



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA
VILLAGE HALL
September 28, 2020
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.
Meeting details as follows:
Click link to join meeting: <https://zoom.us/j/91841930376> Meeting ID: 918 4193 0376

COUNCIL

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Neil Belenkie will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, September 28, 2020

Recommendation:

That the agenda for the Regular Council Meeting, September 28, 2020 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Public Hearing Minutes, September 14, 2020

Recommendation:

That the minutes from the Public Hearing held September 14, 2020 be adopted.

3.2 Regular Council Meeting, September 14, 2020

Recommendation:

That the minutes from the Regular Council Meeting held September 14, 2020 be adopted.

4. DELEGATIONS AND PRESENTATIONS

4.1 Tom Zajac, President & Helena Michelis, Vice President, Coquitlam Search & Rescue, presentation regarding Search & Rescue Services to the Community and a request for financial support

5. REPORTS

- 5.1** Lorna Dysart, Chief Administrative Officer, report dated September 28, 2020 regarding Province of British Columbia Housing Needs Assessment — UBCM Housing Needs Reports Grant Program

Recommendation:

That the Union of British Columbia Municipalities (UBCM) be advised that the preparation of a Village of Belcarra Housing Needs Assessment Report is planned; and

That the Village will be responsible for overall project management; and

That Staff be directed to apply to the UBCM pursuant to the requirements of the BC Housing Needs Reports Program for a grant to offset the costs of the subject report.

- 5.2** Lorna Dysart, Chief Administrative Officer, report dated September 28, 2020 regarding Parking and Bylaw Enforcement

Recommendation:

That the Parking and Bylaw Enforcement report dated September 28, 2020, be received for information; and

That a Public Information Meeting be held via Zoom on Wednesday, October 21, 2020; and

That all related parking correspondence received be considered at the Public Information Meeting.

- 5.3** Lorna Dysart, Chief Administrative Officer, report dated September 28, 2020 regarding Current Staff Project List

Recommendation:

That the Current Staff Project List report dated September 28, 2020, regarding Current Staff Projects be received for information.

- 5.4** Stewart Novak, Public Works and Emergency Preparedness Coordinator, report dated September 28, 2020 regarding Tatlow Seismic Switch

Recommendation:

That the Tatlow Seismic Switch report dated September 28, 2020 be received for information; and

That the options presented in the report be considered.

6. REPORTS FROM MAYOR AND PROJECT LEADS

- 6.1** Councillor Drake, report dated September 28, 2020 regarding Monitored Fire Alarms

Recommendation:

That Council the Monitored Fire Alarms report dated September 28, 2020 be received for information; and

That further development of the concept be recommended.

6.2 Councillor Begg, motion regarding Parking Signs**Recommendation:**

That 'No parking' signs be installed in designated areas where there is a safety concern, as established by Bylaw Enforcement staff; and
That Restricted parking be permitted as requested by property owners within the extension of their property lines (on their property side of the road); and
That property owners to pay for signage which may read, as an example:

- 'Parking only for the residents of Bedwell Bay Rd': and

That signs will be removed, as requested by property owners, who do not wish any parking restrictions within their property line extension area.

COUNCIL COMMITTEES**6.3** Ian Devlin, Chair, Water System Capacity for Fire Protection Committee, letter dated September 23, 2020 regarding Technical Brief #1**Recommendation:**

That the letter from the Water System Capacity for Fire Protection Committee dated September 23, 2020 regarding Technical Brief #1 be received for information.

7. BYLAWS**7.1 Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020 – Land Disposition (Road Ends)****Recommendation:**

That "Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020" be read a third time and adopted.

7.2 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020 – Land Disposition (Road Ends)**Recommendation:**

That "Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020" be read a third time and adopted.

7.3 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 571, 2020 – Keeping of Chickens**Recommendation:**

That "Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 571, 2020" be read a third time and adopted.

8. CORRESPONDENCE/PROCLAMATIONS**Recommendation:**

That correspondence items 8.1 to 8.27 be received.

ACTION ITEMS

- 8.1 Kailah Knittle, Manager of Communications & Events, Eagle Ridge Hospital Foundation, letter dated August 20, 2020 regarding Eagle Ridge Hospital Foundation (ERHF) 2020 Online Auction and Raffle Donation Request

Recommendation:

That Council approve a \$300.00 donation to the Eagle Ridge Hospital Foundation.

- 8.2 Agnes Jackman, Board Member, Council of Senior Citizens Organizations of BC, letter dated September 2, 2020 regarding Observation of the UN International Day of Older Persons – October 1, 2020

Recommendation:

That October 1, 2020 be declared as “UN International Day of Older Persons” in the Village of Belcarra

INFORMATION ITEMS

- 8.3 Jay Chalke, Ombudsperson, Province of British Columbia, letter dated August 28, 2020 regarding Quarterly Reports: January 1 – March 31, 2020 and April 1 – June 30, 2020 (full report available at the Village office)
- 8.4 Sav Dhaliwal, Chair, Metro Vancouver Board, letter dated September 11, 2020 regarding Climate & Energy UBCM Resolutions Endorsed by Metro Vancouver Member Jurisdictions (full report available at the Village office)
- 8.5 Jerry Muir, Community Relations Manager, Lower Mainland, BC Hydro, email dated September 12, 2020 regarding Beautification Fund & Decorative Wrap Grant Program
- 8.6 John McEwen, Mayor, Village of Anmore, letter dated September 14, 2020 to Sasamat Volunteer Fire Department Board of Trustees, Belcarra Council & CAO, Anmore Council & CAO, Fire Chief Jay Sharpe, SVFD and Greg Smith, Metro Vancouver regarding SVFD Board of Trustees
- 8.7 Neil Belenkie, Mayor, Village of Belcarra, letter dated September 17, 2020 to Sasamat Volunteer Fire Department Board of Trustees, Belcarra Council & CAO, Anmore Council & CAO, Fire Chief Jay Sharpe, SVFD and Greg Smith, Metro Vancouver regarding Response to Mayor McEwen’s Letter
- 8.8 Jonathan Cote, Mayor, City of New Westminster, letter dated September 15, 2020 to Honourable John Horgan, MLA, Premier of British Columbia regarding Universal Access to No-cost Prescription Contraception
- 8.9 Steven Kozuki, Executive Director, Forest Enhancement Society of BC, letter dated September 15, 2020 regarding Forest Enhancement Society of BC’s 2020 Accomplishments Report (full report available in the Village office)
- 8.10 Sasamat Volunteer Fire Department, Board of Trustees Meeting Minutes of August 13, 2020
- 8.11 John Snell, Belcarra Resident, email dated September 17, 2020 regarding Separation Buffer Between Residential Properties

- 8.12 Klaus Bever, Belcarra Resident, email dated September 17, 2020 regarding Letter from the Mayor – this date
- 8.13 Larry & Cecily Baptist, Belcarra Residents, letter dated September 18, 2020 regarding Parking Restrictions in Belcarra
- 8.14 Cathy MacDonald, Belcarra Resident, letter dated September 18, 2020 regarding Parking Restrictions in Belcarra
- 8.15 Gordon Sadler & Tarja Helmekangas, Belcarra Residents, letter dated September 18, 2020 regarding Current Parking Regulations
- 8.16 Colleen MacDonald, Belcarra Resident, email dated September 18, 2020 regarding Parking Issues, Midden Road Closure and Unsafe Cycling to Belcarra
- 8.17 John Snell, Belcarra Resident, email dated September 18, 2020 regarding Exercise Caution If You Dare to Enter Our Village...Hostile Residents
- 8.18 Philip Winne, Belcarra Resident, letter dated September 18, 2020 regarding Town Hall Meeting – Parking
- 8.19 Ian MacDonald, Belcarra Resident, email dated September 19, 2020 regarding Parking in Belcarra
- 8.20 Adrienne Peacock & Des Wilson, Belcarra Residents, email dated September 20, 2020 regarding Parking
- 8.21 Ralph Drew, Belcarra Resident, email dated September 21, 2020 regarding Parking Restrictions in the Village of Belcarra
- 8.22 Jol Drake, Belcarra Resident, letter dated September 22, 2020 regarding Permit Only Parking
- 8.23 Kevin Ferris, Belcarra Resident, email dated September 22, 2020 regarding Visitor Parking
- 8.24 John Willms, Belcarra Resident, letter dated September 22, 2020 regarding Parking
- 8.25 Corinna Goodman, Belcarra Resident, email dated September 22, 2020 regarding Belcarra Parking
- 8.26 Joel Johnston, Belcarra Resident, email dated September 24, 2020 regarding Parking in Belcarra
- 8.27 Daryle & Gai Anderson, Belcarra Residents, email dated September 25, 2020 regarding Parking

9. NEW BUSINESS**10. PUBLIC QUESTION PERIOD****11. ADJOURNMENT****Recommendation:**

That the September 28, 2020 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
PUBLIC HEARING MINUTES
VILLAGE HALL
September 14, 2020**



Minutes of the Public Hearing for the Village of Belcarra, September 14, 2020, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works and Emergency Preparedness Coordinator
Paula Richardson, Administrative Services Assistant

Others in Attendance

Richard White, RWPAS Ltd., Planning Consultant

1. CALL THE HEARING TO ORDER

Mayor Belenkie called the Public Hearing to order at 6:00 pm.

2. PUBLIC HEARING

Village of Belcarra Official Community Plan (OCP) Bylaw 435, 2011, Amendment Bylaw No. 566, 2020

- 2.1 Public Hearing Notice – appeared on September 3 and September 10, 2020 in the Tri-City News newspaper
- 2.2 Report July 20, 2020 to Council from the Chief Administrative Officer establishing the date for a Public Hearing regarding Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020
- 2.3 Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020

Lorna Dysart, Chief Administrative Officer, advised that the Public Hearing Notice appeared in the newspaper and noted the dates the ad appeared.

Mayor Belenkie read aloud the procedure for the Public Hearing as follows:

*“This Public Hearing is being held pursuant to Section 464 of the Local Government Act to consider and receive submissions regarding the proposed **Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020.***

All persons present who believe that their interest in property is affected by the proposed bylaw will be given a reasonable opportunity to be heard, make representation, or to present a written submission respecting matters contained in the proposed bylaw. People

who pre-registered and are on the Speakers List will speak first. Put your hand up on the Zoom Webinar to join the Speakers List during the Public Hearing. When called on, please state your full name and address for the record.

Members of Council may, if they wish, ask questions of you following your presentation. The function of Council members during the Public Hearing is to listen to the views of the public. It is not the function of Council at this time to debate the merits of the proposed bylaw.

After the Public Hearing has concluded, Council may, without further notice, give whatever effect Council believes proper to the representations made.

Your only opportunity to comment on the proposed bylaw will be during the Public Hearing as members of Council are not permitted to receive further submissions after the Hearing is closed.

Everyone will be given a reasonable opportunity to be heard at this Hearing. No one will be discouraged or prevented from making their views heard.

Written submissions received during the Meeting will be available on the website, the day following the meeting, so that everyone may examine these documents.

To maintain order and to ensure everyone has a reasonable opportunity to be heard, the following rules of procedure have been established:

- a. A Speakers' List has been established. If you wish to address the Public Hearing, please ensure that you place your name on the Speakers List. You may add your name to the list at any time by using the "raise hand" function on the Zoom webinar. If you are speaking from prepared remarks, please send a copy by email to the Chief Administrative Officer, ldysart@belcarra.ca*
- b. Please commence your remarks by stating your name and address. If you are speaking on behalf of some other person or organization, please also identify the name of that person or organization you are representing.*
- c. Each speaker is requested to limit their remarks to no more than 5 minutes, (you will be timed), subject to putting up your hand to add your name to the Speakers List again.*
- d. Your comments must be specifically related to the subject of the Bylaw and be directed to the Mayor and you must not obstruct the Public Hearing. It is requested that all speakers be civil, respectful of others and ensure your comments address the specific issue being considered.*
- e. After everyone on the Speakers List has spoken once, speakers will be allowed one supplementary presentation if they have added their name to the list again. You may not present a submission you have already made.*

Please observe these rules and if you have any concerns with the manner in which the Public Hearing is conducted, please direct your comments to Mayor Belenkie".

L. Dysart noted that one letter was received in response to the proposed bylaw amendment stating that there was no objection and this response was made available to the public.

Richard White, RWPAS Ltd, Planning Consultant, provided an overview of the Public Hearing process. He outlined the July 20, 2020 report noting that the Vancouver Fraser Port Authority (VFPA) lifted the moratorium on Recreational Docks on June 15, 2020. The moratorium remains in place on Marine Avenue & Senkler Road as an amendment is required to the Official Community Plan (OCP) to allow for further potential development of recreational docks in this area.

In years past, the Village, with the approval of the Vancouver Fraser Port Authority (Port), developed a process to grant Marine Avenue upland owners the use of a portion of the Marine Avenue right of way to secure their dock accessing Bedwell Bay. This upland area is called the Highway Encroachment Area where access structures to the docks encroach on to property on Marine Avenue and Senkler Road which are owned and managed by the Village. An agreement is required between the Village and Marine Avenue/Senkler Road owners before the Port would permit a dock to be built.

The purpose of this Public Hearing is to amend the Official Community Plan to remove the Bedwell Bay Sustainability Plan which is in the jurisdiction of the Vancouver Fraser Port Authority rather than the Village.

Mayor Belenkie called speakers from the Public Hearing Speakers List to address Council.

John Shoolestani, 3762 Marine Avenue, queried with regard to:

- the purpose of the proposed amendment
- the Highway Encroachment Area

R. White noted that the bylaw is setting the stage for moving forward but that the bylaw regarding Highway Encroachment Agreements has not been dealt with at this time.

Ken Jillings, 4140 Marine Avenue, queried with regard to the impact of the bylaw amendment on existing Single Docks and Group Wharfages.

R. White advised that there is no impact on existing docks in the area.

Ben Shoolestani, 3762 Marine Avenue, queried with regard to when new dock applications and procedures will be available.

R. White advised that applications and procedures will be pursued after the Official Community Plan has been adopted along with Vancouver Fraser Port Authority (VFPA) rules and regulations. He noted that further information on the VFPA application review is available on the VFPA website.

Mayor Belenkie called for Public Input three separate times.

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That all written and verbal submissions regarding Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020, up to and including September 14, 2020, be received.

CARRIED

3. ADJOURNMENT OR CLOSURE

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the Public Hearing regarding Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020 be closed.

CARRIED

Noted: Members of Council are not permitted to receive further submissions once the Public Hearing is closed.

The Public Hearing terminated at 6:20 pm.

Certified correct:

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
September 14, 2020**



Minutes of the Regular Council Meeting for the Village of Belcarra held September 14, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg (arrived at 7:02 pm)
Councillor Carolina Clark
Councillor Bruce Drake (arrived at 7:03 pm)
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Others in Attendance

Ken Bjorgaard, Financial Consultant, K&E Business Services (departed at 7:27 pm)
Chris Boit, Engineering Consultant, ISL Engineering & Land Services Ltd. (departed at 8:37 pm)
Laura Beveridge, Pooni Group, Planning Consultant

1. CALL TO ORDER

Mayor Belenkie called the Zoom meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, September 14, 2020

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the agenda for the Regular Council Meeting, September 14, 2020 be approved as circulated.

CARRIED

Councillor Begg arrived at 7:02 pm

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, July 20, 2020

Moved by: Councillor Begg
Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held July 20, 2020 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items.

5. REPORTS

Councillor Drake arrived at 7:03 pm

5.1 Ken Bjorgaard, Financial Consultant, report dated September 14, 2020 regarding Federation of Canadian Municipalities (FCM) Grant Application for Integrated Asset Management / Long-Term Financial Plan Project

K. Bjorgaard outlined the report. He noted that the FCM grant application to develop the Village Integrated Asset Management / Long-Term Financial Plan requires a motion from Council.

Council queried various aspects of the proposed grant application as it relates to Infrastructure. K. Bjorgaard noted that the \$25,000 Village share was approved in the Budget.

Moved by: Councillor Clark

Seconded by: Councillor Drake

1. That Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the development of its Integrated Asset Management/Long-Term Financial Plan.

CARRIED

Moved by: Councillor Clark

Seconded by: Councillor Wilder

2. That Council commits to conducting the following activities in its Integrated Asset Management/Long-Term Financial Plan project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Establish Foundation for Asset Management
- Evaluation of Assets/Infrastructure
- Financial Plan Integration & Final Asset Management Report; and

That \$25,000 is committed from the budget toward the cost of this initiative.

CARRIED

5.2 Ken Bjorgaard, Financial Consultant, report dated September 14, 2020 regarding the Statement of Financial Information (SOFI) 2019 Report

K. Bjorgaard outlined the report. He noted that the Statement of Financial Information (SOFI) report is an annual requirement of the Ministry of Municipal Affairs.

Discussion ensued with regard to Council expenses.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the 2019 Statement of Financial Information (SOFI) report be approved; and
That the Mayor and Chief Administrative Officer be authorized to sign the applicable statements within the SOFI report.

CARRIED

5.3 Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd., report dated September 10, 2020 regarding Village of Belcarra Fire Flow Modelling

C. Boit outlined a revised introduction to the report. He provided comment and analysis on water consumption / demand during a Fire event illustrating various scenarios.

C. Boit noted that the Fire Underwriters Survey (FUS) is used to inform Municipalities of Underwriter's expectations when setting premiums for insurance. He advised that water supply is not the only consideration in the evaluation process.

Detailed fire flow scenarios were outlined. Considerable discussion ensued with regard to various flow rates.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Council direct the CAO and Chris Boit, ISL Engineering & Land Services Ltd., to contact the District of North Vancouver to request options and costs on fire flows for 60, 90 and 120 litres of water per second for a period of 2 hours.

CARRIED

Moved by: Councillor Drake

Seconded by: Councillor Begg

That the from Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd. dated September 10, 2020 regarding Village of Belcarra Fire Flow Modelling be received for information.

CARRIED

A 5 minute recess was called at 8:37 pm.

The meeting reconvened at 8:41 pm.

5.4 Lorna Dysart, Chief Administrative Officer, report dated September 14, 2020 regarding Land Disposition Policy No. 214

L. Dysart outlined the report. Land Disposition Policy No. 214 would apply to land disposition in the Village generally. The Policy came about as a result of the Revenue Generation Committee recommendation to examine opportunities for disposing of Road End properties. It was noted that the removal of the right of first refusal clause was at Council direction.

Considerable discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That Land Disposition Policy No. 214 be amended to reinstate the right of first refusal, at a discounted market value.

DEFEATED

Mayor Belenkie, Councillor Begg, Councillor Drake
and Councillor Wilder voted in opposition

Moved by: Council Wilder

Seconded by: Council Drake

That Land Disposition Policy No. 214 be deferred to the next meeting to obtain more information from residents.

CARRIED

- 5.5** Lorna Dysart, Chief Administrative Officer, report dated September 14, 2020 regarding Official Community Plan Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020 – Land Disposition (Road Ends) and Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020

L. Beveridge outlined the report. She noted that the amendments are a result of a land disposition process that was initiated by the Revenue Generation Committee recommendations to examine opportunities for disposing of Road End properties. This process has been ongoing for some time. Considerable discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Begg

1. That the Village of Belcarra Official Community Plan Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020 be read a first and second time; and That the Official Community Plan Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020 be referred to Public Hearing on September 28, 2020.

CARRIED

Moved by: Councillor Wilder

Seconded by: Councillor Clark

2. That the Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020 be read a first and second time; and That the Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020 be referred to Public Hearing on September 28, 2020.

CARRIED

Moved by: Councillor Begg

Seconded by: Councillor Drake

3. That the Village of Belcarra Official Community Plan Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020 and Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020 be distributed to Metro Vancouver, the City of Port Moody, the Village of Anmore, and the Tsleil-Waututh Nation for review and comment pursuant to Section 475 of the *Local Government Act*.

