



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA
VILLAGE HALL
May 10, 2021
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.

Meeting details as follows:

Click link to join meeting: <https://zoom.us/j/99663789497> Meeting ID: 996 6378 9497

COUNCIL

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Ross will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 10, 2021

Recommendation:

That the agenda for the Regular Council Meeting, May 10, 2021 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Public Hearing, April 26, 2021

Recommendation:

That the minutes from the Public Hearing held April 26, 2021 be adopted.

3.2 Regular Council Meeting, April 26, 2021

Recommendation:

That the minutes from the Regular Council Meeting held April 26, 2021 be adopted.

4. DELEGATIONS AND PRESENTATIONS

4.1 Ben Shoolestani, on behalf of Esmail Shoolestani, regarding a presentation on Private Use of Municipal Road Right of Way.

5. REPORTS

- 5.1** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding UBCM Grant – Active Transportation Planning Program Grant Opportunity

Recommendation:

That Staff be directed to submit an application for the Active Transportation Planning Program grant of up to \$20,000.

- 5.2** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding Use of Village Hall Parking Lot

Recommendation:

That Council approve the parking status remaining unchanged for the Village Hall parking lot.

- 5.3** Lorna Dysart, Chief Administrative Officer, report dated May 10, 2021 regarding IT Equipment Upgrades for the Village Hall

Recommendation:

That Council approve up to \$15,000. for the purchase and installation of new IT Equipment for the Village Hall.

- 5.4** Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated May 10, 2021 regarding Reflective Cats Eyes Road Markers

Recommendation:

That Council approve up to \$26,500. for the installation of recessed Cats Eyes road markers on Bedwell Bay Road.

6. REPORTS FROM MAYOR AND PROJECT LEADS

Mayor's Report

- 6.1 TransLink**

That Council support the appointment of Councillor Wilder as alternate TransLink representative.

7. BYLAWS

- 7.1 Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021**

Recommendation:

That "Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021" be adopted.

- 7.2 Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021**

Recommendation:

That "Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021" be adopted.

7.3 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021

Recommendation:

That the “Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021” be adopted.

7.4 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021

Recommendation:

That “Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021” be adopted.

7.5 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021

Recommendation:

That “Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021” be adopted.

7.6 Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021

Recommendation:

That “Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021 be adopted.

8. CORRESPONDENCE/PROCLAMATIONS

Recommendation:

That correspondence items 8.1 – 8.11 be received.

ACTION ITEMS

8.1 Sav Dhaliwal, Chair, Metro Vancouver Board & Jack Froese, Chair, Zero Waste Committee, letter dated April 27, 2021 regarding Metro Vancouver’s Solid Waste Management Plan Update

Recommendation:

That staff advise Sav Dhaliwal, Chair, Metro Vancouver Board that the preferred communication for Belcarra will be with Mayor Ross, the Chief Administrative Officer and a Council member; and

That Belcarra representatives have the ability to connect with Metro Vancouver Zero Waste panel members; and

That a time frame be obtained for participation.

- 8.2** Doris Mah, Stand With Asians Coalition (SWAC) Organizer, email dated April 26, 2021 regarding Day of Action Against Anti-Asian Racism Proclamation

Recommendation:

That Council declare May 10, 2021 as “Day of Action Against Anti-Asian Racism”

INFORMATION ITEMS

- 8.3** David Screech, Mayor, Town of View Royal, letter dated April 1, 2021 to Honourable John Horgan, Premier of BC, regarding Request for Authority and Training for Hospital Security Staff
- 8.4** Merlin Blackwell, Mayor, District of Clearwater, letter dated April 12, 2021 regarding Designation of Invasive Asian Clams as Prohibitive Aquatic Invasive Species
- 8.5** Merlin Blackwell, Mayor, District of Clearwater, letter dated April 12, 2021 regarding Endorsement of 9-8-8 Crisis Line Initiative
- 8.6** Leo Facio, Mayor, Harrison Hot Springs, letter dated April 15, 2021 regarding Endorsement of 9-8-8 Crisis Line Initiative
- 8.7** Neal Carley, General Manager, Parks & Environment, letter dated April 22, 2021 to Pierce McNeal, President & Chessy Knight, Director at Large, Canada Pacific Trials Association regarding Termination of Canada Pacific Trials Association Licence to Use Belcarra Regional Park
- 8.8** Brad Sperling, Regional Board Chair & Leonard Hiebert, Invasive Plant Committee Chair, Peace River Regional District, letter dated April 23, 2021 to Honourable John Horgan, Premier of BC, Honourable Lana Popham, Minister of Agriculture, Food & Fisheries, Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operation & Rural Development & Honourable George Heyman, Minister of Environment & Climate Change Strategy regarding Lack of Funding – Invasive Plant Management
- 8.9** Barbara Murray, Bears Matter Consulting, email dated April 29, 2021 regarding Requesting a Moratorium on Wolf Killing in BC (full report available at the Village office)
- 8.10** Andy Adams, Mayor, City of Campbell River, letter dated April 29, 2021 to Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations & Rural Development, regarding Logging of At-Risk Old-Growth Forests in the Province
- 8.11** Charlotte Dawe, Conservation & Policy Campaigner, Wilderness Committee, letter dated April 29, 2021 regarding Give Caribou a Fighting Chance (full report available at the Village office)

9. NEW BUSINESS

10. PUBLIC QUESTION PERIOD

11. RESOLUTION TO CLOSE MEETING

That the May 10, 2021 meeting of Council be closed pursuant to the *Community Charter* Section 90 (1) "A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."

12. ADJOURNMENT

Recommendation:

That the May 10, 2021 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
PUBLIC HEARING MINUTES
VIA ZOOM
April 26, 2021**



Minutes of the Public Hearing for the Village of Belcarra, April 26, 2021, held via Zoom.

This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works and Emergency Preparedness Coordinator
Paula Richardson, Administrative Services Assistant

Others in Attendance

Dan Watson, Pooni Group, Planning Consultant

1. CALL THE HEARING TO ORDER

Mayor Ross called the Public Hearing to order at 5:01 pm.

Mayor Ross read aloud the procedure for the Public Hearing as follows:

“This Public Hearing is being held pursuant to Section 464 of the Local Government Act to consider and receive submissions regarding the proposed:

**Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw
No. 580, 2021**

All persons present who believe that their interest in property is affected by the proposed bylaw will be given a reasonable opportunity to be heard, make representation, or to present a written submission respecting matters contained in the proposed bylaw. People who pre-registered and are on the Speakers List will speak first. Put your hand up on the Zoom Webinar to join the Speakers List during the Public Hearing. When called on, please state your full name and address for the record.

Members of Council may, if they wish, ask questions of you following your presentation. The function of Council members during the Public Hearing is to listen to the views of the public. It is not the function of Council at this time to debate the merits of the proposed bylaw.

After the Public Hearing has concluded, Council may, without further notice, give whatever effect Council believes proper to the representations made.

Your only opportunity to comment on the proposed bylaw will be during the Public Hearing as members of Council are not permitted to receive further submissions after the Hearing is closed.

Everyone will be given a reasonable opportunity to be heard at this Hearing. No one will be discouraged or prevented from making their views heard.

Written submissions received during the Meeting will be available on the website, the day following the meeting, so that everyone may examine these documents.

To maintain order and to ensure everyone has a reasonable opportunity to be heard, the following rules of procedure have been established:

- a. A Speakers' List has been established. If you wish to address the Public Hearing, please ensure that you place your name on the Speakers List. You may add your name to the list at any time by using the "raise hand" function on the Zoom webinar. If you are speaking from prepared remarks, please send a copy by email to the Chief Administrative Officer, ldysart@belcarra.ca
- b. Please commence your remarks by stating your name and address. If you are speaking on behalf of some other person or organization, please also identify the name of that person or organization you are representing.
- c. Each speaker is requested to limit their remarks to no more than 5 minutes, (you will be timed), subject to putting up your hand to add your name to the Speakers List again.
- d. Your comments must be specifically related to the subject of the Bylaw and be directed to the Mayor and you must not obstruct the Public Hearing. It is requested that all speakers be civil, respectful of others and ensure your comments address the specific issue being considered.
- e. After everyone on the Speakers List has spoken once, speakers will be allowed one supplementary presentation if they have added their name to the list again. You may not present a submission you have already made.

Please observe these rules and if you have any concerns with the manner in which the Public Hearing is conducted, please direct your comments to Mayor Ross".

2. PUBLIC HEARING

Village of Belcarra Official Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021

- i. Public Hearing Notice – appeared on April 15 and April 22, 2021 in the Tri-City News newspaper
- ii. Report March 22, 2021 to Council from the Chief Administrative Officer establishing the date for a Public Hearing regarding Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021
- iii. Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021

Lorna Dysart, Chief Administrative Officer, advised that the Public Hearing Notice appeared in the Tri-City News newspaper and noted the dates the ad appeared which were in accordance with *Section 466 of the Local Government Act*.

L. Dysart advised that 2 pieces of correspondence were received in response to the proposed bylaw amendment and the responses were made available to the public on the website.

Mayor Ross invited residents from the Speaker's list as follows:

Don Reid, 154 Turtlehead Road, gave a presentation from prepared remarks and queried with regard to:

- The inconsistency of Bylaw No.510, 2018, Amendment Bylaw No. 580, 2021 noting one "month" as opposed to "days" as indicated in the policy
- The difference between a Short Term Rental Accommodation (STRA) and a Bed and Breakfast (B&B)
- The use of "and / or" in the bylaw

Dan Watson, Planning Consultant, noted the following:

- The change in days to nights in the policy was addressed for consistency. The maximum stay is a month, there is no minimum stay in the bylaw.
- STRA allows for short term rental of the entire home to one group, B&B allows for rental of separate bookings for two rooms in the home
- The intent of the use of "and / or" is to clarify that the bylaw would apply to each, and any, STRA or B&B. An owner may only have a STRA or a B&B on the property.

Brian Hirsh, 5025 Belcarra Bay Road, supported the amendment bylaw.

Peter & Deborah Struk, 4575 Belcarra Bay Road, supported the amendment bylaw.

Don & Michele Babineau, 4705 Belcarra Bay Road, supported the amendment bylaw.

Mayor Ross called three separate times for further Public Input and there was no additional input received.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That all written and verbal submissions regarding Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021 up to and including April 26, 2021, be received.

CARRIED

3. ADJOURNMENT OR CLOSURE

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the Public Hearing regarding Village of Belcarra Official Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021 be closed.

