support. While we value the hard work of police officers in our community, we believe youth in mental health crisis would be better serviced by trained mental health professionals. We understand that our municipal partners, are also advocating for this same service, in the support of our community.

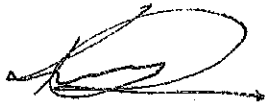
The Board of Education is consistently reminded of the need for mental health supports for the students of School District No. 43. There are countless accounts of students who have benefitted from the supports the district is able to provide, and of course, unfortunately, numerous statistics regarding those who do not. It is not feasible for the school district to provide the necessary mental health programming and support those in need without the assistance of community partners. While SD43 feels that the level of support we provide during school hours and days is impactful, there are gaps in support levels during the remaining 18 hours of each day. We are hopeful that a mental health support car may assist in servicing youth in crisis in ways that the School District cannot.

The Board of Education is hopeful that we can partner to make a mental health car a reality to provide the require support and assistance to our community and those experiencing a mental health crisis.

We would like to schedule a meeting, with representatives from all of our respective organizations municipal, police, and Fraser Health, to further the conversation and actionability of this much needed support to our young people. Would you please provide us with the best day and time in which we can set up an initial virtual meeting, by emailing [jtoderas@sd43.bc.ca](mailto:jtoderas@sd43.bc.ca).

Yours truly,

**SCHOOL DISTRICT NO. 43 (COQUITLAM) BOARD OF EDUCATION**



Kerri Palmer Isaak  
Chair, Board of Education

cc: Board of Education  
Patricia Gartland, Superintendent of Schools/CEO  
Chris Nicolls, Secretary-Treasurer/CFO  
Selina Robinson, MLA  
Rick Glumac, MLA  
Fin Donnelly, MLA  
Mike Farnworth, MLA  
Adrian Dix, Minister of Health  
Sheila Malcolmson, Minister of Mental Health and Addictions

file no. 0630-01

**Subject:** FW: Say Yes to Access - June 5th Access Awareness Day  
**Attachments:** SayYesToAccess\_SPARCBC.pdf

**From:** Info <[info@sparc.bc.ca](mailto:info@sparc.bc.ca)>  
**Sent:** Monday, May 17, 2021 9:46 AM  
**Subject:** Say Yes to Access - June 5th Access Awareness Day

Hello Community,

**Saturday June 5, 2021** is Access Awareness Day – A day for communities to come together to celebrate what it means to be truly accessible and inclusive for everyone!

Access Awareness Day falls within *National AccessAbility Week* which is always celebrated in the last week in May and is designed to draw attention to the talents and contributions that people living with disabilities make in their communities every day!

This year, the theme for Access Awareness Day is “Say Yes to Access”. As part of this year’s celebrations, our focus is on the different ways that people and communities across B.C. can come together to build true inclusion. To help support local efforts, small grants of **\$500** are available to help celebrate the different ways that communities have been successful in promoting greater inclusion.

We will be happy to share more information, please do not hesitate to reach us at [info@sparc.bc.ca](mailto:info@sparc.bc.ca) with the subject line - Say Yes to Access.

- If you would like to **host an event**
- If you would like to **share information** about the different ways that your community has been successful in coming together to promote greater accessibility.
- If you have **ideas** about ways to promote greater accessibility
- If you wish to explore **potential opportunities for partnership**

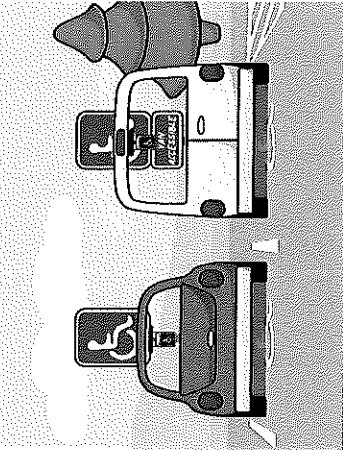
By working together, it is possible to create communities where everyone can share their talents and abilities in real and meaningful ways and where the possibilities are limitless. We know the difference that we can together make when we Say, Yes to Access.

Thank you for the role that you play every day in making this vision a reality!



SPARC BC works with communities in building a just and healthy society for all.