CARRIED

- 5.6** Lorna Dysart, Chief Administrative Officer, report dated September 14, 2020 regarding Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment No. 570, 2020 (Pre-Application Rezoning Fee)

L. Beveridge outlined the bylaw amendment. She noted the intention of the update is to include a \$500 pre-application fee for large or complex rezoning projects in the Fees and Charges Bylaw. Many municipalities in the Lower Mainland charge a pre-application review fee.

Moved by: Councillor Begg

Seconded by: Councillor Drake

That the Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 570, 2020 be read a first, second and third time.

CARRIED

5.7 Lorna Dysart, Chief Administrative Officer, verbal report regarding the 2019 Annual Report

L. Dysart outlined the 2019 Annual Report and noted it is a mandatory document required by the Province. The 2019 Annual Report will be posted on the Village website for public viewing.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the Village of Belcarra 2019 Annual Report be received for information.

CARRIED

5.8 Lorna Dysart, Chief Administrative Officer, report dated September 14, 2020 regarding Letter of Understanding with Port Moody - Proposed Road to Farrer Cove

L. Dysart outlined the report. She noted the purpose of the report is to seek a Letter of Understanding with the City of Port Moody for a proposed road to be built between the Belcarra Village site and Farrer Cove with the inclusion of an Annual Maintenance Agreement with the Village, who would be responsible for costs related to Port Moody managing the maintenance of the road.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the City of Port Moody be requested to enter into a Letter of Understanding with the Village of Belcarra in support of Belcarra building a road between the Village site and Farrer Cove; and

That the City of Port Moody also be requested to enter into an Annual Maintenance Agreement with the Village of Belcarra, who will be responsible for costs related to Port Moody managing the maintenance of the road.

CARRIED

5.9 Lorna Dysart, Chief Administrative Officer, verbal report regarding letter dated September 3, 2020 from Andrew Pape-Salmon, Executive Director, Building & Safety Standards Branch, Municipal Affairs & Housing regarding Application to Request a Local Authority Variation

Mayor Belenkie outlined the letter received from the Building & Safety Standards Branch, Municipal Affairs & Housing regarding Application to Request a Local Authority Variation. He noted that the Village is requesting permission to establish local building requirements for fire sprinklers.

Considerable discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the letter dated September 3, 2020 from Andrew Pape-Salmon, Executive Director, Building & Safety Standards Branch, Municipal Affairs & Housing regarding Application to Request a Local Authority Variation be received for information.

CARRIED

- 5.10** Lorna Dysart, Chief Administrative Officer, report dated September 14, 2020 regarding Keeping Chickens, Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 571, 2020 and Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 572, 2020

L. Beveridge outlined the report. Discussion ensued.

Jared Carriere, 3477 Bedwell Bay, provided comments with regard to the experience of his family keeping chickens on a residential property.

Council discussion ensued, public input was provided

Moved by: Councillor Wilder

Seconded by: Councillor Clark

1. Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 571, 2020 be read a first and second time; and
That the Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 571, 2020 be referred to Public Hearing on September 28, 2020.

CARRIED

Councillor Begg voted in opposition

Moved by: Councillor Wilder

Second by: Councillor Drake

That the Keeping of Chickens fee be established \$50.00.

CARRIED

Moved by: Councillor Clark

Seconded by: Councillor Drake

2. That the Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 572, 2020 be read a first, second and third time, as amended.

CARRIED

- 5.11** Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated September 14, 2020 regarding the 2019 Drinking Water Quality Annual Report.

S. Novak outlined the report which provides the Belcarra Water Supply and Distribution System consumers and the Fraser Health Authority with the required annual water source, supply and water quality information based on 2019 analytical sampling and operational procedures. Considerable discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the 2019 Drinking Water Quality Annual Report be received for information.

CARRIED

- 5.12** Stewart Novak, Public Works & Emergency Preparedness Coordinator, report dated September 14, 2020 regarding Managing Trees, Views & Landscapes Bylaw No. 567, 2020

S. Novak provided an overview of changes implemented per the Tree Committee recommendations as a result of the council meeting held July 20, 2020.

Sandra Chapman, Tree Committee Chair thanked S. Novak for the report.

It was noted that the following items should have been included in the bylaw:

- A map identifying Riparian Areas
- A Tree Maintenance Program for maintaining views
- A Buffer Zone requirement of a maximum 16 ft height for trees within 10 ft of a property line
- Elimination of fees for cutting trees on private land

Mary Begg, Tree Committee Vice-Chair, thanked S. Novak for his work on the bylaw. She queried with regard to the removal of “tree trimming on the foreshore” on the Tree Removal application form.

S. Novak noted that Tree Maintenance was to be included in a separate bylaw as well as the Riparian Zone Map. These items may be more suited to a policy. He further noted that to address a Buffer Zone, residents have been advised and encouraged to implement FireSmart policies.

Considerable discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the “Managing Trees, Views & Landscapes” Bylaw No. 567, 2020 be deferred.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

Mayor Belenkie

6.1 Sasamat Volunteer Fire Department Trustee Appointment

Councillor Begg declared a Conflict of Interest with regard to being named in the motion and left the meeting at 10:34 pm.

Councillor Drake declared a Conflict of Interest with regard to being named in the motion and left the meeting at 10:34 pm.

Mayor Belenkie called for a mover and seconder for a motion to rescind the appointment of Councillor Drake as the Village of Belcarra Trustee to the Sasamat Volunteer Fire Department (SVFD) Board; and

To appoint Councillor Begg as the Village of Belcarra Trustee to the Sasamat Volunteer Fire Department (SVFD) Board.

No mover was forth coming.

Councillor Begg and Councillor Drake returned to the meeting at 10:35 pm.

6.2 Fire Prevention Update

Mayor Belenkie advised that due to Fire Chief Jay Sharpe not signing the Fire Underwriters Survey application, as per the discussion at the Sasamat Volunteer Fire Department Trustees meeting, the report will not move forward.

6.3 RCMP Update

The current RCMP Officer in Charge (IOC) has made a lateral move. Interviews are taking place for a new RCMP IOC soon.

6.4 Parking Update

A report on the Parking Enforcement Bylaw results will be presented at the September 28, 2020 Regular Council meeting.

6.5 Thank you to Belcarra Resident, Paul Droulis for his generous donation of thermometers donated to the Sasamat Volunteer Fire Department.**Councillor Drake****6.6 Speed Control Issues – Indian Arm**

Councillor Drake outlined the speeding issues in Indian Arm. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Begg

That Council direct staff to write a letter to the Vancouver Fraser Port Authority requesting consideration for installing buoys for speed control in Indian Arm.

CARRIED**7. BYLAWS****7.1 Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020**

Moved by: Councillor Clark

Seconded by: Councillor Begg

That "Village of Belcarra Official Community Plan (OCP) Bylaw No. 435, 2011, Amendment Bylaw No. 566, 2020" be read a third time and adopted.

CARRIED**8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Drake

Seconded by: Councillor Begg

That correspondence items 8.1 to 8.23 be received.

CARRIED**ACTION ITEMS****8.1 Jessie Christophersen, Information & Member Services Coordinator, Recycling Council of BC, email dated August 11, 2020 regarding the declaration of "National Waste Reduction Week in Canada, October 19 – 25, 2020".**

Moved by: Councillor Clark

Seconded by: Councillor Begg

That the week of October 19 – 25, 2020 be declared as "National Waste Reduction Week" in the Village of Belcarra.

CARRIED**INFORMATION ITEMS****8.2 Water Committee Meeting Minutes, May 21, 2019****8.3 Kerri Palmer Isaak, Chair, Board of Education, letter dated July 15, 2020 regarding Mental Health Initiative Proposal****8.4 Parent AfterGrad Committee, Port Moody Secondary School, letter dated July 2020 regarding Appreciation for the Donation to the Port Moody Secondary School AfterGrad**

- 8.5 Sav Dhaliwal, Chair, Metro Vancouver Board, letter to Honourable Jonathan Wilkinson Minister of Environment & Climate Change and Honourable George Heyman, Minister of Environment & Climate Change Strategy, dated July 15, 2020 regarding Low Carbon Economic Stimulus Funding in Response to COVID-19 (Full report available at the Village office)
- 8.6 Malcolm Brodie, Mayor, City of Richmond, letter dated July 17, 2020 regarding A Statement Against Racism Related to the COVID-19 Pandemic
- 8.7 Ben Pires, Victoria Resident, email dated July 21, 2020 regarding Colonial Name of Our Province
- 8.8 Rick Glumac, MLA Port Moody – Coquitlam, letter dated July 21, 2020 regarding UBCM 2020
- 8.9 Suzan Hewat, Mayor, Village of Kaslo, letter dated July 23, 2020 regarding A Strategy for Rural Economic Development Through Health Care
- 8.10 Sav Dhaliwal, Chair, Metro Vancouver Board, letter dated July 30, 2020 regarding Approved Metro Vancouver Regional Industrial Lands Strategy
- 8.11 Lori Ackerman, Mayor, Fort St. John, letter dated July 31, 2020 to Premier John Horgan regarding BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289
- 8.12 Honourable Selina Robinson, Minister of Municipal Affairs & Housing, letter dated August 4, 2020 to Honourable John Horgan, Premier & Honourable Carole James, Minister of Finance regarding UBCM Submission Building BC's Recovery Together (full report available at the Village office)
- 8.13 Malcolm Brodie, Mayor, City of Richmond, letter dated July 31, 2020 regarding Support in Opposition for Fortis BC's Proposed Tilbury Phase 2 LNG Expansion Project (full report available at the Village office)
- 8.14 Mark Vernon, Chief Executive Officer, Architectural Institute of British Columbia, letter dated August 26, 2020 regarding The "Langford Decision" and the Application of the Architects Act.
- 8.15 Chris Nicolls, Secretary-Treasurer/CFO, School District No. 43 (Coquitlam), letter dated September 9, 2020 regarding Capital Bylaw No. 3, Amendment Bylaw No. 1.9 – 2000 (School Site Acquisition Charge Capital Bylaw Amendment) (full report available at the Village office)
- 8.16 Rob Aiello, General Manager, BC, Telus, email dated September 10, 2020 regarding Draft Letter to Honourable Justin Trudeau, Prime Minister of Canada regarding Prioritization of Rural Connectivity Across Canada
- 8.17 Gordon Sadler & Tarja Halmekangas, Belcarra Residents, email dated July 9, 2020 regarding Parking
- 8.18 Sandra Chapman, Tree Committee Chair, letter dated July 18, 2020 regarding Tree Management Bylaw No. 567, 2020 Report dated July 20, 2020
- 8.19 Sandra Chapman, Mary Begg, Vicky Greig, Les Bramley and Deborah Struk, Tree Committee Members, letter dated August 14, 2020 regarding Proposed Bylaw 567
- 8.20 Angela Yin & Yongtao Jiang, Belcarra Residents, email dated August 3, 2020 regarding Upper Watson Road – Access to Main Avenue

- 8.21 Julie Chamberlain, Belcarra Resident, email dated August 9, 2020 regarding Development of the Municipal Property
- 8.22 Deborah Struk, Belcarra Resident, email dated August 18, 2020 regarding Accessibility
- 8.23 Deborah Struk, Belcarra Resident, email dated September 6, 2020 regarding Yard Waste Dumping Marine Foreshore

9. NEW BUSINESS

Town Hall Meetings

Councillor Clark outlined concerns with regard to a Town Hall meeting discussion as it related to reader board signs on Bedwell Bay Road.

Mayor Belenkie apologized as the information he received was misunderstood.

Correspondence – Sasamat Volunteer Fire Department (SVFD) Trustees

Councillor Wilder requested that the letter addressed to the Village of Belcarra Council dated September 14, 2020, regarding the SVFD Board of Trustees, be placed on the September 28, 2020 Council Agenda.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the Regular Council meeting of September 28, 2020 be extended by 15 minutes, per Procedure Bylaw No. 356, 2004.

CARRIED

10. PUBLIC QUESTION PERIOD

Jamie Ross, Belcarra Resident, queried Mayor Belenkie regarding item 6.1 on the Agenda, the SVFD Trustee appointment motion.

Mayor Belenkie and Jamie Ross discussed proper procedure and communication.

L. Dysart noted that the SVFD Board of Trustees letter will be discussed at the next Council meeting.

Peter Struk, Belcarra Resident, queried with regard to the authorization of the towing of cars in the Village.

Mayor Belenkie advised that Council sets policy and staff implement policies as authorized.

John Shoolestani, Belcarra Resident, queried with regard to when dock applications would be available.

11. ADJOURNMENT

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the September 14, 2020, 2020 Regular Meeting be adjourned at 11: 09 pm.

CARRIED

Certified Correct:

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer



COUNCIL REPORT

File: 1850-01

Date: September 28, 2020

From: Lorna Dysart, Chief Administrative Officer

Subject: Province of British Columbia Housing Needs Assessment — UBCM
Housing Needs Reports Grant Program

Recommendations

That the Union of British Columbia Municipalities (UBCM) be advised that the preparation of a Village of Belcarra Housing Needs Assessment Report is planned; and
That the Village will be responsible for overall project management; and
That Staff be directed to apply to the UBCM pursuant to the requirements of the BC Housing Needs Reports Program for a grant to offset the costs of the subject report.

Purpose

This report advises Council of the Province requirement for all communities to prepare a Housing Needs Report based on a prescribed format produced by the Ministry of Municipal Affairs and Housing, within one year of the project being authorized. Currently, grants are available by application through UBCM with a deadline for the final application being October 16, 2020.

Discussion

Since April 2019, the Village along with all BC local governments, have been required to produce a Housing Needs Report on a regular basis.

In 2019, Metro Vancouver and its member municipal Planners decided that Metro would provide data for these Studies as it has done for years for through its Planning Department, but that each municipality would produce its own Housing Needs Report. Port Moody recently hired a housing consultant to produce this work. As of March 2020, a number of other Metro Vancouver Municipalities have also applied for and received funding for conducting these required reports (Bowen Island, Burnaby, Delta, Langley, Maple Ridge, New Westminster, Surrey and West Vancouver have been funded during the earlier 2019 funding cycles).

To date, the Village has undertaken no work in this regard.

Council will note that funding up to \$15,000 may be available for the Village to undertake this work if an application for a grant is received by October 16, 2020.

The Village Planner who recently headed a Team to produce a similar report for the Regional District of North Okanagan, its member municipalities, electoral areas and First Nations, has contacted Metro Vancouver Housing Planners in this regard. On behalf of Belcarra, he has suggested that Metro may want to lead a similar study with some Metro municipalities, Electoral Area A and interested First Nations. In the case of RDNO the grants were pooled allowing the grant to cover the full cost of the Reports.

While we wait to hear the results of that enquiry, Staff believe that the Village should apply for the grant while it is available. UBCM has reported that based on the available funding remaining, they anticipate that this October 2020 funding application cycle will likely be the final intake of such applications.



COUNCIL REPORT

Date: September 28, 2020

From: Lorna Dysart, Chief Administrative Officer

Subject: **Parking and Bylaw Enforcement**

Recommendations

That the Parking and Bylaw Enforcement report dated September 28, 2020, be received for information; and
 That a Public Information Meeting be held via Zoom on Wednesday, October 21, 2020; and
 That all related parking correspondence received be considered at the Public Information Meeting.

Purpose

The purpose of this report is to provide an update on Parking and Bylaw Enforcement, as it has evolved over the past few months.

Background

In 2018, Council adopted bylaws related to Traffic and Parking Regulations in the Village. At that time, there were no regulations in place i.e. there was no bylaw enforcement ticketing and there were no mechanisms for managing vehicles parked illegally. The Notice of Enforcement Bylaw was implemented to include various fines for parking offenses. The reason for the implementation of these bylaws was the considerable and ongoing complaints received in the office from residents regarding the significant number of illegally parked vehicles during nice weather and on long weekends. This parking resulted in blocked driveways and other dangerous parking tactics.

A Town Hall meeting was held on March 21, 2019 regarding Resident Only Parking in the Village. At the April 8, 2019 Council meeting, the following motion was passed:

“That Resident Only Parking be referred back to staff to validate the number of signs required related to safety, service and the anticipated cost.”

At the Regular Council meeting held April 24, 2019, the following motion was passed”

“That Council approve the installation of approximately 15 signs at Midden Road, Bedwell Bay Road and Belcarra Bay Road; and that staff contact Metro Vancouver Parks to request installation of a new, more detailed sign to replace the current signage at the Belcarra Park Thermal Plant that states “parking and access only” for Belcarra Park, Jug Island and all trails.”

Public Works staff spent many hours adding new signs and changing signs, responding on a regular basis to individual complaints from residents about parking in front of their property.

In May 2020, the City of Port Moody placed ‘Temporary No Parking’ signs and bollards along Bedwell Bay Road around Sasamat Lake. This resulted in significant traffic being pushed into Belcarra, which caused tremendous traffic congestion and illegal parking. Village staff were advised that the Port Moody signs will remain in place for the remainder of 2020.

On May 25, 2020, Belcarra Council passed the following motion:

“That Council approve temporary Resident Permit Only Parking in the Village until October 31, 2020, at a cost of approximately \$3,000; and That Staff report back with a bylaw amendment to increase various parking fines.”

The Notice of Enforcement Bylaw charges that related to parking fines was updated on June 22, 2020, to create a major change to the fines charged for illegal parking. The illegal parking challenges continued; however, it was confirmed that there were few repeat offenders with the increased levels of the fines. Also, Coquitlam Towing was requested to drive through the Village on busy, sunny weekends and, if a car was ticketed, it may be towed.

New decals for residents' cars were provided to residents, as requested, as well as Guest Parking Permits.

Over the period of several months with the new signage requirements, approximately 140 parking signs were purchased plus 4 large signs that were placed at the Village entrance and another significant location. The work that was undertaken by Public Works staff included removing old signs, installing new signs where old signs were located, adding new posts and signs and changing locations of new signs, as a result of concerns from residents.

The hours for the Bylaw Enforcement Officer was increased to allow for additional hours to cover the drivers who park illegally and later in the day in the Village.

Statistics for May to August 2020, inclusive:

1. Decals issued to residents: 143
2. Guest Parking Permits issued to residents: 215
3. Number of parking tickets issued: 730
4. Revenue from parking tickets: \$41,688.00
5. Bylaw Enforcement hours of work: 275
6. Number of parking infraction Notice letters sent: 284 (2 letters are sent for each parking ticket, if a payment is not received. The fine increases, as per the bylaw, with each letter sent. Tickets are sent to the Collection Agency following 2 months of nonpayment of a ticket).
7. Number of parking infraction notices sent to the Collection Agency due to nonpayment of parking tickets: 110
8. Revenue received from Collection Agency for payments they received: \$2,700. (The Collection Agency receives 30% commission. If the Collection Agency does not receive payment, the parking ticket will go onto the credit rating of person who received the ticket. Once they pay the fine, that information is removed from their credit rating).

The management of parking tickets creates a noteworthy amount of due diligence and follow up. The Bylaw Enforcement Officer issues a ticket and takes a minimum of 2 photos showing the vehicle with one ticket on the windshield and the license plate and another photo showing a long view of the vehicle with the parking sign visible related to the ticket. The photos are then downloaded into a Village computer folder with each license plate referencing each photo.

Approximately 75% of ticket holders contact Village staff to inquire about why they received the ticket, to dispute the ticket, or to ask how to pay their ticket even though this information is included on the back of the ticket.

When a payment is made, generally by EFT transfer from a bank, the Accounting Clerk moves the money into a Belcarra bank account and then applies the payment to the corresponding ticket. The Temporary Office Staff, whose primary job is Bylaw Enforcement paperwork, runs license plates on outstanding tickets through the ICBC online system, prepares Payment Notice letters, and Notice of Pending

Collection Action letters on outstanding tickets, tracks phone calls and decisions made regarding ticket disputes, and finally, prepares all documentation required for submission to the Collection Agency.

In the event of a disputed ticket, a copy of the original ticket is retrieved, a photocopy of the ticket is made, a photocopy of the photos of the car is made, and an analysis of the ticket is undertaken to determine if the ticket is upheld or waived that is then communicated, primarily by phone, to the individual who received the ticket. Ticket disputes are evaluated on a case by case basis - few tickets are waived.