CARRIED

Noted: Members of Council are not permitted to receive further submissions once the Public Hearing is closed.

The Public Hearing terminated at 5:26 pm.

Certified correct:

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
Via Zoom
April 26, 2021**



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Ken Bjorgaard, Financial Consultant, K&E Business Services (departed at 8:59 pm)
Dan Watson, Planning Consultant, Pooni Group (arrived at 9:40 pm – departed at 10:20 pm)

1. CALL TO ORDER

Mayor Ross called the meeting to order at 6:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 26, 2021

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, April 26, 2021 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Strategic Planning Session, February 25, 2021

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the minutes from the Special Council Strategic Planning Session held February 25, 2021 be adopted.

CARRIED

3.2 Special Council Strategic Planning Session, March 3, 2021

L. Dysart outlined an amendment to the minutes.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the minutes be amended by replacing:

“Mayor Ross noted that the remaining Strategic Planning items will remain on the list in no particular order”

With “Mayor Ross noted that the following Secondary Items will remain on the list in the following order, as established by Council:

7) Road to Farrer Cove

8) Traffic Control

a) Speed Bumps

b) Speed Issues & Calming

c) Bedwell Bay Road – encroachments & shrubbery

9) Multi Use Court”

CARRIED

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the minutes from the Special Council Strategic Planning Session held March 3, 2021 be adopted, as amended.

CARRIED

3.3 Regular Council Meeting, April 12, 2021

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held April 12, 2021 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 Linda Cuffe & Mary Prenderast, Belcarra Community Council, Co. Mayo, Ireland,**
regarding Resident Participation in a Fundraiser to “Walk/Run/Jog/Crawl” the Distance from Belcarra, Co. Mayo to Belcarra, BC.

Mayor Ross welcomed Linda Cuffe and Mary Prenderast of Belcarra Community Council, County Mayo, Ireland, to the meeting on behalf of Council and residents.

Councillor Drake advised that Belcarra, Ireland, is twinned with Belcarra, BC and that the Drakes travelled to Ireland on the occasion of the twinning in 2007. He noted that it is a pleasure to have the Irish contingent join the Zoom Council meeting and Councillor Drake appreciated the early morning local time in Ireland.

Mary Prenderast provided an overview of Belcarra, County Mayo, Ireland, noting that they are a hardworking community with their own uniqueness. A video presentation provided an overview of Belcarra County Mayo and their many volunteer activities.

Linda Cuffe outlined the fundraiser to “Walk/Run/Jog/Crawl” the Distance between Belcarra, Co. Mayo, to Belcarra, BC, which is a distance of approximately 7,000 km. Participants would be required to register on the Belcarra, Ireland, website to track their distance travelled and participate in the fundraiser. Information for residents will be available on the Village website with the video.

Councillor Wilder indicated that she would oversee the Village of Belcarra resident participation.

Mayor Ross expressed appreciation to Mary Prenderast and Linda Cuffe for their presentation and invitation to participate in their fundraiser.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That the presentation regarding Resident Participation in a Fundraiser to “Walk / Run / Jog / Crawl” the Distance from Belcarra, Co. Mayo to Belcarra, BC, be received for information.

CARRIED

Linda Cuffe & Mary Prenderast left the meeting at 6:39 pm

4.2 Harriette Chang, Counsellor and Leadership Students, School District 43 (SD43), Real Acts of Caring (RAC)

Mayor Ross welcomed Harriette Chang and the Leadership Students from SD43 and noted that he was delighted to see the students make their presentation.

Harriette Chang introduced the Leadership Students and provided an overview of student involvement in RAC & SUPER (Single Use Plastic Elimination Reinforcement) Team. The students provided a PowerPoint presentation with an environmental theme focusing on the Great Pacific Garbage Patch floating in the ocean. The students took turns reading the presentation. The students noted that they had met with Environment Minister George Heyman with regard to support for Municipal Governments having the authority to ban single use plastics.

Council thanked Harriette Chang and the students for their exceptional work.

Mayor Ross noted that the enthusiasm the young people brought to the meeting was remarkable.

Moved by: Councillor Snell

Seconded by: Councillor Clark

That the Real Acts of Caring (RAC) presentation provided by Harriette Chang, Counsellor and Leadership Students from School District 43 (SD43) be received for information.

CARRIED

Harriette Chang and the Leadership Students left the meeting at 6:56 pm

4.3 Bruce Blackwell, B.A. Blackwell & Associates, regarding Update to Community Wildfire Resilience Plan (CWRP)

L. Dysart introduced Bruce Blackwell, B.A. Blackwell & Associates, who was in attendance to speak about an update to the Belcarra Community Wildfire Protection Plan (CWPP), now (CWRP), and a UBCM grant.

Bruce Blackwell noted that B.A. Blackwell & Associates provided the original CWPP for the Village in 2009. He outlined his background in this area and provided a PowerPoint presentation on the Belcarra Community Wildfire Resiliency Plan noting the following:

- Wildfires in British Columbia
- Belcarra Community Wildfire Resiliency Planning Goals
 - Identify the risk of wildfire to a community
 - Aid communities in developing plans to improve safety
 - Reduce the risk of damage to property
- The Risk from Wildfire
- Background – Fire Behaviour
- Analyzing Risk & Planning to Manage Wildfire Risk
- CWRP Plan Elements & 2021 Focus
- Vegetation Management
- Emergency Response, Access & Evacuation
- FireSmart
- Structure Protection
- Communication & Education

The PowerPoint presentation will be available on the Village website.

Council discussed various aspects of the CWRP and asked pertinent questions.

Mayor Ross thanked Bruce Blackwell for attending the meeting and the information provided. He looks forward to the results of the update to the CWRP.

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the Update to Community Wildfire Resilience Plan (CWRP) provided by Bruce Blackwell, B.A. Blackwell & Associates, be received for information.

CARRIED

Bruce Blackwell left the meeting at 7:23 pm.

4.4 Brandon Ma, Partner, Audit, & Amar Sanghera, Manager, KPMG LLP, verbal report regarding Village of Belcarra 2020 Audit Report

- a) Management Letter
- b) Financial Statements and Independent Auditors' Report – Year Ended December 31, 2020
- c) Power Point Presentation – Audit Findings Report for the year ended December 31, 2020

Mayor Ross welcomed Brandon Ma & Amar Sanghera of KPMG.

Brandon Ma, Lead Auditor for the Village, provided an overview of the 2020 Audit. He thanked Ken Bjorgaard, management and staff for their assistance in preparing the audit in a timely manner. He noted it was a clean audit with no uncorrected differences.

Amar Sanghera advised that there were no issues in preparation of the 2020 Audit, which took place remotely due to COVID-19. A. Sanghera indicated that in the Management Letter there were no new controller observations. Council asked pertinent questions.

Mayor Ross invited residents to ask questions of the Auditors. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the verbal report regarding Village of Belcarra 2020 Audit Report, be received for information.

CARRIED

Mayor Ross thanked Brandon Ma & Amar Sanghera for their attendance and for their work on the audit.

Brandon Ma & Amar Sanghera left the meeting at 7:59 pm.

Mayor Ross called a recess at 8:00 pm

The meeting reconvened at 8:10 pm

5. REPORTS

5.1 Ken Bjorgaard, Financial Consultant, report dated April 26, 2021 regarding Village of Belcarra 2020 Financial Statements

K. Bjorgaard provided an overview of the 2020 Financial Statements. He noted that in accordance with audit standards, Council is required to accept the Financial Statements before the auditors issue the final Audit Report.

Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the Village of Belcarra 2020 Financial Statements be accepted.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report regarding Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021

K. Bjorgaard advised that local governments are currently operating under the authority of Emergency Program Order M192. Ministerial Circular 21:07 allows for Council to give three readings and adopt a financial plan bylaw at the same meeting.

Council and residents asked pertinent questions. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Snell

That Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021 be read a first, second and third time.

CARRIED

5.3 Ken Bjorgaard, Financial Consultant, report regarding Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021

K. Bjorgaard provided an overview of the bylaw.

Moved by: Councillor Clark
Seconded by: Councillor Snell

That the Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 585, 2021 be read a first, second and third time.

CARRIED

Councillor Drake voted in opposition

5.4 Ken Bjorgaard, Financial Consultant, report regarding Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021

K. Bjorgaard provided an overview of the bylaw.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021 be read a first, second and third time.

CARRIED

Ken Bjorgaard left the meeting at 8:59 pm.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

Mayor's Reports

6.1 TransLink Transport 2050 Phase 2

Mayor Ross provided an overview of the Transport 2050 Phase 2: Communications Kit Engagement Window April 19 – May 14, 2021 noting the following items for engagement:

- People-first streets that invite walking, biking and rolling
- Fast and frequent rapid transit that's a competitive choice for most longer trips
- Automated vehicles that provide convenient access to car trips, without adding to congestion

6.2 COVID-19 Update

Mayor Ross provided an update on the COVID-19 Pandemic as received from Dr. Bonnie Henry on the COVID-19 situation in BC.

Committee Reports

6.3 Farrer Cove Committee, Brian Ashford, Larry Carlsen, Sy Rodgers, Lynda Spence & Bob Wilson, report dated April 3, 2021

Council discussed the positive engagement with Port Moody that will continue with Belcarra staff and the Farrer Cove Committee. Council expressed appreciation for the work accomplished by the Committee.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Belcarra Council receive the recommendations of the Farrer Cove Committee and extend appreciation to its members for their considerable contribution and many hours of volunteer time devoted to this committee; and

That the Farrer Cove Committee work be considered concluded; and

That the Council Strategic Plan Secondary Item regarding the Road to Farrer Cove continue with staff input.

CARRIED

6.4 Revenue Generation Committee, Sharilyn Sweet, Brian Hirsch, Penny Moen & Maris Sulcs, report dated April 19, 2021

Council discussed various aspects of the recommendations in Revenue Generation Committee report. Discussion ensued with Council and residents. Council expressed appreciation for the work accomplished by the Committee.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That Belcarra Council receive the recommendations of the Revenue Generation Committee and extend appreciation to its members for their considerable contribution and many hours of volunteer time devoted to this committee; and

That the Revenue Generation Committee work be considered concluded.

CARRIED

6.5 Tree Committee, Sandra Chapman, Mary Begg, Les Bramley, Vicky Greig & Deborah Struk, report dated April 13, 2021

Council discussed the Tree Committee Report. It was noted that Council look forward to the Tree Bylaw and report on a future Council Agenda. Council expressed appreciation for the work accomplished by the Committee.

