



**VILLAGE OF BELCARRA  
REGULAR COUNCIL AGENDA  
VILLAGE HALL  
May 25, 2020  
7:00 PM**



This meeting is being held via Zoom Teleconference and will be recorded.

Meeting details as follows:

Click link to join meeting: <https://zoom.us/j/93210722323> Meeting ID: 932 1072 2323

**COUNCIL**

Mayor Neil Belenkie  
Councillor Rob Begg  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor Liisa Wilder

**1. CALL TO ORDER**

Mayor Neil Belenkie will call the meeting to order.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, May 25, 2020**

**Recommendation:**

That the agenda for the Regular Council Meeting, May 25, 2020 be approved as circulated.

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, May 11, 2020**

**Recommendation:**

That the minutes from the Regular Council Meeting held May 11, 2020 be adopted.

**4. DELEGATIONS AND PRESENTATIONS**

**5. REPORTS**

**5.1 Ken Bjorgaard, Financial Consultant, report dated May 25, 2020 regarding Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw No. 564, 2020**

**Recommendation:**

That “Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw No. 564, 2020”, receive first, second and third reading.

- 5.2** Lorna Dysart, Chief Administrative Officer, report dated May 25, 2020 regarding Special Event Permit Policy

**Recommendations:**

1. That Council adopt Special Event Policy No. 212
2. That Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 563, 2020 be read a first, second and third time.

- 5.3** Lorna Dysart, Chief Administrative Officer, report dated May 25, 2020 regarding Parking and Bylaw Enforcement Update

**Recommendations:**

1. That Council approve the parking status remaining the same with various areas for Parking, No Parking and Resident Only Parking within the Village; and That staff report back with a bylaw amendment to increase various parking fines

**Or -**

2. That Council approve temporary Resident Only Parking in the Village until September 8, 2020 with a cost of approximately \$3,000; and That staff report back with a bylaw amendment to increase various parking fines.

**Or -**

3. That Council approve permanent Resident Only Parking in the Village, effective as soon as possible with a cost of approximately \$3,000; and That staff report back with a bylaw amendment to increase various parking fines.

- 5.4** Lorna Dysart, Chief Administrative Officer, verbal report regarding Preparation of a Budget for a review of the Official Community Plan and Bedwell Bay Sustainability Plan related to the Moratorium on the Highway Encroachment area on Marine Avenue

**Recommendation**

That staff prepare a budget for Council consideration for a review of the Official Community Plan and Bedwell Bay Sustainability Plan related to the Moratorium on the Highway Encroachment Area on Marine Avenue.

**6. REPORTS FROM MAYOR AND PROJECT LEADS**

**7. BYLAWS**

**8. CORRESPONDENCE/PROCLAMATIONS**

**Recommendation:**

That correspondence items 8.1 – 8.15 be received.

**INFORMATION ITEMS**

- 8.1** Nita Mikl, Assistant Secretary Treasurer, School District 43 – Coquitlam, donation receipt dated March 6, 2020 regarding Thank You for the Donation to the Port Moody Secondary After Grad

- 8.2 Richard Stewart, Mayor, City of Coquitlam, letter to Honourable Selina Robinson, Minister of Municipal Affairs & Housing dated May 7, 2020 regarding Review and Expansion of the Provincial Property Tax Deferment Program
- 8.3 Honourable Katrine Conroy, Minister of Children and Family Development, letter dated May 13, 2020 regarding British Columbia Child and Youth in Care Week
- 8.4 Mike Hurley, Mayor, City of Burnaby, letter dated May 14, 2020 regarding Federal Financial Support for Transit Operations ECC Report 5.4, Council Meeting 2020 May 11 (full report available at the Village office)
- 8.5 Aliya Mohamed, Director of Public Affairs, TransLink, email dated May 21, 2020 regarding TransLink Safe Operating Action Plan
- 8.6 George Zhao, Belcarra Resident, letter dated May 4, 2020 regarding the Potential Sale of Waterfront Properties
- 8.7 Deborah Struk, Belcarra Resident, email dated May 11, 2020 regarding Resident Only Parking
- 8.8 Don Reid, Belcarra Resident, email dated May 16, 2020 regarding Dead Trees
- 8.9 Don Babineau, Belcarra Resident, email dated May 17, 2020 regarding Council Meeting Follow-Up
- 8.10 Jim & Sherry Chisholm, Belcarra Residents, letter dated May 17, 2020 regarding Moratorium Lifted and Dock Licence Renewal Fees
- 8.11 Ralph Drew, Belcarra Resident, email dated May 19, 2020 regarding Belcarra's Grant Application for an Additional Water Tank
- 8.12 Joel Johnston, Belcarra Resident, email dated May 19, 2020 regarding Parking Situation in Belcarra
- 8.13 Shannon & Don Wightman, Belcarra Residents, email dated May 20, 2020 regarding Road and Traffic Concerns on Belcarra Roads
- 8.14 Jillian Hull & Eric Broberg, Belcarra Residents, email dated May 21, 2020 regarding Parking on Bedwell Bay Road
- 8.15 City of Port Moody, Council Resolution dated May 12, 2020 regarding Homelessness

**9. NEW BUSINESS**

**10. PUBLIC QUESTION PERIOD**

**11. RESOLUTION TO CLOSE MEETING**

**Recommendation:**

That the May 25, 2020 meeting of Council be closed pursuant to the Community Charter Section 90 (1) "A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."

**12. ADJOURNMENT**

**Recommendation:**

That the May 25, 2020 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
May 11, 2020**



Minutes of the Regular Council Meeting for the Village of Belcarra held May 11, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

This meeting was held via Zoom Teleconference and was recorded.

**Council in Attendance**

Mayor Neil Belenkie  
Councillor Rob Begg  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor Liisa Wilder

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Paula Richardson, Municipal Coordinator

**Also in Attendance**

Guy Patterson, Young Anderson (departed at 8:20 pm)  
Ken Bjorgaard, Financial Consultant, K&E Business Services  
Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department  
Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd.

**1. CALL TO ORDER**

Mayor Belenkie called the Zoom meeting to order at 7:00 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, May 11, 2020**

Moved by: Councillor Begg  
Seconded by: Councillor Clark

That the agenda for the Regular Council Meeting, May 11, 2020 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, April 27, 2020**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held April 27, 2020 be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS**

No items.

**5. REPORTS****5.1** Ken Bjorgaard, Financial Consultant, report dated May 11, 2020 regarding Investment of Surplus and Reserve Funds

K. Bjorgaard outline the report. Considerable discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the report dated May 11, 2020 regarding "Investment of Surplus and Reserve Funds" be received for information; and

That the Financial Consultant report to Council on Quotations received for Investment Vehicles.

**CARRIED**

**The Agenda was revised with Item 5.3 following 5.1****7:42 pm 5.2** Guy Patterson, Young Anderson, verbal report regarding Clarification of Sharing Legal Opinions

Guy Patterson, Legal Council with Young Anderson, outlined the request to provide clarification on Council sharing legal opinions with the public. G. Patterson recommended review of legal opinions on a case by case basis.

Mayor Belenkie noted that a summary of a legal opinion on Road Ends has been provided to the public and queried with regard to why the legal opinion itself is not released.

G. Patterson noted that disclosure of a legal opinion may have unintended consequences in respect of solicitor / client privilege. He recommended caution with regard to release of full documents rather than a summary, as disclosure may cause privilege to be waived. Legal advice is privileged. An individual Councillor member may say they are in conflict with releasing a legal opinion. Council asked pertinent questions. Discussion ensued.

G. Patterson noted that it would be in the interest of Council to adopt a policy favouring the disclosure to the public of legal advice the Village has received. L. Dysart will work with G. Patterson on the development of a policy related to the release of legal advice for Council consideration. Following the adoption of the policy, the release of the legal opinion on Road Ends will be reviewed in a Closed Council meeting.

Moved by: Councillor Drake

Seconded by: Councillor Begg

That the verbal report from Guy Patterson, Young Anderson, regarding Clarification of Sharing Legal Opinions be received for information.