When the license plates of the offending ticket holders are run in the ICBC online system, it has been determined that there are very few repeat offenders and that, regardless of the new, regulated signage throughout the Village, people will park illegally. The increased rate of fines and the ability to tow offenders, has assisted in providing a streamlined Bylaw Enforcement operation. When there were many different parking signs in the Village, there was an increased level of staff involvement in each ticket issued.



COUNCIL REPORT

Date: September 28, 2020

From: Lorna Dysart, Chief Administrative Officer

Subject: **Current Staff Project List**

Recommendations

That the Current Staff Project List report dated September 28, 2020, regarding Current Staff Projects be received for information.

Purpose

The purpose of this report is to provide an overview of current projects that staff are working on, which does not include regular work such as accounts payable and receivable, payroll, human resources matters, Council agendas, minutes plus follow up and Public Hearing agendas and minutes, and related bylaws, resident and public inquiries, CAO meetings with Regional Administrators related to COVID-19 updates, etc.

Background

Below is a current project list that Staff are working on plus supporting Council on various matters.

- Water system for fire fighting review (Reports, Engineering Firm, Metro Vancouver, District of North Vancouver)
- Road End Sales (Reports, Committee, Legal)
- North South Connector (Reports, Port Moody, BC Hydro, Metro Vancouver, FC Committee)
- Tree Bylaw
- Recreational Docks – HEA Moratorium (OCP amendment) – (Port, Reports, Legal & new processes)
- Maintain 37 Current Recreational Dock Files, HEA's, Insurance, Port Licenses, etc.
- Telus Fibre Installation and ongoing management of technology
- Litigation ongoing from previous Council
- UBCM meetings with BC Hydro and Provincial Ministers
- Parking review and ticket management
- Bylaw Enforcement
- Parking report
- Working with the Financial Consultant on budget items
- Working on ongoing Regular Council meeting agendas, reports and minutes, coordination with participants
- Working on Public Hearings, same as Council meetings except for the legal advertisements
- Grant applications for water system (federal and provincial)
- Setting up election for OCP Committee
- RCMP OIC replacement
- Chicken bylaw report and public forum
- Building permits and ongoing inspections

- Application to the province for a sprinkler bylaw variation
- Application to the province for emergency infrastructure support
- Speculation tax application for exemption
- Sewage leaking from residences into the ocean (Port, Fraser Health)
- Securing COVID masks for staff, council and residents
- Engaging a Class 2 building permit inspector
- Ongoing financial planning and reporting
- Assessment of Investment options for Village Reserves
- Negotiating new firehall contribution agreement for SVFD (Metro Vancouver, Anmore)
- Working with Tsleil-Waututh
- COVID response (Fraser Health, Metro Vancouver)
- TransCanada Pipeline
- Metro Vancouver Services Support
- Staff meetings to discuss COVID-19 and other pertinent updates
- Emergency Coordination and Planning
- SVFD Fire Trustee Meeting Support
- Resident Communications and Website Management
- Coordination of Village Staff for Maintenance and Repair
- Village Asset Listing, Management, Repair and Replacement Report (Machinery, Buildings)
- Port Authority
- Zoom meeting management
- School District 43
- TransLink

Public Works specific items:

- Maintaining small tools,
- Maintaining equipment
- Inventory of all equipment and small tools
- Oversee the Operation & Maintenance of the Belcarra water distribution system
 - Weekly, monthly, bi-annual and annual requirements and responsibilities
- Organizing scheduled testing and repair for: Generator (emergency power), Fire pump, yearly certification of road vehicles & tractor.
- Ordering in supplies including prepping for winter (salt & plow maintenance)
- Weekly maintenance of the water system including venting, valves, blowing off hydrants.
- Water connection – site visits, discussions with plumber and engineer as required.
- Responding daily to resident concerns
- On site inspections to tree queries from residents.
- Maintaining all Village roads and properties
 - Winter road maintenance and summer roadwork and boulevard maintenance
- Meetings with staff, planning & guidance.
- WorkSafe meetings as per requirement
- Meetings with CAO over budget, staffing, reports, etc.
- Participation in Provincial Emergency Preparedness and COVID related meetings.



COUNCIL REPORT



Date: September 28, 2020

File No. 5610-04-1

From: Stewart Novak, Public Works and Emergency Preparedness Coordinator

Subject: Tatlow Seismic Switch

Recommendation

That the Tatlow Seismic Switch report dated September 28, 2020 be received for information; and
That the options presented in the report be considered.

Background

The Tatlow Water Station has a seismic sensor and a seismic valve installed to the outgoing port of the water tank. The purpose of the seismic valve is to shut down the water distribution and hold the water in the tank preserving the volume of water in the tank until the operators can confirm that there are no breaks in the distribution system.

History

The paragraph below is an excerpt from the 2018 annual Water Quality Report and presented to Council in 2019:

“Installation and monitoring of the seismic valve at the Tatlow Reservoir was in full service during 2018. The valve was very sensitive and needed to be constantly calibrated so that it functions only during a seismic event, thereby closing the reservoir should there be a main failure and preventing premature emptying of the reservoir. This allows Public Works Water Operators to assess any damage and to isolate and repair the area so the water system can be put back into service. This would manage the retention of a source of water in the reservoir that could be used for fires, which is commonly associated with seismic events.”

Shortly after the report was submitted in 2019, the seismic sensor and seismic valve were disconnected.

Opus had been working on the SCADA system trying to resolve reoccurring issues. The SCADA monitoring was intermittently going down/offline at the time.

The SCADA monitoring went down one evening and the Water Operators were not notified. During the late evening hours, the on-call Water Operator received a call from a concerned resident stating that the alarms were going off in the Tatlow Pump Station.

When the Water Operator arrived at the station, the room was full of steam. This event occurred because the seismic sensor triggered the seismic valve to shut down. When the seismic sensor causes the seismic valve to shut down, it drops the water pressure on the high-pressure branch, consequently triggering the fire pump to turn on, which can damage the pump. As a result of this event the sensor and valve were disconnected.

- Prior to reactivation of the seismic sensing system, benefits and possible alternatives have been listed for consideration:

Seismic Sensor

Assumption:

In the event of a large seismic occurrence, it is beneficial to the Village to maintain a full water reservoir at the Tatlow station.

The list below describes the benefits of re-installing a seismically actuated valve which will close and hold the water in the reservoir; with possible disadvantages:

Benefits:

- Auto-isolating the tank water during an earthquake may help ensure that the Village will go back to full operating capacity sooner.
- Preserving water in the reservoir could help provide additional water for firefighting for both a short-term disruption of water and in the event of a longer-term water shutdown due to a major break in the water distribution system.
- Preserving the water in the reservoir could also provide a source of non-potable water if the distribution system were down for a long period of time due to a seismic event or other event that rendered the distribution system down for a period of time.

Disadvantages:

As the seismic system was designed, the seismic valve is positioned close to the reservoir so that it shuts down all distribution water, including the high-pressure and the low-pressure distribution branches. When the seismic valve closes, the high-pressure water branch senses a loss in water pressure and the fire pump starts running. This risk damaging the fire pump when running dry. A new fire pump may cost in excess of \$30,000.00

In addition, there is an issue with the sensitivity of the seismic detection sensor. The seismic detection equipment is in the Tatlow station. When the fire pump starts running as part of its regular routine, vibration from the motors that drive the pump and generator is enough to trigger the seismic detection sensor which automatically shuts down the seismic valve. This causes a low water pressure reading and causes the fire pump to turn on and run dry.

Other issues that need to be considered with an automatically actuated seismic valve:

- When the valve shuts down during an earthquake or other event it completely shuts down the flow of water to the residential houses. This also shuts down any water flow for residential sprinkler systems. During the times of large seismic events, it is not uncommon to have structure fires due to gas lines being severed or other causes of ignition. If the water service remains on, it can help to reduce overall damage if the residential sprinklers remain functional.

- *“When the valve shuts down it preserves the water in the reservoir and allows the Water Operators to survey the area for leaks before turning the system back on”:*

This scenario may work for a large system break. For smaller line breaks, it Operators would likely need to turn the valve back on in order to survey the area and identify where the actual leak is.

Note A large water line break due to a seismic occurrence may involve the water supply line in addition to the distribution line. This means that the Water Operators would need to shut the water down from the supply side and the tank would not be able to be re-filled until the major break is repaired.

- *“When the seismic valve shuts down it preserves water for fighting fires”:*

1. In the event of a long-term water disruption due to a major seismic event, the reservoir water in Tatlow could be used in a similar fashion as the Dutchman Reservoir. Obviously, it would only last for a short period of time if the supply water line were severed and not functioning and could only be used in a locally defined zone.
2. Allowing the seismic valve to shut down automatically in order to preserve reservoir capacity could hinder firefighting attempts. When the seismic valve shuts down, it shuts down the water to all hydrants which will prevent an efficient fire attack.

One of the most valuable assets to the reduction of fire loss is a quick fire attack. It is more efficient to attack a fire early with possibly a limited amount of water than to wait for the water distribution system to be turned on before fighting a fire with full operational capacity.

Solutions:

Opus has been contacted to request a meeting. Both the seismic sensor and the seismic valve have been disconnected separately indicating that it was disconnected purposely. Information received indicated that the seismic valve alarm went off frequently and in error, which resulted in the Water Operators to be called out during the night and on weekends, when there was no reason for the alarm being sent.

Information is being requested from Opus to determine why these decisions were made, if the alarm system can be repaired and if Opus can re-establish the sensor alarm. (Hook it up to the Village SCADA monitoring)

Water Operators will have the ability to turn on the seismic valve as well. However, discussion with the engineer will take place to determine the best option available. It is requested to consider disconnecting the sensor alarm from triggering and closing the valve. The alarm signal would be sent to the on-call Water Operator. The operator could then make the decision to activate the seismic gate if it was deemed necessary. This may be completed via their phone on SCADA. If there were a major break in the water distribution system, the on-call Water Operator would be able to see through SCADA that the tanks were being depleted and activate the valve if necessary.

In addition, a problem occurs when the valve gets activated; the fire pump turns on. This appears to be a design oversight. There are three possible solutions to fix this problem:

1. There can be a small water cooling pipe installed to the pump that will help keep the pump cool when it starts up under these conditions. This option would need to be designed and installed if feasible.
2. A shut off switch can be installed that prevents the pump from turning on when the seismic valve turns on. There is some concern about this option because it might not meet the proper standards relating to fire pump operation. The result would be that a technician may not install a switch, and if they did install the switch, they may not approve the yearly inspection and testing for the pump. This will need to be researched.
3. There could be an additional gate installed below the fire pump that would activate any time the seismic valve operates. The intent of this is to hold the water in the pump by trapping the water in the low side output pipe. This would need some further consideration by an engineer.

Alternative Solutions:

Disconnect the seismic sensor but keep the seismic valve in place:

In the event of any earthquake, it should be the responsibility of the on-call Water Operator to start monitoring the water distribution & SCADA immediately after an earthquake and their own personal safety is secured. The Water Operator would make the decision to shut down the seismic valve via SCADA or keep the valve in an open state while on route to the Village in order to conduct an onsite survey.

If there were an earthquake tremor so small that an alarm would not be triggered and the Water Operator would not be aware of the tremor, there would also be very small odds that a break in the waterline occurred. In these cases, there would be much higher odds that a seismic sensor would trigger the seismic valve to shut and cause damage to the pump. Keep in mind that there is already a low tank alarm that would activate at approximately 55%. This alerts the on-call Water Operator to monitor and control the system through SCADA.

Summary:

There are two trains of thought when considering a seismic sensing and seismic valve installation.

One thought is to fix and maintain the seismic sensor and valve in place, which shuts the valve automatically when triggered by the sensor. This will cut the water off to residents but preserve the tank supply and once the water distribution system has been surveyed for damages, the Water Operators would then turn the valve back on and restore the water supply with a full reservoir.

There are some basic problems with this idea, in addition to the previously mentioned items; If the seismic valve shuts down for any length of time and stops water flow, the distribution pipes start to run empty filling the voids with air as water continues to get consumed by the residents or leaks out from a break. Then when the gate gets re-opened its possible that the tank will run low while trying to fill the void space in the piping system.

There is also another problem that would occur if the seismic valve were closed for any length of time.

Bacteria entering the distribution system as a result of the shutdown; the water distribution system needs to have a constant positive pressure. A constant water pressure is required in the pipes in order to keep bacteria from entering into the system. If the seismic gate shuts down and allows air to get into the system, there is a very real possibility that the piping system may need to be hyper-chlorinated. This could result in a water shutdown of two days to possibly a week without water.

The other solution is to only re-activate the seismic valve so that on call Water Operator can activate the valve when the decision is made to do so. The valve can be re-activated easily from within the service space at the Tatlow station and controlled by SCADA. If the valve is re-activated the previously stated problems with regard to the 'fire pump turning on' would occur and still need to be resolved. In addition, there should be a separate alarm installed to the seismic valve which would activate when shutting and let the on-duty staff know when the valve is closed.

The seismic sensor may be fixed and re-activated however, it is the source of many problems due to its location of installation and sensitivity. If it were to be reactivated it should be disconnected from the valve so that the valve doesn't shut down every time the alarm sensor is triggered.



COUNCIL MEMBER REPORT

Date: September 28, 2020
From: Councillor Drake
Subject: Monitored Fire Alarms

Recommendation

That the Monitored Fire Alarms report dated September 28, 2020 be received for information; and
 That further development of the concept be recommended.

Background

A proposal to ensure widespread use of monitored Smoke and Fire alarms in Belcarra in order to reduce the risk of death or injury as well as the spread of fires.

Per **The National Fire Protection Association (FSNA)** *1 Educational material:

“While today’s fire departments do much more than fight fires, home structure fires are still a serious problem. Home fires still cause the majority of all civilian fire deaths and civilian injuries.

Smoke alarms were present in three-quarters (74%) of reported home fires in 2012-2016. Yet almost three out of five home fire deaths in 2012-2016 were caused by fires in properties with no smoke alarms (40%) or smoke alarms that failed to operate (17%). The risk of dying in reported home structure fires is 54% lower in homes with working smoke alarms than in homes with no alarms or homes with none that worked.

When smoke alarms were present in reported fires considered large enough to activate them, they operated 88% of the time.

People who were fatally injured in home fires with working smoke alarms were more likely to have been in the area of origin, involved in the ignition, to have fought the fire themselves, to have a disability or to have been at least 75 years old. Thus the response to alarms that work is also a contributing factor to deaths or injury. A knowledgeable homeowner with functioning alarms is thus likely to reduce the risk of death by more than the 54% cited above.”

Monitored Fire & Smoke alarms provide:

Significantly reduced risk of death or injury by ensuring prompt and reliable notification of SVFD of alarms whether the homeowner is present or the home is empty. With the number of Belcarra residents who travel and the distance we are from shopping and entertainment venues, village homes are often empty and thus at an avoidable risk that a small localized fire will spread undetected until it is so large its effect is noted by others. By this time the chance of containment to the point of origin is much reduced and thus the risk of spread to other homes or our forests significantly increased.

Many of SVFD’s most damaging fires did not lead to prompt callouts as no one was home when the fire began and the effect was not noted and reported until the fire was well advanced.

Chief Sharpe has provided a number of examples of fires SVFD has fought in recent years. His comments are attached at the end of this report.

Modern monitored alarms result in prompt callouts and a much greater chance that:

- everyone is evacuated safely (modern alarms intercommunicate and all are triggered when one is triggered thus helping to ensure no one on site misses the warning)
- firefighters arrive sooner and encounter a less advanced and dangerous scenario
- fire suppressants (water or chemical) used by firefighters can be applied in smaller amounts to a less advanced fire
- the fire will be less likely to engulf the entire home
- reduced risk that adjacent homes and forest interface will be put at risk and require firefighters' attention.
- community benefits - your neighbours' homes are less likely to put your family and home at risk and your home is less likely to endanger your neighbours' families and homes.

While most homeowners (over 96% in the US) now have alarms of some sort in their home this does not mean they are current technology; are properly maintained or will be reliably activated by smoke or flames. There is a good deal of evidence that unmonitored (and particularly battery powered) alarm systems can be unreliable:

A follow-up study of lithium battery-powered alarms installed 1998-2001 in five states investigated whether these alarms were present and operational eight to ten years later.

At least one of the installed alarms was still present and functional in only 38% of the homes visited. Slightly more than one-third (37%) of the installed alarms were missing, one third (33%) were present and operational, and slightly less than one third (30%) were present but not operational. “*2

A second example:

“From December 2011 through October 2012, members of the Dallas Fire Rescue Department conducted follow up home visits to homes in which smoke alarms with lithium batteries had been installed from 2001 to 2010 to monitor how these smoke alarms functioned over time.

- In the second year 88% of the smoke alarms were present and 84% were working
- In the fourth year 75% were present and 55% were working
- In the six-year 71% or present and 27% were working
- In the eighth year 63% were installed and 20% were working
- In the tenth year 55% were installed and 22% were still working “

Monitored and tested alarm systems are much more likely to be functional when lives are on the line. This is reinforced by findings on the reasons for battery-only alarm failures (2012-2016):

Missing or disconnected battery - 51%

Dead or discharged battery - 42%

(*2 - page 7)

Reliable alarm systems can also serve to prevent fires from developing. FPNA reports that 22% of homeowners whose alarms sounded in the past year reported that it warned of “something that could have become a fire “

As noted above the death rate per 1000 reported fires in alarmed homes is less than half that of homes without alarms or homes with an alarm that doesn't work (5.7 deaths /1000 fires vrs 12.3 deaths /1000 fires)

Among reported fires hardwired smoke alarms operated 94% of the time while battery powered alarms operated 81% of the time (*2 - page 5). Again, monitored systems with modern technology will provide for testing that should significantly reduce these risks.

PROPOSAL: In addition to our efforts to secure provincial authority to require sprinkler systems in new homes Belcarra should also act to ensure a very high number of our homes are protected by monitored fire alarm systems. As noted above each monitored home protects not just its occupants but also its neighbours. Earlier dispatch will assist our SVFD volunteers to protect lives and property.

Possible approaches:

Option 1: A Village wide contract – the Village would issue an RFP inviting suppliers to bid to provide the service to all homes in Belcarra and enter, as a village, into a single contract with one supplier to ensure coverage.

Advantages: (close to) full coverage / control of service offering quality / potentially some discount for 250+ homes to be served

Disadvantages : limited competition to serve all homes as some suppliers may not have the capacity / inconvenience for those who already have a service contract they are pleased with / coercive nature of a top down imposition / as suppliers have efficient billing systems the discount for a single payer may actually be limited.

Option 2: Incentive approach - allow homeowners to contract with a supplier of their choice who meets an approved standard. Offer an annual credit at tax time for homeowners with a contract that meets that minimum standard.

Advantages: Homeowners opt in or out at their discretion / those with existing contracts are not inconvenienced / Applications received will provide an indication of the extent of monitored coverage meeting the minimum standard/

The credit amount can be scalable and thus adjusted annually based upon take up/

Administrative burden will be minimized. / suppliers may be willing to offer incentives given other services they would like to offer once core capacity is introduced.

Footnotes:

A - References

***1 NFPA - The National Fire Protection Association** is an international nonprofit organization devoted to eliminating death, injury, property and economic loss due to fire, electrical and related hazards. In 2018, the NFPA claims to have 50,000 members and 9,000 volunteers working with the organization through its 250 technical committees.