Moved by: Councillor Clark

Seconded by: Councillor Snell

That Belcarra Council receive the recommendations of the Tree Committee and extend appreciation to its members for their considerable contribution and many hours of volunteer time devoted to this committee; and

That the Tree Committee work be considered concluded.

CARRIED

6.6 Water Committee, Ian Devlin, Doug Brain, Jim Chisholm & Martin Debois

It was noted that the Water Committee will be provided an opportunity to meet with Mayor Ross & the Council Representative in the near future. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the appointment of members to the Water Committee be extended to July 31, 2021; and

That the committee be consulted prior to that date to discuss their recommendations to Council for the future role of the committee.

CARRIED

6.7 **Committee Appointments**

Moved by: Councillor Wilder

Seconded by: Councillor Snell

That Council will appoint all Committees.

CARRIED

Dan Watson joined the meeting at 9:40 pm.

7. BYLAWS

7.1 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021 be read a third time.

CARRIED

7.2 Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021

Council discussed an amendment to the bylaw to remove website advertising.

Moved by: Councillor Snell

Seconded by: Councillor Drake

That the following table be deleted from Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021

b) By adding the following to the table under **Schedule 1 – General Administration:**

Description	Fee
Belcarra Website Homepage Advertisement - Big Box Banner (300px x 250px)	\$2,500.00 per year
Belcarra Website - Logo & Service Advertising on Community Bulletin Board	\$500.00 per year

CARRIED

Councillor Drake voted in opposition

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 581, 2021 be read a third time, as amended.

CARRIED

7.3 Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021

Council queried in regard to whether legislation allows unpaid fines to be added to property taxes. L. Dysart will report back to Council on this matter.

Council discussion ensued.

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That Village of Belcarra Business Licence Bylaw No. 227, 1995, Amendment Bylaw No. 582, 2021 be read a third time.

CARRIED

Dan Watson left the meeting at 10:20 pm.

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That correspondence items 8.1 to 8.9 be received.

CARRIED

ACTION ITEMS

- 8.1** Jillian Hull, Belcarra Resident, email dated April 18, 2021 regarding Parking at the Village Hall

Council discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That staff be directed to report back to Council regarding Parking at the Village Hall.

CARRIED

- 8.2** Brian Hirsch, Belcarra Resident, letter dated April 21, 2021 regarding Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy 210, Insurance Requirements

L. Dysart advised that a report will be brought back to Council with regard to liability insurance as it relates to "an Additional Named Insured". Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the letter from B. Hirsch, dated April 21, 2021, regarding Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy 210, Insurance Requirements, be referred to staff to report back to Council.

CARRIED

INFORMATION ITEMS

- 8.3** Martin Fromme, Mayor, Village of Midway, letter dated March 25, 2021 regarding Support for 988 Crisis Line

- 8.4** Rob Vagramov, Mayor, City of Port Moody, letter dated March 29, 2021 regarding Helping Cited Lead Campaign (full report available at the Village office)

- 8.5** Mike Hurley, Mayor, City of Burnaby, letter dated March 30, 2021 to Councillor Laura Dupont, President, LMLGA and Councillor Brian Frenkel, President, UBCM regarding Single Use Item Regional Regulation

- 8.6** Mike Hurley, Mayor, City of Burnaby, letter dated March 30, 2021 to Councillor Laura Dupont, President, LMLGA and Councillor Brian Frenkel, President, UBCM regarding Local Government Election Candidates: Access to Multifamily Dwellings During the Campaign Period

- 8.7** Honourable Nelly Shin, MP, Port Moody – Coquitlam, Anmore & Belcarra, letter dated March 31, 2021 regarding Reflecting on a Year of Crisis and Resilience

- 8.8** Jim Snetsinger, Board Chair, Forest Enhancement Society of BC, letter dated April 9, 2021 regarding Forest Enhancement Society of BC Accomplishments Update Spring 2021 (full report available at the Village office)

- 8.9** John Vassilaki, Mayor, City of Penticton, letter dated April 13, 2021 regarding BC Government's Use of Provincial Paramountcy to Undermine Local Government Bylaws
- Council discussed correspondence Item 8.9 received from Mayor John Vassilaki, City of Penticton. Considerable discussion ensued.

Moved by: Councillor Snell
Seconded by: Councillor Drake

That a letter of support be sent to Mayor John Vassilaki, City of Penticton in reference to the letter dated April 13, 2021 regarding BC Government's Use of Provincial Paramountcy to Undermine Local Government Bylaws.

CARRIED
Mayor Ross voted in opposition

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the Regular Council Meeting dated April 26, 2021 be extended to 11:05 pm.

CARRIED

9. NEW BUSINESS

Councillor Clark queried with regard to the Green Waste Bin lid at WARD which is broken.

L. Dysart will look into this matter and advise Council.

10. PUBLIC QUESTION PERIOD

No items.

11. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the April 26, 2021 Regular Meeting be adjourned at 10:53 pm.

CARRIED

Certified Correct:

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer



COUNCIL REPORT

Date: May 10, 2021

From: Lorna Dysart, Chief Administrative Officer

Subject: Active Transportation Planning Program Grant Opportunity

Recommendation

That Staff be directed to submit an application for the Active Transportation Planning Program grant of up to \$20,000.

Purpose

To provide information on a grant opportunity which, if successful, will provide funding for the Village of Belcarra to update the Official Community Plan, with an active transportation lens.

Background

On April 7, 2021, the Union of BC Municipalities (UBCM) announced a new intake for the Active Transportation Planning program. The Active Transportation Planning program provides up to \$20,000 in funding to support local government in enhancing active transportation components within formal planning documents (Official Community Plan (OCP), Sustainability Plan, Neighbourhood Plan, or Transportation Plan). BC municipalities and regional districts with fewer than 25,000 residents are eligible to apply.

The Village meets the eligibility criteria as follows:

- Have a population of up to 25,000;
- Do not have an active transportation plan or have a plan over 5 years old;
- Are currently or will be undertaking a community land use and / or transportation plan to which an active transportation lens will be included; and
- Have not received a network planning grant from the Ministry of Transportation and Infrastructure's Active Transportation Grant program.

If the grant application is successful, the grant could provide funding for an update of the Official Community Plan (OCP), to which an active transportation lens will be included.

OCP Update and Active Transportation Opportunities

The Village of Belcarra OCP was adopted in 2011 and has a limited focus on active transportation. The Active Transportation Planning program provides opportunity to update the OCP to integrate

new active transportation policies, and encourage cycling and walking within the Village, in line with Metro Vancouver's Regional Growth Strategy.

If successful, the grant could provide the partial funds needed to undertake this OCP update. Potential goals relating to active transportation that could be integrated into the OCP are outlined below.

Example of Community Transportation Goals

- To increase transit, bicycle, and pedestrian facilities which promote transportation choices and reduce the use of the private automobile and the congestion and pollution which accompanies it.
- The Village may address the needs of its residents to move about the community safely through a number of means, including a system of streets and lanes, sidewalks, commuter and recreational bicycle paths, walking and hiking trails, and the associated parking areas and other facilities. Sidewalks shall be wheelchair accessible and free of obstructions so as to facilitate the movement of all pedestrians regardless of physical ability.
- The Village may support the use of sustainable and safe transportation solutions to reduce air emissions, energy use and life cycle costs.
- The Village may work with other organizations, including schools, federal and provincial programs, ICBC, and advocacy groups to encourage and facilitate alternative modes of transportation and improve traffic safety.
- Integrated walkway and bicycle network system can be identified linking areas of the Village and providing pedestrian/cycling connections, where possible, to adjacent communities and transit stations.
- Opportunities to increase the safety of on-road cycling routes and the provision of end-of-trip facilities will be pursued as part of new development in an effort to encourage the use of bicycles for commuting.
- The installation of additional marked or signalized pedestrian crossings on arterial streets will be considered to improve key pedestrian and cyclist connections.

The grant would be used to fund the following activities as part of the OCP update:

- Research and transportation analysis, including data collection, mapping and walkability, bikeability, or community audits / assessments;
- Engagement, including public and/or stakeholder engagement, surveys, and open houses;
- Policy development, including drafting objectives/actions for inclusion in community land use and/or transportation plans.

If council directs staff to apply for the grant, next steps would include pulling together the application materials which will include:

- Complete application form
- Detailed budget

- Local government Council resolution indicating support for the current proposed activities and willingness to provide overall grant management

The application deadline is May 21, 2021. Applicants will be advised of the status of the application within 90 days of the application deadline.

Attachment

Attachment 1: Active Transportation Planning 2021 Program and Application Guide

Active Transportation Planning

2021 Program & Application Guide

1. Introduction

Background

[Move. Commute. Connect.](#) is BC's active transportation strategy. Its goal is to double the percentage of trips taken with active transportation by 2030. To reach this target the strategy identifies initiatives and specific actions, including providing planning and design support, to ensure that community planning addresses active transportation constraints and opportunities.

Active transportation refers to all human-powered forms of commuting. Walking and cycling are the most common, but running, scootering, skateboarding, in-line skating, using a wheelchair, paddling, skiing, snowshoeing, horseback riding, and using electric bicycles or scooters are all types of active transportation.

Active Transportation Planning Grants

Local governments play a significant role in active transportation by developing integrated community land use and transportation plans and policies that lead to the implementation of transportation infrastructure networks. The intent of the Active Transportation Planning program is to support local governments to incorporate or enhance active transportation components of formal planning documents (Official Community Plan, Sustainability Plan, Neighbourhood Plan, or Transportation Plan), including research, consultation, and policy development.¹ The development or update of stand-alone active transportation plans is not eligible for funding.

Funding is provided by the Province of BC and is administered by Union of BC Municipalities (UBCM).

2. Eligible Applicants

All local governments (municipalities or regional districts) in BC that meet the following criteria are eligible to apply:

- Have a population of up to 25,000 (based on 2016 Census data). Note: regional districts can apply for one or more electoral areas with a combined population of up to 25,000 in a single application;
- Do not have an active transportation plan or have a plan over 5 years old;
- Are currently or will be undertaking a community land use and/or transportation plan to which an active transportation lens will be included;
- Have not received a network planning grant from the Ministry of Transportation and Infrastructure's Active Transportation Infrastructure Grant program.

Eligible applicants may submit one application per intake.