**CARRIED**

Mayor Belenkie thanked Guy Patterson for participating in the meeting.

Guy Patterson departed the meeting at 8:20 pm

**7:13 pm 5.3** Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department, verbal report regarding Summary of the Two Fires at Turtlehead Road and Senkler Road

Chief Sharpe provided a summary of the Turtlehead Road and Senkler fires. He expanded on his statement recorded in the Water System Capacity for Fire Protection Committee minutes on March 19, 2019.

Councillor Drake thanked Chief Sharpe and the Sasamat Volunteer Department (SVFD) for their commitment to SVFD. He queried with regard to the benefit of sprinklers and monitored alarms in homes and removal of the branches and underbrush on residential property. Chief Sharpe suggested that the Village request a presentation on the FireSmart Program, as it is a very notable program for fire protection.

Chief Sharpe noted that when fighting a fire, a significant amount of water is required in a short period of time. Considerable discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That the verbal report from Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department regarding Summary of the Two Fires at Turtlehead Road and Senkler Road be received for information.

**CARRIED**

Mayor Belenkie thanked Chief Sharpe for providing an update and for answering questions.

**7:13 pm 5.4** Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd., report dated May 6, 2020 regarding Belcarra Water System

Chris Boit provided an overview of the report regarding the Belcarra Water System. He noted that ISL Engineering was requested by the Village to review the existing water system and provide comments on its adequacy in providing water for firefighting purposes.

Considerable discussion ensued. Council asked pertinent questions.

Mayor Belenkie noted that the Water System Capacity for Fire Protection Committee will be meeting following the lifting of COVID-19 pandemic restrictions.

Mayor Belenkie advised that MP Nelly Shin raised, in the House of Commons, the matter of the grant application for the Water Reservoir in Belcarra and queried with regard to the timing of processing the application.

Moved by: Councillor Drake

Seconded by: Councillor Begg

That the report from Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd., dated May 6, 2020 regarding Belcarra Water System be received for information.

**CARRIED**

Mayor Belenkie thanked Chris Boit for his attendance and for the information provided.

**5.5** Ken Bjorgaard, Financial Consultant, report dated May 11, 2020 regarding Fire Hall and 5-Year Financial Plan 2020 – 2024

K. Bjorgaard outlined the report. He noted the 3 options provided for Council consideration. Considerable discussion ensued.

Moved by: Councillor Begg

Seconded by: Councillor Wilder

That Council direct staff to leave the 2020 – 2024 Financial Plan Bylaw as is and to provide clarification on the purpose and intent of including the fire hall capital expenditure in the 2020 – 2024 Financial Plan Bylaw through other public communication avenues and re-address the fire hall issue in the upcoming 2021 – 2025 Financial Planning / Budgeting process, based on obtaining updated information on the fire hall.

**DEFEATED**

**Councillor Begg, Councillor Clark, Councillor Drake and Councillor Wilder  
voted in opposition**

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That Council direct staff to bring forward an amended 2020 – 2024 Financial Plan Bylaw that does not include the fire hall capital expenditure and related funding.

**DEFEATED**

**Mayor Belenkie, Councillor Begg and Councillor Drake voted in opposition**

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That Council direct staff to bring forward an amended 2020 – 2024 Financial Plan Bylaw that does not include the fire hall capital expenditure and related funding while recognizing that SVFD Trustees are considering the need to make major investment in fire halls.

**CARRIED**

**Mayor Belenkie and Councillor Begg voted in opposition**

It was noted that decisions will automatically cause Belcarra and Anmore, as SVFD partners, to face significant costs.

**6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**

**6.1 Bylaw Enforcement – Parking**

Mayor Belenkie reported that 99 parking tickets were written on the previous weekend. He noted that the Bylaw Enforcement Officer is doing a very good job with regard to parking enforcement.

**6.2 Water System Capacity for Fire Protection Committee**

Councillor Drake provided a verbal report regarding the Water System Capacity for Fire Protection (WSCFP) Committee. He thanked the Committee for agreeing to do additional work. Councillor Drake advised that he will be the Council representative for the WSCFP Committee when the Committee reconvenes. A budget will be provided for future Committee work.



**7. BYLAWS****7.1 Village of Belcarra 2020 Annual Tax Rates Bylaw No. 560, 2020**

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the "Village of Belcarra 2020 Annual Tax Rates Bylaw No. 560, 2020" be adopted.

**CARRIED**

**7.2 Village of Belcarra Alternative Municipal Tax Collection Scheme for 2020 Bylaw No. 562, 2020**

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the "Village of Belcarra Alternative Municipal Tax Collection Scheme for 2020 Bylaw No. 562, 2020" be adopted.

**CARRIED**

**8. CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That correspondence items 8.1 to 8.7 be received.

**CARRIED**

**INFORMATION ITEMS**

- 8.1** James Baker, Mayor, Lake Country, letter dated April 15, 2020 to the Honourable Bill Morneau, Minister of Finance regarding Interest Charged on Deferred Mortgage Payments
- 8.2** Richard Stewart, Mayor, City of Coquitlam, letter dated April 24, 2020 to Sav Dhaliwal, Chair, Board of Directors, Metro Vancouver regarding COVID-19 Pandemic – Metro Vancouver Response
- 8.3** Linda Buchanan, Mayor, City of North Vancouver, letter dated April 30, 2020 to Honourable Selina Robinson, Minister of Municipal Affairs & Housing regarding Supporting British Columbians During the COVID-19 Pandemic
- 8.4** Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department, email dated April 27, 2020 regarding Letter on the April 27, 2020 Council Agenda Quoting the Fire Chief
- 8.5** Ron Hicks & Janet Robertson, Belcarra Residents, letter dated April 25, 2020 regarding Negative Impact of Road End Sales
- 8.6** Ingrid Rice, Belcarra Resident, email dated April 25, 2020 regarding Road End Sales to Finance Belcarra Waterflow / Reservoir
- 8.7** Kim Alfreds, Belcarra Resident, email dated April 26, 2020 regarding Water Resources and Road Ends

**9. NEW BUSINESS**

No items.

**10. PUBLIC QUESTION PERIOD**

No items.

**11. ADJOURNMENT**

Moved by: Councillor Wilder

Seconded by: Councillor Begg

That the May 11, 2020 Regular Meeting be adjourned at 9:57 pm.

**CARRIED**

Certified Correct:

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Neil Belenkie  
Mayor

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Lorna Dysart  
Chief Administrative Officer



## COUNCIL REPORT

**Date:** May 25, 2020

**From:** Ken Bjorgaard, Financial Consultant

**Subject:** Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw No. 564, 2020

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### Recommendation

That “Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw No. 564, 2020”, receive first, second and third reading.

### Purpose

The purpose of this report is bring forward an amended 2020 – 2024 Financial Plan Bylaw which does not include the fire hall capital expenditure and related funding in 2022.

### Background

Council adopted the following motion on May 11, 2020:

“That Council direct staff to bring forward an amended 2020 – 2024 Financial Plan Bylaw that does not include the fire hall capital expenditure and related funding while recognizing that SVFD Trustees are considering the need to make major investment in fire halls.”

A 2020 – 2024 Financial Plan Amendment Bylaw is now presented for first three readings. The Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw 564, 2020 does not include the fire hall capital expenditure and related funding in 2022.



**VILLAGE OF BELCARRA**  
**5-Year Financial Plan 2020 – 2024**  
**Bylaw No. 559, 2020**  
**Amendment Bylaw No. 564, 2020**



A bylaw to amend the 5 Year Financial Plan for the years 2020 – 2024.

WHEREAS pursuant to Section 165 of the Community Charter, “Village of Belcarra 5 Year Financial Plan 2020– 2024 Bylaw No. 559, 2020” was adopted on April 27, 2020; and

AND WHEREAS pursuant to Section 165 of the Community Charter, the financial plan may be amended by bylaw at any time.