***2 NFPA's "Smoke Alarms in U.S. Home Fires" Author: Marty Ahrens Issued: January 2019**

B - Summary fire information prepared by SVFD Chief Sharpe :

- “Turtle Head fires. Two houses on Turtlehead Road were total losses. Both houses only had local smoke detectors. It is unknown if any of them were functional at the time of the fire. No one was home at either house when the fire started. The fire definitely started at 135 Turtlehead and spread to the second house. The occupants had left 135 Turtlehead approximately 1 hour before the fire was reported. A neighbour had stated that they had smelled something burning earlier in the day but assumed it was coming from someone burning garbage in their fireplace. All of the anecdotal evidence suggested that the cause of the fire was electrical. Due to the construction materials of both houses the fire spread was rapid and intense. An early warning may have prevented the fire from spreading from the building of origin.
- Elementary Rd house fire. The owners of this house were out of the country at the time that the fire started. The fire was first reported at 4:30am by a neighbor who was awoken by the sound of breaking glass. At this time the fire had already spread from the garage into the attic space and up a side wall into the second floor. This house had local smoke detectors that were working. Had

they had a monitored alarm the fire may have been stopped before it spread from the garage. Other than some personal items this fire was a total loss.

- Two mobile home fires In Anmore. Both at the same residence several months apart. The first time there was significant damage but was repairable. The second time it was a total loss. No monitored alarm and the owner was not home when both fires started. Neighbours called it in.
- Birchwynd Dr. house fire. This was a total loss house fire that started in the kitchen at 11:00am on a weekday. By the time the neighbours noticed it, the fire had spread to the top floor. The homeowner had only left about an hour before the fire was called in. The cause was determined to be an in-ceiling lighting fixture.
- Robson Rd garage fire. A small fire that happened during the day on a weekend. Luckily a neighbour saw smoke coming from the garage and notified the owner. The owner extinguished the fire before it became out of control. There was minor damage to the interior of the garage but a lot of smoke damage. The cause was oily rags from a staining project.
- Watson Rd/ Marine Ave. A vacant home that was being used as an Air BnB suffered significant fire damage to one room and the entire home suffered from smoke damage. Luckily a very alert and determined neighbour found the fire and was able to call 911 in a timely manner. We were able to respond and put the fire out before it progressed much further. Every door inside the house was open allowing smoke to get into every room. The cause was an electrical in floor heater.
- Main Ave garage fire. A small fire in a plastic garbage can produced a large volume of black toxic smoke that coated everything in the garage. The fire occurred late at night but the home owner was still awake and could smell something burning and went out to investigate.
- Sugar Mountain Way in Anmore. A large fire in an attached garage caused significant damage to the house. The homeowner was home at the time and sleeping. The smoke migrated from the garage into the main part of the house and set off the local smoke detector. There was no detection in the garage. The garage had been converted into a home office. The cause was a portable space heater.
- Mobile Home in Anmore. A plastic jar of peanut butter was left on top of the stove. The jar melted and caught on fire. This happened on a weekday in the morning not long after the residents left for work. A neighbour saw black smoke coming from a kitchen window and called 911. All interior doors were left open causing severe smoke damage to all of the contents. The cat and dog were both pressed up to an open window when we arrived searching for fresh air.
- You have referenced the Turtle Head fires and Elementary Road fire. Both of these were determined to be electrical in nature but no definitive cause could be found due to the amount of damage.

In all of these cases there was not a monitored alarm system. Had there been I believe that the outcomes for these incidents would have been much better.”



COUNCIL MEMBER REPORT

File: 5460-01

Date: September 28, 2020
From: Councillor Begg
Subject: Motion Regarding Parking

Recommendation

That 'No parking' signs be installed in designated areas where there is a safety concern, as established by Bylaw Enforcement staff; and
That Restricted parking be permitted as requested by property owners within the extension of their property lines (on their property side of the road); and
That property owners to pay for signage which may read, as an example:

- 'Parking only for the residents of Bedwell Bay Rd': and

That signs will be removed, as requested by property owners, who do not wish any parking restrictions within their property line extension area.

Background

These simple components would be enforced by Village Bylaw Officers, in appropriate areas, as well as notification of infractions (text or phone to bylaw) by property owners. This method should satisfy all residents in the most cost-effective way, keeping safety in the forefront.

This solution would be year-round and is 100% democratic. No changes, no unnecessary costs. Any subsequent change costs will be borne by the requesting property owner.

FILE NO. 0360-20-WSC

Water System Capacity for Fire Protection Committee – Technical Brief #1
Information Letter to Attention of Mayor and Council



Council needs to be aware of issues that are of utmost concern to the Water Committee from the recently tabled 2019 Annual Belcarra Water Report. This report included information that the Water Committee feels they must flag to the attention of Belcarra Council and the residents:

- 1) Two critically important valves that are designed to maintain the safety of our water supply have been altered significantly in function. There does not appear to be any documentation, who made the decision to change valve setting or to disable the seismic valve at Tatlow tank AND there is no documentation as to the date that these changes were implemented.
- 2) A review of data included in the Annual Drinking Water Reports from 2013 to 2019 has been completed and appears to indicate excessive leakage somewhere in Village of Belcarra distribution pipes.

This information illustrates why a Village of Belcarra Water System Manual along with a SCADA Operational Manual are so important. The manual needs to describe what these valves do for the safety of the water system and include information on the authorization procedures for making ANY changes to the settings or installation of the valves.

1) **Actuated altitude valve at the Tatlow Reservoir**

The information in the 2019 report indicates:

Installation of an actuated altitude valve at the Tatlow Reservoir was completed and put in service in November of 2017. The ability to start filling the reservoir remotely or manually on demand, improves water availability for firefighting with the ability to quickly adjust water levels. The mechanically actuated altitude valve settings were adjusted in 2019 to better balance the water quality and quantity. The current high setting is 95%, the current low setting is at 55% which is below the nonadjustable altitude valve setting of 60%. During firefighting conditions, the low setting of the actuated valve gets moved to 80% in order to help prevent the water tank from running too low.

The information that the Water Committee received after the fire at Turtlehead was that the low setting was raised to 80% (reference: Belcarra Barnacle, Volume 39 Issue 6, page 6, Fire and Water, Bruce Drake) to ensure that the tank had sufficient volume of water for fire fighting. The resulting risk from lowering the low water setting on the Tatlow Tank may be a good idea for domestic water supply but critical failure volume of water available for fire fighting.

Changing the actuated valve to full open upon a fire callout will add water to the Tatlow tank but the tank will lose water capacity once the fire department starts to use the water on the fire. Thus, it is especially important to maintain the minimum valve setting as high as practical so that maximum volume of water will be available in the Tatlow tank during a fire event. This minimum valve setting is difficult due to the potable system needing to maintain minimum chlorination levels (low setting) and the large volumes for fire fighting not providing proper mixing (high setting as possible).

The reason for wanting a higher low water setting is illustrated in the following table.

Water System Capacity for Fire Protection Committee – Technical Brief #1

Measured maximum capacity of Tatlow reservoir = **244,600 litres** (91.5% of usable volume of 267,310 litres).

Tank at 55% of usable volume = 147,021 litres.

Tank at 65% of usable volume = 173,752 Litres

Tank at 75% of usable volume = 200,483 Litres

Tank at 80% of usable volume = 213,848 Litres

This table indicates the usable volume of water at various low water settings of the value. The Water Committee wanted the Fire Department to have as close to a full tank as possible when they started to fight any fire.

How much time is required to fill the tank based on various water flows from District of North Vancouver water supply?

	Litres	Fill time rate (litres/sec)	20	30	40	60
Measured Maximum tank level:	244,600	Fill time rate (litres/min)	1200	1800	2400	3600
55% level:	147,021	Fill Time(mins)	81	54	41	27
Litres to fill to Meas. Max level:	97,580					
	Litres	Fill time rate (litres/sec)	20	30	40	60
Measured Maximum tank level:	244,600	Fill time rate (litres/min)	1200	1800	2400	3600
65% level:	173,752	Fill Time(mins)	59	39	30	20
Litres to fill to Meas. Max level:	70,849					
	Litres	Fill time rate (litres/sec)	20	30	40	60
Measured Maximum tank level:	244,600	Fill time rate (litres/min)	1200	1800	2400	3600
75% level:	200,483	Fill Time(mins)	37	25	18	12
Litres to fill to Meas. Max level:	44,118					
	Litres	Fill time rate (litres/sec)	20	30	40	60
Measured Maximum tank level:	244,600	Fill time rate (litres/min)	1200	1800	2400	3600
80% level:	213,848	Fill Time(mins)	26	17	13	9
Litres to fill to M.Max level:	30,752					

The table above illustrates that at the current rate of water flow from DNV it will take 81 minutes to replenish the water in the Tatlow tank when the low water setting is at 55%. This time is significantly shorter (26 minutes) when the low water setting is at 80%. Not the optimum situation but the best compromise for balancing the domestic water supply requirements and the fire fighting water requirements.

2) Seismic valve at the Tatlow Reservoir

The Annual 2019 Water Report indicates:

"Seismic valve at the Tatlow reservoir has been disabled. The sensitivity could not be adjusted to a satisfactory setting and potential damage could occur to the pumping system if the valve got triggered inadvertently."

The seismic valve has been turned off so that the Village will no longer retain a source of water in the reservoir that could be used for fires, which is commonly associated with seismic events. It is alarming to find out this information as this displays a lack of understanding on the critical importance of those valves.

Water System Capacity for Fire Protection Committee – Technical Brief #1

This adjustment occurred after 2-3 years of reporting how sensitive the valve was during operation. A decision was made to decommission this valve in spite of previous years reports indicating how critical this valve was to the operation of the water system from premature emptying of all the water during any seismic event.

2018 Water Report reported that “Installation and monitoring of the Seismic Valve at the Tatlow Reservoir was in full service during 2018. The valve is very sensitive and needed to be cautiously calibrated so that it functions only during a seismic event, thereby closing the reservoir should there be a main failure, to prevent premature emptying. This allows the Public Works to assess any damage and to isolate and/or repair the area, so the water system can be put back into service. This would retain a source of water in the reservoir that could be used for fires, which is commonly associated with seismic events.”

2017 Water Report. Reported “Installation and monitoring of the Seismic valve at the Tatlow Reservoir was initiated and went into full service in 2017. The valve is very sensitive and needed to be cautiously calibrated so that it functions only during a seismic event, thereby closing the reservoir, should there be a main failure, to prevent premature emptying. This allows the Public Works Crew to assess the damage and isolate or repair the area so the system can be put back into service with water still in the reservoir. This would also retain a source of water in the reservoir that could be used for firefighting, which is commonly associated with seismic events.”

3) The Drinking Water Annual Reports appears to indicate excessive leakage in distribution pipes

The 2019 Drinking Water Annual Report indicated that “From January to December 2019, there was 2,554,030 cubic Feet of water consumed (19,105,471 gallons) in Belcarra, this is up from 2018 by 233,145 cu/ft.”

This volume increase in consumption needs to be viewed in the context of increases over previous years consumption and the analysis is pointing towards a leak in the Belcarra distribution pipes.

- a. Typically, the number of residences connected to the water supply increases by approximately 5 or less per year.
- b. With a total of 179 residences connected in 2019, this can explain a 2 to 3% yearly water consumption increase which is far less than the recorded average yearly consumption increases of +10%.

			DAYS	M3	LITERS	L/D	L/H	L/M	L/S	% over previous year
2019			365	72322	72,322,000	198142.50	8255.94	137.60	2.29	10.00
2018			365	65748	65,748,000	180131.50	7505.48	125.09	2.08	17.14
DISREGARD 2017	2 FIRES + LEAK		365	89970	89,970,000	246493.20	10270.55	171.18	2.85	
2016			365	56127	56,127,000	153772.60	6407.19	106.79	1.78	17.75
2015	5/1/2015	29/12/2015	359	46881	46,881,000	130587.70	5441.16	90.69	1.51	10.84
2014			358	42179	42,179,000	117818.40	4909.10	81.82	1.36	11.16
2013			345	36567	36,567,000	105991.30	4416.30	73.61	1.23	

Since 2013 there has been a year over year increase in water consumption of about 10% that cannot be simply explained as being increased number of hook-up to the system. This increase in water consumption needs to be investigated.



VILLAGE OF BELCARRA
Official Community Plan Bylaw No. 435, 2011
Amendment Bylaw No. 569, 2020



WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra enacts as follows:

1. That this bylaw be cited for all purposes as the “Village of Belcarra Official Community Plan Bylaw No. 435, 2011, Amendment Bylaw No. 569, 2020”.
2. That the “Village of Belcarra Official Community Plan Bylaw No. 435, 2011” be amended:
 - a) By adding the following at the end of Section 3.1.1.b of The Official Community Plan (OCP):

“For the disposition of Village Lands, lot sizes of less than 0.5 acres shall be permitted.”

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Read a First Time on September 14, 2020

Read a Second Time on September 14, 2020

Public Hearing Held on September 28, 2020

Read a Third Time on

Adopted by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
 Village of Belcarra Official Community Plan Bylaw
 No. 435, 2011, Amendment Bylaw No. 569, 2020

Chief Administrative Officer



VILLAGE OF BELCARRA
Zoning Bylaw No. 510, 2018
Amendment Bylaw No. 568, 2020



WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra enacts as follows:

1. That this bylaw be cited for all purposes as the “Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 568, 2020”.
2. That the “Village of Belcarra Zoning Bylaw No. 510, 2018” be amended:
 - a) By adding the following language to Section 217:

“(3) The Village may create Village-owned lots for municipal purposes or disposition that are less than 0.5 acres.”

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Read a First Time on September 14, 2020

Read a Second Time on September 14, 2020

Public Hearing Held on September 28, 2020

Read a Third Time on

Adopted by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
 Village of Belcarra Zoning Bylaw No. 510, 2018
 Amendment Bylaw No. 568, 2020

Chief Administrative Officer



**VILLAGE OF BELCARRA
Zoning Bylaw No. 510, 2018
Amendment Bylaw No. 571, 2020**



WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra enacts as follows:

1. That this bylaw be cited for all purposes as the “Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 571, 2020”.
2. That the “Village of Belcarra Zoning Bylaw No. 510, 2018” be amended:
 - a) By adding a new section (Section 227) to Section 200: General Regulations to permit the keeping of backyard chickens:

227 – Keeping of Chickens

(1) The keeping of chickens is permitted in all residential zones in accordance with the Chicken Keeping Policy.

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Read a First Time on September 14, 2020

Read a Second Time on September 14, 2020

Public Hearing Held on September 28, 2020

Read a Third Time on

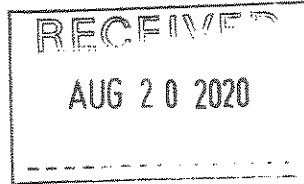
Adopted by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Zoning Bylaw No. 510, 2018
Amendment Bylaw No. 571, 2020

Chief Administrative Officer



475 Guildford Way Port Moody, BC V3H 3W9
erhf.ca | info@erhf.ca | 604.469.3128

FILE NO. 500-02

August 20, 2020

Village of Belcarra
cesposito@belcarra.ca

Dear Village of Belcarra,

Re: Eagle Ridge Hospital Foundation (ERHF) 2020 Online Auction and Raffle Donation Request

ALONE WE CAN DO SO LITTLE. TOGETHER WE CAN DO SO MUCH. – Helen Keller

Last year, over 53,000 patients and their families came to our Emergency Department at Eagle Ridge Hospital (ERH), built over 30 years ago, to treat less than half that. We already know our current Emergency Department is significantly undersized, overcrowded and congested, resulting in less than ideal delivery of care. Patients and residents, like you, deserve better – you deserve a hospital that is ready for anything, including, as recent events show, a global pandemic. That is why Eagle Ridge Hospital Foundation (ERHF) is raising funds to support the expansion of a new Emergency Department here at ERH.

Now is your chance to help us raise the last \$500,000 in our campaign to raise \$5 million towards the expansion. We would like to invite you to participate in our 2020 online auction & raffle, happening in lieu of our annual signature events, the Ryan & Lucas Johansen Charity Golf Classic and the 30th Annual Evening of Caring Gala, which have been cancelled due to the COVID-19 pandemic impacting our community. With your support and generosity we hope to have the online Auction and Raffle starting 1st October 2020.

In 2019, these two events raised close to \$1.7 million for the greatest needs at ERH. Generous donors such as you helping us offer compelling silent and live auctions allow us to continue on our mission to enhance health care services for residents of the Tri-Cities, Anmore and Belcarra.

Your donation of an auction item is crucial in not only bringing our community together, while apart, but in raising funds to ensure we get the state-of-the-art Emergency Department we deserve.

We would be happy to provide any additional information and/or answer any questions you may have – please contact Suzana Cardoso at 604-469-3128 or by email at suzana@erhf.ca.

Thank you in advance for your contribution. Your donation of an auction item(s) will go towards ensuring ERH continues to deliver the legendary care, we all deserve – close to home!

Sincerely,

Kailah Knittle
Manager of Communications & Events
Eagle Ridge Hospital Foundation



**Council of Senior Citizens'
Organizations of B.C.**

Representing Seniors since 1950

www.coscobc.org



September 2, 2020

Dear Mayor and Council,

Re: Observation of the UN International Day of Older Persons -October 1st

Established in 1950, the Council of Senior Citizens' Organizations (COSCO) of BC is an umbrella, volunteer run organization made up of many seniors' organizations and individual associate members. Registered under the Societies Act since 1981, COSCO has grown and now represents approximately 80,000 seniors in BC.

Our mandate is to promote the well-being of seniors and their families, advocating for policies that allow seniors to remain active, independent, and fully engaged in the life of our province. The organization is non-partisan, but politically active, advocating for seniors' needs no matter who is in power. Our motto is "Plan with seniors not for them".

COSCO invites you, the civic leaders to help celebrate the

UN International Day of Older Persons (UNIDOP) 2020

Theme: "Pandemics: Do They Change How We Address Age and Aging?"

"The year 2020 marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP). This year has also seen an emergence of COVID-19, that has caused an upheaval across the world. Considering the higher risks confronted by older persons during the outbreak of pandemics such as COVID-19, policy and programmatic interventions must be targeted towards awareness of their special needs. Recognizing older persons contributions to their own health and the multiple roles they play in the preparedness and response phases of current and future pandemics is also important." (United Nations For Ageing)

"The UNIDOP 2020 event will also promote the *Decade of Healthy Ageing* (2020-2030) and help to bring together UN experts, civil society, government and the health professions to discuss the five strategic objectives of the *Global Strategy and Action plan on Aging and Health* while noting the progress and challenges in their realization." (United Nations For Ageing)

"The objectives of UNIDOP 2020 are to:

- 1) Inform participants about the strategic objectives for the Decade of Healthy Ageing
- 2) Raise awareness of the special health needs of older persons and of their contributions to their

own health and to the functioning of the societies in which they live

- 3) Increase awareness and appreciation of the role of the health care workforce in maintaining and improving the health of older persons, with special attention to the nursing profession
- 4) Present proposals for reducing the health disparities between older persons in the developed and developing countries, so as to "Leave no one behind"
- 5) Increase understanding of the impact of COVID-19 on older persons and its impact on health care policy, planning, and attitudes." (United Nations For Ageing)

Two ways that we ask you to consider to celebrate the IDOP are:

- 1) Publicly proclaim/declare your support of the IDOP 2020 (Please refer to attached sample proclamation.)
- 2) Prominently display the UNIDOP flag for October 1st 2020 if you have one

We are pleased that for the past two years, the Province of British Columbia proclaimed that October 1st would be known as "International Day of Older Persons". They have been asked by COSCO to do so again this year. We would like the BC city, township, village and district councils to follow suit. For those councils that are able, declarations are preferred over proclamations as they are ongoing. Please let us know if your council has already made a declaration in the past and if you will be making either an IDOP proclamation or declaration for IDOP 2020 and if you will be flying the UNIDOP flag this year.

If there is any question about this request, please contact Agnes Jackman at cell# 604-376-5188; 821 20th Street, New Westminster, BC, V3M 4W7; or agnes.jackman@gmail.com.

Thank you for your consideration.