RECEIVED  
MAY 17 2021



The first Saturday in June is  
Access Awareness Day

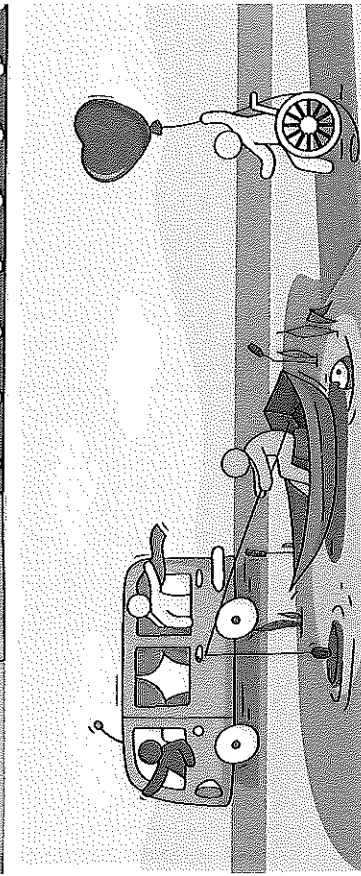
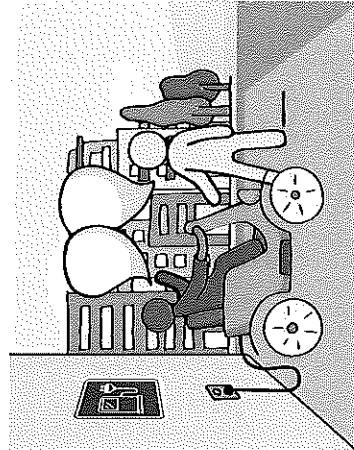
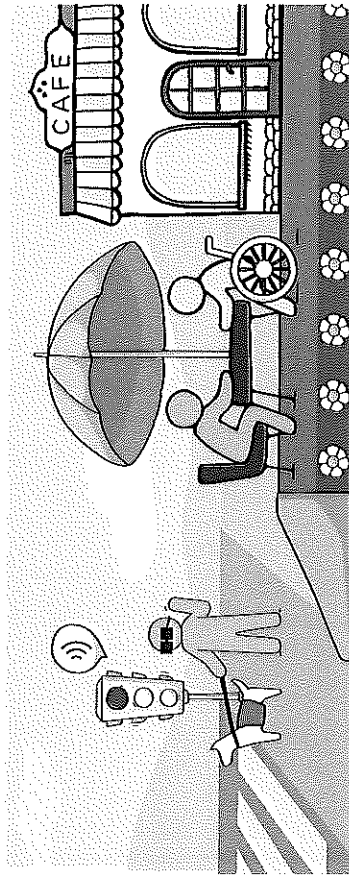
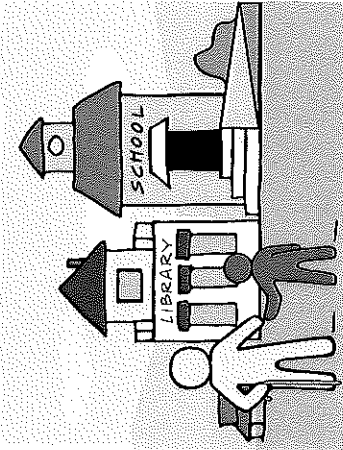


## Say Yes to Access

Saturday June 5, 2021

is Access Awareness Day—a day for communities to come together to celebrate what it means to be truly accessible and inclusive for everyone! By working together, it is possible to create communities where everyone can share their talents and abilities in real and meaningful ways and where the possibilities are limitless.

We know the difference that we can make together when we Say Yes to Access.



**sparc bc**  
people. planning. positive change.

---

**Subject:**

FW: Parking

FILE NO. 5460-01

From: Peter Struk

Sent: Tuesday, May 18, 2021 7:56 AM

Subject: Parking

To Council and Staff

Please add this letter to the next Council Meeting Agenda.

Please clarify the Policies regarding parking regulations and enforcement about the part of residents driveways that are on Village Property. I would like to park on that portion of Village property and be assured that I won't be ticketed or towed. Also if someone else parks there are Belcarra residents able to request the bylaw officer to deal with the situation. I was recently informed that no ticket would be issued and that a resident would have to call a tow truck company themselves to have the vehicle removed. I have also been told that a tow truck only removes ticketed vehicles.

Peter Struk

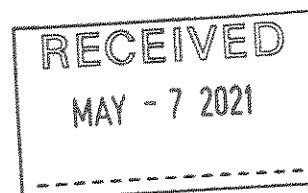


[www.softball.bc.ca](http://www.softball.bc.ca)

FILE NO. 185D-01

Friday, May-07-21

Village of Belcarra  
Attention: Ms Lorna Dysart, Chief Administrative Office  
4084 Bedwell Bay Road,  
Belcarra, BC, V3H 4P8



RE: Donation to Softball BC Team BC Men's and Women's Teams

Dear Ms Dysart:

On behalf of Softball BC, I am writing to thank the Village of Belcarra's Mayor and Council for their support of Softball BC's 2022 Canada Games Men's and Women's Teams.

Softball BC will make a public announcement on the website to acknowledge Village of Belcarra's \$150 gift.

Softball BC's greatly appreciates the Village of Belcarra's support for the Team BC Men's and Women's Softball Teams as they strive for gold at the 2022 Canada Summer Games.

Thank you again,

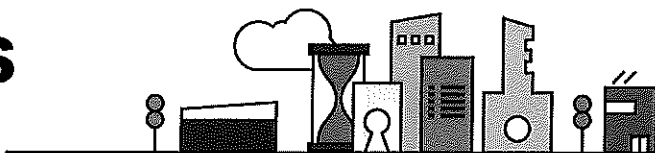
*Michael Smith*

Yours sincerely,

Michael Smith, Technical Coordinator, Softball BC

Cc: Rick Benson, Executive Director, Softball BC

# HELP CITIES LEAD



FILE NO. 0230-01

**CLIMATE  
CAUCUS**

RECEIVED

MAY - 7 2021

Dear Mayor and Council,

We are writing to request your support for the recently launched Help Cities Lead Campaign. Help Cities Lead is an education and awareness campaign to accelerate building decarbonization through collaboration between the Province of British Columbia and local governments. The campaign is led by Climate Caucus and supported by local governments and environmental NGOs.