NOW THEREFORE the Municipal Council of the Village of Belcarra, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited for all purposes as the “Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020, Amendment Bylaw 564, 2020”.
2. “Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020” is hereby amended by deleting Schedule A – Financial Plan in its entirety and replacing it with Schedule A – Financial Plan attached to and forming part of this Bylaw.

READ A FIRST TIME on

READ A SECOND TIME

READ A THIRD TIME on

ADOPTED by the Council on

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Neil Belenkie  
Mayor

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Lorna Dysart  
Chief Administrative Officer

This is a certified a true copy of  
Village of Belcarra 5 Year Financial Plan 2020– 2024  
Bylaw No. 559, 2020, Amendment Bylaw 564, 2020

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Chief Administrative Officer

Village of Belcarra 5 Year Financial Plan 2020 – 2024 Bylaw No. 559, 2020,  
Amendment Bylaw 564, 2020

**Schedule A - Financial Plan**

	2020	2021	2022	2023	2024
<b>REVENUE</b>					
Property taxation (includes utility taxes)	(859,665)	(998,256)	(1,159,449)	(1,346,936)	(1,487,901)
Sale of services & regulatory fees	(546,979)	(585,618)	(627,910)	(674,391)	(726,006)
Water parcel taxes	(234,471)	(234,471)	(234,471)	(234,471)	(234,471)
Government transfers	(3,224,001)	(391,442)	(397,870)	(401,499)	(405,768)
Interest income	(37,400)	(37,774)	(38,152)	(38,533)	(38,918)
Land sales proceeds	(2,000,000)	(2,000,000)	(2,500,000)	-	-
Other revenue (actuarial)	(33,693)	(39,306)	(45,144)	(51,216)	(57,530)
Total Revenue	(6,936,209)	(4,286,867)	(5,002,996)	(2,747,046)	(2,950,594)
<b>EXPENSES</b>					
Council, legislative services & grants	95,143	96,801	131,802	101,916	101,970
Administration, human resources & information systems	505,814	515,732	524,694	534,847	544,745
Support services including planning, finance & engineering	272,900	106,559	107,675	108,805	109,946
Bylaw enforcement & building inspection	98,153	66,952	68,290	69,655	71,049
Public works & transportation	283,655	287,770	291,950	296,199	300,519
Fire protection & emergency preparedness	6,200	6,262	6,324	6,387	6,450
Fiscal services (banking & interest)	5,814	5,930	6,049	6,170	6,293
Waste and recycle depot	109,862	112,478	115,162	117,913	120,736
Water system	218,884	212,832	225,207	255,212	254,390
Long-term debt interest (water system)	128,800	128,800	128,800	128,800	128,800
Amortization	306,500	306,500	306,500	306,500	306,500
Total Expenses	2,031,725	1,846,616	1,912,453	1,932,404	1,951,398
<b>ANNUAL SURPLUS / (DEFICIT)</b>	(4,904,484)	(2,440,251)	(3,090,543)	(814,642)	(999,196)
<b>RESERVES, DEBT &amp; CAPITAL</b>					
Tangible capital assets purchased	4,269,025	318,644	343,819	191,082	111,782
Amortization	(306,500)	(306,500)	(306,500)	(306,500)	(306,500)
Repayment of debt - principal & actuarial	140,338	145,951	151,789	157,861	164,175
Transfers from reserves	(1,594,140)	(320,590)	(374,359)	(209,328)	(113,728)
Transfers to reserves	2,375,761	2,577,746	3,250,794	956,527	1,118,467
Transfer to surpluses	20,000	25,000	25,000	25,000	25,000
Total reserves, debt & capital	4,904,484	2,440,251	3,090,543	814,642	999,196
<b>FINANCIAL PLAN BALANCE</b>	-	-	-	-	-



## COUNCIL REPORT

File: 6410-04

Date: May 25, 2020

From: Lorna Dysart, Chief Administrative Officer

Subject: Special Event Permit Policy

### Recommendations

1. That Council adopt Special Event Policy No. 212
2. That Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 563, 2020 be read a first, second and third time.

### Background

An update on the Temporary Use Permit process for the Evangelical Laymen's Church proposed Tea Room was provided to Council on July 22, 2019. Council authorized staff to develop an Event Permitting procedure.

Council subsequently approved a Temporary Use Permit (TUP) for the Tea Room and other uses; however, a TUP has not been issued as outstanding conditions are still being addressed.

The proposed Special Event Policy will allow Council to regulate events such as a Tea Festival under a separate, more streamlined process. A TUP is generally issued for up to three years to allow a use not permitted by the Zoning Bylaw. A Special Event Permit will allow for short, infrequent events (i.e. for 1 to 3 days only).

The Fees and Charges Bylaw No. 517, 2018 stipulates a fee of \$195 for a Special Event Permit. A change in fee to \$350 per day is proposed. This fee is in line with the film permit fee charged by the Village.

A proposed amendment to the Fees and Charges Bylaw imposes a maximum fine of up to \$10,000, per occurrence, for events violating the provisions of the Special Events Policy or a condition of an Event Permit. This fine is consistent with the maximum fine that may be imposed for a violation of the Business License Bylaw.

The proposed approach to regulating special events is detailed in the Special Event Policy. The sections of the draft policy are summarized below:

1. Policy purpose
2. Application process and permitting requirements, including requiring a Special Event Permit for events with more than 35 participants, and requirement to submit a detailed application form that addresses the following:
  - Event Plan
  - Applicant information
  - Dates and time of events
  - Location information and site plan

- Access and parking considerations
  - Security
  - Washrooms/sanitary considerations
  - First aid
  - Rain contingency plan
  - Waste management
  - Other similar considerations outlined in the application form
3. Provision for additional permits, such as Building Permits and Food Permits – site inspections may be required prior to approval
  4. Insurance
  5. Parking
  6. Notification
  7. Noise and nuisance
  8. Enforcement

A standard Special Event Permit application has been drafted and is included in Attachment 2 of this report. As the nature of different events is highly variable, the decision to approve or reject an application will be at the discretion of the Village, with authority delegated to the Chief Administrative Officer.

## **ATTACHMENTS**

Attachment 1: Village of Belcarra Special Event Policy No. 212

Attachment 2: Village of Belcarra Special Event Permit Application Form

Attachment 3: Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 563, 2020



**VILLAGE OF BELCARRA**  
**CORPORATE POLICY NO. 212**



**Title: Special Event Policy**

<b>ISSUED BY:</b> CAO	<b>APPROVED BY:</b> COUNCIL	<b>DATE:</b>
<b>REVISED BY:</b>	<b>APPROVED BY:</b>	<b>DATE:</b>

**Purpose**

1. The Policy outlined below describes how the Village will review Special Event applications, to provide clarity for applicants, staff, Elected Officials, and property owners.

**Policy**

**2. Applications and Permitting**

- 2.1. All special events taking place in the Village with more than 35 participants will require a Special Event Permit issued by the Village.
- 2.2. The fee for an event permit shall be established by the Village of Belcarra Fees and Charges Bylaw No. 517, 2018 as may be amended from time to time.
- 2.3. The maximum duration for an event shall be three (3) days.
- 2.4. Applications should be submitted no later than three (3) months prior to the event and should be substantially complete at time of submission.
- 2.5. For larger events it is suggested to submit applications as early as possible, up to 1 year prior to the event, to allow sufficient staff time to evaluate and comment on Special Event Permit application requests.
- 2.6. A detailed application form along with an Event Plan, must be submitted by the applicant. Event Plans must address all requirements of the application form (or indicate where not applicable), including applicant information, dates and times of event, site plans, and considerations related to logistics and access, potential disruptions, security, washrooms and sanitation, first aid, waste management, and any other requirements that may be identified by the Village or the applicant.
- 2.7. The Village may impose additional conditions to a Special Event Permit or request additional detail.
- 2.8. Event organizers must comply with the Special Event Plan and Special Event Permit Agreement as outlined in the application form, as well as any additional conditions imposed by the Village.



