



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
February 22, 2021**



This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Jamie Ross
Councillor Carolina Clark
Councillor Bruce Drake
Councillor John Snell
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Chris Boit, Engineering Consultant, ISL Engineering
Ken Bjorgaard, Financial Consultant, K&E Business Services
Richard White, RWPAS Ltd., Planning Consultant

1. CALL TO ORDER

Mayor Ross called the meeting to order at 7:10 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, February 22, 2021

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, February 22, 2021 be revised by removing:

Item 6.1 Councillor Wilder, report dated February 22, 2021 regarding Notice of Motion - New Docks in Bedwell Bay

And that the Agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES**3.1 Oath of Office Ceremony & Inaugural Meeting, February 8, 2021**

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the minutes from the Oath of Office Ceremony & the Inaugural Council Meeting held February 8, 2021 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items.

5. REPORTS**5.1 Chris Boit, Engineering Consultant, ISL Engineering, provided a verbal update.**

C. Boit outlined the status of continued discussion with the District of North Vancouver (DNV) as it relates to the requested analysis of water flows per second. DNV advised that they are behind in the work they are doing particularly due to the COVID-19 Pandemic. It is anticipated that this information will be received as soon as possible.

It was noted that the Council motion from the Regular Council meeting held September 14, 2020 requesting water levels, is the basis for the information being requested from DNV.

C. Boit advised that the Standard Operating Procedure Manuals for the water system, including the reservoir and the pump house, are currently being drafted with input from the Water Operators. An operation of the water system checklist for the Water Operators will be included. Considerable discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the verbal update provided by Chris Boit, Engineering Consultant, ISL Engineering, be received for information.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report dated February 22, 2021, regarding Changes to Internal Cost Allocations

K. Bjorgaard outlined the report regarding Internal Cost Allocations. Council discussed various aspects of the proposed policy and the report.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That Corporate Policy No. 217, titled "Internal Cost Allocations" be approved.

CARRIED

- 5.3 Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant, report dated February 22, 2021 regarding Council Indemnity Increase

K. Bjorgaard outlined the report regarding Council Indemnity Increase. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the Village of Belcarra Council Indemnity Bylaw No. 579, 2021 be read a first and second time.

CARRIED

- 5.4 Lorna Dysart, Chief Administrative Officer, provided an overview of the report provided by Lisa Zwarn, Chief Election Officer, dated February 22, 2021 regarding the 2021 Belcarra By-Election

L. Dysart provided an overview of the 2021 Belcarra By-Election report. It was noted that, in spite of the COVID-19 Pandemic, the By-Election was safely and successfully completed. Discussion ensued.

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the report dated February 22, 2021 from the Chief Election Officer regarding the 2021 Belcarra By-Election be received for information.

CARRIED

- 5.5 Lorna Dysart, Chief Administrative Officer, verbal report regarding Pooni Group Memorandum – Year in Review 2020 – 2021

Richard White provided an overview on the Pooni Group Memorandum – Year in Review 2020 – 2021. He outlined the significant planning related work that was undertaken or initiated in 2020.

Discussion ensued with regard to the considerable amount of projects undertaken and the overall cost of the work by the Municipal Planners that was required to complete the projects.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the memorandum dated January 27, 2021 from Pooni Group regarding the Year in Review 2020 – 2021 be received for information.

CARRIED

- 5.6 Lorna Dysart, Chief Administrative Officer, verbal report regarding Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B) Policy update deferred at the Regular Council Meeting held March 9, 2020.

Moved by: Councillor Drake
Seconded by: Councillor Snell

That the Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B) Policy update be lifted from the table; and

That the Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B) Policy update be brought forward to the Regular Council Meeting on March 8, 2021.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**6.1 Councillor Wilder**, report dated February 22, 2021 regarding Notice of Motion - New Docks in Bedwell Bay

This item was withdrawn from the agenda.

6.2 Mayor Ross, verbal report regarding Share's Virtual Imagine Gala 2021

Mayor Ross advised that he will attend Share's Virtual Imagine Gala 2021 on behalf of the Village and that the tickets are complimentary for Mayors. He noted that the Mayors are working together to assist with the valuable work that Share provides in the community.

Recognition

Mayor Ross recognized John Reynolds and Jim Chisholm for their contributions as moderators for All Candidates during Belcarra Municipal Elections.

Fraser Health

Mayor Ross provided an overview of a recent Fraser Health meeting that he attended. He advised that information will be forthcoming from Fraser Health with regard to upcoming vaccination clinics for residents 80 years of age and older.

7. BYLAWS**7.1 Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 576, 2020 (Fire Sprinkler Heads)**

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 576, 2020" be adopted.