Yours truly,

Agnes Jackman, Board Member, COSCO



The Office of the
Ombudsperson

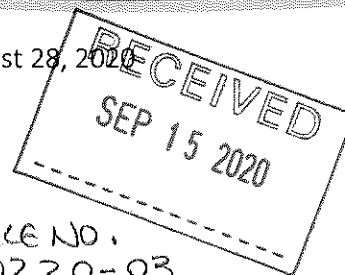
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Victoria BC V8W 9A5

www.bcombudsperson.ca

General Inquiries: 250-387-5855
Toll-Free: 1-800-567-3247
Fax: 250-387-0198

His Worship Neil Belenkie
Mayor
Village of Belcarra
4084 Bedwell Bay Rd
BELCARRA BC V3H 4P8

August 28, 2020



FILE NO.
0220-03

Dear Mayor Belenkie,

RE: Quarterly Reports: January 1 – March 31, 2020 and April 1 – June 30, 2020

This package of documents details the complaint files the Office of the Ombudsperson closed for the Village of Belcarra over two quarters: January 1 – March 31, 2020 and April 1 – June 30, 2020. In recognition of the unprecedented pressures created by the COVID-19 pandemic the reports for the January 1 – March 31, 2020 were not sent according to our usual timeline, but are included here.

These packages do not include information about complaint files that are currently open with our office. As required by the *Ombudsperson Act*, these reports provide information about the complaint files we closed regarding your organization within the last two quarters, including both files we investigated and files we closed without investigation. No action is required on your part, however we hope that you will find this information useful and share it within your organization.

Enclosed you will find detailed reports containing the following:

- The number of files our office closed in the last two quarters regarding your organization and the category under which these files were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under his or her jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.
- If applicable, copies of all closing summaries from investigated files that were closed during the last two quarters. Our office produces closing summaries for *investigated* files only, and not for enquiries or those we choose not to investigate. These summaries provide an overview of the complaint received, our investigation and the outcome.
- If applicable, a summary of the topics identified in all complaints that were closed in the last two quarters for your organization. Our office tracks the topics of complaints we investigate and those we close without investigation (we do not track this information for enquiries). We track general complaint topics for all complaints we receive, and when applicable, we include authority-specific and/or sector-specific topics for your organization





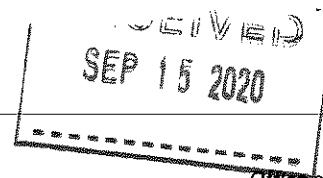
and/or sector. Because complaints are confidential, we do not share complaint topic information if we received too few complaints to preserve the complainants' anonymity.

If you have questions about our quarterly reports, or if you would like to sign up for our mailing list to be notified of educational opportunities provided by our Prevention Initiatives Team, please contact us at 250-508-2950 or consult@bcombudsperson.ca.

Yours sincerely,

Jay Chalke
Ombudsperson
Province of British Columbia

Enclosures



Office of the Chair
 Tel. 604 432-6215 Fax 604 451-6614

September 11, 2020

File: CR-12-01
 Ref: RD 2020 Jul 31
 FILE NO. 0470-01

Mayor Neil Belenkie and Council
 Village of Belcarra
 4084 Bedwell Bay Road
 Belcarra, BC V3H 4P8
VIA EMAIL: nbelenkie@belcarra.ca

Dear Mayor Belenkie and Council:

**Climate and Energy UBCM Resolutions
 Endorsed by Metro Vancouver Member Jurisdictions**

This letter is to inform you of climate and energy related UBCM resolutions that have been endorsed by Metro Vancouver member jurisdictions.

At its July 31, 2020 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) adopted the following resolution:

That the MVRD Board:

- a) *direct staff to forward the report dated June 22, 2020, titled "Climate and Energy UBCM Resolutions Endorsed by Metro Vancouver Member Jurisdictions" to member jurisdictions in preparation for the Union of British Columbia Municipalities convention on September 22–24, 2020; and*
- b) *direct staff to review the UBCM resolutions put forward by member jurisdictions of the Lower Mainland Local Government Association and highlight those resolutions that align with Metro Vancouver policies and initiatives.*

A key function of the Union of British Columbia Municipalities (UBCM) is to pass resolutions on behalf of its membership and convey these resolutions to the provincial government. A number of Metro Vancouver member municipalities' councils have endorsed climate and energy resolutions for submission to the UBCM for consideration at its September 22–24, 2020 convention. These resolutions relate to important areas for emissions reductions, such as buildings and transportation. Many connect directly to *Climate 2050* and the objective of reaching a carbon neutral region by 2050. This is a critical time for members to call on the Province for enhanced action on climate, and UBCM resolutions are a key mechanism to do so.

The report and attachment summarize the resolutions submitted by member councils so that the Board is informed as to the content of the resolutions, and can share this information within their

respective organizations ahead of the UBCM convention to bring awareness to climate and energy related resolutions. Enclosed is a copy of the staff report for your information.

Over the coming weeks, Metro Vancouver staff will work to identify other resolutions aligned with other Metro Vancouver policies and initiatives, and will share this information with member jurisdictions as appropriate.

If you have any questions about the enclosed report, please contact Morgan Braglewicz, Senior Policy and Planning Analyst, Parks and Environment, by phone at 604-436-6766 or by email at Morgan.Braglewicz@metrovanancouver.org.

Yours sincerely,



Sav Dhaliwal
Chair, Metro Vancouver Board

SD/NC/mb

cc: Neal Carley, General Manager, Parks and Environment Services
Roger Quan, Director, Air Quality and Climate Action, Parks and Environment Services
Morgan Braglewicz, Senior Policy and Planning Analyst, Parks and Environment Services
Erik Blair, Air Quality Planner, Parks and Environment Services

Encl: Report dated June 22, 2020, titled "Climate and Energy UBCM Resolutions Endorsed by Metro Vancouver Member Jurisdictions" (Doc# 37606996)

40333053

Subject: FW: BC Hydro: Beautification Fund and Decorative Wrap Grant Program

FILE NO. 510-01

From: Muir, Jerry

Sent: Saturday, September 12, 2020 6:46 AM

Subject: BC Hydro: Beautification Fund and Decorative Wrap Grant Program



Dear Mayor Belenkie and Council,

We want to provide you with a reminder about two important BC Hydro programs.

Beautification Fund

Our Beautification Fund provides financial assistance to municipal governments wanting to convert existing overhead electrical distribution lines to underground equipment.

Previous projects have included high traffic areas and community venues such as town centres, parks, commercial districts, civic facilities, and bike lanes.

If you're considering a beautification project in 2021, application forms must be submitted by **September 30, 2020** with a description of the project, photos of the poles or equipment, a map showing the extent of the project and an explanation of the project's objectives.

Additional information on the Beautification Fund and application form can be found at bchydro.com/beautification.

Decorative Wrap Grant Program

Our Decorative Wrap Grant Program provides financial assistance to municipal governments looking to improve the visual aesthetics of a neighborhood by installing decorative wraps on BC Hydro-owned pad-mounted equipment boxes.

Previous projects have included areas prone to graffiti, as well as high traffic or visible areas such as town centres, parks, commercial districts and civic squares.

The application closing date for each year is **September 30**. For details on how to apply, please visit bchydro.com/wraps.

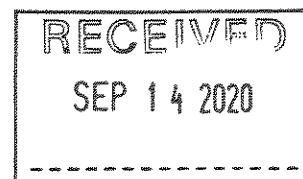
Sincerely,

Jerry Muir

Community Relations Manager, Lower Mainland
BC Hydro



FILE NO. 7200-02



September 14, 2020

Sasamat Volunteer Fire Department Board of Trustees
 Belcarra Council & CAO
 Anmore Council & CAO
 Fire Chief Jay Sharpe, SVFD
 Greg Smith, Metro Vancouver

VIA EMAIL

Re: SVFD Board of Trustees

As you are all aware by now Belcarra is undergoing an assessment of their Village Water System, much like the one Anmore engaged in a few years ago but with one notable difference. Which we will explain during our comments with respect to the related sequence of events.

During our last Fire Trustee meeting Mayor Belenkie made a motion to have the trustees vote to direct Chief Sharpe to complete and sign an application for a Fire Underwriter Survey or FUS of the SVFD.

As our shared SVFD currently enjoys the top rating (3A) and preferable insurance rates for our residents. Both Chief Sharpe, Metro Van, the Chair and the Trustees, were interested in exploring the necessity and relevance of such a survey as it relates to Belcarra's water system.

Mayor Belenkie was asked by the regular Fire Trustee Chair supported by all others at the meeting, if he would entertain withdrawing his motion to obtain more information before deciding. A motion which was certain to be defeated, until we could expedite a study by Metro Vancouver to advise us as to the benefit and relevance of a FUS to a Belcarra water study.

Mayor Belenkie, insisted on keeping the motion on the floor, so it was then seconded by Anmore Trustee Kim Trowbridge and summarily defeated as expected and we believe as it should have been.



Directing a Fire Chief to sign documents he is not eager to sign, without all the surrounding facts would be in our view, irresponsible for all trustees representing our two communities.

The trustees at the table made it crystal clear at that time that they did not wish to "BLOCK" (Mayor Belenkie's words) Belcarra from any village initiative. However, like Anmore, it was suggested that Belcarra could easily complete its water system study to a successful conclusion without involving SVFD in an FUS. An exercise which all, save Mr. Belenkie, believed to be a largely irrelevant to the evaluation of the Belcarra water system capacity.

We now know from subsequent misleading communications, in both emails and verbally at a recent Belcarra Town Hall, that Mayor Belenkie was simply grandstanding so he could falsely represent the Trustees as blocking or delaying the Belcarra efforts to study and enhance their water system.

The prudent decision of the trustees is borne out by the report now received from Metro Vancouver dated September 8th. This report is recommended reading for all those who have been given cause to question the trustee's decision by Mayor Belenkie's very biased account of the meeting and the attendees intentions.

In summary it confirms that the SVFD has enough trucks and only the Belcarra truck needs replacing in 2021 to remain in good standing with the FUS guidelines. Further details can be read in the posted agenda for the September 17, 2020 SVFD Board of Trustees meeting on the Metro Vancouver website, but suffice to say, the FUS is not the right tool to evaluate the Belcarra water system.

Further, the unnecessary exercise can only result in the possibility of higher insurance rates for residents in both communities, while not supporting or contributing to expediting Belcarra's water study. Admittedly, the chance of an adverse effect is slight but does exist and in any event does nothing positive with respect to the water system.

In addition, ISL Engineering, who we understand is currently working on a report for the water system, can confirm as was the case in Anmore, that there is no connection with their water system report and the proposed FUS. Further, it is our belief that ISL likely never requested a FUS to be completed to assist in the Belcarra report.



What is particularly egregious and has prompted this letter, is Mayor Belenkie's constant and false accusations that the Fire Chief, Metro Vancouver representatives, Chairman and the Fire Trustees, have engaged in a "coverup" as it relates to equipment replacement.

To be clear all trustee meetings now and in the past, have been conducted on the record, all have been minuted and all minutes are available to the public as are all the meetings themselves.

Equally important to note, all meetings include senior representatives from Metro Vancouver, the governing body to which the SVFD reports.

It's quite difficult to understand how anything could be "covered up" from Metro Vancouver while they are in the room and equally difficult to understand how someone who relies on the SVFD to protect their family and fellow residents could assert the Chief, Metro Vancouver, the Chair or the Trustees would engage in anything untoward.

In our view Mayor Belenkie owes a formal apology to Chief Sharp, Darrel Penner, Metro Vancouver staff and the Belcarra Fire Trustees who give of their time voluntarily to try and make Anmore and Belcarra safer places to live.

We as Anmore representatives do not seek or require an apology, as we have seen the veracity with which Mayor Belenkie attacks his own council members for voting their conscience if they don't agree with him. In the case of the last fire trustee meeting, we believe both Belcarra trustees conducted themselves with integrity and in the best interest of their community and have been vilified for it.

We as Anmore trustees also voted our conscience and clearly understand that Mayor Belenkie is in strong disagreement and will likely remain so, even in the face of all the facts to the contrary.

Therefore we do not expect any remorse for his false and defamatory comments to all his colleagues.

We would like to express our displeasure and regret for how our colleagues from Belcarra have been treated for doing their jobs and also for putting Chief Sharpe in the most untenable position possible without any information or rationale to support the request made of him.



We apologize to Chief Sharpe, Chair Penner, Metro Vancouver and the Belcarra Trustees on behalf of Anmore for any part we have played in the defamation of their reputations and good intentions, by not being more vocal sooner about the false accusations levelled against them.

This is not how we do things in Anmore and we do not wish to be party to this type of fear mongering and mischaracterization of the facts going forward.

We will not be silent if this behaviour continues, as this is not the way Anmore wishes to be represented or conduct its business.

On behalf of fellow SVFD Board Trustees Councillor Trowbridge and Councillor Weverink, yours sincerely,

A handwritten signature in black ink, appearing to read 'John McEwen', is written over a faint, dotted line.

John McEwen, Mayor

T 604 469 9877

john.mcewen@anmore.com



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



File No. 7200-02

September 17, 2020

Sasamat Volunteer Fire Department Board of Trustees
Belcarra Council & CAO
Anmore Council & CAO
Fire Chief Jay Sharpe, SVFD
Greg Smith, Metro Vancouver
VIA EMAIL

I received a challenging letter from Mayor McEwen on September 14, 2020 and feel a response is not only expected but required. I have also been advised that the letter is circulating widely in Belcarra already so it is important to have both sides of the debate public for everyone's consideration.

Not everyone reading our two letters will be familiar with the Sasamat Volunteer Fire Department (SVFD) governance structure or the Fire Underwriters Service (FUS). I will do my best to provide some information about both.

The SVFD Trustees form the board that governs the Anmore and Belcarra fire department (with support from Metro Vancouver). The Fire Chief reports to the Trustees. Each Village contributes three Trustees and Metro Vancouver contributes one Trustee to break a tie when voting is required. Bruce Drake and Liisa Wilder are the Trustees who join me from Belcarra.

The Fire Underwriters Survey (FUS) is a private trade organization serving the property and liability insurers in Canada. They are funded by, and work for, the insurance industry in Canada. As part of their service to the insurance industry, they assess fire risks of various geographical areas in the country.

Relevant background:

Belcarra's water supply for fire fighting has run out twice on major fires. I was the volunteer fireman running the pump on Engine Three for both of these fires. I can tell everyone from personal experience that shutting down the fire trucks while flames climb the sides of trees into the forest canopy is absolutely terrifying.

Belcarra needs to improve our water supply for fighting fires as soon as possible. We engaged ISL Engineering to assess our water system, but it is important to note that an engineering firm will not determine the minimum water flow requirements for a municipality. Yes, this was a surprise to me as well...

An FUS assessment would provide Belcarra's Water Committee, residents and Council with minimum water flow requirements for Belcarra. Having this information in combination with the ISL Engineering water report would be immensely valuable for obvious reasons.

Current Day:

Mayor McEwen's letter outlines his dissatisfaction with my communication style and messaging. I apologize to those who I offend, I find myself very passionate when trying to protect families, properties, Belcarra and our neighbors. I get angry when people are selfish, negligent, lie or care more for themselves than the people they are elected to protect.

In the current debate, I struggle to understand how anyone in a position of leadership would ever do anything to hinder improving the safety and security of the water system for fire fighting in Belcarra.

I've inserted my comments in response to Mayor McEwen's letter below. My comments include information that was omitted in Mayor McEwen's letter and will help readers to better understand the debate.

For those who aren't interested in the letters, the following summary captures the current debate:

- The Fire Chief asked for permission from the Trustees to complete the FUS forms for Belcarra.
- The Fire Chief told the Trustees that he had no concerns about filling out the forms.
- I made a motion to the Trustees to allow the Fire Chief to fill out the FUS forms.
- All of the Trustees voted against my motion and instead asked Metro Vancouver "to prepare a report on the possible impacts of the Fire Chief completing the Fire Underwriters Survey (FUS) questionnaire".
- I passionately challenged all of the Trustees, including Bruce Drake and Liisa Wilder from Belcarra, for voting against letting the Fire Chief fill out the FUS forms and thus stopping Belcarra from being able to engage the FUS for its water system assessment.

Also very relevant to the current debate:

- In 2018, The SVFD Trustees made the decision NOT to purchase a new fire truck despite it being required by the FUS to maintain the Village's 3A top insurance rating.
- The Trustees did not advise the FUS of this decision.

For everyone involved in this debate, I ask you to ask yourselves: Why would Anmore care if Belcarra wanted a second water assessment and why would the Trustees vote to stop the Fire Chief from filling out forms he told us that he had no concerns about completing.

If anyone has any questions or concerns please contact me anytime. I encourage everyone to attend Belcarra's Council Meetings and Town Halls to stay engaged with all Village activities.

Stay well,



Neil Belenkie, Mayor
604.839.5313
nbelenkie@belcarra.ca

Encl. (2)

**Mayor McEwen's Letter is pasted word for word in black.
My comments are in red and address the underlined statements by Mayor
McEwen.**

September 14, 2020

Sasamat Volunteer Fire Department Board of Trustees
Belcarra Council & CAO
Anmore Council & CAO
Fire Chief Jay Sharpe, SVFD
Greg Smith, Metro Vancouver
VIA EMAIL

Re: SVFD Board of Trustees

As you are all aware by now Belcarra is undergoing an assessment of their Village Water System, much like the one Anmore engaged in a few years ago but with one notable difference. Which we will explain during our comments with respect to the related sequence of events.

During our last Fire Trustee meeting Mayor Belenkie made a motion to have the trustees vote to direct Chief Sharpe to complete and sign an application for a Fire Underwriter Survey or FUS of the SVFD.

As our shared SVFD currently enjoys the top rating (3A) and preferable insurance rates for our residents. Both Chief Sharpe, Metro Van, the Chair and the Trustees, were interested in exploring the necessity and relevance of such a survey as it relates to Belcarra's water system.

It has come to light that the SVFD has not met the FUS requirements for the 3A top insurance rating since 2018.

The 2018 Fire Trustees voted NOT to purchase a new fire truck (which was required to maintain the 3A rating).

The 2018 Trustees did NOT advise the FUS of this decision.

Mayor Belenkie was asked by the regular Fire Trustee Chair supported by all others at the meeting, if he would entertain withdrawing his motion to obtain more information before deciding. A motion which was certain to be defeated, until we could expedite a study by Metro Vancouver to advise us as to the benefit and relevance of a FUS to a Belcarra water study.

This is extremely misleading and was NOT the purpose of the report. The "Purpose" of the study/report was defined by Metro Vancouver as:

"That the SVFD Trustees request MVRD Staff to prepare a report on the possible impacts of the Fire Chief completing the Fire Underwriters Survey (FUS) questionnaire".

Mayor Belenkie, insisted on keeping the motion on the floor, so it was then seconded by Anmore Trustee Kim Trowbridge and summarily defeated as expected and we believe as it should have been.

Directing a Fire Chief to sign documents he is not eager to sign, without all the surrounding facts would be in our view, irresponsible for all trustees representing our two communities.

This is not true. At the Trustee meeting the Fire Chief publicly stated that he had no reservations about filling out the FUS forms. He simply needed approval from the Trustees.

The trustees at the table made it crystal clear at that time that they did not wish to "BLOCK" (Mayor Belenkie's words) Belcarra from any village initiative. However, like Anmore, it was suggested that Belcarra could easily complete its water system study to a successful conclusion without involving SVFD in an FUS. An exercise which all, save Mr. Belenkie, believed to be a largely irrelevant to the evaluation of the Belcarra water system capacity.

This is not true. The FUS will not perform an assessment of a municipality without the SVFD response.

Anmore and Belcarra's water engineering firm confirmed that the FUS requires the SFVD forms to be completed as part of the assessment and report.

We now know from subsequent misleading communications, in both emails and verbally at a recent Belcarra Town Hall, that Mayor Belenkie was simply grandstanding so he could falsely represent the Trustees as blocking or delaying the Belcarra efforts to study and enhance their water system.

If not for the Trustees' vote, the Fire Chief would have already completed the FUS forms and the FUS would be working on Belcarra's assessment.

The Trustees' negative vote is the only thing stopping Belcarra from beginning the FUS assessment.

