



VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
May 25, 2020



Minutes of the Regular Council Meeting for the Village of Belcarra held May 25, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Also in Attendance

Ken Bjorgaard, Financial Consultant, K&E Business Services (departed at 7:30 pm)
Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd.

1. CALL TO ORDER

Mayor Belenkie called the Zoom meeting to order at 7:01 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 25, 2020

Moved by: Councillor Begg
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, May 25, 2020 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, May 11, 2020

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held May 11, 2020 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items.

5. REPORTS**5.1** Ken Bjorgaard, Financial Consultant, report dated May 25, 2020 regarding Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw No. 564, 2020

K. Bjorgaard outlined the report. It was noted that a minor correction will be made to the attachment.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That "Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw No. 564, 2020", receive first, second and third reading.

CARRIED**Mayor Belenkie and Councillor Begg voted in opposition****5.2** Lorna Dysart, Chief Administrative Officer, report dated May 25, 2020 regarding Special Event Permit Policy

L. Dysart outlined the report. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

1. That Council adopt Special Event Policy No. 212; and
That the policy be called "Special **Public** Event Policy No. 212".

CARRIED

Moved by: Councillor Clark
Seconded by: Councillor Drake

2. That Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 563, 2020 be read a first, second and third time.

CARRIED**5.3** Lorna Dysart, Chief Administrative Officer, report dated May 25, 2020 regarding Parking and Bylaw Enforcement Update

L. Dysart outlined the report and noted that the report is to provide an update on the parking situation and Bylaw Enforcement. Council are requested to provide staff with direction regarding parking in the Village.

Council discussed various aspects of parking enforcement.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That Council approve temporary Resident Permit Only Parking in the Village until October 31, 2020 with a cost of approximately \$3,000; and
That staff report back with a bylaw amendment to increase various parking fines.

CARRIED**Mayor Belenkie and Councillor Begg voted in opposition**

- 5.4 Lorna Dysart, Chief Administrative Officer, verbal report regarding Preparation of a Budget for a review of the Official Community Plan and Bedwell Bay Sustainability Plan related to the Moratorium on the Highway Encroachment area on Marine Avenue.

L. Dysart provided a verbal report regarding the Vancouver Fraser Port Authority (VFPA) schedule to lift the moratorium on Recreational Docks on June 15, 2020 in the District of North Vancouver, Port Moody and Belcarra.

The moratorium will remain in place in the Highway Encroachment Area (HEA) on Marine Avenue and Senkler Road in Belcarra. The Official Community Plan (OCP) and the Bedwell Bay Sustainability Plan (BBSP) were adopted in 2008 and will require a review.

There are no current procedures and processes in place since the moratorium has been in place for 12 years.

Considerable discussion ensued with regard to a review of the OCP as it relates to Water Use Policies and the BBSP with a view to fast tracking the process. The potential for lifting the moratorium would be sooner than a full OCP review.

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That staff prepare a budget for Council consideration for a review of Section 3.2 "Water Use Policies" of the Official Community Plan and Bedwell Bay Sustainability Plan related to the Moratorium on the Highway Encroachment Area on Marine Avenue.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

6.1 Notices of Motion

Councillor Drake provided Notices of Motion with regard to sprinklers in residential homes and to request a provincial exemption as follows:

Notice of Motion 1: No Cost to Residents – Sprinkler Installations

"Whereas the installation of home sprinkler systems help protect lives and property for the homeowner involved as well as neighbours; and whereas such installations reduce the demands on SVFD to everyone's benefit.

Be it resolved;

That Belcarra ensure that there are no costs assigned by the Village to property owners who install sprinkler systems which would not be assigned if there were no sprinkler system."

Notice of Motion #2: Request to Province for Sprinkler Bylaw Exception

"Whereas Belcarra faces unique risks of fire given our setting; and whereas the municipality has been advised by the provincial government that the Village cannot require sprinklers in new homes or with major renovations.

Be it resolved;

That Belcarra submit a request for an exception to the current policy of the Province, of not allowing such municipal requirements for sprinklers on the grounds that Belcarra faces unique risks and commit ourselves to aligning Village bylaws with new BC sprinkler policies as soon as these are promulgated."

6.2 Illegal Crabbing at the Midden

Councillor Clark requested the Department of Fisheries & Oceans be contacted with a view to more enforcement on illegal crabbing.