We are asking that Council:

- endorse the Help Cities Lead Campaign; and
- commit to sending a letter of support to the Hon. Josie Osborne, Minister of Municipal Affairs, the Hon. George Heyman, Minister of Environment and Climate Change Strategy (ECCS), the Hon. Selina Robinson, Minister of Finance, the Hon. Bruce Ralston, Minister of Energy Mines and Low Carbon Innovation (EMLCI) and Hon. David Eby, Attorney-General and Minister responsible for Housing

To date we have received the support of 30 local governments from all regions of British Columbia. We are asking that you join them in supporting our campaign.

Allowing for local government leadership is critical to developing innovative policies and programs to achieve deep emissions reductions from the building sector throughout the province. However, tools currently available to local governments to pursue these critical reduction targets are largely limited to information campaigns and incentives and are insufficient to achieve broad and deep energy and GHG reductions at scale.

The Help Cities Lead campaign identifies a suite of measures that will enable local governments to take effective action on reducing GHG emissions from new and existing buildings. Five regulatory measures have been identified where additional authority would be instrumental for municipalities in accelerating climate action:

- Regulating GHG emissions for new buildings
- Home energy labelling
- Property assessed clean energy (PACE) enabling legislation
- Regulating GHG emissions for existing buildings
- Building energy benchmarking and reporting

Direction to implement the first three of these measures - enabling local governments to regulate GHG emissions for new buildings, home energy labelling, and PACE financing - was included in the ministerial mandate letters issued in November 2020. Help Cities Lead encourages the province to move as quickly as possible and in close consultation with local governments to develop and implement these measures.

Help Cities Lead would also like the province to enable local governments to choose, when ready, to opt into the remaining two measures not addressed by the mandate letters - namely, regulating GHG emissions for existing buildings and Building energy benchmarking and reporting.

All five of these initiatives will complement what the provincial government and utilities are already doing in these areas. Briefing notes on each initiative and detailed Modelling of GHG reductions arising from our proposed policies, can be found on our Resources page.

It is our hope that you will put forward a motion to Council which endorses this campaign and commits to sending letters of support to Ministers Osborne, Heyman, Robinson, Eby, and Ralston.

Sincerely,

Will Cole-Hamilton  
Councillor, City of Courtenay  
Director, Climate Caucus  
Steering Committee, Help Cities Lead



## THE DISTRICT OF MACKENZIE

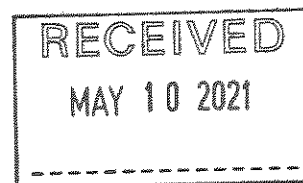
P | 250-997-3221 info@districtofmackenzie.ca

F | 250-997-5186 districtofmackenzie.ca

FILE NO. 0450-01

May 10, 2021

Bob Zimmer, Member of Parliament  
9916 100 Avenue  
Fort St. John, BC V1J 1Y5



Dear Mr. Zimmer, MP

**Re: Letter of support for national three-digit suicide prevention hotline - 988**

On behalf of Council, we are pleased to provide this letter of support for the creation of a national three-digit suicide and crisis hotline – 988.

The Council of the District of Mackenzie, at their Regular Meeting held on Monday, April 26, 2021 hereby resolved the following:

31933. MOVED by Councillor Hipkiss  
Support for *WHEREAS the Federal government has passed a motion to adopt 988, a National*  
988 Crisis *three-digit suicide and crisis hotline;*  
Line

*AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;*

*AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;*

*AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;*

*AND WHEREAS the District of Mackenzie recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;*

*NOW THEREFORE BE IT RESOLVED THAT the District of Mackenzie endorses this 988-crisis line initiative;*

*and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.*

CARRIED



We see great value in this project and we look forward to the implementation of this initiative.

Sincerely,



Joan Atkinson

Mayor

cc: Dan Davies  
Member of the Legislative Assembly  
[dan.davies.mia@leg.bc.ca](mailto:dan.davies.mia@leg.bc.ca)

The Hon. Steven Guilbeault  
Minister of Canadian Heritage  
Minister Responsible for the CRTC  
[steven.guilbeault@parl.gc.ca](mailto:steven.guilbeault@parl.gc.ca)

The Hon. Patty Hajdu  
Federal Minister of Health  
[hcminister.ministresc@canada.ca](mailto:hcminister.ministresc@canada.ca)

Local Area Municipalities

RECEIVED

MAY 10 2021

FILE NO.  
1850-01

Dear Village of Belcarra Family,

I hope you are all doing well and staying safe during these times.

From the bottom of my heart I want to express my heartfelt appreciation for your generous gift.

Thank you so much for thinking of us and for helping us to persevere and continue to provide compassionate, quality end-of-life care to our community. Your encouragement means so much to me and the entire Crossroads Family! ♥

A heartfelt thanks,  
Jannifer  
Development of Home

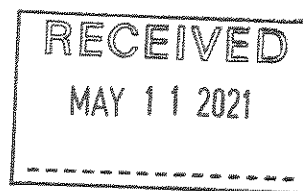
A heartfelt  
thank you!