¹ The Ministry of Transportation and Infrastructure provides network planning grant funding through the Active Transportation Infrastructure Grant program. That grant program helps communities develop active transportation network plans to support active transportation for all ages and abilities.

3. Grant Maximum

The Active Transportation Planning program can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$20,000.00.

In order to ensure transparency and accountability in the expenditure of public funds, all other grant contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant.

4. Eligible Projects

To qualify for funding, applicants must be undertaking transportation or land use planning, and demonstrate how the proposed project would support and integrate active transportation planning as part of its community planning process.

In addition, to qualify for funding, projects must be:

- A new project (retroactive funding is not available);
- Capable of completion by the applicant within one year from the date of grant approval.

5. Requirements for Funding

As part of the approval agreement, approved projects must meet the following requirements for funding:

- Any in-person activities, meetings, or events meet physical distancing and other public health guidance in relation to COVID-19;
- Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

6. Eligible & Ineligible Costs & Activities

Eligible Costs & Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of application submission until the final report is submitted.

Under the Active Transportation Planning program, eligible activities must be cost-effective and may include:

- Research, including data collection, mapping and walkability, bikeability, or community audits/assessments;
- Engagement, including public and/or stakeholder engagement, surveys, and open houses;
- Policy development, including drafting objectives/actions for inclusion in community land use and/or transportation plans.

The following expenditures are also eligible, provided they relate directly to the eligible activities identified above:

- Incremental staff and administration costs (i.e. creating a new position or adding new responsibilities to an existing position);
- Consultant costs;

- Public information costs.

Ineligible Costs & Activities

Any activity that is not outlined above or is not directly connected to activities approved in the application by the Evaluation Committee is not eligible for grant funding. This includes:

- Development or update of stand-alone active transportation plans;
- Development of feasibility studies, business cases, architectural, engineering, or other design drawings for the construction or renovation of active transportation infrastructure;
- Infrastructure or capital projects, construction, or renovations;
- Major capital improvements or renovations to existing facilities and/or construction of new, permanent facilities;
- Purchase of vehicles;
- Regular salaries of applicant staff or partners;
- Routine or ongoing operating costs (i.e. heating and lighting; security; software subscriptions or other subscription fees; etc.);
- Fundraising.

7. Application Requirements & Process

Application Deadline

The application deadline is May 21, 2021. Applicants will be advised of the status of their application within 90 days of the application deadline.

Required Application Contents

- Completed Application Form;
- Detailed budget;
- Local government Council, Board, or Local Trust Committee resolution, indicating support for the current proposed activities and willingness to provide overall grant management.

Submission of Applications

Applications should be submitted as Word, Excel, or PDF files. Total file size for email attachments cannot exceed 20 MB.

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application elements have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

Following this, all eligible applications will be reviewed and scored by the Evaluation Committee. Higher application review scores will be given to projects that best meet the intent of Active Transportation Planning program, such as:

- Clearly increase options for active transportation and encourage more people to use active transportation;

- Incorporate or enhance active transportation components of formal planning documents (Official Community Plan, Sustainability Plan, Neighbourhood Plan, or Transportation Plan);
- Consider connections to community amenities, affordable housing, seniors' housing, schools and other key community institutions;
- Reduce greenhouse gas emissions through active transportation options (in alignment with the [Local Government Act](#) (Part 14, Sec 473 sub 3) GHG emission targets);
- Consider equity, accessibility, and people of all ages and abilities in active transportation planning, which are referred to in the [BC Active Transportation Design Guide](#);
- Demonstrate community consultation and public engagement;
- Are cost-effective;
- Include in-kind or cash contributions to the project from the eligible applicant, regional partners, or other grant funding.

Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

The Evaluation Committee will consider the population and provincial, regional, and urban/rural distribution of proposed projects. Funding recommendations will be made on a provincial priority basis. All funding decisions will be made by UBCM.

All application materials will be shared with the Province of BC.

8. Grant Management & Applicant Responsibilities

Please note that grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision

All applicants will receive written notice of the funding decision. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and which is required to be signed and returned to UBCM.

Grants under the Active Transportation Planning program will be awarded when the project is complete and the reporting requirements have been met.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Progress Payments

Grants under the Active Transportation Planning program are paid at the completion of the project and only when the final report requirements have been met. To request a progress payment, approved applicants are required to submit:

- Description of activities completed to date;
- Description of funds expended to date;
- Written rationale for receiving a progress payment.

Changes to Approved Projects

Approved grants are specific to the project as identified in the application, and grant funds are not transferable to other projects. Approval from UBCM will be required for any significant variation from the approved project.

To propose changes to an approved project, approved applicants are required to submit:

- Revised application package, including an updated, signed application form and an updated Council, Board, or Local Trust Committee resolution;
- Written rationale for proposed changes to activities and/or expenditures.

The revised application package will then be reviewed by the Evaluation Committee.

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within one year of approval and all extensions beyond this date must be requested in writing and be approved by UBCM. Extensions will not exceed one year.

9. Final Report Requirements & Process

Final reports are required to be submitted within 30 days of completion of the project. Applicants are required to submit an electronic copy of the complete final report, including the following:

- Electronic copy of the completed plan;
- Completed Final Report Form;
- Financial Summary;
- Optional: photos of the project, media clippings, and/or any reports or documents developed or amended with grant funding.

Submission of Final Reports

Final reports should be submitted as Word, Excel, or PDF files. Total file size for email attachments cannot exceed 20 MB.

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca

All final reports will be shared with the Province of BC
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Review of Final Reports

UBCM will review final reports to ensure that all of the required report elements (identified above) have been submitted. Following this, all completed final reports and deliverables will be submitted to the Ministry of Transportation and Infrastructure for review before final payment of the grant is issued.

10. Additional Information

For enquiries about application process or program, please contact UBCM at:

Email: lgps@ubcm.ca

Phone: 250-952-9177



COUNCIL REPORT

Date: May 10, 2021

From: Lorna Dysart, Chief Administrative Officer

Subject: Use of Village Hall Parking Lot

Recommendation

That Council approve the parking status remaining unchanged for the Village Hall parking lot.

Purpose

The purpose of this report is to provide an update on the parking situation in the Village Hall parking lot.

Background

A letter was received at the Council meeting held April 26, 2021 from a resident, requesting closure of the parking lot during busy weekends in this particularly precarious time with the COVID pandemic.

In 2019 and 2020 when outside visitor parking was significant in the Village, people looking for parking spaces may have been advised, on occasion, that they may park in the Village Hall parking lot. Occasionally on a very busy traffic day, Coquitlam Towing were permitted to tow vehicles to the Hall parking lot, rather than to tow the vehicles to their parking lot in Coquitlam. Coquitlam Towing have created a parking lot in Port Moody where they tow vehicles and no longer tow to the Village parking lot.

The cameras in the parking lot were reviewed for the past few weekends. It was determined that there have been very few vehicles from outside Belcarra parked in the lot. On one weekend in April, there 6 vehicles parked in the lot on a Saturday and there were no vehicles on Sunday. The following weekend there were 9 vehicles in the parking lot on Saturday and no vehicles on Sunday. Occasionally residents use the parking lot to park their vehicles for various reasons, such as they have visitors who do not have a place to park and they shuttle the visitors to their homes. Residents across the road from the Hall use the parking lot when they are undertaking renovations, or they have visitors. Contractors are advised that they need to park in the Hall parking lot when there is construction work that is ongoing on certain roads in Belcarra. Some of the roads are very narrow and other than dropping off lumber or pouring cement, contractors are required to park in the Hall parking lot.

Parking lot signage advises people that when they are parking overnight, they must leave their name and contact information on the dash of the vehicle. Occasionally people who kayak may leave their vehicle in the parking lot for a few hours or days.

The Village Park is very rarely overcrowded now that the signage is better at the entrance to the Village advising that there is no public parking available.



COUNCIL REPORT

Date: May 10, 2021
From: Lorna Dysart, Chief Administrative Officer
Subject: IT Equipment Upgrades for Village Hall

Recommendation

That Council approve up to \$15,000. for the purchase and installation of new IT Equipment for the Village Hall.

Purpose

The purpose of this report is to provide an overview of the upgrade to the Village Hall IT Equipment for in person Council meetings to live stream and record.

Background

Council approved \$15,000. in the 2021 Budget to upgrade IT Equipment in the Village Hall. A quote has now been received from Sea to Sky to complete the work for approximately \$14,037, which is a lower than the budgeted amount.

As per the Village Procurement Policy No. 203, the Chief Administrative Officer has the authority to approve spending up to \$15,000. As this is a significant upgrade for the system for the Hall and near to the approval limit, the CAO appreciates Council approval for this work to commence.

This new system will provide for the live streaming and recording of Council meetings in the future when the COVID pandemic is over and in person Council meetings will commence.



COUNCIL REPORT

Date: May 10, 2021
From: Stewart Novak, Public Works & Emergency Preparedness Coordinator
Subject: Reflective Cats Eyes Road Markers

Recommendation

That Council approve up to \$26,500. for the installation of recessed Cats Eyes road markers on Bedwell Bay Road.

Purpose

Recessed Cats Eyes road markers add an extra element of safety along Bedwell Bay Road.

Background

Belcarra has received 75% grant funding approval from TransLink of up to \$26,500.00 for the installation of recessed Cats Eyes road markers.

The successful quote was received for \$25,885. which includes grinding slots into the pavement and installing the road reflectors, as well as traffic flaggers and sweeping the grinding debris.

With the 75% grant funding approval in place, TransLink will pay approximately \$19,414. of the cost, and Belcarra will pay the remaining 25% of approximately \$6,471.



**VILLAGE OF BELCARRA
5-Year (2021 – 2025) Financial Plan
Bylaw No. 583, 2021**



7.1

A bylaw to establish the 5-Year Financial Plan for the years 2021 – 2025 inclusive.