- 2.9. The decision to grant or deny a Special Event Permit is at the discretion of the Village and is delegated to the Chief Administrative Officer (CAO).
- 2.10. The CAO may require an on-site inspection by a Building / Fire representative prior to approval.
- 2.11. In evaluating whether to approve or reject a Special Event Permit application, the CAO may consider factors including, but not limited to:
  - 2.11.1. Impacts on Municipal facilities, staff, and other resources;
  - 2.11.2. Event security and other risks, including public safety and wildfires;
  - 2.11.3. Anticipated disruptions and potential public nuisances; and
  - 2.11.4. Access and parking suitability.

### **3. Additional Permits**

- 3.1. All vendors at Special Events require a business license to operate in the Village of Belcarra (e.g. ride operators, food trucks, etc.)
- 3.2. Additional permits may be required, depending on the nature of the event, and must be obtained from the relevant approving authority. It is the responsibility of the applicant, with the Public Works Coordinator or Building Inspector, to determine if additional permits are required. Additional permits may include but are not limited to the following:
  - Building Permits
  - Food Permits
  - Food Truck Certification
  - Gaming Permits
  - Highway Use Permits
  - Liquor Permits
  - Music Licences
  - Special Equipment Permits (e.g. rides)
  - Port of Vancouver approval for activities based on the water

### **4. Insurance**

- 4.1. Applicants must provide proof of insurance for the intended use, including commercial general liability for a limit of not less than two million (\$2,000,000) dollars per occurrence with respect to third party liability claims for bodily injury, property damage, personal injury, or death, and showing the Village of Belcarra as an Additional Named Insured. Such insurance must stay in force and not be amended, cancelled or allowed to lapse during the term of the Special Event.

## **5. Parking**

- 5.1. Special Events shall comply with the Village of Belcarra Parking Regulation & Enforcement Bylaw 518, 2018.
- 5.2. In the event that special parking provisions are required (for loading/equipment, overflow attendee parking requirements, etc.) a detailed parking plan must be provided.
- 5.3. The Village will not permit event attendee and staff parking on unpaved Village property (grassy areas) for events; exceptions may be made for specialized event vehicles, such as food trucks.

## **6. Notification**

- 6.1. Applicants should outline their proposed approach to notification in their Special Event Permit application. Notification by way of event advertising (newspapers, signs), may be acceptable in some circumstances.
- 6.2. The Village may require, at its discretion, additional notification beyond what is proposed in an application, depending on event circumstances.
- 6.3. At a minimum, immediate neighbours must be notified by the applicant at their expense upon approval of a Special Event Permit.
- 6.4. At its discretion, the Village may require notification by the applicant at their expense prior to issuing a Special Event Permit.
- 6.5. Emergency services, including RCMP and Sasamat Fire Protection Services must be notified. At the Village's discretion, approval from relevant emergency services may be required prior to issuing a Special Event Permit.

## **7. Noise and Nuisance**

- 7.1. Event hosts must respect the quiet, residential, and rural nature of the Village.
- 7.2. Any event requiring relaxation of requirements of the Belcarra Noise Bylaw No. 40, 1981 should state so explicitly in their application for Village approval (e.g., extended hours, etc) or will otherwise be liable for violation of the Noise Bylaw.

## **8. Enforcement**

- 8.1. This policy shall be enforced as provided under the Noise Bylaw, Parking Bylaw, Special Event Bylaw, or other regulations as applicable.
- 8.2. Provisions of the Zoning Bylaw, Noise Bylaw, Special Event Bylaw, or other Village of Belcarra Bylaws shall take precedence over provisions of this policy.
- 8.3. Operators found to be not in compliance with this policy may have their Special Event Permits rescinded without refund or may be barred from receiving a Special Event Permit in future, at the discretion of the Chief Administrative Officer.
- 8.4. The Village will take reasonable steps to investigate and evaluate contraventions of this Policy and other applicable Village regulations related to Special Events on a complaint basis.

- 8.5. The fine for hosting an event without a permit or operating an event in violation of the provisions of this policy or conditions of the permit shall be at the discretion of the Village of Belcarra Chief Administrative Officer to the maximum fine set out in the Village of Belcarra Fees and Charges Bylaw No. 517, 2018 as may be amended from time to time.
- 8.6. Each person who contravenes any of the provisions of this policy or the conditions of a permit shall commit an offence against the policy and each day that such a contravention continues shall constitute a separate offence.
- 8.7. The maximum penalty established by the Fees and Charges Bylaw does not limit liability for any damage to public or private property as a result of violation of any Village regulations for any person hosting an event in the Village of Belcarra.



**VILLAGE OF BELCARRA**  
 4084 Bedwell Bay Road, Belcarra, BC V3H 4P8  
 Phone: (604) 937-4100 Fax: (604) 939-5034 Email:  
 belcarra@belcarra.ca Website: <https://belcarra.ca>



## SPECIAL EVENT PERMIT APPLICATION FORM

PLEASE SUBMIT APPLICATIONS **3 MONTHS** PRIOR TO THE ANTICIPATED EVENT DATE. LATE APPLICATIONS MAY NOT BE PROCESSED OR APPROVED.

DATE OF APPLICATION: \_\_\_\_\_

### 1.0 APPLICANT INFORMATION

Name of Event: \_\_\_\_\_

Applicant Organization: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Office: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

Contact name ON-SITE on day of event: \_\_\_\_\_ Cell: \_\_\_\_\_

Type of Organization:

☐ Registered non-profit (society number: \_\_\_\_\_)

☐ Private/Commercial (incorporation number: \_\_\_\_\_)

☐ Other (please specify: \_\_\_\_\_)

## 2.0 EVENT INFORMATION

**Please attach an event description outlining the following considerations. Please use the following headers for ease of application review.**

☐ Name of event\_\_\_\_\_

☐ Description of event and purpose\_\_\_\_\_

☐ Dates and times of event (including setup/take down)\_\_\_\_\_

☐ Location information\_\_\_\_\_

- site plan/map (attached)
- location of permanent and temporary structures and other equipment (*\*NOTE: Building permits will be required for tents and stages larger than 100 sq ft or any stage constructed to be over 2 ft above the ground.*)
- assembly areas including tents, stages, and open areas
- parking

☐ Access and parking

- transportation demand measures (e.g. bike parking/valet, shuttle, water access, etc.)
- Traffic Management Plan (e.g. will event organizers be directing traffic, flaggers if required, etc)
- anticipated traffic disruptions or temporary parking restrictions

☐ Intended advertising / notification of event (copy attached)

*Note: Notification must include immediate neighbours. Additional notification may be required at the discretion of the Village. Police and fire services must be notified.*

☐ Anticipated number of attendees, including staff, organizers, volunteers, participants, spectators, etc.

\_\_\_\_\_

☐ Setup and takedown plan \_\_\_\_\_

- logistics
- loading
- anticipated disruptions

☐ Security plan\_\_\_\_\_

- RCMP or private security or no security planned for the event

☐ Washrooms / sanitary considerations – Number & Location

\_\_\_\_\_

☐ First Aid plan (in the event of medical distress or emergency)\_\_\_\_\_

- Location of First Aid services
- Emergency vehicle access and egress
- Communications plan describing protocol for on-site event managers
- Emergency contacts provided to Village of Belcarra staff

☐ Inclement weather contingency plan (if the event must be rescheduled or activities must be moved due to inclement weather)\_\_\_\_\_

☐ Environmental sustainability/waste mitigation plan

- Waste disposal (at event and after)
- Any sustainability measures being implemented at the event to mitigate waste generation

☐ Outline any other anticipated impacts or anticipated benefits to the Village\_\_\_\_\_

**Please complete the following (applicants may provide additional information in their attached event description as needed):**

Type of event:

- ☐ Festival
- ☐ Private Party
- ☐ Sporting Event (other than run/walk)
- ☐ Run/Walk
- ☐ Community Celebration
- ☐ Product Launch/Promotion
- ☐ Other (please specify):

Purpose of event:

- ☐ Fundraising
- ☐ Promotion
- ☐ Revenue Generation
- ☐ Community Event
- ☐ Other (please specify):