CROSSROADS  
HOSPICE SOCIETY



FILE NO. 0410-01



May 11, 2021

Ref: 266895

Dear Mayors and Chairs:

I am writing in follow up to a recent update from Okenge Yuma Morisho, Deputy Minister of Municipal Affairs, to Chief Administrative Officers regarding the Climate Action Revenue Incentive Program (CARIP). As you may be aware, 2021 will mark the wind down and final year of grant payments under this program. Budget 2021 also commits new funding to help local governments reduce greenhouse gas emissions through planning for compact, energy-efficient communities. The purpose of this letter is to thank British Columbia's local governments for your continued leadership and to describe how our government continues to work with local governments to achieve our collective climate goals.

Since the 2008 inception of the Climate Action Charter (CAC), almost every local government in B.C. has signed the CAC, committing to take action and develop strategies to achieve the following three goals:

- Work toward becoming carbon neutral in their local government corporate operations
- Measure and report on their community greenhouse gas (GHG) emissions profile
- Create complete, compact, energy-efficient rural and urban communities

As of 2018, the last year of full reporting prior to the pandemic, 187 local governments had signed on to the CAC and were publicly reporting on their progress toward meeting their climate action goals, 147 were measuring and reporting GHG emissions, and 50 local governments had achieved carbon neutrality in their operations. Communities across B.C. both large and small have consistently demonstrated leadership in taking action on climate change, in areas as broad as local food production, renewable energy generation and planning for public transit and active transportation. Thank you for your continued ambition and efforts to reduce greenhouse gas emissions in your corporate operations, and more broadly to inspire and work within your communities to tackle climate change.

Under CleanBC, the Province of British Columbia has put a priority on reducing pollution, boosting energy-efficient solutions and building a low-carbon economy. Local governments will continue to be a key partner in our collective efforts to address the challenges of a changing climate, playing a specific and important role in B.C.'s climate goals.

.../2

Just as local governments' actions on climate solutions have evolved in the past decade, our government is responding to support you with tools and funding programs such as:

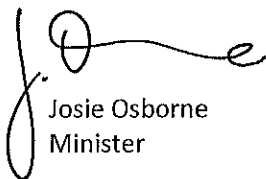
- Updating the BC Action Climate Toolkit and the Green Communities Committee Carbon Neutral Framework.
- Investing \$110 million in combined provincial and federal funding to help local governments and Indigenous communities develop energy efficiency and clean energy projects through the Investing in Canada Infrastructure Program CleanBC Communities Fund.
- Working with the federal government to assess the climate impacts of all major infrastructure being funded under the Investing in Canada Infrastructure Program to reduce GHG emissions and increase resilience to climate change, which benefits communities and creates jobs.
- Boosting active transportation infrastructure with \$18 million through the Ministry of Transportation and Infrastructure.
- Making sure commuters can get out of their cars with historic investments in public transit, such as the Broadway Subway Line, and free transit for kids 12 and under starting this September.

Building on record investments in CleanBC, the province will continue to strengthen our work with local governments and support the CAC.

As noted, Budget 2021 commits \$11 million in new funding to help local governments plan for compact, energy-efficient communities, directly supporting the CAC's commitment to create complete, compact, energy-efficient rural and urban communities. I look forward to working with all local governments through Union of BC Municipalities and the Green Communities Committee on how to support greener and more livable communities.

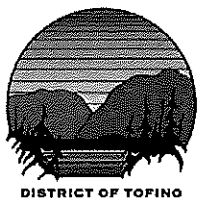
Our government remains committed to working with local governments to reach our climate goals and make life better for people across British Columbia.

Sincerely,



Josie Osborne  
Minister

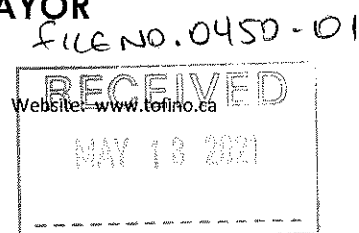
pc: Chief Administrative Officers



## DISTRICT OF TOFINO – OFFICE OF THE MAYOR

P.O. Box 9, 121 Third Street, Tofino, B.C. V0R 2Z0

Telephone: 250.725.3229 | Fax: 250.725.3775 | Email: [dlaw@tofino.ca](mailto:dlaw@tofino.ca) | Website: [www.tofino.ca](http://www.tofino.ca)



Honourable Katrine Conroy  
Minister of Forests, Lands, Natural Resource Operations and Rural Development  
PO BOX 9049, Stn. Provincial Government  
Victoria BC, V8W9E2

May 11, 2021  
File No. COM-02 FLNRORD  
[FLNR.Minister@gov.bc.ca](mailto:FLNR.Minister@gov.bc.ca)

Dear Minister Conroy,

**Re: Support for Expedient and Resourced Implementation of the Old-Growth Strategic Review**

On behalf of the District of Tofino Council, I write to you expressing support for the expedient and resourced implementation of the 14 recommendations in the report titled "A Strategic Review of How British Columbia Manages for Old Forests Within its Ancient Ecosystems" (the Strategic Review) written by Registered Professional Foresters Garry Merkel and Al Gorley.