The prudent decision of the trustees is borne out by the report now received from Metro Vancouver dated September 8th. This report is recommended reading for all those who have been given cause to question the trustee's decision by Mayor Belenkie's very biased account of the meeting and the attendees intentions.

In summary it confirms that the SVFD has enough trucks and only the Belcarra truck needs replacing in 2021 to remain in good standing with the FUS guidelines. Further details can be read in the posted agenda for the September 17, 2020 SVFD Board of Trustees meeting on the Metro Vancouver website, but suffice to say, the FUS is not the right tool to evaluate the Belcarra water system.

This "summary" ignores the entire purpose of the report and is surprisingly misleading.

Any summary of the MV Report should include Metro Vancouver's statement that: "before the FUS will change an area's rating the FUS will notify the local fire service of their findings and will give the local fire service 24 months to remedy any issues."

Further, the unnecessary exercise can only result in the possibility of higher insurance rates for residents in both communities, while not supporting or contributing to expediting Belcarra's water study. Admittedly, the chance of an adverse effect is slight but does exist and in any event does nothing positive with respect to the water system.

Mayor McEwen is not qualified to make the statement that the FUS is "unnecessary" and "does nothing positive with respect to the water system".

Mayor McEwen also appears unaware that ISL Engineering (also Anmore's water engineering firm) will not provide Belcarra with a formal recommendation for the target water flow for fighting fires. Belcarra's Council will have to make an "educated guess" as to the water flow that we will invest in. The desire to engage the FUS to assess Belcarra's water system is to provide Belcarra's Water Committee, residents and Council with a second source of data and recommendations to help guide this extremely important decision.

Belcarra's final decision will also impact Anmore. The improvements in Belcarra's water system are intended to help prevent fires from spreading to the tree canopy and creating a wildfire. Should Belcarra be unable to contain a fire, there is no break in the forest canopy to protect Anmore.

In addition, ISL Engineering, who we understand is currently working on a report for the water system, can confirm as was the case in Anmore, that there is no connection with their water system report and the proposed FUS. Further, it is our belief that ISL likely never requested a FUS to be completed to assist in the Belcarra report.

This should be obvious but having a second source of expert recommendations from a credible fire protection body in advance of making a very significant investment in Belcarra's water system is a responsible and intelligent process.

ISL Engineering is very aware of our desire to work with FUS and has supported our efforts to secure as much data and guidance as possible to prepare Belcarra for its upcoming decisions.

What is particularly egregious and has prompted this letter, is Mayor Belenkie's constant and false accusations that the Fire Chief, Metro Vancouver representatives, Chairman and the Fire Trustees, have engaged in a "coverup" as it relates to equipment replacement.

This is not true. I only challenged the Trustees, not the Fire Chief or Metro Vancouver. It was the Trustees alone who stopped the Fire Chief from filling out the forms.

Instead of "coverup", please insert your own term for: "the Trustees voted NOT to allow the Fire Chief to complete the FUS form because the Trustees were not comfortable with the risk of FUS finding out that our fire truck fleet no longer meets FUS requirements for our current 3A rating."

To be clear all trustee meetings now and in the past, have been conducted on the record, all have been minuted and all minutes are available to the public as are all the meetings themselves.

While this sounds impressive and very transparent, it completely ignores the fact that the Trustees did not notify the FUS of their decision in 2018 NOT to meet the FUS insurance requirements.

Equally important to note, all meetings include senior representatives from Metro Vancouver, the governing body to which the SVFD reports.

It's quite difficult to understand how anything could be "covered up" from Metro Vancouver while they are in the room and equally difficult to understand how someone who relies on the SVFD to protect their family and fellow residents could assert the Chief, Metro Vancouver, the Chair or the Trustees would engage in anything untoward.

I have no idea where this allegation is coming from. I'll remind everyone:

- The Fire Chief asked for permission from the Trustees to complete the form.
- The Fire Chief told the Trustees that he had no concerns about filling out the forms.
- My motion was to allow the Fire Chief to respond to the FUS survey form.
- The Trustees voted against my motion and instead asked Metro Vancouver "to prepare a report on the possible impacts of the Fire Chief completing the Fire Underwriters Survey (FUS) questionnaire".

Keeping information from Metro Vancouver has never been brought up by anyone until now.

In our view Mayor Belenkie owes a formal apology to Chief Sharp, Darrel Penner, Metro Vancouver staff and the Belcarra Fire Trustees who give of their time voluntarily to try and make Anmore and Belcarra safer places to live.

We as Anmore representatives do not seek or require an apology, as we have seen the veracity with which Mayor Belenkie attacks his own council members for voting their conscience if they don't agree with him. In the case of the last fire trustee meeting, we believe both Belcarra trustees conducted themselves with integrity and in the best interest of their community and have been vilified for it.

Mayor Neil Belenkie
Re: SVFD Board of Trustees
September 17, 2020
Enclosure 1

We as Anmore trustees also voted our conscience and clearly understand that Mayor Belenkie is in strong disagreement and will likely remain so, even in the face of all the facts to the contrary.

Therefore we do not expect any remorse for his false and defamatory comments to all his colleagues.

We would like to express our displeasure and regret for how our colleagues from Belcarra have been treated for doing their jobs and also for putting Chief Sharpe in the most untenable position possible without any information or rationale to support the request made of him.

In the Trustee meeting the Fire Chief told the Trustees that he had no concerns about filling out the forms.

How could my motion put the Fire Chief in an "untenable position" considering my motion supported the Fire Chief's own request for approval from the Trustees to complete the FUS form?

We apologize to Chief Sharpe, Chair Penner, Metro Vancouver and the Belcarra Trustees on behalf of Anmore for any part we have played in the defamation of their reputations and good intentions, by not being more vocal sooner about the false accusations levelled against them.

This is not how we do things in Anmore and we do not wish to be party to this type of fear mongering and mischaracterization of the facts going forward. We will not be silent if this behaviour continues, as this is not the way Anmore wishes to be represented or conduct its business.

On behalf of fellow SVFD Board Trustees Councillor Trowbridge and Councillor Weverink, yours sincerely,

John McEwen, Mayor
T 604 469 9877
john.mcewen@anmore.com



To: Sasamat Volunteer Fire Department (SVFD) Board of Trustees

From: Greg Smith, Senior Director, Corporate Services

Date: September 8, 2020 Meeting Date: September 17, 2020

Subject: **Metro Vancouver Assessment of Impacts Regarding the Fire Underwriters Survey Questionnaire.**

RECOMMENDATION

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated September 8, 2020 "Metro Vancouver Assessment of Impacts Regarding the Fire Underwriters Survey Questionnaire."

EXECUTIVE SUMMARY

This information report gives an overview of the role and impact that the Fire Underwriters Survey (FUS) has with regards to local fire departments and insurance rates. The FUS is a private trade organization that is funded by property insurers and rates local fire departments. Presently the SVFD has a FUS rating of 3A which is the best possible rating of an all-volunteer fire service. The insurance industry uses this rating to help set local insurance rates.

PURPOSE

To provide information for a request received at the SVFD Board of Trustees meeting on August 13, 2020, fulfilling the motion "That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees request MVRD Staff to prepare a report on the possible impacts of the Fire Chief completing the Fire Underwriters Survey (FUS) questionnaire".

BACKGROUND

A pending request of the Fire Chief to complete the Fire Underwriters Survey (FUS) questionnaire was tabled at the last Board of Trustees meeting, before authorizing this work the Trustees wanted to understand what impact this could have to the service.

Fire Underwriters Survey (FUS)

The Fire Underwriters Survey is a private trade organization serving the property and liability insurers in Canada. They are funded by, and work for, the insurance industry in Canada. As part of their service to the insurance industry, they assess fire risks of various geographical areas in the country. They consider factors such as water supply to fight fires, fire hydrants, fire fighters (volunteer, full-time), age of firetrucks, types of activities in an area, etc. Each "area" of the Province is given a score; sometimes that area is a municipality, sometimes it is an unincorporated rural area. This score is used, at their option, by insurance companies to assist them in setting issuance rates for that area.

FUS Authority

The FUS has no direct governmental or regulatory authority. The Metro Vancouver Risk Manager cautions about using the FUS target levels as “benchmarks” or “best practices”. They should be viewed as an expectation of what the insurance industry is hoping for to manage the costs of claims and insurance premiums. Once the FUS assesses fire risks in various areas, they provide that information to the insurers that are members of FUS. This is one factor that insurance companies can use to determine the cost of insurance in a municipality.

Local Insurance Rates

If the FUS examines a fire service provided by a local government, and they determine that the fire service fails to meet the FUS targets then the FUS can down grade the FUS score for that area. The property insurers who are members of FUS, can take that information, and they may increase property insurance premium rates. However, before the FUS will change an area’s rating the FUS will notify the local fire service of their findings and will give the local fire service 24 months to remedy any issues.

Current Situation with Firetrucks at the SVFD

The FUS ranks communities into one of three categories: Small/Rural. Medium. and Large/Urban. On its own, Belcarra would fall into the “Small” category, while Anmore would fall within the “Medium” group. As a service area, the SVFD would also be considered a “Medium” sized community. As a group, the SVFD has enough trucks and the trucks are new enough to meet the FUS targets. However as individual communities, Belcarra would fail to meet that target and could be impacted by a lowering of their FUS rating. This is due to the “primary” fire truck that is located at the Belcarra fire hall being 2 years older than the FUS recommends. However, this truck is slated to be replaced in 2021, which does fall within the 24-month grace period offered by the FUS.

FUS Ratings

The FUS rating is a 1-5 rating based on several factor noted above (1, 2, 3A, 3B, 4, 5). One is the best rating possible, 5 is for areas without a service. The current FUS rating for the SVFD fire service and the two villages is 3A which is the best rating possible for an area with an all-volunteer fire department.

ALTERNATIVES

This is an information report. No alternatives are presented.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

CONCLUSION

A pending request of the Fire Chief to complete the Fire Underwriters Survey (FUS) questionnaire was tabled at the last Board of Trustees meeting. Before authorizing this work, the Trustees wanted to understand what impact this could have to the service. The forms being requested are attached. This information report gives an overview of the role and impact that the Fire Underwriters Survey has with regards to local fire departments and insurance rates. Presently the SVFD has FUS rating of 3A which is the best possible rating of an all-volunteer fire service. The FUS is a private trade organization

that is funded by property insurers and rate local fire departments. The insurance industry uses this rating to help set local insurance rates. There is a chance that completion of these forms could trigger a review of insurance rates in the two villages. To be in full compliance with the FUS, Belcarra requires a newer fire truck. The fire truck is slated to be replaced in 2021 which does fall within the 24-month grace period offered by the FUS.

Attachments

Fire Underwriters Survey Outreach – Community Update Form (CU4)

Fire Underwriters Survey Outreach - Fire Station Form (FS4)



Jonathan X. Coté
Mayor

FILE NO. 04SD-01

RECEIVED

SEP 15 2020

September 15, 2020

The Honourable John Horgan, MLA
Premier of British Columbia
West Annex, Parliament Buildings
Victoria, BC V8V 1X4

Via Email: Premier@gov.bc.ca

Dear Premier,

Re: Universal access to no-cost prescription contraception

At a meeting on September 14, 2020, New Westminster City Council passed the following resolution:

WHEREAS cost is a significant barrier to people accessing contraception, particularly to people with low incomes, youth, and people from marginalized communities; and

WHEREAS providing free prescription contraception has been shown to improve health outcomes for parents and infants by reducing the risks associated with unintended pregnancy, and is likely to reduce direct medical costs on the provincial health system; and

WHEREAS contraceptive methods such as condoms or vasectomies are available at low cost, no cost, or are covered by BC's Medical Services Plan, whereas all contraceptive methods for people with uteruses (such as birth control pills, intrauterine devices, or hormone injections) have high up-front costs, making access to contraception unequal and gendered;

THEREFORE BE IT RESOLVED

THAT the City of New Westminster write to the Provincial Minister of Finance, the Provincial Minister of Health, the Premier of BC, and the local MLA supporting universal no-cost access to all prescription contraception available in BC under the Medical Services Plan; and

THAT this letter be forwarded to all BC municipalities asking to write their support as well.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: Hon. Carole James, Minister of Finance, FIN.Minister@gov.bc.ca
Hon. Adrian Dix, Minister of Health, HLTH.Minister@gov.bc.ca
Hon. Judy Darcy, MLA, New Westminster, judy.darcy.MLA@leg.bc.ca
Jas Johal, MLA, Richmond-Queensborough, jas.johal.MLA@leg.bc.ca
All BC Municipalities



Forest Enhancement
Society of British Columbia



September 15, 2020

Neil Belenkie
Belcarra (Village)
4084 Bedwell Bay Road
Belcarra, BC V3H 4P8

FILE NO. 0230-01

Re: Forest Enhancement Society of BC's 2020 Accomplishments Report

Dear Mayor Neil Belenkie and Council,

British Columbians are concerned about climate change along with other environmental, safety, and economic concerns. They want to know specifically what their governments are doing to protect communities from wildfire risk, improve wildlife habitat, fight climate change, expand the bio-economy, and enhance B.C.'s forests. The enclosed Forest Enhancement Society of BC (FESBC) Accomplishments Report showcases over 250 projects in communities across rural British Columbia. Citizens and governments alike will be pleased to see real-life projects happening close to where they live.

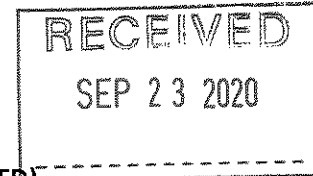
FESBC achieves this work by granting and coordinating funds provided by the Province of British Columbia and the Government of Canada to third parties who implement projects and treatments on the land base. We are pleased to partner with a range of proponents in delivering these projects, from community forests to municipalities to government agencies, and others. Thirty one percent of the funded projects have First Nations participation and, in many cases, it is a First Nation who is the lead agency that envisions, plans, and delivers these projects.

Look in the report for the projects taking place in and around your community being delivered by people who live in your local area. When the opportunity arises, please thank these people and our governments for assisting B.C. and Canada in achieving our shared vision of enhanced forest resilience for the lasting benefit of British Columbia's environment, wildlife, forest health, and communities. If you are one of the local governments who are directly involved in delivering projects in your area, please accept our gratitude.

If you and your Councillors are interested in further information, please visit our website, www.fesbc.ca, send an email, or give me a call.

Steven F. Kozuki, RPF
Executive Director, FESBC
Office Phone: 1.778.765.0938
Email: skozuki@fesbc.ca

(029) MC - 7



**SASAMAT VOLUNTEER FIRE DEPARTMENT (SVFD)
BOARD OF TRUSTEES MEETING**

FILE NO. 7200-02

Minutes of the Regular Meeting of the Sasamat Volunteer Fire Department (SVFD) Board of Trustees held at 7:00 p.m. on Thursday, August 13, 2020 via Zoom and in person at the Anmore Municipal Hall, 2697 Sunnyside Road, Anmore, British Columbia.

MEMBERS PRESENT:

Chair, Councillor Darrell Penner, Port Coquitlam
Mayor Neil Belenkie, Belcarra
Councillor Bruce Drake, Belcarra
Mayor John McEwen, Anmore
Fire Chief Jay Sharpe, SVFD
Councillor Kim Trowbridge, Anmore
Councillor Liisa Wilder, Belcarra

MEMBERS ABSENT:

Councillor Paul Weverink, Anmore

STAFF PRESENT:

Greg Smith, Chief Technology Officer, Corporate Services, Metro Vancouver
Jennifer Arabsky, Office Supervisor, Corporate Services, Metro Vancouver

As the Chair was not available in person, Mayor John McEwen assumed the role of Chair for the Regular Meeting of the Sasamat Volunteer Fire Department (SVFD) Board of Trustees held on Thursday, August 13, 2020.

1. ADOPTION OF THE AGENDA

1.1 August 13, 2020 Regular Meeting Agenda

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adopt the agenda for its regular meeting scheduled for August 13, 2020 as circulated.

CARRIED

2. ADOPTION OF THE MINUTES

2.1 February 13, 2019 Regular Meeting Minutes

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adopt the minutes of its regular meeting held February 13, 2019 as circulated.

CARRIED

3. INVITED PRESENTATIONS

No items presented.

4. REPORTS FROM COMMITTEE OR STAFF

4.1 Anmore and Belcarra Fire Hall Review

Report dated August 13, 2020 from Greg Smith, Chief Technology Officer, Corporate Services, Metro Vancouver, presenting an synopsis of the Sasamat Volunteer Fire Department (SVFD) Anmore and Belcarra Fire Hall Review for the SVFD Board of Trustees.

Trustees were provided with a briefing on the background of SVFD highlighting the: current guiding documents; the latest legal review outcomes; and the roles of Metro Vancouver (MV), the Villages of Anmore and Belcarra (the Villages) as well as the Trustees and Fire Chief.

Discussion ensued about potential funding options for the fire halls and voting structure to pass any cost sharing as well as referendum requirements.

Main Motion

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated August 13, 2020 "Anmore and Belcarra Fire Hall Review".

Discussion ensued about the consideration of adding a Capital Facilities Reserve to the 2021 budget.

Amendment to the Main Motion

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees amend the Main Motion, at the end of the motion, by adding the phrase "and direct staff to create a Capital Facilities Reserve in the 2021 budget and five-year plan, with Metro Vancouver providing the process to create the reserve."

CARRIED

Question on Main Motion as Amended

Question was called and the Main Motion as amended and it was

CARRIED

The Main Motion as amended now reads as follows:

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated August 13, 2020 "Anmore and Belcarra Fire Hall Review" and direct staff to create a Capital Facilities Reserve in the 2021 budget and five-year plan, with Metro Vancouver providing the process to create the reserve.

4.2 2021 Draft Budget – Sasamat Fire Protection Service

Report dated August 4, 2020 from Greg Smith, Chief Technology Officer, Corporate Services, Metro Vancouver, presenting the 2021 Draft Budget for the Sasamat Fire Protection Service for review by the Sasamat Volunteer Fire Department (SVFD) Board of Trustees and for the Trustees to provide any direction to Metro Vancouver Staff.

Trustees were provided with a briefing of the 2021 Draft Budget highlighting the major operating drivers which are: salaries totalling \$99,471 – which included an increase for the Fire Chief and Deputy Fire Chiefs following a salary review; Repairs and Maintenance at \$41,954; and a fire apparatus at \$600,000 being funded out of reserves – noted was this was approved in 2020 but the purchase will not be completed due to COVID-19. Also Travel / Training/ conferences was increased by \$4,000 to cover new training requirements and there was a notable decrease in Gasoline and Fuel of \$2,000 to better match annual potential usage.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the draft 2021 budget as presented in the report “2021 Draft Budget – Sasamat Fire Protection Service” dated August 4, 2020.

Discussion ensued about the Capital Facilities Reserve being added to the 2021 budget and what cost the Villages would be comfortable adding to the reserve budget. As well discussed was the merits of both long term and short term debt. Also discussed was the possibility of changing the contribution annually (potential to increase) as community awareness and support is increased. Noted was the SVFD staff is currently working on a public communications program to support the Department including the two fire hall replacements.

Amendment to the Main Motion

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees amend the Main Motion, by adding the current motion as Part a) and by adding Part b) and c) as follows:

- b) direct staff, based on the creation of a Capital Facilities Reserve in the 2021 Budget and five-year plan, to have it funded at the rate of an additional \$300 average annual household impact within the Village of Belcarra, with the rate within the Village of Anmore to be adjusted based on an equivalent amount raised within Belcarra; and
- c) direct staff to request that the MVRD requisition to the Villages be itemized so that the Villages can clearly report to residents what the cost

of the Fire Service and the new Capital Facilities Reserve is, independent of other MVRD services.