Will your event be open to the public? ☐ Yes ☐ No

Are attendees required to register or purchase tickets for this event? ☐ Yes ☐ No

### 3.0 EVENT LOGISTICS

Please indicate whether your event will include any of the following. ***If yes to any, please provide detail in your attached event description.***

Amplified sound (e.g. music, announcements, fireworks, etc): ☐ Yes ☐ No

Food (e.g. Barbeque, vendors, etc): ☐ Yes ☐ No

***\*NOTE: Food permits must be secured through Fraser Health when applicable.***

Alcohol: ☐ Yes ☐ No (Permit / License attached)

Liquor License, Bartender \_\_\_\_\_

***\*NOTE: LCRB permits must be secured as required for any liquor sales/service (see <https://specialevents.bcldb.com>).***

Sales of any kind (e.g. raffle tickets, food, merchandise): ☐ Yes ☐ No

***\*NOTE: BCLC permits must be secured as required for any gambling.***

Sponsors: ☐ Yes ☐ No

Vehicle Parking, including loading of equipment: ☐ Yes ☐ No

Other proposed activities, such as fireworks, rides, or attractions: ☐ Yes ☐ No

***\*NOTE: additional costs or approvals may be required.***

Security or traffic control: ☐ Yes ☐ No \_\_\_\_\_

## 4.0 APPLICATION REQUIREMENTS

The following should be submitted with your application:

☐ Application fee: as *specified in the Belcarra Fees and Charges Bylaw No. 517, 2018, as amended from time to time. The Village reserves the right to charge additional fees or require deposits depending on event circumstances.*

☐ Proof of insurance for the intended use, including commercial general liability for a limit of not less than two million (\$2,000,000) dollars per occurrence with respect to third party liability claims for bodily injury, property damage, personal injury, or death, and showing the Village of Belcarra as an Additional Named Insured. Such insurance must stay in force and not be amended, cancelled or allowed to lapse during the term of the Special Event.

Signature of applicant: \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

*For Village use only:*

---

## **SPECIAL EVENT PERMIT AGREEMENT**

A Village of Belcarra Special Event Permit is hereby issued for an event to be conducted in accordance with the details of the Special Event Permit Application Form above and attached Event Plan (provided by applicant), as well as any additional requirements stipulated by the Village.

\_\_\_\_\_ (event name)

approved on: \_\_\_\_\_ (date).

Authorized by: \_\_\_\_\_  
(name and signature)

Additional requirements issued by Village (to be attached as permit conditions)? ☐ Yes ☐ No

***Event organizers shall comply with event plans as provided to Village or as amended by additional requirements stipulated by the Village.***





**VILLAGE OF BELCARRA**  
**Fees and Charges Bylaw No. 517, 2018,**  
**Amendment Bylaw No. 563, 2020**



An amendment bylaw to establish a fine for violation of the Village of Belcarra Special Events Policy.

WHEREAS the Community Charter enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra enacts as follows:

1. That this bylaw be cited for all purposes as the “Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 563, 2020”
2. That the “Village of Belcarra Fees and Charges Bylaw No. 517, 2018” be amended in Schedule 3 – Business License Fees, under “Special Event Permit,” by adding the following:

Maximum fine for violation of the Village of Belcarra Event Permit Policy or a condition of an Event Permit	\$10,000 per occurrence at the discretion of the Chief Administrative Officer
---	---

3. That the Special Event Permit fee be amended from \$195.00 to \$350.00 per day.

READ A FIRST TIME on

READ A SECOND TIME on

READ A THIRD TIME on

ADOPTED by the Council on

\_\_\_\_\_  
 Neil Belenkie  
 Mayor

\_\_\_\_\_  
 Lorna Dysart  
 Chief Administrative Officer

This is a certified a true copy of  
 Village of Belcarra Fees and Charges Bylaw No. 517, 2018,  
 Amendment Bylaw No. 563, 2020

\_\_\_\_\_  
 Chief Administrative Officer



## COUNCIL REPORT

Date: May 25, 2020

From: Lorna Dysart, Chief Administrative Officer

Subject: Parking and Bylaw Enforcement Update

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### Recommendations:

1. That Council approve the parking status remaining the same with various areas for parking, No Parking and Resident Only Parking within the Village; and  
That staff report back with a bylaw amendment to increase various parking fines

**Or -**

2. That Council approve temporary Resident Only Parking in the Village until September 8, 2020 at a cost of approximately \$3,000; and  
That staff report back with a bylaw amendment to increase various parking fines.

**Or -**

3. That Council approve permanent Resident Only Parking in the Village, effective as soon as possible, at a cost of approximately \$3000; and  
That staff report back with a bylaw amendment to increase various parking fines.

### Purpose

The purpose of this report is to provide an update on the parking situation and Bylaw Enforcement and to have Council provide staff with direction regarding parking in the Village.

### Background

In 2018, Council adopted a Traffic and Parking Regulation Bylaw No. 518, 2018 and a Bylaw Notice Enforcement Bylaw No. 520, 2018. These bylaws were adopted in order to commence managing traffic and parking issues within the Village.

Initially, a temporary, part time Bylaw Enforcement Officer was hired who worked specific hours when the overflow of parking from Port Moody and Belcarra Park were at the highest level. The Bylaw Enforcement Officer worked for the summer in 2018. Following his departure, The Waste and Recycle Depot Attendant took Bylaw Enforcement training at the Justice Institute, as she indicated her interest in becoming a Bylaw Enforcement Officer. The joint position of WARD Attendant and Bylaw Enforcement Officer has proven successful.

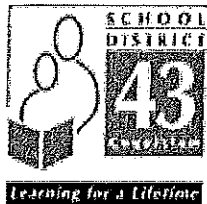
A Town Hall was held on March 21, 2019, led by Councillor Clark, with a follow up report to Council on April 8, 2019. The report resulted in direction to staff to validate the number of signs required relating to safety, service and anticipated costs. At a Council meeting on April 24, 2019, Council approved installation of approximately 15 signs at Midden Road, Bedwell Bay Road and Belcarra Bay Road. The installation of parking signs with various parking requirements has taken

place since this time. Council also requested that staff contact Metro Vancouver Parks with a request for improved signage for the Parks and for trails.

Metro Vancouver Parks has made changes to their signage including installing reader boards on Bedwell Bay Road that directs traffic to Belcarra Park and advising that there is no parking for the Park in Belcarra. On May 15, 2020, Port Moody installed Temporary No Parking signs all along Bedwell Bay Road. This new signage in Port Moody significantly increased traffic in the Village. When required, Coquitlam Towing has provided back up for Bylaw Enforcement.

Staff continue to do significant work related to improving and managing traffic and parking, as well as managing the Bylaw Enforcement ticketing processes.

It is noted that the Village of Anmore has adopted a No Street Parking Policy and the Village of Lions Bay is in the process of tripling parking fines.



The Board of Education of School  
District No. 43 - Coquitlam  
550 Poirier Street  
Coquitlam, BC  
V3J 6A7

**DONATION RECEIPT**

RECEIPT NUMBER:

DON 15752

ISSUE DATE:

06-Mar-2020

**RECEIVED**

MAY 14 2020

FILE NO. 1850-01

VILLAGE OF BELCARRA  
4084 BEDWELL BAY ROAD  
BELCARRA, BC  
V3H 4P8

Dear VILLAGE OF BELCARRA

On behalf of the Board of Trustees and the students of the Board of Education of School District 43 (Coquitlam), we wish to thank you for your generous donation.

This is your official charitable donation tax receipt. Please retain it for your records and for use when filing your annual income tax return.