We commend the Minister and Premier Horgan for having publicly committed to implement the Strategic Review in its totality. However, to adequately manage and protect BC's old forest biodiversity, attributes, values and benefits for future generations, we specifically request an expedient Provincial response to recommendations 6 and 7:

6. Until a new strategy is implemented, defer development in old forests where ecosystems are at very high and near-term risk of irreversible biodiversity loss.
7. Bring management of old forests into compliance with existing provincial targets and guidelines for maintaining biological diversity.

The District of Tofino also adds our voice to concerns that BC Budget 2021 shows no allocated funding toward the implementation of the recommendations, or to transitional supports for communities and Indigenous governments as they adapt to changes resulting from new forest management systems.

While BC Budget 2021 does include increased funding for land-use planning modernization, support for negotiations with Indigenous communities, and funds to enact the *Declaration on the Rights of Indigenous Peoples Act*, the budget is missing critical funding pieces needed to fully implement the Old Growth Strategic Review recommendations.

Situated within the Territory of the Tla-o-qui-aht First Nation in the Clayoquot Sound UNESCO Biosphere Reserve, thirty years ago our region was also at a crossroads with respect to the ongoing harvest of timber resources. Since that time, the District of Tofino has continued to engage with the Province and other governments on issues of sustainability and equity, as noted in our most recent Strategic Plan, protocol agreements and other corporate strategies.

Office of the Mayor

Our intention in writing to you, Minister, is to not only show the District of Tofino's support for the expedient implementation of the Strategic Review's recommendations, but also to add our voice to the calls for dedicated funding to enact the recommendations in an economically just manner to build healthier ecosystems, better long-term land management and greater public support for this much needed paradigm shift.

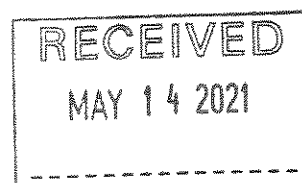
Sincerely,

**Dan Law, Mayor  
District of Tofino**

cc. MLA Josie Osborne  
Local Governments of British Columbia



file NO. 0410-01



May 14, 2021

Ref: 267054

Mayors and Regional District Chairs of British Columbia  
Attendees of May 2021 Regional Calls with Minister Josie Osborne and Minister Lisa Beare

Dear Mayors and Chairs:

Thank you for taking the time to join Minister Josie Osborne and Minister Lisa Beare for the May 2021 regional calls. As Minister Osborne and Minister Beare said, these conversations continue to be a great opportunity to hear from you about the key issues and opportunities that you are working on in your communities. This email answers some of your questions and details links and resources for some of the topics raised.

The May 2021 calls were focused on connectivity. Working to connect all people in BC – regardless of where they live – is a priority for our government. Communications technology in all its rapidly changing forms is embedded into all aspects of our day-to-day lives as it enables a broad spectrum of possibilities including access to healthcare, education, culture, public safety and economic activity, as well as day-to-day social interactions during the challenging times of the pandemic.

Building on the Province's most recent investments totalling \$180 million, Budget 2021 establishes stable **base funding** of \$40 million over the plan to further invest in the Province's connectivity strategy. This will provide better high-speed internet and cell coverage to help connect more people in rural areas and remote communities. (See more Budget 2021 highlights below.)

There were a number of themes that came up during the calls including inaccurate federal data on broadband internet speeds, cell coverage along highways, redundancy, and low earth orbit satellites (LEOS) as an alternative to ground infrastructure. Providing the same level of access, quality and affordability in rural and remote areas as in urban areas is a key priority for the provincial government and we are working towards that goal.

The Connected Communities team within the Ministry of Citizens' Services would be happy to answer any further questions regarding connectivity programs or planning, highway cellular, satellite services or any recent announcements pertaining to connectivity in your area. Please email [ConnectedCommunitiesBC@gov.bc.ca](mailto:ConnectedCommunitiesBC@gov.bc.ca).

### Internet Speed Study

Communities have raised concerns that the federal data on broadband Internet speeds, which is used to determine eligibility for connectivity funding programs, may not accurately reflect the broadband Internet speeds experienced in homes, businesses, and other locations at the community level.

The Ministry of Citizens' Services, UBCM, and Northern Development Initiative Trust are responding collaboratively to these concerns with an independent study of differences between the broadband Internet speeds experienced in some BC communities, and the 50/10 Mbps speed identified on the federal government's National Broadband Internet Service Availability Map. The study which is underway, will produce factual information on Internet speeds in rural and remote communities, supporting analysis and informing dialogue between the Northern Development Initiative Trust, Indigenous and local governments, Internet service providers, the Province, and the federal government. Data gathering and analysis will occur over the spring and summer months, with reporting of study results expected in fall 2021.

A **key step** in this process is to identify which communities in BC have noted inconsistencies between the 50/10 Mbps Internet speed that federal maps indicate should be available, versus actual Internet speeds currently experienced by residents and businesses in the area.

Local governments with reports of Internet speeds lower than the 50/10 Mbps speeds shown on federal maps, are invited to self-identify by contacting Reiko Tagami, Policy Analyst, UBCM to request to be included in the study.