CARRIED

Question on Main Motion as Amended

Question was called and the Main Motion as amended and it was

CARRIED

The Main Motion as amended now reads as follows:

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees

- a) receive for information the draft 2021 budget as presented in the report "2021 Draft Budget – Sasamat Fire Protection Service" dated August 4, 2020;*
- b) direct staff, based on the creation of a Capital Facilities Reserve in the 2021 Budget and five-year plan, to have it funded at the rate of an additional \$300 average annual household impact within the Village of Belcarra, with the rate within the Village of Anmore to be adjusted based on an equivalent amount raised within Belcarra; and*
- c) direct staff to request that the MVRD requisition to the Villages be itemized so that the Villages can clearly report to residents what the cost of the Fire Service and the new Capital Facilities Reserve is, independent of other MVRD services.*

4.3 2020 Year to Date Financials as at June 30, 2020 – Sasamat Fire Protection Service

Report dated July 13, 2020 from Greg Smith, Chief Technology Officer, Corporate Services, Metro Vancouver, presenting the 2020 Year to Date Financials as at June 30, 2020 for the Sasamat Fire Protection Service for review by the Sasamat Volunteer Fire Department (SVFD) Board of Trustees.

Trustees were provided with a review of the 2020 year to date (YTD) financials as at June 30, 2020 for the SVFD service. On a YTD budget of \$110,234, the function is currently under budget by \$64,583 due to timing of invoices and payments.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the June 30, 2020 financials as presented in the report "2020 Year to Date Financials as at June 30, 2020 – Sasamat Fire Protection Service" dated July 13, 2020.

CARRIED

4.4 2020 SVFD Quarterly Work Plan Update

Report dated August 5, 2020 from Greg Smith, Chief Technology Officer, Corporate Services, Metro Vancouver, providing the priorities and work plan for the Sasamat Volunteer Fire Department for the year 2020 for review by the Sasamat Volunteer Fire Department (SVFD) Board of Trustees.

Trustees were provided the 2020 SVFD Work Plan outlining the quarterly priorities and current status. Noted was some items are pending, canceled, or pushed to 2021, due to COVID-19.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the update to the Quarterly Work Plan as presented in the report dated August 5, 2020 titled "2020 SVFD Quarterly Work Plan Update".

CARRIED

4.5 Fire Chief's Report

Report dated August 13, 2020 from Jay Sharpe, Fire Chief, SVFD, presenting Trustees the Fire Chief's updates for the period.

Trustees were provided with updates on:

Manpower

Static numbers, but noted was the move of two SVFD members from Belcarra to Anmore and one SVFD member out on long term disability.

Equipment

Engine 3 had to have the compressor pump for the airbrake system replaced. This truck is overdue for replacement.

Engine 1 has had a factory recall for a faulty valve. It has been replaced.

Specification document for the Engine 3 replacement continues. Visit to Hub Fire Trucks to compare a custom chassis to a commercial chassis will take place.

Investigating purchase of enclosed trailer for the purposes of storing (and potential mobility of) Wildland Interface Fire Fighting (WIFF) equipment as borrowing trailer from Belcarra is not workable due to insurance and maintenance restrictions with MV.

Halls and Grounds

Training structure at the Anmore Fire Hall has not has any work done to it due to COVID-19 restrictions.

Training

Additional recruit has been approved to attend calls.

Limited training opportunities due to COVID-19 restrictions. Received permission from the owners of 2110 Sunnyside Road to do some destructive training on the old house that sits on the property, this does not include a live burn.

Public Education

All public education opportunities have been stopped due to COVID-19 restrictions.

Old Business

Fire Chief met with Village of Anmore staff regarding the cell tower and the Village continues to explore the idea of having the tower on Village property.

Reports and Information

Total of calls as of the report 42.

Noted calls are down as compared to the same time last year likely due to Health Authority restriction to attend Red code calls during COVID-19 and continued

lower percentage of calls from BCEHS. The Fire Chief Association continues to discuss in depth on the matter of BCEHS dispatch policy and more fire chiefs are on board, hopes to have issue raised at UBCM again, but unknown at this time if on the agenda.

New Business

Fire Chief and Deputy Fire Chief's remuneration rate - consistent with the 1997 resolutions of the Board of Fire Trustees, the Fire Chief annual remuneration to be increased from \$9,273.58 to \$15,754.00 being the average of the 2020 Village of Anmore and 2020 Village of Belcarra Councillor's indemnity package. Noted is the Deputy Chief's rate is set at 75% of the Chief's rate and there will be no retroactive remuneration adjustment made.

Added in New Business was the Wildland Interface Fire Fighting (WIFF) Grant from UBCM was accepted at \$23,400 and WIFF equipment has now been purchased and received.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated August 13, 2020, titled "Sasamat Volunteer Fire Department Fire Chief's Report".

CARRIED

5. INFORMATION ITEMS

No items presented.

6. OTHER BUSINESS

6.1 Belcarra Water System Review - Questionnaire Required by the Fire Underwriters Survey (FUS)

Neil Belenkie, Mayor of Belcarra, opened discussion on the Belcarra Water System Review, a questionnaire is required by the Fire Underwriters Survey (FUS) to complete the Water System Review.

Members considered potential impacts to completing the questionnaire.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees direct the SVFD Fire Chief to complete the Fire Underwriters Survey (FUS) questionnaire.

DEFEATED

In an ensuing discussion, members expressed the need to ensure the impacts of completing the questionnaire are considered prior to providing information to the FUS, as well as having a complete review of the questionnaire required.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees request MVRD Staff to prepare a report on the possible impacts of Fire Chief completing the Fire Underwriters Survey (FUS) questionnaire.

CARRIED

6.2 Thank You to Belcarra Resident for Donation

Neil Belenkie, Mayor of Belcarra, brought to the attention of the Trustees the donation of infra-red thermometers in July by a resident of Belcarra and business owner in Coquitlam, Paul Droulis. The Trustees extended a thank you and MV staff will draft a thank you letter for signature.

6.3 Fire Halls Condition and Needs Assessment Report

Bruce Drake, Belcarra Councillor, advised the Trustees that the Fire Halls Condition and Needs Assessment Report had been released to the public, it was noted that this document was released in an open meeting so it is a public document. It was also noted the document was only a draft, it is almost two years old, and much discussion would be required prior to any final decisions being made on the halls.

Upcoming Scheduled 2020 meetings:

- Thursday, September 17, 2020

7. ADJOURNMENT/CONCLUSION

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adjourn its regular meeting of August 13, 2020.

CARRIED

(Time: 8:52 p.m.)

40811449 DRAFT

Subject:

FW: SEPARATION BUFFER BETWEEN RESIDENTIAL PROPERTIES

100-01

From: John Snell**Date:** September 17, 2020 at 7:46:49 PM PDT**Subject:** SEPARATION BUFFER BETWEEN RESIDENTIAL PROPERTIES

Dear Mayor and Council,

How many images of incinerated communities do we need to see in the media, to realize that our Tree Committee was "spot on" in their recommendation to Council of separation between residential properties. SHAME on Council for not incorporating a strategy into proposed Bylaw No.257, that could literally mean the difference between Life or Death to many residents in the event of a fire.

CONGRATULATIONS to the committee for the extensive research and thought they gave in making their recommendations, and the steps required to implement separation.

No doubt opinions would vary throughout the village with regard to tree management on private property. Please consider that while a number of residents are waterfront and within "ear shot" of their immediate neighbour, many others have trees and copses on three sides. Unmanaged until they become dead standing, these trees are a real hazard, with their property owner seemingly unconcerned toward the hazard they present.

The time is now for Council to get a real handle on the issue, and revisit the recommendations of the Tree Committee, before its too late.

Respectfully,

John Snell,

██████ Main Avenue.

Subject: FW: Letter from the Mayor, this date

FILE NO. 7200-02

From: Dayna & Klaus Fitzbever

Date: Thu, Sep 17, 2020 at 14:56

Subject: Letter from the Mayor, this date

To Belcarra Council,

Today, village administration sent an e-mail from our mayor to Belcarra residents.

Mayor Belenkie's letter is a response to correspondence from Mayor McEwen of Anmore.

From my reading, it seems clear that many more opinions, other than our mayor's, are needed to fully understand the issues that this letter attempts to speak to.

I note that Mayor McEwen's letter is addressed to Belcarra council (as well as others). My understanding is that any correspondence to the village and/or council must first be received before it has any official status. This happens at council meetings. Once correspondence is officially received by council, the matters addressed there-in can be considered by council and an official response may be provided.

Was this matter not given a deferral, at the last council, to a future meeting?

As Mayor McEwen's letter has not, officially, been received; it seems inappropriate for any Office of the Village to speak to its contents. (And it seems inappropriate for the facilities of the village to be used for the distribution of unofficial matters.)

If my understanding is in error, my apologies, and I request correction.

Klaus Bever

RECEIVED

FILE NO. 5460-01

SEP 13 2020

September 18, 2020

To: Belcarra Mayor and Council

Re: Parking Restrictions in Belcarra

We are writing to ask you to reconsider the current "Resident Only" parking restrictions in Belcarra.

- All people have the right to full access to parks, trails, and water; these are not "Belcarra Only" amenities.
- In general, parking problems arise on some streets (not throughout the entire village), on some days (hot summer weekends), ie. a relatively few days a year. These parking problems are not village wide or year round.
- Village attention should be directed to helping improve the isolated parking problems:
 - o Limit parking in specific areas and only on summer week-ends (No Parking or Resident Only signs can be covered up the rest of the time).
 - o Think creatively and identify ways to add parking and transit options for public access.
 - For example: Work with transit to have buses run from IOCO lands directly to Belcarra on summer weekends.
 - o Assertively work with the Tri-Cities governments to increase park lands. Huge developments are being planned in Port Moody and Coquitlam with negligible park space (concrete plazas and pocket parks that add up to just one acre for 4200 new homes is completely inadequate).

In sum, the human need for adequate outdoor space is only going to increase. We need to take leadership in ensuring broad access to nature; using creative problem solving and partnering with our neighbour communities. We do not need to become a 'gated community for the privileged'.

Respectfully,

Larry and Cecily Baptist

████ Main Ave.

September 18, 2020

RECEIVED
SEP 21 2020

FILE NO. S460-01

To: Belcarra Mayor and Council
Re: Parking Restrictions in Belcarra

I am writing to ask you to reconsider the current parking situation in Belcarra.

Next summer, please request Port Moody not to place the "Not Local" - "Turn around" signage. I found it very offensive and gave the impression Belcarra is an elitist community.

Council must continue to work with Metro Vancouver to identify ways to add parking on non village land. Transit must also work to increase options for dedicated summer buses from Ioco lands to Belcarra Park & White Pine Beach.

The population growth in only one of the Tri-Cities, Port Moody, has increased approximately 400% from the mid 1970's when I moved to Belcarra.

As the Tri-Cities continue their growth and densification the need for adequate outdoor space will continue to be at a premium and equitable access must be improved and increased.

Yours truly,

Cathy MacDonald
[REDACTED] Robson Road

RECEIVED

SEP 21 2020

Robson Rd. Belcarra, B.C.
September 18, 2020

FILE NO 8460-01

Dear Belcarra Council:

I am writing to you once more to underline my frustration with the current parking regulation in Belcarra. Back in March of 2019 when a public meeting was held to gauge public opinion on parking policy various options were discussed and of those who took the trouble to attend the meeting, the concept of a village wide ban on non resident parking was overwhelmingly rejected. Yet here we are today with individual residents having their right to have people park a car on the road allowance in front of their homes restricted by the need to distribute and retrieve parking passes.

It was recognized that at some addresses there is no other place for the residents to park and a resolution was proposed and agreed that individual residents should be able to present their argument to village officials and have Resident parking only signs to protect those parking places from both non-residents as well as residents from other parts of the village. (Particularly on Marine where some homes were built before Belcarra had road access and where parking is a problem due to group wharves.)

I personally, (and I am sure I'm not alone here), do not mind people parking in front of my house and I have provided a wide gravel area on the road allowance, at my own expense, to accommodate vehicles whether they are relatives, friends, or business associates, be they residents of Belcarra, or non-residents. I think it is arguable that this usage of the road allowance that has been allowed for the nearly 30 years I have lived at [REDACTED] Robson should not be arbitrarily taken away by the village with out at least discussion with me to explain why my former right has been taken away.

At that same meeting referred to above, I was very surprised to learn that Belcarra Council knew nothing of Port Moody's plan to restrict parking at the lake by erecting pickets in the center of the bicycle lane, and in fact only learned of it through an article published in the Tri City News. I am very disappointed that no effort was made to meet and discuss the implications of such a move with Port Moody and Metro Vancouver. Pandemic or no Pandemic the population of Port Moody / Coquitlam / Port Coquitlam and Anmore are exploding, the sky train is here to stay and visits to Belcarra Park have increased dramatically. It seems there is no coordinated plan to accommodate the increase by either the municipalities or the GVRD/Metro. This is pretty poor planning, and pretty poor representation by Belcarra Council.

Clearly our relationship with our neighboring municipalities is at an all time low.

Since the erection of the white pickets along Bedwell Bay Road and the further posting of no parking around and past the White Pine Beach entrance to the park, the safety of park visitors has been worse not better. Before the restrictions, lake visitors had only to cross the street toting their dogs, kids, coolers, and inflatable's. Now they must walk on the roadway from as far away as IOCO village. In what way is this safer? Perhaps if Belcarra had bothered to pay attention to Port Moody's plans for us the inflow of traffic to Belcarra could have been minimized.

Further to all this I take great offence to the sign reading "NOT LOCAL? Please turn around". I find it rude, divisive, and arrogant. Perhaps it's a reflection of the current leadership of our village. If the verbiage belongs to Port Moody, Belcarra should act immediately to have it removed. If the verbiage is Belcarra's, then shame on us.

On the subject of signs, I really don't know how Belcarra got along before we had 4 or 5 signs for every 30 meters of roadway. The changing of the street signs and their posts and addition of all the no this and no that have re-defined our motto "Between Forest and Sea" that forest is now made of signs saying "No". Do we really need a sign that tells us there is a sign that parking regulations have changed? Do we really need "3 way" signs at the corner of Bedwell Bay and Belcarra Bay roads? Do we really need no right turn signs at Bedwell and Midden when there is already a three-foot high

concrete barrier as well as flashing lights and metal barriers? What a waste of money, and what a sad degradation of the beauty and simplicity of what attracted most of us to Belcarra in the first place. Belcarra attracts visitors, it always has and now that there are more people there will continue to be more visitors. Before moving here most of us **were** visitors.

Council should sit down with Port Moody and Metro and make some progress toward both a short term and a long-term solution to the parking problem.

Some ideas are:

Metro should move its parking control staff to Ioco Village on days when the parking lots are full to turn people around and direct them to Coquitlam Central Station to get the (nearly always empty), White Pine Beach bus.

Port Moody/ Belcarra should approach Imperial oil about allowing over flow parking on the road network within some areas of the Ioco Refinery lands until such time as Metro can build additional parking facilities for the park.

Instead of restricting parking by the lake in the name of visitor safety how about some removable speed bumps that can be put in place on the 4 or 5 busy weekends of the summer, and more staff present at the roadside. Then during the other 47 weekends cars could drive past the lake unrestricted, cyclists could use the bicycle lane and visitors to the park on non busy times of the year would not need to walk several kilometers to enjoy a day of fishing or recreation on the trails.

As with individual neighborhoods so goes our larger, municipal, neighborhood. Talk to your neighbors Mayor and council, be willing to accommodate, but expect accommodation from them in return. Communication is how to solve these kinds of problems not knee jerk reactions and finger pointing.

Respectfully,
Gordon Sadler and Tarja Helmiekangas
[REDACTED] Robson Road

Subject: FW: Parking Issues, Midden Road closure, and Unsafe Cycling to Belcarra

5460 - 01

From: Colleen MacDonald

Sent: Friday, September 18, 2020 11:26 AM

Subject: Parking Issues, Midden Road closure, and Unsafe Cycling to Belcarra

Dear Mayor and Council,

I am writing to express my concern with the restrictive parking changes in Belcarra, closure of Midden Road, and unsafe cycling conditions in and out of our village.

1. **Residents Only?** I feel the "*Not Local? Turn Around Sign*" at the entrance to our village is offensive to visitors. Our village is public, our roads are public, and we are not a gated community. I feel this kind of signage sends a "Nimby message" (*Not In My Back Yard*) and that our village should welcome visitors and have sufficient parking.
2. **No Parking Signage:** I see many No Parking and Parking for Residents Only signs have been installed throughout the village. How did this come about? Clearly at the public town hall meeting in 2019 it was voted not to have restrictive parking measures. I have seen many people this summer driving around looking for parking, asking for permission to park in driveways and frustrated drivers leaving the village in an angry manner. Many people visited our area this year looking for safe places to recreate on trails, in parks and along shorelines. This was not a problem for me and I liked seeing our local trails being enjoyed. I feel that people were limited by the 'local residents only' parking in many areas of the village, especially near trailheads and that we must restore parking for visitors.
3. **Midden Road Closure:** I initially supported this initiative, but now feel the barrier has created more traffic, not less. Cars now go along Bedwell Bay Road, left on Belcarra Bay Rd, left on Midden then turn around and repeat the route in reverse, increasing the traffic by forcing them to go out and back rather than a one way circle. This raises safety concerns, specifically that cars cannot safely turn around and doubles the amount of traffic on Belcarra Bay Road.
4. **Bedwell Bay Road - No Parking.** I am still unsure why Port Moody removed parking along the Sasamat shorelines. I rarely felt that parking on Bedwell Bay was a problem except for the relatively few hot summer days between May and September. I feel parking should be allowed along Bedwell Bay Road and that there should be additional parking areas created along the west and south sides of Sasamat Lake to encourage people to access the lake from a variety of locations - not just busy White Pine beach. There are many delightful access points to the lake and it would be nice to see more people able to access the whole lake, not just a small portion.
5. **Unsafe Cycling:** If the intent of the "no parking" signs is to encourage people to get out of their cars, then Belcarra must address the unsafe cycling conditions created by the placement of the bollards along Bedwell Bay Road. Not only are they unsightly, but due to poor placement they are a hazard to cyclists as they are installed in the middle of the cycle travel lane which forces a cyclist into the lane of traffic. Additionally, the removal of parking around the lake has forced visitors to park as far away as the loco townsite and walk on the road. This summer I saw many families walking on the roadside. I feel the communities of Port Moody, Anmore and Belcarra should create a safe separated pathway to Sasamat Lake and Belcarra Park. I have some ideas about how this could be accomplished and would like to work on any committee formed to explore this possibility.

Sincerely,

Colleen MacDonald

Subject:

FW: "Exercise caution if you dare to enter our village...hostile residents "

FILE NO. 5460-01

From: John Snell

Sent: Friday, September 18, 2020 7:08 PM

Subject: "Exercise caution if you dare to enter our village...hostile residents "

Dear Mayor and Council,

This 20 year resident, for a decade and a half before retirement, spent over three hours daily commuting and going about his daily business. The best part of the day was the "unwinding" effect of the final drive of my commute from Port Moody into the village.

It was a pleasure to drive a country road between a forest on one side and a lake on the other. Sure, it got busy from time to time, but in a year with 365 days, I could handle a couple of dozen days of momentary congestion.

The village had a tranquil welcoming and friendly feel to it. Its charm never wore off.

'Till now that is.

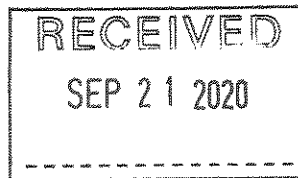
Anybody entering the village is immediately made unwelcome, and I for one "squirm" when I see the distain we hold toward visitors. Our signage is excessive, clumsy and confrontational in language.

Thought should given to applying parking restrictions and control on a seasonal basis, and indicating this on permanent and perhaps on more discreet signs strategically placed.

Restriction and control signs should be informative, not threatening.

Respectfully,

John Snell,



2020 Sep 18

Main Avenue
Belcarra, British Columbia
Canada

S460-01

Belcarra Council
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC CANADA
V3H 4P8

Dear Members of Council,

I write to inform Council of my significant concern about its disregard for preferences recorded at the Town Hall held 2019 March 21. Preferences expressed at that meeting about regulating parking in Belcarra were overwhelmingly against resident only parking throughout the village and in favor of regulating parking only in problematic areas. I urge speedy revision to align policy with our community's preferences.