Donation Amount	100.00
Purpose of Donation, Activity or Fund	After Grad Donation
School or Department	PT MOODY SECONDARY

Nita Miki  
Assistant Secretary Treasurer  
School District 43 - Coquitlam

Charity Registration Number 12981 9868 RR0001

For more information regarding charitable donations visit the Canada Revenue Agency Website: [www.cra.gc.ca/charities](http://www.cra.gc.ca/charities)



OFFICE OF THE MAYOR  
Richard Stewart

FILE NO. 450-01

RECEIVED

MAY / 8 2020

May 7, 2020

Our File: 05-1970-01/000/2020-1

Doc #: 3722097.v1

Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings  
501 Belleville Street  
Victoria, BC V8V 1X4

Dear Minister Robinson:

**RE: Review and Expansion of the Provincial Property Tax Deferment Program**

I am writing on behalf of Council for the City of Coquitlam in support of the April 30, 2020 letter written by the City of North Vancouver regarding the Provincial Property Tax Deferment Program. In addition, we are seeking a provincial review of the current program to ensure it appropriately supports those homeowners in need.


As a result of the COVID-19 pandemic, many property owners in BC will experience economic hardship but may not be eligible to access the Provincial Property Tax Deferment program due to the current restrictions. We are asking that the eligibility criteria for the deferment program be amended so that it can be expanded to all property owners experiencing financial hardship as a result of the current pandemic. This would be similar to the Financial Hardship Program introduced following the 2008 economic recession.

In addition, in order to ensure the program is adequately funded, easier to understand and more transparent to homeowners, we suggest the Province review the eligibility criteria and subsidized interest rates for the Regular Program and the one-time fee schedule. Under the current Regular Program, those who defer their taxes receive a significantly-subsidized interest rate (at prime minus two points), while those who apply under the "Families with Children" program are charged the full prime rate. We suggest that the criteria for receiving any subsidized interest rates be either eliminated or applied based on need (i.e. a means test), as opposed to the current program which provides the subsidy solely based on age. While we support the Province offering

programs to aid certain segments of the population who need assistance, there could be a misplacement of support under the current program(s). This is particularly true for property taxes, since the benefits of a low-interest loan (tax deferment) would be greatest for the owners of very expensive properties, with a much smaller benefit to those with modest properties, and no benefit to renters.

We therefore ask that you consider expanding the Property Tax Deferment Program for the tax years following the COVID-19 pandemic, in order that it may be an available option to all property owners of BC. Further, we ask that you consider reconciling the fees and interest rates of the program so that it is more equitable for those who are experiencing a hardship, regardless of their age.

Yours truly,



Richard Stewart  
Mayor

c - City Manager  
General Manager Finance, Technology and Police Services  
All Metro Vancouver Municipal Governments



RECEIVED  
MAY 19 2020

May 13, 2020 .

Ref: 249732

file NO. 0430-01

His Worship Mayor Neil Belenkie  
Village of Belcarra  
4084 Bedwell Bay Rd  
Belcarra BC V3H 4P8

Dear Mayor Belenkie:

This year, June 1-7 marks British Columbia's Child and Youth in Care Week. I invite you and your community to join British Columbians in celebrating the strength, creativity, resilience and tenacity of young people who are in or have been in care.

Child and Youth in Care week is a chance to break the stigma that these youth face. Sadly, the stories told of young people in care are often ones of tragedy and broken commitments, but British Columbia's children and youth in care are so much more than these stories. They are artists, athletes, storytellers, caregivers, and activists. They are our province's future teachers, mechanics, doctors, researchers, parents and leaders. Join us in offering an alternative story and elevating the voices of children and youth. With their unique lived expertise, young people who are in or have been in care deserve to be celebrated and honoured for the love and diversity they bring to all our communities.

We hope that you will find time over Child and Youth in Care Week to spread a message of awareness and care in your communities. Face-to-face events will not be taking place this year due to the COVID-19 pandemic, but I encourage you to visit the Web site for tips and ideas for virtual events and other creative ways to celebrate at [www.bcchildandouthincareweek.com](http://www.bcchildandouthincareweek.com). You can also help promote this message of celebration using the Web site's social media tools.

Thank you for your support of British Columbia's children and youth in care. If you have any questions or require more information, please contact the Federation of BC Youth in Care Networks at [info@fbcyicn.ca](mailto:info@fbcyicn.ca).

Sincerely,

Katrine Conroy  
Minister of Children and Family Development



**RECEIVED**

MAY 20 2020

CITY OF BURNABY  
OFFICE OF THE MAYOR  
MIKE HURLEY  
MAYOR

File NO. 450-01

FILE: 2410-20

2020 May 14

Mayor and Council  
Village of Belcarra  
4084 Bedwell Bay Road  
Belcarra, BC V3H 4P8

Dear Mayor and Council:

**SUBJECT: FEDERAL FINANCIAL SUPPORT FOR TRANSIT OPERATIONS  
ECC REPORT 5.4., COUNCIL MEETING 2020 MAY 11**

Burnaby City Council, at the Open Council meeting held on 2020 May 11, received the above noted report and adopted the following recommendations:

1. THAT Council support the following resolution by the Canadian Urban Transit Association:

WHEREAS the situation of an unprecedented drop in public transit ridership provoked by the COVID-19 outbreak accompanied by massive revenue losses is affecting public transit agencies right across Canada putting in jeopardy their financial viability and future ability to operate;

WHEREAS the Canadian Urban Transit Association (CUTA), Canada's largest public transport lobby, the membership of which includes most Canadian transit agencies, has called for urgent emergency funding to address the immediate liquidity issues of transit operators while providing financial stability while ridership rebuilds;

WHEREAS CUTA estimates as many as 40% of systems may require bridge funding over the coming months requiring some \$1.2 billion to help them keep the buses and trains running;

.../2



7-593-057-3

WHEREAS CUTA is seeking \$400 million a month to keep services running as fare box and other revenue drop by up to 100%;

WHEREAS CUTA notes that it will likely take some time for transit operators to rebuilt ridership to February 2020 levels during a gradually return to more normal economic activity;

WHEREAS without a quick infusion of funds by the Government of Canada it is impossible to assure that the gains made over the past decade in growing the modal share of all rides taken via collective transit will not be lost;

WHEREAS while transit is a provincial jurisdiction, only the Government of Canada has the budgetary capacity to stabilize public transit during the COVID-19 emergency;

THEREFORE BE IT RESOLVED THAT Burnaby City Council endorse CUTA's request to the Government of Canada for emergency funding to provide immediate liquidity to transit operators and on-going funding to alleviate revenue loss as ridership rebuilds;

THEREFORE BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Prime Minister of Canada, the Minister of Transport of Canada and the Minister of Finance of Canada.

2. THAT Council support the following resolution by TransLink:

WHEREAS prior to the beginning of the COVID-19 pandemic in March 2020, Metro Vancouver transit was a success story, with a 20% increase in transit ridership from 2016 to 2019, leading to the 4th highest per-capita transit ridership in North America behind only New York City, Montreal and Toronto;

WHEREAS in a highly transit-oriented city like Burnaby, good public transit is an essential service that is critical for the ongoing functioning of the regional economy, congestion and GHG reduction, and the provision of an affordable mobility option for lower income families;

WHEREAS transit ridership in Metro Vancouver has fallen by more than 80% due to the COVID-19 pandemic, leading to a 50% drop, or \$75 million, in TransLink's monthly revenues, with \$400 to \$600 million in losses projected by the end of the year;

WHEREAS TransLink has taken steps to slow monthly losses to \$50 million by reducing all non-essential expenditures, deferring capital projects, and cutting transit service hours by almost 40%;

WHEREAS just 18% of the passenger carrying capacity of the transit system will remain once these cuts are in place by May 18 and combined with the physical distancing measures in place on TransLink's transit system today (no standing, every other seat closed off);

WHEREAS TransLink continues to provide an essential service to 75,000 residents every day, 80% of who are using transit for essential trips like getting to work, buying groceries and getting medical appointments, 40% of whom are from households with an income of \$40,000 or less, and one in ten say they do not have any other option to get to work;

WHEREAS even before the most recently announced transit service reductions, Burnaby residents were already experiencing long lines at SkyTrain stations and more frequent pass-ups on many bus routes, making transit and less safe or practical option for many;

WHEREAS these transit service cuts are not a viable option for Burnaby residents or businesses;

WHEREAS in the United States, the Federal Government delivered an emergency transit operating relief fund of \$25 billion in March to ensure that US transit agencies do not need to cut service as a result of decreases in fare revenues;

WHEREAS to date, TransLink has not received any emergency operating funding from senior governments, making these service cuts unavoidable;

THEREFORE BE IT RESOLVED THAT Burnaby City Council join the TransLink Mayors' Council on Regional Transportation to call on senior governments to provide emergency operating funding to TransLink immediately, to protect transit access to essential services during the current COVID-19 crisis and to support the economic recovery to come;

THEREFORE BE IT BE FURTHER RESOLVED THAT a copy of this resolution be sent to the Prime Minister of Canada and the Premier of British Columbia;

THEREFORE BE IT BE FURTHER RESOLVED THAT a copy of this resolution be sent to the Mayors' Council and TransLink for their information.