Local governments wishing to participate in the Internet speed study are encouraged to complete a questionnaire, providing contextual and background information about Internet speeds experienced in their community. For the purpose of this study, local governments can improve the accuracy and depth of the Internet speed data for their area, by having their residents, businesses, and other community stakeholders complete the CIRA Internet speed test. More information on the Internet speed questionnaire & performance data can be found here.

### **BC Budget 2021 Highlights**

On April 20, 2021, Finance Minister Selina Robinson tabled the 2021 provincial budget in the legislature. Budget 2021 includes significant new funding commitments of interest to local governments, including those for mental health and substance use; housing affordability and homeless populations; economic recovery; childcare, and broadband connectivity. Due to COVID-19 pandemic impacts, the budget projects deficits of \$9.7 billion this year, \$5.5 million next year, and \$4.3 million in the year following. For more information see provincial government's Budget 2021 or UBCM BC Budget Highlights.

### *Mental Health Funding and Substance Use*

The budget allocates \$3.1 billion over three years to improve health and mental health care, including \$500 million to continue to expand mental health and substance use services. \$330 million over the fiscal plan provide a full spectrum of substance-use treatment and recovery services, including \$152



million for opioid treatment. There will be 195 new substance use treatment and recovery beds in communities throughout the province to help more people get on a path to recovery.

#### *Housing Affordability and Homeless Population*

The budget provides additional funding to expand the HousingHub program to construct 9,000 more rental homes for middle-income households and families over the next 3-5 years.

In addition to continued investments in the Homes for B.C. Supportive Housing Fund, the Province is partnering with the federal government through the Rapid Housing Initiative to convert existing buildings into supportive housing, and to support development of modular housing to expedite housing solutions for homeless or other vulnerable populations.

The budget allocates funding to extend supports and services for people experiencing homelessness and includes funding to help maintain more than 3,000 temporary emergency shelter and hotel spaces that have been secured during the pandemic. Funding is also provided to extend the additional 650 urgent shelter spaces, rent supplements, and supportive housing sites used to support recent decampments efforts in Vancouver and Victoria, with on-site health and other supports.

#### *Economic Recovery*

Budget 2021 continues to prioritize investments that help BC respond to the pandemic and to prepare for a strong recovery. These investments build on the over \$10 billion that has been provided to support people, businesses and communities since the pandemic began. The budget provides a record \$26.4 billion in taxpayer-supported capital investments that are expected to create over 85,000 jobs over the three-year plan. These investments will ensure the right infrastructure is in place by making critical upgrades to hospitals, schools, and highway and transit projects.

#### *Childcare*

The budget included a \$233 million increase in base funding over three years for childcare to create new spaces. This will more than double the number of \$10-a-day childcare spaces and contribute to raising wages for early childhood educators. New federal funding will help BC to build on this commitment.

#### **Infrastructure Funding**

Public announcements for the Investing in Canada Infrastructure COVID-19 Infrastructure Resilience Stream are expected next month. We understand that you are all interested in finding out the decisions. Ministry staff are working with our partners at Infrastructure Canada to finalize approvals at this time. Please stay tuned for further announcements.

In addition, Budget 2021 includes provincial funding commitments of \$41 million over the fiscal plan, or \$247 million over the next six years to maximize federal contributions and continue to support local governments, not-for-profit entities and First Nations in accessing community infrastructure funding. **The ministry will be communicating further details on the Investing in Canada Infrastructure Program (ICIP) application process for new intakes in the fall of 2021.**

### COVID-19 Update

The strengthened province-wide restrictions that came into effect on March 29 are still in place through to May 25, including that everyone should stay within their local communities. Travel restrictions for non-essential travel in BC are also in place until May 25. Read the travel restrictions [here](#).

Dr. Henry stresses that although a high number of people are being vaccinated every day, it will take some time before all of us can let our guard down and right now, we all need to continue doing the things that prevent transmission of the virus.

Please stay tuned for further announcements from Provincial Health Officer Dr. Bonnie Henry and check the [provincial government COVID-19 website](#) regularly for more information.

### Vaccination Roll Out

Dr. Bonnie Henry and Minister of Health, Adrian Dix, urge everyone to [register](#) online or call 1-833-838-2323 for vaccination as soon as possible. Getting vaccinated will help stop transmission and infections in vaccinated people are generally milder compared to those in unvaccinated people.

Starting today at 7 p.m. (Pacific time), booking invitations will begin for people who are registered and are born in 1996 or earlier (25 and up). On Saturday at 7 p.m., booking invitations will begin for people who are registered and are born in 2001 or earlier (20 and up) and on Sunday at 7 p.m., booking invitations will begin for people who are registered and are born in 2003 or earlier (18 and up). We encourage you to share this information with your residents.

The latest vaccine information can be found at [www.bccdc.ca](http://www.bccdc.ca).

### Home Owner Grant Centralization

As a reminder, effective 2021 all home owner grant applications must be submitted directly to the BC provincial government through a secure online application. **Municipalities no longer need to and should not accept any applications.** There are no changes to program eligibility criteria.