Sincerely,

P.H.W.

Philip H. Winne
Main Avenue
Belcarra, BC

Subject: FW: Parking in Belcarra

5460-01

From: Ian MacDonald
Sent: Saturday, September 19, 2020 6:34 PM
Subject: Parking in Belcarra

To Mayor and Council,

Imagineexcited to drive with your family to a new fun destination... but there was nowhere to park when you got there!

Colleen and I travel around BC and Greater Vancouver and go hiking or cycling from our parked car. In Penticton, Coquitlam, Crescent Beach, Vancouver and more. In none of those communities have I ever seen a sign that says: *Not Local? Turn Around*. I was so embarrassed to see that. As one fortunate to live in Belcarra I *want* others to come and enjoy what is here, much the same as when I go to White Rock - without being shunned - and see what's there.

Sure, we are at the end of the road here, but I feel banning virtually all parking is unjustified. Families need places to explore - especially now - and the local trails, beach access and parks belong to *everyone* and Belcarra should do the right thing and designate spots.

An example: From the intersection of Salish and Belcarra Bay Road, going north on the east side, there is ample space for about 30 cars.

Another example: Open up parking on the west side of Bedwell Bay Road stretching from the north of the tennis courts to Midden Road.

Yet another awful example: For decades scuba divers came to Whiskey Cove Park as it is simple and easy to take heavy scuba gear from their vehicle into Whisky Cove. Now it is parking by permit only! Divers who come to this secret spot - likely on weekends - cannot do what they love. This is unconscionable. This gem of a special spot has been snuffed out, and needs to be changed back to what it was - immediately - as scuba divers go out year round.

VoB council's actions are tantamount to if Port Moody disallowed Belcarra residents use of loco Road, something we all use almost daily, often twice, yet never have asked permission nor paid a cent to do so.

Stop being a NIMBY. Greater Vancouver continues to grow and it is time to be a good neighbour and open up designated parking spots for non residents.

--

Ian MacDonald - 43 year Belcarra resident

■■■■ Robson Road

Subject: Parking

5460-01

From: Adrienne Peacock & Des Wilson
Sent: Sunday, September 20, 2020 3:09 PM
Subject: Parking

Name

Adrienne Peacock

Subject

Parking

Message

It was a surprise to see the "Not Local? Turn around" signage and we don't think it suggests we are a very open community. We moved here because this was, and is, a beautiful semi-rural community. We have no desire to live in a gated community. Now that the summer rush is over, we do not support the continuation of the blanket visitor parking ban.
Adrienne Peacock and Des Wilson

S460-01

Subject:

FW: Parking Restrictions in the Village of Belcarra

From: Ralph Drew

Date: 2020-09-21 4:33 p.m. (GMT-08:00)

Subject: Parking Restrictions in the Village of Belcarra

Mayor Belenkie and Belcarra Councillors**Re: Parking Restrictions in the Village of Belcarra**

We are writing to request that the year-round parking restrictions implemented this summer be rescinded, and that the "Resident Only" and "Permit Only" parking restrictions only be implemented on a seasonal basis in problem areas of the Village.

We all recognise that there are parking problems during the summer period in areas adjacent to the 'Belcarra Picnic Grounds' and in the vicinity of Sasamat Lake. However, the problem is limited to only three or four months per year — not year-round — and these parking problems are also not Village-wide.

As residents living on Marine Avenue between Kelly Road and Young Road, there has never been a problem with non-resident visitors parking in that area. Regardless, this summer residents along this portion of Marine Avenue have had the inconvenience of ensuring that visiting family and friends have parking passes. Even then, there have been occasions when guests have been given parking tickets due to the "forgetfulness" of the resident.

In conclusion, we do not need year-round parking restrictions throughout the entire Village. Continue to limit parking in specific areas, but only during the summer months, and cover-up the "Resident Only" and "Permit Only" parking signs during the off-season periods.

Respectfully,

Ralph & Carol Drew

S460-01

Dear Belcarra Council,

I am opposed to the renewal of the Village's bylaw banning visitor street parking as it currently stands. To me, the "Not Local? Please Turnaround" approach is tone-deaf and does not benefit our community's reputation.

On March 21, 2019, there was a well-attended Town Hall meeting hosted by Counsellor Clark where nearly all participating residents asked for a targeted approach to the parking issue. When polled at the end of the night, **not a single participant opted for the resident-only parking choice.**

As a reminder to Council, the tally for that evening was:

In Favour of Status quo parking: 2 resident votes

In Favour of Addressing Problematic Parking Areas Only: 39 resident votes

In Favour of Resident-Only Parking Throughout the Village: 0 resident votes

In effect, Belcarra residents asked for problem areas to be dealt with and everything else to be left alone. I understand that COVID19 pushed us to a temporary ban given the health risks and a surge of staycation visitors. However, before our "temporary" restrictions become permanent, I ask council to pivot back to the sanctioned course.

Many areas of Belcarra have never had parking issues. Nobody wants to hear stories of residents, their guests, contractors, home business patrons, and families getting ticketed and towed unnecessarily. We should be able to invite a group of friends over without a bunch of red tape, hassles, and paperwork.

I understand that there are sections of the community that are effectively under siege during the summer. I want those people and homes protected. In those areas, visitor parking should be restricted for the summer months.

But this community-wide ban is just overkill. For 8-9 months of the year, there is no great influx. People ought to be able to visit our community and walk their dogs or let their kids bike on our trails and streets. We expect that courtesy when we visit neighbouring communities. If Port Moody or Coquitlam enacted resident-only parking restrictions, we would all be furious. Lions Bay, Deep Cove and Anmore all have visitor parking. Please restore it here.

I was disappointed to see the recent correspondence from Anmore's mayor, John McEwen, Councillor Wevernik and Councillor Trowbridge. Anmore has been a great neighbour to us for many years and a rupture with them over joint fire protection would be a disaster. As already seen with Victoria, these senseless fights do not benefit us. For the remainder of this term, I'd like to see some friendly collaboration with Anmore, Port Moody and Metro Vancouver around Sasamat Lake in terms of coordinating lake parking, cleaning up Bedwell Bay Road, and restoring safer cyclist access. It's been a dishevelled mess of broken bollards and overgrowth for two years.

Thank you.

Jol Drake
Main Avenue

Subject: FW: Visitor parking

S460-01

From: Kevin Ferris
Sent: Tuesday, September 22, 2020 10:12 AM
Subject: Visitor parking

Dear Mayor and Council,

I wish to express my frustration with the current "no visitor" parking rules in our community. I do not remember any resident outreach that supported this ban – in fact I think people supported quite a different approach. In my view, parking regulations should be based on seasonal and street by street need. A community wide ban all year is not required.

The signage for parking has also been ridiculous. We look greedy and self-centred. I note the difficulty people had this summer selling their homes... perhaps a NIMBY billboard telling visitors not to enter has something to do with it.

I ask Council to reverse course, open up closed streets and make us look like a welcoming community again.

Secondly, I want to speak to the treatment Bruce Drake received at the last council meeting.

Counsellor Drake has served this community with distinction for years. He is a good and honourable man. I know he is respected by his regional counterparts and has the skillset and interpersonal skills to fulfill the pledges he makes and to represent his community well.

At last council meeting, an attempt was made by Mayor Belenkie to remove Counsellor Drake from the position he holds on the fire department board of trustees. My understanding is that the fire chief, the other trustees and Counsellor Drake himself learned what the mayor was planning to do only when the meeting agenda was posted.

There was no phone call or explanation beforehand.

The attempt by Mayor Belenkie fell flat, as he failed to get even a single member of his council to move his motion to the floor during the meeting. It was painfully obvious to those present who had council's real support.

Clearly one person has lost the confidence of his council, much as he has apparently lost the confidence of Anmore's mayor and the co-authors of that letter. This is not normal. The course of action that person should pursue next is pretty clear.

Kevin Ferris
Turtlehead Road

RECEIVED

SEP 22 2020

FILE NO. 5460-01

Attention Mayor and Councillors of the Village of Belcarra-----

Sept. 22/20

It has come to my attention that at the end of October the Village of Belcarra is contemplating removing all the No Parking signs that were installed in our Village this last spring. This in my opinion is a great mistake. For those Councillors making this decision I ask that you consider residents like ourselves, that were smothered with public cars in our driveways where we had problems just getting onto the Village roads. For the residences that are opposed to these signs I would suggest that the Village remove the signs fronting their property and leave the remaining signs as they were installed.

I would also like to ask the Village to keep track of the time and cost to the Village for this action. Some residents just have no clue as to the cost of us tax payers for these ridiculous requests. Thank you.

John Willms

Subject:

FW: Belcarra parking

FILE NO. 5460-01

From: Corinna Goodman

Date: 2020-09-22 8:01 p.m. (GMT-08:00)

Subject: Belcarra parking

Dear Council!

I would like the parking to return to the streets of Belcarra like it was in April before the council closed it down. Below are three reasons I believe this should happen.

1. We live in a park area which should be available to all, not just the people who live in Belcarra. There is a small public park at Whiskey Cove which is frequented by divers, canoeists and kayakers. There is NO place to leave their car near this park.
2. For years Belcarra has been a friendly place welcoming to visitors. We do not want the rest of the greater Vancouver area to consider us "rich snobs." I'm glad the sign ("not local? turn around") was taken down.
3. Congestion in Belcarra only happens a few weekends a year, otherwise, we are a quiet, peaceful village. By preventing parking people are still driving around looking for parking, parking anyway and paying the fine, or knocking on residents' doors to park in private driveways. It has not solved the problem on the busy weekends

I would hope that the council would find a way to permit parking on the roads and, therefore, produce a more welcoming atmosphere in Belcarra.

Corinna Goodman

Whiskey Cove Lane

Subject: FW: Parking in Belcarra
Attachments: Parking in Belcarra 09-2020.pdf

FILE NO. 5460-01

From: Joel Johnston
Sent: Thursday, September 24, 2020 5:13 PM
Subject: Parking in Belcarra

Hello Mayor Mayor and Council,

I have written to Council this past Spring regarding the parking situation in Belcarra. We (on the southern end of Marine Avenue) have been especially grateful for the parking regulations implemented by the Mayor & Council this summer as the situation was untenable previously. I have spoken about safety and liability. Here, I am attaching a 3-page document for your consideration, as I understand that the parking regulations are somewhat of a contentious issue and will be again considered by Council.

This document echoes some of what I had written earlier in the year but it also highlights some of the impacts of non-resident parking and the associated activities on residents and the environment of Belcarra – particularly in the Bedwell Bay area – however, some of these activities and environmental effects should be concerning, if not alarming to all Belcarrans.

Thank you in advance for your thoughtful consideration of this important issue, and please let me know if there is anything further I can do to assist in coming up with a sensible, considerate, fair and equitable resolution.

Respectfully,

Joel A. Johnston
Belcarra Resident

RECEIVED

SEP 25 2020

A Case for Permanent Permit Only Parking in Belcarra:

There are no shopping centers, restaurants, sports & entertainment complexes, arts & culture centers, or Town Square in Belcarra. There are homes and there is a Regional Park. People are either going home, going to visit someone, or going to some part of the Park. There may be some minor exceptions to this – but this is the reality in Belcarra.

Residents currently have the ability to accommodate visitors and guests alike through the existing parking permit system on a virtually unlimited basis when required. If there are some special exemptions for consideration (i.e. SVFD volunteers and their families, local diving schools, etc.), this could likely be accommodated with the permit system.

Belcarra Regional Park has a defined, finite area. This applies to the trails within and associated with the Regional Park (i.e. Jug Island Trail, etc.) and to the Belcarra picnic, playground and wharf area. The Regional Park has a number of designated parking areas. If more parking is required, that should be weighed against realistic Park capacity, and is the responsibility of Metro Vancouver Regional Parks, not the residents of Belcarra.

SAFETY:

Residents of Belcarra include walkers, dog-walkers, runners, cyclists, and motorists – this is their community. There are also local Cycling Clubs (i.e. Tri-City Cycling Club) and Running Clubs (i.e. Buntzen Burners) who have Belcarra on their regular club rides and runs.

There are no sidewalks in Belcarra. There are very slim road shoulders through Belcarra, and in many areas there are no shoulders at all. Cars must move into oncoming lanes to provide safe distancing for the aforementioned road users. When cars park along these already-scarce and slim shoulder areas it makes it exceptionally dangerous for people to walk, run, cycle and even drive in Belcarra. The allowance of parking along these roadways gives implicit permission for people to do so. We know that many of these people then egress their vehicles in numbers, frequently loaded with daily beach-going supplies – some carrying large floatation toys and others pulling loaded wagons toward Sasamat Lake or Belcarra Regional Park – both some distance away. Usually they are walking along the roadway. It is predictable that someone will be hit at some point. It leaves no room for driving error. It leaves no room for emergency situations and/or collision avoidance. It leaves no room for people experiencing car trouble, even a flat tire, to pull over. It leaves no room for Belcarra residents who reside along the Bedwell Bay Road corridor to have guests park adjacent to their properties that they pay significant local taxes for. It makes it extremely difficult and dangerous to enter the roadway from side roads and adjacent driveways as sight lines are significantly compromised. It also makes it challenging for emergency vehicle access should it become necessary.

Dangerous driving maneuvers and behaviour have been observed with regularity, including U-turns below the crest of hills and around blind corners, along with frequent excessive speeding accompanied by excessive noise (particularly between Midden Road and Main Avenue). There is little to no policing presence in Belcarra and no apparent enforcement around these behaviours, which are dangerous to residents, their pets, visitors and local wildlife. We have also observed Park visitors parking their vehicles off the road onto soft gravel or grass shoulders, slopes and drainage swales causing damage to them. I do not believe that the Village should be placed into a position to have to repair damages made by Park visitors in our community.

LIABILITY:

Belcarra will face liability issues without thoughtful parking regulations in effect, knowing full-well that people will then be forced to walk/ride along unsafe corridors to get their chosen place of recreation. If there is an accident of any kind, it is very likely that the Village would be named in a court action if the above-mentioned conditions were allowed to persist. Knowingly allowing parking on dangerous stretches of road leaves one open to liability. There is an opportunity to mitigate risk here.

THE IMPACT OF OPEN-PARKING IN BELCARRA:

The head of Bedwell Bay (extending from West Road/Marine Avenue to the west end of the Bay) is designated as an "Environmentally Sensitive Area" by Vancouver-Fraser Port Authority and in the "Bedwell Bay Sustainability Plan". It is the area most profoundly affected by tidal activity and it has the largest area of foreshore. It has become a summer party zone. Non-resident visitors arrive to the pullout on Marine Avenue and ignore the clearly-posted "NO SHORE ACCESS" sign with chairs, music systems, coolers, food, smoking and drinking materials to alight for the day. They then park wherever they can (Village Hall, unoccupied resident driveways, etc.). This summer, garbage - including human waste, soiled diapers, toilet paper, COVID masks, food and beverage containers – and most disturbingly, cigarette butts have been left behind on the shore, in the water and on the trails. At least one open fire was lit in August, barbeques have been lit, and cigarette butts have been discarded - all in a designated "Environmentally Sensitive Area" that was never intended for such activity. The cigarettes (marijuana and tobacco), the barbeques and the open fire should be alarming to ALL residents of Belcarra even if they do not have to suffer the behaviour that accompanies them. A single ember in this area during the summer months has the potential to devastate the entire area with wildfire. Additionally, the impact on the environmentally sensitive area that this kind of garbage and cigarette butts has on the landscape, and birds and sea life that ingest these items is devastating.

Non-resident parking along Marine Ave is not desirable. We should not be encouraging partying on limited, environmentally sensitive foreshore. Parking is already scarce for residents and it is very difficult to even turn around. It encourages, if not supports squatter boats in Bedwell Bay. It becomes a meet-up point for party boats in the Bay. Between derelict boats, squatter boats, party boats and non-resident beach-goers, residents along Bedwell Bay must suffer the results as there is virtually no enforcement presence on land or water.

Upland tax-paying residents have been left to suffer the smells, sounds and hazards – including loud domestic disputes, loud, ongoing profanity and vulgarity, music playlists of those with the loudest sound system – all of this interfering with the use and enjoyment of their properties. This leaves three options for local residents - 1. Suffer in silence 2. Confront the bad behaviour, or 3. Pray for rain and unfavourable tidal conditions. None of these options are reasonable or appropriate for tax-paying residents of Belcarra.

The trail around the head of Bedwell Bay as part of the Regional Park was designed to be just that – a walking/hiking trail to connect with the waterfront Park or to other trails. It was not intended as a beach-party access trail.

Anmore has taken a very strong stance on parking on their roads – it is not allowed. They have recognized that having Buntzen Lake in their community is a wonderful blessing and at the same time a curse. But they have also realized that Buntzen Lake offers ample parking for non-residents with a number of large parking lots. The fact of the matter is that when those lots are full, the Lake is at capacity. You cannot simply squeeze more people into limited recreational space just because they can find a place to put their car. There is also regular bus service to Buntzen Lake that is expanded during summer peak season. There

should be no non-resident street parking in Anmore – it is not necessary and it is not safe, nor is it desirable for community residents.

Port Moody has taken a similar stance around Sasamat Lake. Port Moody installed bollards around the Lake more than a year ago and placed extensive “no parking” restrictions with permanent signage. The same issues apply to Sasamat/White Pine as to Buntzen. White Pine/Sasamat offers ample parking for non-residents with a number of large parking lots. As with Buntzen, when those lots are full, the Lake is at capacity. You cannot simply squeeze more people into limited recreational space just because they can find a place to put their car. There is also regular bus service to White Pine/Sasamat Lake that is expanded during summer peak season.

These decisions have had a direct impact on Belcarra and Belcarra Regional Park, and will not change in the future.

The parking regulations enacted by Belcarra Council this summer were instrumental in reducing (but not eliminating) the above-mentioned issues and impacts in Belcarra and we are thankful for them. The allowance of non-resident parking in the Village will support and encourage the issues and impacts identified. The use of existing and possibly revised “resident parking permits” will more than adequately and fairly address the issue for residents of Belcarra and their guests.

PARKING ACCESS TO RESIDENTS, VISITORS AND GUESTS - SUMMARY:

To re-iterate, parking permits- including visitor permits are already available for Belcarra residents. Residents have the potential for unlimited parking access to those whom they are hosting (upon request).

Belcarra is not a destination community for shopping, dining, arts & cultural events, sports & entertainment events, etc. – it is a residential community.

In this age of “climate change” and “climate action” why would the Village want to encourage greater vehicle usage in this area? We already have regular, highly under-utilized public transit service extending from Skytrain/Port Moody all the way to the Regional Park. Should we not be encouraging the use of public transit for those interested in visiting the Regional Park?

Belcarra Regional Park is responsible for supplying the infrastructure to support the use of the Park – not the tax-paying Belcarra resident. The Park has limited space and limited capacity. If Metro Vancouver decides that more parking is necessary to meet the realistic capacity of the Park, they are responsible for installing additional parking facilities. Packing hundreds of cars onto residential streets is neither appropriate for Belcarra residents, nor for the Park.

Finally, whose interests should we be looking after as a priority here in Belcarra - the resident taxpayers who have a stake in the community, or the non-resident/Park visitor community whom already have allocated parking and unlimited access to public transit?

Joel Johnston
Belcarra Resident

Subject:

FW: Parking

FILE NO. 5460-01

From: Gai Anderson

Sent: Friday, September 25, 2020 8:33 AM

Subject: Parking

We are located at 4515 Belcarra Bay Road Unfortunately we may be away at the time of the meeting for the issues that are happening on Midden Road It has worked out so much better been closed off due to heavy on going traffic and parking that is not available Unfortunately some people go ahead and park blocking off driveways This is unacceptable and even phoning a tow company is a inconvenience I would hope that they will be able to come up with proper parking for visitors in the Belcarra park

Thank you Daryle and Gai Anderson