3. THAT Council forward copies of this report and resolutions to:

- a. Burnaby School District Board;
- b. Burnaby Board of Trade;
- c. Burnaby Association for Community Inclusion;
- d. Voices of Burnaby Seniors;
- e. Simon Fraser University;
- f. British Columbia Institute of Technology;
- g. Mayors and Councils of all Metro Vancouver municipalities;
- h. TransLink Mayors' Council;

- i. TransLink Board;
- j. Metro Vancouver Board;
- k. Fraser Health Authority;
- l. Union of British Columbia Municipalities;
- m. BC Minister of Transportation and Infrastructure;
- n. Canadian Urban Transit Association;
- o. Federation of Canadian Municipalities;
- p. Prime Minister of Canada;
- q. Canada Minister of Transport;
- r. Canada Minister of Finance; and,
- s. Marvin Rotrand, Councillor, City of Montréal;
- t. The Premier of British Columbia;
- u. Burnaby MLA's; and
- v. Burnaby MPs.

As per recommendation #3, a copy of the staff report, including resolutions, is enclosed for your information.

Yours truly,

A handwritten signature in black ink, appearing to read "Mike Hurley". The signature is fluid and cursive, with the first name "Mike" and last name "Hurley" clearly distinguishable.

Mike Hurley  
MAYOR

**Subject:** FW: TransLink's Safe Operating Action Plan FILE NO. 0480-01  
**Attachments:** TransLinkSafeOperatingActionPlan.pdf; NEWS RELEASE TransLink Safe Operating Action Plan.pdf

**From:** Mohamed, Aliya  
**Sent:** Thursday, May 21, 2020 9:43 AM  
**Subject:** TransLink's Safe Operating Action Plan

Dear Mayor and Council,

Today TransLink has released its 'Safe Operating Action Plan'. These new and enhanced measures will make transit service safer and available for those who need it as our region reopens.

We are expecting to see increasing ridership over the coming weeks, and are detailing our Safe Operating actions for customers, as well as the actions they can take to help themselves and fellow passengers.

At TransLink, we are focusing on:

- Increased cleaning and sanitizing, including the deployment of cleaning "pit crews" at high traffic stations;
- Managing the number of customers flowing through fare gates to help limit the number of customers on any given SkyTrain; and,
- Restoring service across modes to add more capacity, including to routes which were previously reduced.

We are also asking our customers to help keep themselves and their fellow passengers safe by:

- Staying at home if they are sick;
- Wearing non-medical masks or face coverings while waiting or on-board one of our vehicles; and,
- Travelling outside peak times whenever possible.

You can find details of these measures in the attached press release, and we would appreciate your help sharing this information with your constituents.

While we are pleased to support BC's Restart Plan, we remain concerned about the long-term financial viability of the transit system in this challenging time. While the Province of B.C. has stepped up as a partner to support continuation of transit service into the fall, we continue to urge the Government of Canada to also support transit.

Warm regards,

**ALIYA MOHAMED**  
**Director of Public Affairs**  
 TransLink 400-287 Nelson's Court, New Westminster, BC, V3L 0E7, Canada



RECEIVED

MAY 21 2020

**MEDIA RELEASE**



---

**TransLink implements Safe Operating Action Plan**

*Enhanced cleaning, restored service, masks recommended on public transit*

*May 21, 2020*

NEW WESTMINSTER, BC – In order to support British Columbia's Restart Plan, TransLink is introducing new and enhanced measures to make transit service safer and keep it available for those who need it.

Over the next several weeks, customers will notice changes at transit stations and on vehicles designed to improve sanitization, create space where possible, and enhance personal safety.

TransLink's initiatives, many of which have been taken since the beginning of the pandemic, are now part of a Safe Operating Action Plan. This plan will be implemented in phases to meet the needs of our customers as B.C.'s economy re-starts. Below are the steps customers will see, as well as the actions we are asking them to take.

**What we are doing to make transit safer:**

*Increased Cleaning and Sanitizing*

- Deploying cleaning "pit crews" to disinfect SkyTrain cars at high traffic stations.
- Increasing bus and SeaBus disinfecting sprays to twice per week in addition to daily cleaning schedules.
- Maintaining daily cleaning and disinfecting schedules on SkyTrain and West Coast Express cars, as well as HandyDART vehicles.

*Managing Physical Space*

- Limiting fare gate access at busy stations to help manage the number of customers on SkyTrain.
- Installing two-metre spaced decals at some bus stops and station entranceways to help guide customers.

*Adding Service to Create More Space*

- Restoring service across all modes to add more capacity, including to routes which were previously reduced. Service will be operating at nearly the same levels as before the COVID-19 pandemic.
- Monitoring passenger loads in order to deploy additional service at times and on routes where physical distancing is more difficult.

**What customers can do to enhance their own personal safety and that of fellow passengers:**

- Stay off the system if you are sick.
- Wear a non-medical mask or face covering while waiting or on-board our vehicles.
- Travel outside of peak times when possible. This is especially recommended for vulnerable people.

## MEDIA RELEASE



- Allow more time for your commute.

### Quotes

#### ***Kevin Desmond, CEO, TransLink –***

"Thousands of essential workers have relied on transit every day during the pandemic and many of our customers will return over the coming weeks and months. We're committed to keep our system running and making it widely available to the people of Metro Vancouver as they go back to work, to school, and to moving around the region. Our Safe Operating Action Plan is meant to make transit as safe as possible and asks our customers to help out by keeping themselves and their fellow passengers safer."

#### ***Dr. Bonnie Henry, British Columbia's Provincial Health Officer –***

"Public Health and WorkSafeBC are working with transit agencies to ensure all reasonable steps are being taken to prevent the spread of COVID-19, however, it's clear that maintaining a safe physical distance may not be possible in every situation. We recommend all passengers consider wearing a face covering while using public transit, especially during those instances where physical distancing may not be possible. We also ask the public to be patient during this challenging transition period and we are grateful to British Columbia's transit agencies for doing everything possible to protect the public during these changing times."

### Further information:

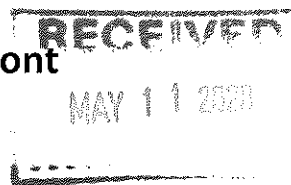
Media can download b-roll [here](#).

### Media contact:

TransLink Media Relations

E: [media@translink.ca](mailto:media@translink.ca)

**Letter stating why the sale of waterfront  
properties should be reconsidered**



FILE NO. 100-01  
The Zhao residents

5065 Whiskey Cove Ln

Belcarra V3H 4N7

5/4/20

Dear Mayor and Council:

I am writing in concern of the potential sale of the waterfront lot beside our home. To me and my community the selling of the property would be damaging. Effects to my family are as followed.

1. When we first moved into this gorgeous building with a captivating view, we never expected that the village property a couple of meters next to ours would ever be sold.
2. The main reason we bought this place was because of the remarkable privacy it gave, and with this property being sold the privacy would be gone.
3. Following up with that, the most effective manner for my family to maintain the privacy would be to purchase the land, and with that we feel like the government would be forcing us to buy it, we will have to purchase or we will loose property value, loose our view and most importantly our privacy.
4. If someone was to buy the land they would have to build a house, and for a peaceful neighborhood like ours to be under heavy construction, and having loud noises coming our way for several years would be something that none of us living here are craving.