Homeowners can apply for their current year or their retroactive home owner grants 24/7 online at [gov.bc.ca/homeownergrant](http://gov.bc.ca/homeownergrant) or they can call toll free: 1-888-355-2700 Monday to Friday from 8:30 am to 5 pm to speak with an agent. **We encourage you to share this information with your residents.**

The next regional calls will be in June. Ministry staff will be in touch with you about the June date, time, and meeting information. Our tentative plan after June is to take a summer break from these calls and restart them in September.

Mayors and Chairs  
Page 5

The more restrictive COVID-19 measures over the next few weeks are hard for all of us – for governments, for businesses, for individuals in communities throughout BC. Once again, I cannot thank you enough as local government leaders for your continued leadership and dedication during this difficult time.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Faganello', with a large, stylized flourish at the end.

Tara Faganello  
Assistant Deputy Minister

pc: Chief Administrative Officers  
Gary MacIsaac, Executive Director, UBCM  
Nancy Taylor, Executive Director, LGMA  
Todd Pugh, Executive Director, CivicInfo

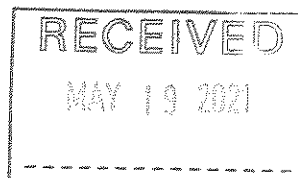


MAYOR DARRYL WALKER  
OFFICE OF THE MAYOR  
WHITE ROCK, BC CANADA

FILE NO. 0450-01

May 18, 2021

File No. 0230-20



Lower Mainland Local Government Association  
PO Box 729  
Pemberton BC V0N 2L0

Dear LMLGA Members:

**Re: Regional Model Mobile Crises Response Car Program and  
Invoicing for Required Officer Attendance at Hospitals in Accordance with the Mental Health Act**

On May 10, 2021 White Rock City Council unanimously supported two (2) motions requesting the province deliver a Regional Model Mobile Crises Response Car Program and enable invoicing for required police officer attendance at hospitals in accordance with the *Mental Health Act*. The resolutions read as follows:

**Resolution 1: Regional Mobile Crises Response Car Program**

*WHEREAS a Mobile Crisis Response Car Program has been in place for some municipalities for decades and has been well received;*

*AND WHEREAS an integrated robust health care regional model would have value, eliminating jurisdictional policy lines (based on municipal boundaries) for a regional model that follows Health Authority boundaries;*

*THEREFORE BE IT RESOLVED that UBCM request the province to provide an integrated health care regional model for a Mobile Crisis Response Car Program.*

**Resolution 2: Invoicing for required officer attendance at hospitals**

*WHEREAS the RCMP are required under the Mental Health Act (MHA) to remain at the hospital with a person that has been apprehended under the MHA until they can be presented to a physician;*

*AND WHEREAS wait times can range from two and one-half (2.5) hours to six (6) hours during which time a person suffering from a mental health condition is in the custody of the police, contributing to further stigmatization, and preventing the police officer from taking any other emergency calls for the provision of their services;*

*THEREFORE BE IT RESOLVED that UBCM request the province to endorse provision where the municipalities can invoice the Health Authority for wait times more than 30 minutes, like the BC Ambulance Services (in 15-minute increments over 30 minutes).*

City Hall, 15322 Buena Vista Avenue, White Rock, British Columbia, Canada V4B 1Y6

Tel: (604) 541-2131 Fax: (604) 541-9348 Email: dwalker@whiterockcity.ca Website: www.whiterockcity.ca

Community safety is a top priority for all municipalities. Expanding the Mobile Crisis Response program regionally could reduce the number of persons being required to be taken to a hospital, which in turn will provide better care for the person in need and assist to reduce overburdened hospital emergency rooms.

Therefore, we kindly request your support and endorsement of these motions to be considered at the UBCM Conference in September 2021.

If you have any questions, please contact my office at 604 541 2124.

On behalf of White Rock City Council, we thank you for your consideration in advance.

Sincerely,



Darryl Walker, Mayor

Enclosure: City of White Rock Corporate Report dated May 10, 2021

cc: Councillor Dupont, LMLGA President  
White Rock City Council

LMLGA Members List:

- [info@chilliwack.com](mailto:info@chilliwack.com)
- [bim@bimbc.ca](mailto:bim@bimbc.ca)
- [village.hall@anmore.com](mailto:village.hall@anmore.com)
- [info@whistler.ca](mailto:info@whistler.ca)
- [managersoffice@coquitlam.ca](mailto:managersoffice@coquitlam.ca)
- [infoweb@dnv.org](mailto:infoweb@dnv.org)
- [info@tol.ca](mailto:info@tol.ca)
- [info@pittmeadows.ca](mailto:info@pittmeadows.ca)
- [belcarra@belcarra.ca](mailto:belcarra@belcarra.ca)
- [communications-info@abbotsford.ca](mailto:communications-info@abbotsford.ca)
- [info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca)
- [info@mission.ca](mailto:info@mission.ca)
- [info@hope.ca](mailto:info@hope.ca)
- [enquiries@mapleridge.ca](mailto:enquiries@mapleridge.ca)
- [info@slrd.bc.ca](mailto:info@slrd.bc.ca)
- [info@portcoquitlam.ca](mailto:info@portcoquitlam.ca)
- [icentre@metrovanvancouver.org](mailto:icentre@metrovanvancouver.org)
- [info@westvancouver.ca](mailto:info@westvancouver.ca)
- [info@newwestcity.ca](mailto:info@newwestcity.ca)
- [admin@pemberton.ca](mailto:admin@pemberton.ca)
- [reception@lionsbay.ca](mailto:reception@lionsbay.ca)
- [info@cnv.org](mailto:info@cnv.org)
- [cityclerk@richmond.ca](mailto:cityclerk@richmond.ca)
- [lum@chilliwack.com](mailto:lum@chilliwack.com) (Chairperson of the Board, Fraser Valley Regional District)
- [mayor@surrey.ca](mailto:mayor@surrey.ca)
- [webteam@surrey.ca](mailto:webteam@surrey.ca)