WHEREAS pursuant to section 165 of the *Community Charter*, the Council shall, before the 15th of May in each year, before the annual property tax bylaw is adopted, adopt a financial plan;

AND WHEREAS the Municipal Council has caused to be prepared a 5-Year Financial Plan for the period 2021 – 2025 inclusive;

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

1. This Bylaw shall be cited for all purposes as the “Village of Belcarra 5-Year (2021 – 2025) Financial Plan Bylaw No. 583, 2021”.
2. Council hereby adopts the 5-Year Financial Plan for the years 2021 – 2025 inclusive, as set out in Schedules A and B, attached to and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ A FIRST TIME on April 26, 2021

READ A SECOND TIME on April 26, 2021

READ A THIRD TIME on April 26, 2021

ADOPTED by the Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra 5-Year (2021 – 2025)
Financial Plan Bylaw No.583, 2021

Chief Administrative Officer

Schedule A - Financial Plan

	2021	2022	2023	2024	2025
REVENUE					
Taxation (including grants in lieu)	(925,245)	(996,658)	(1,073,635)	(1,156,611)	(1,246,052)
Parcel taxes	(233,498)	(233,498)	(233,498)	(233,498)	(233,498)
Sale of services & regulatory fees	(600,015)	(657,732)	(722,384)	(795,361)	(872,797)
Government transfers	(688,926)	(495,538)	(476,600)	(499,811)	(752,505)
Investment income	(35,038)	(35,446)	(35,859)	(36,278)	(36,702)
Actuarial income	(39,306)	(45,144)	(51,216)	(57,530)	(64,097)
Total Revenue	(2,522,028)	(2,464,016)	(2,593,192)	(2,779,089)	(3,205,651)
EXPENSES					
General government & fiscal services	239,897	241,722	201,330	204,008	206,728
Administration & human resources	290,327	275,515	260,831	265,882	271,032
Information technology	38,394	36,555	34,747	35,565	36,412
Support services (engineering, finance & planning)	287,301	117,001	111,930	113,795	115,693
Building inspection & bylaw enforcement	79,089	79,569	80,083	81,680	83,308
Public works & transportation	253,092	245,950	238,896	242,698	246,691
Major road network (MRN)	132,127	140,819	153,778	156,276	158,814
Fire & emergency services	32,186	2,599	2,410	2,410	2,411
Waste & recycle depot (WARD)	147,901	148,720	164,563	168,484	172,502
Water system	419,942	437,080	490,098	480,146	486,621
Amortization	321,600	337,451	354,090	371,555	389,889
Total Expenses	2,241,856	2,062,981	2,092,756	2,122,499	2,170,101
ANNUAL SURPLUS	(280,172)	(401,035)	(500,436)	(656,590)	(1,035,550)
RESERVES, DEBT & CAPITAL					
Tangible capital assets	613,933	404,300	278,000	264,000	407,000
Amortization	(321,600)	(337,451)	(354,090)	(371,555)	(389,889)
Repayment of debt (principal & actuarial)	145,951	151,789	157,861	164,175	170,742
Transfers from reserves	(603,879)	(400,236)	(279,946)	(250,946)	(146,446)
Transfers to reserves	430,790	552,175	670,743	791,527	915,880
Transfers from surplus	(11,161)	-	-	-	-
Transfers to surplus	26,138	30,458	27,868	59,389	78,263
Total Reserves, Debt & Capital	280,172	401,035	500,436	656,590	1,035,550
FINANCIAL PLAN BALANCE	-	-	-	-	-

Schedule B – Statement of Objectives and Policies

Financial Plan Objectives and Policies for Funding Sources, Distribution of Property Value Taxes, and Permissive Tax Exemptions:

A. Funding Sources

Over the Village of Belcarra's 5-year financial plan the funding sources, as defined in Section (165) (7) of the Community Charter, are as follows:

	<u>Funding Sources</u>				
	2021	2022	2023	2024	2025
Operating Revenue Sources					
Property value taxation	39.8%	40.9%	41.4%	41.9%	42.3%
Parcel tax	10.1%	9.6%	9.0%	8.4%	7.9%
Fees	25.9%	27.1%	27.9%	28.8%	29.7%
Other sources*	24.2%	22.3%	21.7%	20.9%	20.1%
Proceeds from borrowing	0.0%	0.0%	0.0%	0.0%	0.0%
Totals	100.0%	99.9%	100.0%	100.0%	100.0%
Capital Revenue Sources					
Other sources - Reserves	67.1%	91.5%	100.0%	94.3%	35.5%
Other sources - Grants	32.9%	8.5%	0.0%	5.7%	64.5%
Proceeds from borrowing	0.0%	0.0%	0.0%	0.0%	0.0%
Totals	100.0%	100.0%	100.0%	100.0%	100.0%

** Government transfers, investment income & actuarial on debt*

Objectives:

- Ensure that the Village's services are sustained over the long-term by providing for core operations and future asset/infrastructure replacements and renewals.

Policy:

- Build up reserves to optimal levels through property tax and utility user fee increases (for water and the waste & recycle depot).
- Minimize external borrowing and create internal reserve sources of funding and financing.

B. Distribution of Municipal Property Taxes Across Property Classes

Over the term of the financial plan the distribution of municipal property taxes across the property tax classes is expected to be similar to 2020, as follows:

Distribution of 2020 Property Taxes

<u>Classes</u>	<u>Property Tax Dollars Raised</u>	<u>% of Total Property Taxation</u>
1 Residential	\$836,018	98.63%
2 Utilities	\$1,018	0.12%
3 Supportive Housing	\$0	0.00%
4 Major Industry	\$0	0.00%
5 Light Industry	\$0	0.00%
6 Business/Other	\$13	0.00%
7 Managed Forest	\$0	0.00%
8 Recreational/Non-Profit	\$10,596	1.25%
9 Farm	\$0	0.00%
	<u>\$847,645</u>	<u>100.00%</u>

Objective:

- Maintain a consistent, proportionate relationship in the sharing of the tax burden amongst the tax classes.

Policy:

- Set tax rates in accordance with the tax class multiples set by the Province of BC.

C. Permissive Tax Exemptions

Objective:

- Recognize the contributions of non-profit organizations and groups which provide services and activities for the Community.

Policy:

- Full or partial permissive tax exemptions will be considered to encourage activities or services that:
 - are consistent with the quality of life (economic, social, and cultural) objectives of the Village;
 - provide direct access and benefit to the community, and
 - would otherwise be provided by the Village.
- Council Policy 176 provides additional details and requirements for Permissive Tax Exemptions.



VILLAGE OF BELCARRA

2021 Tax Rates Bylaw No. 584, 2021



A Bylaw to set Tax Rates for the Year 2021

WHEREAS, pursuant to Section 197 of the *Community Charter*, the Council must, before the 15th day of May in each year, establish tax rates for municipal revenue and for amounts collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body, based on the assessed value of taxable land and improvements;

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

1. This Bylaw may be cited for all purposes as "Village of Belcarra 2021 Tax Rates Bylaw No. 584, 2021".
2. The following rates are hereby imposed and levied for the year 2021:
 - a. for general municipal purposes on the assessed value of land and improvements taxable for general municipal purposes, those rates appearing in column A of Schedule "A" attached hereto and forming part of this bylaw; and
 - b. for purposes of the Metro Vancouver Regional District, on the assessed value of land and improvements taxable for hospital purposes, those rates appearing in column B of Schedule "A" attached hereto and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ A FIRST TIME on April 26, 2021

READ A SECOND TIME on April 26, 2021

READ A THIRD TIME on April 26, 2021

ADOPTED by the Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified true copy of
2021 Tax Rates Bylaw 584, 2021

Lorna Dysart, Chief Administrative Officer

Village of Belcarra
Schedule "A" of Bylaw No. 584 - 2021
Tax Rates (Dollars of Tax per \$1,000 of Taxable Value)

Property Classes	A General Municipal Purposes	B Metro Vancouver Regional District Purposes
1 Residential	1.53551	0.39074
2 Utilities	5.37429	1.36759
3 Supportive Housing	1.53551	0.39074
4 Major Industry	5.22073	1.32852
5 Light Industry	5.22073	1.32852
6 Business/Other	3.76200	0.95731
7 Managed Forest Land	4.60653	1.17222
8 Recreation/Non-Profit	1.53551	0.39074
9 Farm	1.53551	0.39074



VILLAGE OF BELCARRA
Fees and Charges Bylaw No. 517, 2018
Amendment Bylaw No. 585, 2021



A bylaw to amend fees and charges for services

WHEREAS the Community Charter enables a local government to amend its bylaws from time to time;
AND WHEREAS the Village of Belcarra Council has deemed it necessary to amend its fees and charges bylaw;

NOW THEREFORE the Village of Belcarra Council enacts as follows:

1. This Bylaw may be cited for all purposes as the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 585, 2021"

2. That "Village of Belcarra Fees and Charges Bylaw No. 517, 2018" be amended:

a) In Schedule 10 "Recycling and Garbage Collection and Removal" by

replacing:

"Authorized User (per parcel of real property improved or unimproved)	\$348.00 per annum
Authorized User (non-resident)	\$348.00 per annum
Accessory Suite (additional dwelling unit)	\$348.00 per annum"

with:

"Authorized User (per parcel of real property improved or unimproved)	\$396.00 per annum
Authorized User (non-resident)	\$396.00 per annum
Accessory Suite (additional dwelling unit)	\$396.00 per annum"

b) In "Schedule 13 – Waterworks Fees" by

replacing:

"Basic Fee – Fire Protection (prorated upon date of permit for Use Fee Domestic or Use Fee Fire Sprinkler System)	\$856.00
Use Fee – Domestic (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,220.00
Use Fee – Fire Sprinkler System (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,220.00"

with:

"Basic Fee – Fire Protection (prorated upon date of permit for Use Fee Domestic or Use Fee Fire Sprinkler System)	\$902.00
Use Fee – Domestic (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,286.00
Use Fee – Fire Sprinkler System (pro-rated as of one month after the first day of the month in which the connection permit is issued)	\$1,286.00"

3. This bylaw shall take force and come into effect as of July 1, 2021.

READ A FIRST TIME on April 26, 2021

READ A SECOND TIME on April 26, 2021

READ A THIRD TIME on April 26, 2021

ADOPTED by the Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Fees and Charges Bylaw
No. 517, 2018, Amendment Bylaw No. 585, 2021

Chief Administrative Officer



VILLAGE OF BELCARRA
Zoning Bylaw No. 510, 2018,
Amendment Bylaw No. 580, 2021



An amendment bylaw to update and introduce definitions related to Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B) in the Zoning Bylaw.

WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra Council enacts as follows:

1. That this bylaw be cited for all purposes as the "Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 580, 2021".
2. That the "Village of Belcarra Zoning Bylaw No. 510, 2018" be amended:
 - a) By replacing the following text from Section 104 – Definitions:

“Home-Based Business Use means an occupation or profession, including a Childcare (Family) Use, carried on by an occupant of the dwelling unit for consideration, which is clearly incidental and subordinate to the use of the parcel for residential purposes. Home Based Business Uses shall be subject to the provisions of Section 210”
 - b) With the following text:

“Home-Based Business Use means an occupation or profession, including a Childcare (Family) Use, a Short Term Rental Accommodation (STRA) Use, or a Bed & Breakfast (B&B) Use, carried on by an occupant of the dwelling unit for consideration, which is clearly incidental and subordinate to the use of the parcel for residential purposes. Home Based Business Uses shall be subject to the provisions of Section 210”
 - c) Adding the following text to Section 104 – Definitions:

“Short Term Rental Accommodation (STRA) Use is a Home-Based Business Use that includes the rental of a Dwelling Unit or part of a Dwelling Unit for the accommodation of paying guests for a period of less than one month.

Bed and Breakfast (B&B) Use is a Short Term Rental Accommodation Use wherein one or more rooms in a Dwelling Unit are rented for a period of less than one month and breakfast may be served.”
 - d) By replacing the following text from Section 200 - General Regulations:

“210 – Home Based Business Use

 - e) The use within the principal building shall occupy no more than 20% of the floor area of the principal building, up to a maximum of 50 square metres (538.2 square feet).
 - f) The use within one or more accessory buildings shall occupy a total of not more than 50 square metres (538.2 square feet).

g) In no case shall the aggregate floor area of all buildings used for the Home-Based Business Use exceed 50 square metres (538.2 square feet) on a parcel of land.”

e) With the following text:

“210 – Home Based Business Use

e) The use within the principal building shall occupy no more than 20% of the floor area of the principal building, up to a maximum of 50 square metres (538.2 square feet), except in the case of a Short Term Rental Accommodation Use and / or a Bed & Breakfast Use.

f) The use within one or more accessory buildings shall occupy a total of not more than 50 square metres (538.2 square feet), except in the case of a Short Term Rental Accommodation Use and / or a Bed & Breakfast Use.

g) In no case shall the aggregate floor area of all buildings used for the Home-Based Business Use exceed 50 square metres (538.2 square feet) on a parcel of land, except in the case of a Short Term Rental Accommodation Use and / or a Bed & Breakfast Use.”

f) Add the following to Section 210 Home Based Business Use (General Regulations):

“210 – Home Based Business Use

l) Short Term Rental Accommodation Uses, including Bed & Breakfast Uses, shall comply with all provisions of the Village of Belcarra Short Term Rental Accommodation and Bed & Breakfast Policy, as may be amended from time to time.”

Read a First Time on March 22, 2021

Read a Second Time on March 22, 2021

Public Hearing held on April 26, 2021

Read a Third Time on April 26, 2021

ADOPTED by Council on

Jamie Ross
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Zoning Bylaw No. 510, 2018
Amendment Bylaw No. 580, 2021

Chief Administrative Officer



VILLAGE OF BELCARRA
Fees and Charges Bylaw No. 517, 2018,
Amendment Bylaw No. 581, 2021



An amendment bylaw to introduce fees related to Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B).

WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra Council enacts as follows:

1. That this bylaw be cited for all purposes as the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 581, 2021".
2. That the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018" be amended:
 - a) By adding the following to the table under **Schedule 3 – Business Licence Fees**, business licence categories for **Home Occupation**:

<i>Description</i>	<i>Fee</i>
Short Term Rental Accommodation (STRA) and Bed and Breakfast (B&B)	\$100.00 per year Business Licence Fees for STRA and B&B may be increased annually at the discretion of the Village of Belcarra CAO.

Read a First Time on March 22, 2021

Read a Second Time on March 22, 2021

Read a Third Time on April 26, 2021

ADOPTED by Council on

 Jamie Ross
 Mayor

 Lorna Dysart
 Chief Administrative Officer

This is a certified a true copy of
 Village of Belcarra Fees and Charges Bylaw No. 517, 2018
 Amendment Bylaw No. 581, 2021

 Chief Administrative Officer



VILLAGE OF BELCARRA
Business Licence Bylaw No. 227, 1995,
Amendment Bylaw No. 582, 2021



An amendment bylaw to establish fines for offences related to Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B).

WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra Council enacts as follows:

1. That this bylaw be cited for all purposes as the "Village of Belcarra Business Licence Bylaw No. 227, 1995 Amendment Bylaw No. 582, 2021".
2. That the "Village of Belcarra Business Licence Bylaw No. 227, 1995" be amended:
 - a) By adding the following text under **Section 14. Offences**:
 "14.5 Notwithstanding Section 14.2, anyone operating a Short Term Rental Accommodation (STRA) or Bed & Breakfast (B&B) without a valid Business License may be subject to a fine of up to \$1,000.00 per day, per offence, at the discretion of the Village of Belcarra Chief Administrative Officer."
 - b) By replacing the following text under **Section 15. Business License Fees**:
 "The annual business license fee payable from every person carrying on a business, shall pay the applicable fee as prescribed in Schedule "A" to this bylaw."
 - c) With the following text:
 "The issuance of a business license shall require the payment of all fees and deposits as prescribed in the Village of Belcarra Fees and Charges Bylaw No. 517, 2018, as may be amended from time to time."

Read a First Time on March 22, 2021

Read a Second Time on March 22, 2021

Read a Third Time on April 26, 2021

ADOPTED by Council on

Jamie Ross
 Mayor

Lorna Dysart
 Chief Administrative Officer

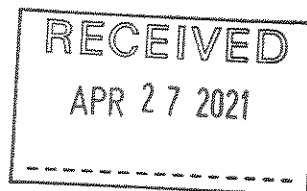
This is a certified a true copy of
 Village of Belcarra Business Licence Bylaw No. 227, 1995
 Amendment Bylaw No. 582, 2021

Chief Administrative Officer

April 27, 2021

Executive Offices
 Tel. 604 432-6215 or via email
 CAOAdministration@metrovancouver.org
 FILE NO. 0470-01
 File: PE-13-01

Mayor Jamie Ross and Council
 Village of Belcarra
 4084 Bedwell Bay Road
 Belcarra, BC V3H 4P8
 VIA EMAIL: jross@belcarra.ca



Dear Mayor Ross and Council:

Metro Vancouver's Solid Waste Management Plan Update

Metro Vancouver is updating its solid waste management plan, and would like to learn how the Village of Belcarra would like to be engaged in the development of the new plan over the next two to three years.

The *Integrated Solid Waste and Resource Management Plan* was approved by the Provincial Government in 2011 and requires an update. By applying a framework of resilience, equity and prosperity, the updated plan will build on the current plan's strengths and identify opportunities for accelerated waste reduction and diversion, while reducing greenhouse gases and promoting a circular economy.

A comprehensive engagement program involving a broad range of stakeholders and perspectives will be critical in the development of an updated solid waste management plan. Metro Vancouver's engagement on this project is guided by an Independent Consultation and Engagement Panel, a group of engagement experts established to advise and guide Metro Vancouver staff and Board.

Seeking Your Feedback

Metro Vancouver would like to learn how the Village of Belcarra would like to be notified of engagement opportunities and provide input at various stages in the plan development process (e.g. preferred channels of communication, level and frequency of updates). The information we receive will help shape an engagement program that describes engagement phases, methods and audiences, and strives to align with the priorities and preferences of a broad range of audiences. This pre-engagement phase will close on **May 28, 2021**.

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Metro Vancouver will work closely with municipal staff through the REAC-Solid Waste Sub-Committee to understand and identify opportunities to advance waste reduction and recycling in key priority areas, such as single-use items, illegal dumping, and construction and demolition waste. Although the development of a new solid waste management plan is anticipated to be a two- to three-year process, Metro Vancouver and municipal staff will continue to work together in the interim to advance efforts in these key areas.

An engagement web page has been developed and is available [here](#) or at metrovancover.org by searching 'solid waste management plan engagement'. The web page describes the project, outlines the phases of engagement, and links to a 3-minute questionnaire.

If you have any questions or comments about the review and update of Metro Vancouver's solid waste management plan, require additional information, or wish to schedule an online meeting or presentation with Metro Vancouver, a third party consultant that will summarize feedback, or the Consultation and Engagement Panel, please contact Sarah Evanetz, Division Manager, Strategy and Stakeholder Relations, by email at Sarah.Evanetz@metrovancover.org or by phone at 778-995-3476.

Thank you in advance for your consideration.

Your sincerely,



Sav Dhaliwal
Chair, Metro Vancouver Board

SD/JF/PH/si



Jack Froese
Chair, Zero Waste Committee

Subject: FW: Day of Action Against Anti-Asian Racism Proclamation
Attachments: 04.26.2021 - Day of Action against Asian Racism.pdf

FILE NO. 0230-01

From: doris mah
Sent: Monday, April 26, 2021 7:59 PM
Subject: Day of Action Against Anti-Asian Racism Proclamation

Dear Mayor and Council,

I am writing today to ask your council to consider proclaiming May 10, 2021, as the “**Day of Action Against Anti-Asian Racism**” - a nationwide movement that was initiated by a group of grassroots activists in Burnaby, BC.

Stand With Asians Coalition (SWAC) is a community of people in Canada who are concerned about the surge of anti-Asian racism in our cities. Vancouver has seen a staggering increase of over 700%, Burnaby - 350% increase, and Ottawa - 600% increase in 2020. A recent federally-funded study reported 1150 cases of racist attacks in Canada last year. Forty percent were reported in Ontario and forty-four percent were reported in B.C. Sixty percent of the cases were reported by women.

Stand With Asians Coalition brings allies together to raise awareness and to combat anti-Asian racism. We must condemn all forms of hate in public spaces as it creates unsafe conditions for members of the Asian, Black, Indigenous, People of Colour, and Racialized Communities.

May is Asian Heritage Month in Canada. The City of Burnaby is the first city in Canada that has officially made a proclamation, declaring May 10, 2021, as the “**Day of Action Against Anti-Asian Racism**”. Many cities on the west coast, such as Vancouver, Surrey, Port Moody, Port Coquitlam, Richmond, the District of Missions and on the east coast, Toronto and Ottawa, are also in the process of considering a similar proclamation. SWAC is organizing a **National Day of Action Against Anti-Asian Racism E Rally** on Zoom on May 10 at 5 PM PT/ 8 PM ET. Sign up [here](#).

I am writing to request that your council consider making a similar proclamation to support this initiative. Please see attached a copy of the City of Burnaby's proclamation. After the release of your proclamation, we ask that you kindly inform our SWAC organizer, Doris Mah, at _____ or _____
 Thank you for your consideration of this matter.