CARRIED**8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That correspondence items 8.1 to 8.29 be received.

CARRIED**ACTION ITEMS****8.1 Doug Allin, Head Coach Men's, Mark Dunlop, Head Coach Women's & Rick Benson, Executive Director, Softball BC**, letter received January 8, 2021 regarding Request for COVID Relief Funding for Male & Female Softball Athletes at the 2022 Canada Summer Games

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the Request for Financial Support for Male & Female Softball Athletes at the 2022 Canada Summer Games be forwarded to budget discussions for consideration.

CARRIED

- 8.2 Gurinder Mann, Executive Director, Communities Embracing Restorative Action (CERA) Society, letter dated December 27, 2020 regarding a Request for a Community Grant for the Community Youth Justice Program

Moved by: Councillor Wilder
 Seconded by: Councillor Snell

That the request for a Community Grant in the amount of \$353.00 to be provided to the Communities Embracing Restorative Action (CERA) Society for support of the Community Youth Justice Program 2021 Fiscal Year be forwarded to 2021 Budget discussions for consideration.

CARRIED

- 8.3 Janice Boyle, Executive Director, Crossroads Hospice Society, letter received December 28, 2020 regarding a Request for a Contribution

Moved by: Councillor Wilder
 Seconded by: Councillor Drake

That the Crossroads Hospice Society Request for a Contribution be forwarded to budget discussions for consideration.

CARRIED

- 8.4 Colleen MacDonald, Belcarra Resident, email dated February 11, 2021 regarding Belcarra Community Path (full report available at the Village office)

Considerable discussion ensued.

Moved by: Councillor Clark
 Seconded by: Councillor Snell

That the email from Colleen MacDonald, Belcarra Resident, dated February 11, 2021 regarding Belcarra Community Path be brought forward to 2021 Strategic Planning

CARRIED

- 8.5 Tara McKinley & Pauline Nielsen, Grad 2021 Co-Chairs, Heritage Woods Secondary School, letter received February 15, 2021 regarding 2021 Commencement Celebration

Moved by: Councillor Clark
 Seconded by: Councillor Drake

That the request for a donation to the Heritage Woods Secondary School Grad Celebration be forwarded to 2021 Budget discussions for consideration.

CARRIED

INFORMATION ITEMS

- 8.6 Sav Dhaliwal, Chair, Metro Vancouver Board, letter dated December 3, 2020 regarding Amending Metro Vancouver 2040: Shaping our Future to Re-designate Regional Parks Lands to Conservation and Recreation (full report available at the Village office)

- 8.7 Constable Deanna Law, Media Relations Officer, Coquitlam RCMP, letter received December 10, 2020 regarding Coquitlam RCMP Welcomes a New Officer in Charge

- 8.8** Kerri Palmer Isaak, Chair, Board of Education, letter dated December 11, 2020 regarding Directions 2025 Strategic Goals and Objectives (full report available at the Village office)
- 8.9** Jason Krott, Manager, Marine Operations & Fleet, Vancouver Fraser Port Authority, letter dated December 11, 2020 regarding Buoys for Speed Control in Indian Arm
- 8.10** Tony Geheran, Executive Vice-President & Chief Customer Officer & Rob Aiello, General Manager, Telus, letter dated December 15, 2020 regarding letter of Appreciation & Seasons Greetings
- 8.11** Sav Dhaliwal, Chair, Metro Vancouver Board, letter dated December 15, 2020 regarding the Appointment of Councillor Clark to 2021 Metro Vancouver Committees
Councillor Clark noted that the COVID-19 Response & Recovery Task Force work has been transferred to the Mayors' Committee.
- 8.12** Sav Dhaliwal, Chair, Metro Vancouver Board, letter dated December 16, 2020 regarding Policy Review Summaries – Update to Metro 2040, the Regional Growth Strategy (full report available at the Village office)
- 8.13** Kathy Moore, Mayor, City of Rossland, letter dated December 16, 2020 regarding letter to Honourable Premier John Horgan, Honourable Minister Selina Robinson, Honourable Minister Adrian Dix and Honourable MLA Katherine Conroy, regarding Letter of Support for the Corporation of the City of Vernon for Universal No-Cost Access to All Prescription Contraception Available in BC Under the Medical Services Plan
- 8.14** Margo Wagner, Chair, Cariboo Regional District, Gabe Fourchalk, Mayor, District of Wells, Bob Simpson, Mayor, City of Quesnel, Walt Cobb, Mayor, City of Williams Lake, Mitch Campsall, Mayor, District of 100 Mile House, letter dated December 18, 2020 to BC Utilities Commission regarding BC Hydro Streetlighting Rate Increase / Termination of Private Light Systems
- 8.15** Ken Christian, Mayor, City of Kamloops, letter dated December 18, 2020 regarding Overdose Crisis and Call for Overdose Action Plan
- 8.16** Chris O'Riley, President & CEO, BC Hydro, letter received December 23, 2020 regarding Community Relations Annual Report (full report available at the Village office)
- 8.17** Sean Galloway, Director, Regional Planning & Electoral Area Services, Metro Vancouver, letter dated December 23, 2020 regarding Policy Review Summaries – Update to Metro 2040, the Regional Growth Strategy
- 8.18** John Dooley, Mayor, City of Nelson, letter dated January 8, 2021 to Honourable Adrian Dix, Minister of Health, Government of British Columbia regarding Vaccination Priority for Essential Critical Infrastructure Municipal Employees
- 8.19** Linda Buchanan, Mayor, City of North Vancouver, letter dated January 11, 2021 to Honourable George Heyman, Minister of Environment & Climate Change Strategy & Minister Responsible for TransLink regarding Implementing a Province-wide Ban on Anticoagulant Rodenticides
- 8.20** Geoff Bowlby, Director General, Census Management Office, Statistics Canada, Government of Canada, letter dated January 13, 2021 regarding 2021 Census of Population