- 
- [council@squamish.ca](mailto:council@squamish.ca)
  - [clerks@delta.ca](mailto:clerks@delta.ca)
  - [info@langleycity.ca](mailto:info@langleycity.ca)
  - [Info@portmoody.ca](mailto:Info@portmoody.ca)
  - [cleee@kentbc.ca](mailto:cleee@kentbc.ca)
  - [clerks@burnaby.ca](mailto:clerks@burnaby.ca)
  - [info@vancouver.ca](mailto:info@vancouver.ca)

**Subject:** FW: Local Government Awareness Week 2021

FILE NO. 0410-01

**Importance:** High

**From:** McCabe, Kate MUNI:EX

**Sent:** Wednesday, May 19, 2021 3:30 PM

**Subject:** Local Government Awareness Week 2021

**This message is being forwarded to you on behalf of Tara Faganello, Assistant Deputy Minister of the Local Government Division, Ministry of Municipal Affairs**

Dear Colleagues:

I am excited to join you in observing Local Government Awareness Week, May 16-22, 2021.

Last year we talked about how this week, that celebrates local governments' pivotal role, was taking place during an unprecedented time. It was the beginning of the pandemic, and we were all still adjusting to the reality of supporting local communities through uncertain and changing times. As we look forward with optimism to a time when vaccinations will allow us to define a new normal, I would like to again express our deep respect and admiration for your unparalleled dedication to serving your communities through substantial change and sometimes overwhelming requirements.

This year, *Local Government Awareness Week* includes *Asset Management Awareness Day* on May 19<sup>th</sup>. Asset management is central to the role of local governments and important to each person in the community. Implementing asset management in a community results in the sustainable delivery of services such as water, wastewater, and recreation, and is an essential component of infrastructure funding programs. In celebration of *Asset Management Awareness Day*, Asset Management BC is offering free training and a forum to share your successes.

Within the Ministry of Municipal Affairs, the Local Government Division continues to take a leadership role on the provincial-local government relationship and provides advice and support to other ministries regarding engagement with local governments as an order of government. Engagement and consultation can take many forms, from the Minister's regional meetings with local government mayors and chairs (74 between mid-March 2020 and mid-May 2021) to staff level conversations about potential ways forward on concerns in a specific community. While the ministry has been through some changes this year, rest assured that our mandate as your key contact point to coordinate local government needs and information requests has not changed.

We all know how important maintaining relationships has been during a time when we have had to keep our distance. We are here to help make the connections you need across the provincial government to build and strengthen those relationships as you move forward.

Kind Regards,

Tara Faganello, CPA CGA BA Ec.  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs  
and Inspector of Municipalities



Canada  
Province of British Columbia  
A Proclamation

ELIZABETH THE SECOND, by the Grace of God, of the United Kingdom,  
Canada and Her other Realms and Territories, Queen, Head of the  
Commonwealth, Defender of the Faith

**To all to whom these presents shall come – Greeting**

WHEREAS local governments have a direct impact on the day-to-day lives of people in communities by providing good governance, public services and stewardship of public assets and by fostering economic, social and environmental well-being, and

WHEREAS local governments strive to deliver services sustainably, ensuring that current community service needs, and how those services are delivered, do not compromise the ability of future generations to meet their own needs through sound asset management practices, and

WHEREAS local governments have an important role in serving, supporting and uniting people, especially during extraordinary and difficult times, and local governments and the government of British Columbia work together in times of crisis to keep communities healthy and safe, and to support economic recovery, deliver services and provide leadership and guidance, and

WHEREAS Local Government Awareness Week is an opportunity to increase public awareness and understanding of local government roles and responsibilities, and local government awareness is sponsored and supported collaboratively by the Union of British Columbia Municipalities, local government partner agencies and the government of British Columbia;

NOW KNOW YE THAT We do by these presents proclaim and declare that May 16 to 22, 2021, shall be known as

**“Local Government Awareness Week”**

and May 19, 2021, shall be known as

**“Asset Management Awareness Day”**

in the Province of British Columbia.

IN TESTIMONY WHEREOF, We have caused these Our Letters to be made Patent and the Great Seal of Our Province of British Columbia to be hereunto affixed.

WITNESS, The Honourable Janet Austin, Lieutenant Governor of Our Province of British Columbia, in Our City of Victoria, in Our Province, this twenty-ninth day of April, two thousand twenty-one and in the seventieth year of Our Reign.

BY COMMAND.

Attorney General and  
Minister Responsible for Housing  
(counter signature for the Great Seal)

Lieutenant Governor