6.3 Fire Underwriters Survey

Mayor Belenkie noted that a letter is expected from the Fire Underwriters Survey with regard to the water system. Mayor Belenkie advised that Chris Boit, ISL Engineering & Land Services Ltd., provided an overview of next steps in his report which was received for information at the Council meeting held May 11, 2020.

Chris Boit noted that Step 1 of the report is: "Village to decide if they want to proceed with the construction of a new reservoir". This matter is for Council to decide.

Council asked pertinent questions. Considerable discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Begg

That Chris Boit, ISL Engineering & Land Services Ltd., commence work on Step 1 of his report dated May 6, 2020, "Village to decide if they want to proceed with the construction of a new reservoir"; and

That actual modeling, costing and design work be completed.

CARRIED

It was noted that residents may send questions to Ian Devlin, Chair of the Water System Capacity for Fire Protection Committee.

7. BYLAWS**8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Clark

Seconded by: Councillor Begg

That correspondence items 8.1 to 8.15 be received.

CARRIED

INFORMATION ITEMS

- 8.1** Nita Mikl, Assistant Secretary Treasurer, School District 43 – Coquitlam, donation receipt dated March 6, 2020 regarding Thank You for the Donation to the Port Moody Secondary After Grad
- 8.2** Richard Stewart, Mayor, City of Coquitlam, letter to Honourable Selina Robinson, Minister of Municipal Affairs & Housing dated May 7, 2020 regarding Review and Expansion of the Provincial Property Tax Deferral Program
- 8.3** Honourable Katrine Conroy, Minister of Children and Family Development, letter dated May 13, 2020 regarding British Columbia Child and Youth in Care Week
- 8.4** Mike Hurley, Mayor, City of Burnaby, letter dated May 14, 2020 regarding Federal Financial Support for Transit Operations ECC Report 5.4, Council Meeting 2020 May 11 (full report available at the Village office)
- 8.5** Aliya Mohamed, Director of Public Affairs, TransLink, email dated May 21, 2020 regarding TransLink Safe Operating Action Plan
- 8.6** George Zhao, Belcarra Resident, letter dated May 4, 2020 regarding the Potential Sale of Waterfront Properties

- 8.7 Deborah Struk, Belcarra Resident, email dated May 11, 2020 regarding Resident Only Parking
- 8.8 Don Reid, Belcarra Resident, email dated May 16, 2020 regarding Dead Trees
- 8.9 Don Babineau, Belcarra Resident, email dated May 17, 2020 regarding Council Meeting Follow-Up
- 8.10 Jim & Sherry Chisholm, Belcarra Residents, letter dated May 17, 2020 regarding Moratorium Lifted and Dock Licence Renewal Fees
- 8.11 Ralph Drew, Belcarra Resident, email dated May 19, 2020 regarding Belcarra's Grant Application for an Additional Water Tank
- 8.12 Joel Johnston, Belcarra Resident, email dated May 19, 2020 regarding Parking Situation in Belcarra
- 8.13 Shannon & Don Wightman, Belcarra Residents, email dated May 20, 2020 regarding Road and Traffic Concerns on Belcarra Roads
- 8.14 Jillian Hull & Eric Broberg, Belcarra Residents, email dated May 21, 2020 regarding Parking on Bedwell Bay Road
- 8.15 City of Port Moody, Council Resolution dated May 12, 2020 regarding Homelessness

9. **NEW BUSINESS**

10. **PUBLIC QUESTION PERIOD**

Sherry Chisholm, Belcarra Resident, queried with regard to:

- When lighting at Bus Stops will be complete
- The status of Official Community Plan review

Don Babineau, Belcarra Resident, queried with regard to:

- How many liters of water is required for fire fighting
- The time frame for the report from the engineer on the reservoir
- Road maintenance

John Shoolestani, Belcarra Resident, queried with regard to:

- The moratorium being lifted by Vancouver Fraser Port Authority on June 15, 2020
- Temporary Use Permits

Ian Devlin, Chair, Water Committee, queried with regard to the mechanism of compiling questions from residents.

Deborah Struk, Belcarra Resident, queried with regard to illegal crabbing.

Peter Struk, Belcarra Resident, queried with regard to communication between Council and staff.

11. **ADJOURNMENT**

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the May 25, 2020 Regular Meeting be adjourned at 9:08 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dysart
Chief Administrative Officer