Doris Mah (she/her)
 Burnaby resident
SWAC Organizer

I acknowledge that I live and work on the ancestral and unceded homelands of the heñqəməihəm and Skwxwú7mesh speaking peoples, as well as all Coast Salish peoples.

City of Burnaby



Proclamation

DAY OF ACTION AGAINST ASIAN RACISM

Whereas Burnaby RCMP reported a 350 per cent increase in anti-Asian hate crimes during the first year of the COVID-19 pandemic; and

WHEREAS The Canadian Charter of Rights and Freedoms 15 (1) states that Every individual is equal before and under the law and has the right to the equal protection and equal benefit of the law without discrimination and, in particular, without discrimination based on race, national or ethnic origin, colour, religion, sex, age or mental or physical disability; and

WHEREAS The City of Burnaby's Social Sustainability Vision states that Burnaby strives to be a caring, inclusive, vibrant, safe, livable and just city; and that we must embrace diversity, celebrate culture and creativity, foster belongings and participation, and adapt well to a changing world; and

WHEREAS Every resident in Burnaby deserves safe public spaces without the fear of discrimination based on race, national or ethnic origin, colour, religion, sex, age or mental or physical disability; and

WHEREAS May is Asian Heritage Month in Canada.

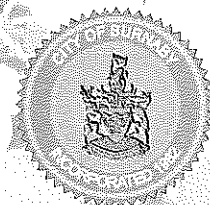
NOW THEREFORE I, MIKE HURLEY, MAYOR OF BURNABY,
DO HEREBY PROCLAIM MAY 10 AS

“DAY OF ACTION AGAINST ASIAN RACISM”

IN THE CITY OF BURNABY.

Dated this Twenty-sixth Day
of April, 2021 A.D.

MIKE HURLEY
MAYOR





TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6

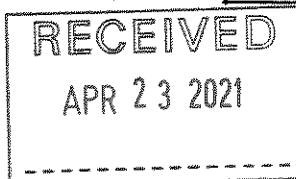
Ph. 250-479-6800 • Fx. 250-727-9551 • E. Info@viewroyal.ca • www.viewroyal.ca

FILE NO. 0450-01

April 1, 2021

Honourable John Horgan
Premier of British Columbia
PO Box 9041 Stn Prov Govt
Victoria, BC V8W 9E1

VIA EMAIL: premier@gov.bc.ca



Dear Premier Horgan:

RE: Request for Authority and Training for Hospital Security Staff

It has come to the attention of View Royal Council that there is an excessive use of police resources in hospital emergency waiting rooms as officers must remain with persons apprehended under section 28 of the *Mental Health Act* until the individual is transferred to the care of a physician. This requirement sees costly police resources tied up in emergency waiting rooms often for lengthy periods of time.

As such, we are requesting that hospital security staff be given the authority and necessary training to take custody of patients apprehended under the *Mental Health Act* on arrival at the hospital.

Allowing hospital security staff to assume this role from police officers would not only provide a less costly approach for taxpayers, but would also ease the burden on police resources, enabling them to provide timely services where they are needed in the community.

Thank you for consideration of this request.

Sincerely,

David Screech
Mayor

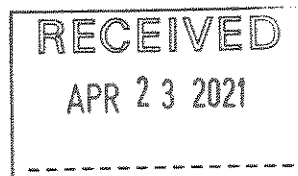
cc. Hon. David Eby, Attorney General and Minister responsible for Housing
Hon. Adrian Dix, Minister of Health
Hon. Sheila Malcolmson, Minister of Mental Health and Addictions
All UBCM Municipalities



File: 0400-60



FILE NO. 0450-01



April 12, 2021

Dear BC Municipalities

RE: Designation of invasive Asian clams as Prohibitive Aquatic Invasive Species

Please be advised that at a District of Clearwater Regular Council meeting held on April 6, 2021, Mayor and Council expressed their support for correspondence received from the District of Sicamous regarding a species of clams, *Corbicula fluminea*, which threaten the natural biodiversity of lakes in the B.C. Interior. To echo the District of Sicamous Council passed the following resolution:

"THAT Council direct Administration to provide a letter of support for the District of Sicamous campaign against invasive Asian clams and forward to municipalities in B.C.."

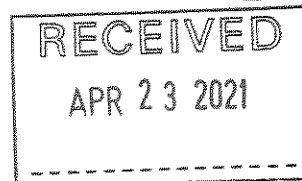
Council understands the delicate nature of our inland aquatic ecosystems and the threat posed by introducing new species into such an environment. We would therefore call upon the B.C. Government to use its authority to designate Asian clams as an Aquatic Invasive Species under the Controlled Alien Species Regulation.

Yours truly,

Merlin Blackwell
Mayor

DISTRICT OF CLEARWATER
P 250.674.2257
F 250.674.2173
E admin@docbc.ca
PO Box No. 157
209 Dutch Lake Road
Clearwater BC V0E 1N0
districtofclearwater.com

File: 0400-60



File No. 0450-01

April 12, 2021

Dear BC Municipalities

RE: Endorsement of 9-8-8 Crisis Line Initiative

Please be advised that at a District of Clearwater Regular Council meeting held on April 6, 2021, myself and Council expressed appreciation for the initiative to create a 9-8-8 crisis line and passed the following resolution:

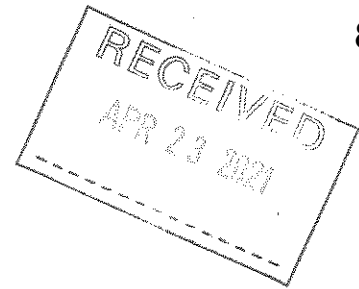
"THAT Council direct Administration to provide a letter of support for the 9-8-8 Crisis Line Initiative to be addressed and distributed to BC Municipalities."

Council understands the critical significance of reducing the barriers that a person in crisis will face when seeking resources. Through unanimous consent, the District of Clearwater supports the creation of a national 3-digit suicide prevention hotline in Canada. This initiative is particularly timely given the considerable pressures on the mental health of Canadians that have manifested during the COVID-19 pandemic.

Yours truly,

Merlin Blackwell
Mayor

DISTRICT OF CLEARWATER
P 250.674.2257
F 250.674.2173
E admin@docbc.ca
PO Box No. 157
209 Dutch Lake Road
Clearwater BC V0E 1N0
districtofclearwater.com



file no. 0450-01
File: 0530-01

April 15, 2021

Village of Belcarra
4084 Bedwell Bay Road,
Belcarra, BC V3H 4P8

Attention: Mayor and Council

Dear Mayor and Council:

Subject: Endorsement of 9-8-8 Crisis Line Initiative

On behalf of Council, I wish to advise that at a Regular Council Meeting of April 6, 2021 the Village of Harrison Hot Springs Council unanimously passed a motion to support the Village of Belcarra's endorsement on for a creation of a National 3-Digit Suicide Prevention Hotline in Canada.

This initiative is an important tool to help individuals experiencing mental health issues who will be able to receive assistance in minutes.

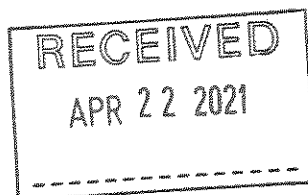
Yours truly,



Leo Facio
Mayor

cc: MP Brad Vis

FILE NO. 0470-01
 Parks and Environment
 Tel. 604 456-8820 or via email
 neal.carley@metrovancover.org



April 22, 2021

File: PA-03-01-BEL

Pierce McNeal, President
 Canada Pacific Trials Association
 PO Box 31008
 #8-2929 St. Johns
 Port Moody, BC V3H 4T4
 VIA EMAIL: pmcneal@helijet.com

Chessy Knight, Director at Large
 Canada Pacific Trials Association
 PO Box 31008
 #8-2929 St. Johns
 Port Moody, BC V3H 4T4
 VIA EMAIL: chessyknight@gmail.com

Dear Mr. McNeal and Ms. Knight:

Termination of Canada Pacific Trials Association Licence to use Belcarra Regional Park

Thank you for your letter and the detailed and well-written report, dated April 7, 2021 to Metro Vancouver Regional District's Regional Parks Committee regarding termination of the Canadian Pacific Trial Association's (CPTA) use of Belcarra Regional Park. Chair Dhaliwal asked that I respond on his behalf.

Metro Vancouver appreciates the CPTA's long history in the park and that the CPTA would like to see continued use of the park for trial riding. However, Belcarra Regional Park has become one of the most popular parks in our system and we have plans for the area currently used by CPTA. As stated in Metro Vancouver's April 29, 2020 letter to CPTA, Metro Vancouver plans to open this area to limited passive recreation and conduct ecological restoration of the disturbed areas.

As you have likely read in the media, visitation numbers continue to grow in all regional parks. Belcarra Regional Park is one of our busiest parks, and with that in mind Metro Vancouver made the decision to open this large area of park to passive recreation through a limited trail network that minimizes and optimizes footprint. Hiking, walking, and nature-based activities are consistent with our mandate to protect significant natural areas while providing opportunities to access nature. Motorized vehicle use, regardless of vehicle speed, is not compatible with passive recreation use, nor does it fall within Metro Vancouver's mandate or bylaws.

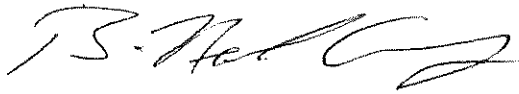
Out of respect for the CPTA's long history in this area, the two-year notice was provided to allow the CPTA to plan and relocate to another location. We understand the impact of relocation on the CPTA. Unfortunately, the CPTA's activities are not compatible with the long-term plans and the Metro Vancouver Regional District Board's decision to terminate the CPTA's use of Belcarra Regional Park at the end of the notice period remains in effect.

45132144

In your letter, you indicated that you plan to appear as a delegation at a Metro Vancouver Regional Parks Committee. The process to apply as a delegation can be found on our web site at <http://www.metrovancouver.org/boards/delegations/Pages/default.aspx>.

Do not hesitate to contact me by phone at 604-456-8820 or by email at neal.carley@metrovancouver.org if you have questions or require further clarification.