- 8.21 Jerry Dobrovolny, Commissioner / Chief Administrative Officer, Metro Vancouver, letter dated January 21, 2021 regarding Regional Greenways 2050 (full report available at the Village office).
- 8.22 Mayor Jack Crompton, Lower Mainland Local Government Association, Past President, letter dated January 26, 2021 regarding 2021 Call for Nominations for Lower Mainland LGA Executive & 2021 Virtual AGM & Convention Resolutions Notice, Request for Submissions
- 8.23 Nathan Davidowicz, email dated February 4, 2021 regarding George Massey Crossing Task Force and email dated February 6, 2021 regarding Transit System Redesign (BC Transit and TransLink) Watch the Two Videos (On-Demand Transit)
- 8.24 Jonathan Cote, Mayor, City of New Westminster, letters dated February 5, 2021 to Sav Dhaliwal, Chair, Board of Directors, Metro Vancouver and Jack Froese, Chair, Zero Waste Committee, Metro Vancouver regarding Single-Use Item Reduction Advocacy for Consistent Regional Regulation (full report available at the Village office)
- 8.25 Roger Hanna, email dated February 5, 2021 regarding 2020 Fouling of Waters Off of Barnet Marine Park and Rocky Point – Minister Response and Follow-up (full report available at the Village office)
- 8.26 Diane Langman, Chair, Regional District of Kootenay Boundary, letter dated February 4, 2021 to Honourable John Horgan, Premier, Honourable Selina Robinson, Minister of Finance, Honourable Adrian Dix, Minister of Health, and Honourable Katrine Conroy, MLA Kootenay West, regarding Letter of Support for the Corporation of the City of Vernon
- 8.27 Robert Simons, President, Port Moody Foundation, email dated February 10, 2021 regarding Call for Applications: Healthy Communities Initiative – Apply Starting February 9, 2021
- 8.28 Sav Dhaliwal, Chair, Metro Vancouver Board, letter dated February 12, 2021 regarding Additional Policy Review Summaries – Update to *Metro 2040*, the Regional Growth Strategy (full report available at the Village office)
- 8.29 Cathy Peters, BC Anti-Human Trafficking Educator, Speaker & Advocate, letter dated February 16, 2021 regarding Raising Awareness regarding Human Sex Trafficking, Sexual Exploitation & Child Sex Trafficking in British Columbia (full report available at the Village office)

9. NEW BUSINESS

No items.

10. PUBLIC QUESTION PERIOD

Rob Begg, Belcarra Resident, queried with regard to Item 6.1 which was withdrawn from the Agenda.

John Shoolestani, Belcarra Resident, queried with regard to recreational docks.

Sherry Chisholm, Belcarra Resident, queried with regard to the recording for the Council meeting held February 16, 2021.

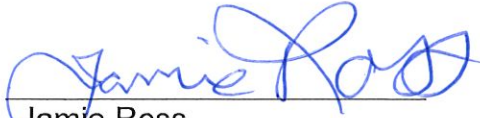
11. ADJOURNMENT

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That the February 22, 2021 Regular Meeting be adjourned at 9:38 pm.

CARRIED

Certified Correct:



Jamie Ross
Mayor



Lorna Dysart
Chief Administrative Officer