Sincerely,



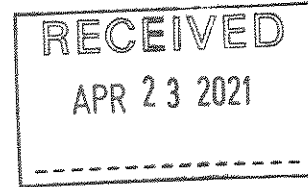
Neal Carley
General Manager, Parks and Environment

SD/NC/ss

cc: Chair Dhaliwal, Metro Vancouver Regional District
Mayor McEwen, Chair, Metro Vancouver Regional Parks Committee
Mayor McEwen and Council, Village of Anmore
Mayor Vagramov and Council, City of Port Moody
Mayor Ross and Council, Village of Belcarra
Fiona Hood, Referrals Analyst, Tsleil-Waututh Nation
Mike Redpath, Director, Regional Parks, Metro Vancouver
Steve Schaffrick, Division Manager, Central Area Parks, Regional Parks, Metro Vancouver
Ron Walsh, Director at Large, Canadian Pacific Trials Association
David Cameron, Director of Sustainability, Canadian Pacific Trials Association
Greg Down, Secretary, Canadian Pacific Trials Association



PEACE RIVER REGIONAL DISTRICT



April 23, 2021

File: 5280.31

FILE NO. 0450-01

The Honourable John Horgan Premier of BC PO Box 9041 Stn Prov Govt Victoria, BC V8W 9E1 Via email: Premier@gov.bc.ca	The Honourable Lana Popham Minister of Agriculture, Food and Fisheries PO Box 9409, Stn Prov Govt Victoria, BC V8W 9V1 Via email: AGR.Minister@gov.bc.ca
The Honourable Katrine Conroy Minister of Forests, Lands, Natural Resource Operations and Rural Development PO Box 9049, Stn Prov Govt Victoria, BC V8W 9W2 via email: FLNR.Minister@gov.bc.ca	The Honourable George Heyman Minister of Environment and Climate Change Strategy PO Box 9360, Stn Prov Govt Victoria, BC V8W 9M2 via email: ENV.Minister@gov.bc.ca

Dear Mr. Premier, Minister Popham, Minister Conroy and Minister Heyman:

RE: Lack of funding – Invasive Plant Management

At its April 15, 2021 meeting, the Board of the Peace River Regional District (PRRD) discussed growing concerns that the Province is not recognizing the economic contribution agriculture makes to the province of BC.

It has come to the Board's attention that, due to an oversight in funding allocations, there are no funds available for treatment of invasive plants on public lands by the Ministry of Forests, Lands, Natural Resource Operation and Resource Development (FLNRORD). These non-funded activities include the ongoing treatment work targeted towards known, existing, high priority areas in our region as well as the rest of the province. This dramatic oversight will result in the spread of invasive plants on FLNRORD lands going unchecked and affecting neighbouring agricultural lands.

The PRRD respectfully requests answers to the following questions from each Ministry's perspective:

1. How can \$12 million dollars be allocated from the office of the Premier, under FLNRORD, to assist with the detection and removal of invasive plants, without allocating funds to hire trained contractors to engage in treatment activities on Crown lands?
2. Given that the funding is meant for job creation and invasive plants are continually trying to invade Crown lands (which include much needed grazing areas that support the agriculture industry); why is funding not being directed towards reinstatement of those pre-existing jobs that would normally conduct the aforementioned treatment works through contract?

It is extremely concerning that the overarching Ministry which maintains the *Noxious Weeds Act* would neglectfully be unprepared to treat invasive plants found on Crown occupied lands. Without treatment, we would respectfully point out that invasive plants know no borders and, if unchecked, will encroach neighbouring lands containing vital agriculture.

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fs@prrd.bc.ca

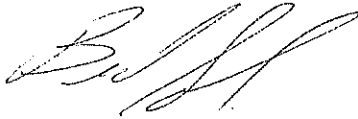
The Province should be aware that the PRRD not only has an Invasive Plant Bylaw that enforces the procession of invasive plants within the entire area of the BC Peace, it also employs staff and contractors which are designated under the *Noxious Weeds Act* to enforce on the Crown's behalf. Further, additional seasonal staff are hired annually to assist with the vast number of complaints that are received regarding invasive plant infestations on public and private lands.

This leads us to our final question: in good faith, how can a local government enforce such invasive plant removal when the Ministry housing the legislation is not even engaging in such activities?

In closing, the agricultural industry in the north provides economic benefits for the entire province. Lack of funding and cancellation of any invasive plant treatment strategy will be detrimental, resulting in increased costs of treatment work when funding does become available.

We look forward to receiving a favourable response to our concerns and questions.

Yours truly,



Brad Sperling
Regional Board Chair

Yours truly,



Leonard Hiebert
Invasive Plant Committee Chair

c: Mr. Mike Bernier, South Peace MLA, via email: Mike.Bernier.MLA@leg.bc.ca
Mr. Dan Davies, North Peace MLA, via email: Dan.Davies.MLA@leg.bc.ca
Mr. Bob Zimmer, MP for Prince George-Peace River-Northern Rockies, via email: Bob.Zimmer@parl.gc.ca
NCLGA via email: admin@nclga.ca
UBCM via email: ubcm@ubcm.ca

Enclosures: April 21, 2021 Letter of Support, District of Chetwynd



District of Chetwynd

Box 357
Chetwynd, BC
Canada V0C 1J0

tel: (250) 401-4100
fax: (250) 401-4101
email: d-chet@gochetwynd.com

April 21, 2021

Peace River Regional District
P.O. Box 810
Dawson Creek, BC V1G 4H8
By email: leonard.hiebert@prrd.bc.ca

Attention: Director Leonard Hiebert – Electoral Area “D” Director

Dear Mr. Hiebert:

Re: Invasive Weed Control on Crown Land

As you described during a recent Peace River Regional District Board meeting, invasive weeds are a serious threat to biodiversity because they can spread quickly, outcompete native species and destroy the habitat, dominate natural and managed areas, and in so doing harm biological communities.

As BC's environment, people and economy can be negatively impacted by the unchecked spread of invasive weeds, we support you in urging the Provincial government to continue to provide invasive weed control measures on crown land.

Yours Truly,

Allen Courtoreille
Mayor

From: Barbara Murray
Sent: Thursday, April 29, 2021 8:46 PM
Cc: Barb Murray
Subject: April 29'21 Requesting A Moratorium on Wolf Killing in BC

File No. 0230-01

Dear Mayor and Council,

I am sending you the Resolution regarding the need for a moratorium on recreational hunting of wolves on Vancouver Island that is currently going thru the municipalities' resolution process.

I have included background materials for the resolution in the link below as well as links to two recent published articles on Wolf killing, one from a wolf conservationist in BC and one from the USA on Idaho's Bill that would allow 90% of their wolves killed by some of the most inhumane means possible.

My request is for you to read this information carefully. Please consider who we are in British Columbia and what we stand for? Are we going to continue to spend millions of dollars killing wolves from helicopters and allow neck snares and leg-hold traps, bullets and arrows to kill wolves unabated!? What percentage of wolves will be enough for the hunters, trophy hunters and trappers? Please ask Minister Conroy, Minister Heyman and Premier Horgan to halt the slaughter of wolves in B.C. until more consultation and science is brought to bear on this highly controversial issue by the 'non-consumptive' users and independent biologists.

Sincerely yours,

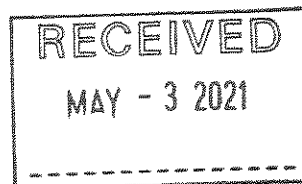
Barbara Murray

Nanoose Bay, B.C.



City of Campbell River
From the Office of the Mayor

FILE NO. 0450-01



29 April 2021

The Honourable Katrine Conroy
Minister of Forests, Lands, Natural Resource Operations and Rural Development
PO Box 90049 Stn Prov Govt
Victoria, BC V8W 9E2

Via email: FLNR.Minister@gov.bc.ca

Dear Minister Conroy:

Re: Logging of at-risk old –growth forests in the province

At their April 26 meeting, City of Campbell River Council received correspondence from Bob Brash, Executive Director of the Truck Loggers Association (TLA), outlining their concerns about the City of Nanaimo Council decision regarding logging of at-risk old –growth forests in the province. Mr. Brash further offered to brief several Vancouver Island councils on the TLA perspective on BC's forest sector and working forests.

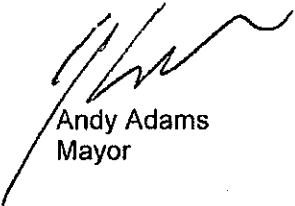
At the same meeting, City of Campbell River Council passed a resolution to contact you, Premier Horgan and Minister Osborne as well as BC MLAs to urge the Province that decisions made regarding the forest sector be based on facts and science.

Council believes that coastal forest operations are threatened by misinformation. Campbell River is a coastal forestry hub, and we view forestry as an essential component of economic recovery during and following the pandemic.

The City of Campbell River asks that you consider our concerns while making important decisions.

Thank you.

Sincerely,

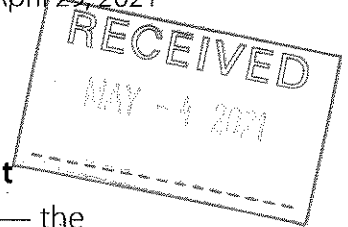

Andy Adams
Mayor

GIVE CARIBOU A FIGHTING CHANCE

8.11



FILE NO. 0230-01
April 29, 2021



Dear Mayor and Council,

Caribou have been traversing these lands for 1.6 million years but today their future hangs in the balance. The actions — or lack thereof — the government takes today will decide their fate.

Southern mountain caribou are at risk of extinction: six herds have completely vanished while most others are declining. Meanwhile, their critical habitat continues to be obliterated by industrial activities. Corporations have gotten away with causing species extinction for far too long while making billions in profit from it, and the government refuses to enact legislation to protect at-risk wildlife.

It's time the government stands up to industry by holding them accountable for the damage they've already caused and put an end to harmful extinction-causing practices.

In our latest report, ***Southern Mountain Caribou: A fate bound to ancient forests***, we highlight the incredible history and importance of caribou, the risks they face and what must be done to stop their demise.

Will you join us in protecting the iconic southern mountain caribou?

Please urge your colleagues and other levels of government to protect southern mountain caribou from extinction. Read our latest publication and contact me at 778-903-3992 or at charlotte@wildernesscommittee.org to discuss these issues further.

continued over...



WILDERNESS
COMMITTEE

NATIONAL OFFICE
46 E. 6th Avenue
Vancouver, BC V5T 1J4

Toll Free: 1-800-661-9453
In Vancouver: (604) 683-8220
WildernessCommittee.org

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2./

Thank you for helping ensure we're doing all we can, together, to protect caribou across B.C.

For the wildlife,

A handwritten signature in cursive script, reading "Charlotte Dawe".

Charlotte Dawe | Conservation & Policy Campaigner