It is my opinion; therefore, you should take steps to rectify this situation and consider the negative effects it would have on the community.

Sincerely,

George Zhao

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**Subject:** FW: Resident or permit only parking

FILE NO. 100-01

**From:** Deborah Struk

**Sent:** Monday, May 11, 2020 10:28 PM

**Subject:** Resident or permit only parking

Council and staff,

I would like to reiterate my desire for Resident Only parking with permits for resident visitors. There should also be a means for paid permits for those desiring to park and kayak camp etc. if they wish to park along Belcarra Bay west of the tennis courts. The rate should be min. \$20 for any portion of a calendar day.

I do not know why we have to feel guilty or bad about getting park traffic off our roads when Block 48 was given to that end.

Surprisingly, or not, I can find nothing to do with Block 48.

I thought it should be easy to find in some archives. Perhaps, staff has it.

I recently found an 'ancient' document which even then stated park traffic should NOT be on Belcarra Bay Rd. See page 20 of this document. The entire document is an interesting read.

[http://www.bclaws.ca/civix/document/id/oic/arc\\_oic/2592\\_1976](http://www.bclaws.ca/civix/document/id/oic/arc_oic/2592_1976)

I think if there is ANY parking to public, after we gave up such a huge portion of land, it should be at a price and not free parking. One resident suggested we have online paid parking through an app. Another suggestion was to have a parking pass kiosk visitors must purchase tickets.

Thank you for contacting MetroVan to change their wording on their Reader Boards. Sadly, parking continues to be a problem. I have seen pets, children, adults and vehicles almost get hit with people turning in the middle of the roads, hopping out into traffic, etc. Also a number of other potentially dangerous scenarios. After 4:30 pm vehicles frequently park illegally on Midden. It is likely they have figured out what time Bylaw stops working.

Thank you for all you do.

It is heartwarming to have more people paying attention to council meetings. Hopefully, more people will warm up to asking questions and giving input.

Sincerely,

Deborah Struk



**Subject:** FW: Dead Trees

FILE NO. 100-01

**From:** Lorna Dysart  
**Sent:** Tuesday, May 19, 2020 8:58 AM  
**To:** Don Reid  
**Subject:** FW: Dead Trees

Hi Don,

I followed up on your email with Public Works. The trees are on the list to be removed.

The project was delayed due to the COVID pandemic. Staff are working out a date to have the trees removed, as the COVID restrictions are being somewhat lifted.

Thank you, Lorna  
**Lorna Dysart**  
**Chief Administrative Officer**  
**Village of Belcarra**  
 604-937-4101

VILLAGE OF BELCARRA e-mail disclaimer

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☐ Please consider the environment before printing this email.

**From:** Don Reid  
**Sent:** Saturday, May 16, 2020 2:04 PM  
**Subject:** Dead Trees

Dear Mayor and Council:

There are several dead trees on the slope above the upper part of the hill on Turtlehead Road. I have mentioned my concern to staff members at least twice before about the risk of damage to power and communication lines.

There is a cluster of dead trees, four smaller cedars and a larger fir, located about 27 m (90 ft) downhill from the driveway at 127 Turtlehead. The fir tree appears to be about 350 mm dia. (14 inches) at the butt and about 20 m (65 ft), or maybe more, in height. See attached photos. These trees are within about 5 m (17 ft) from the axis of the power and communication lines. The fir tree appears to already have a lean. I am not sure whose property these trees are located. In any case, I believe them to be a hazard and that either the owner of the property or BC Hydro, whichever is responsible should undertake their removal before a fall. If the fir tree falls toward the road there is almost certain to be a service outage and repair costs.

There are other dead trees on the same sidehill which might also be a problem should they fall.

Yours truly,  
 Don Reid

Note: Photos available at the Village office.

**Subject:**

FW: May 11 Council Meeting Follow-Up

FILE NO. 100-01

**From:** Don Babineau**Sent:** Sunday, May 17, 2020 10:10 PM**Subject:** May 11 Council Meeting Follow-Up

Hi All,

I listened to and participated in May 11<sup>th</sup>'s council meeting. Upon reflection I am appalled at how long it is taking to come to grips with our fire fighting capacity. We have studied this to death and it seems that outside of Neil and Rob, the rest of the councillors are running away from this issue instead of coming to grips with it. Not a healthy reaction. In the last election, improving our fire fighting capabilities was a hot button issue. Neil, and most of the councillors running, promised they would do something about this. If there is any issue that all councillors and mayor should be rallying behind, **this is the one**. We are one year and a half into your term. We had high hopes electing a new mayor and three new councillors... all hoped this would be a positive change... and yet, we are left wanting. At this point, to my knowledge, council has not even come to agreement on how many litres per second we should have available to protect our village.

At this council meeting, Chris Bolt presented his recommendations which council had the opportunity to review prior to this meeting. He referenced the previous engineering report done for the village and commented that his findings are in agreement or similar to what the previous engineering report recommended years ago (was it as many as ten years ago like Rob mentioned?). Both reports have told us that our current system is inadequate and we need more water to fight fires and make the village a safer place to live. Now I understand the water committee is being reactivated. I have nothing but respect for those on the committee who did the work and made their recommendation... which was to improve our system and hire a qualified engineer. You did just that. Chris has now made his recommendations. Why on earth do we need to reactivate the water committee at this point??? Please, stop your dithering and get on with the job at hand. Reactivating the water committee seems like a stall tactic and yet another reason to come to a decision on what action we need to take. We are on the eve of what could be a hot summer. Please do the right thing and provide us with the water reserves we need to fight the fire that will inevitably be at our doorstep.

I put a challenge out to our mayor and council that within the next 30 days, you come to agreement on how many litres per second we need for our village. Then, I challenge council to come up with recommendations on how to accomplish this goal within the following 90 days. Covid 19 has shown us that what used to take years can be done in days. If we change our paradigm, what I am suggesting could be accomplished.

I understand there are costs involved, I think we all do. That is why a revenue generation committee was formed to come up with a plan to raise the funds needed to pay for projects deemed necessary. I believe we are stuck on moving forward due to the money necessary to fund this project. Enter road ends. This too has been bandied about for years. It seems we are making progress but it is painfully slow. Unfortunately personal agendas seem to have gotten in the way of doing the right thing for the village. When elected to office, I always thought that what comes first is what is in the best interest of the village. I sympathize with losing a view. When our neighbours built their new home it stole ~25% of our view (I still hate that to this day... it sucks! However, it is what it is and we move on). We have limited ways to raise capital and road ends can raise a lot of money in a short period of time. So bite the bullet and get on with it. To those that fear the market will not allow us the maximum return, I think this is nonsense. Prices are holding. Waterfront is always something special that people will pay for. If by chance the prices do decline, we don't have to sell until we get our price.

Road ends are our focus now but we shouldn't stop there...

- Why are we ticketing parking violations instead of putting in paid parking? These days we don't need to lay down power and install meters... many do it all on-line now then let Shea ticket those where the time has expired.
- Why is the OCP committee delayed? Why can't they be meeting through Zoom like council is? Smaller lot sizes which will allow for some to subdivide lots which is another moneymaking opportunity.
- What about developing our village hall? This was an idea suggested during the last election and I think it merits a good look – a 10-story building with our hall and a coffee shop on the bottom floor and living units above. I agree that road ends are low hanging fruit but we shouldn't stop there.

Beyond getting our fire fighting capabilities up to snuff, I am sick and somewhat embarrassed about having to bump along our crummy roads that are falling apart.

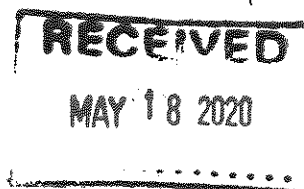
On a different subject completely... I thought about bringing this up under new business but didn't. I am kicking myself for not doing so. The last edition of the Barnacle contained personal attacks which should not be allowed. Whatever influence you can provide to prevent this from happening in the future would be the right thing to do. This last edition of the Barnacle was not healthy for the community and I do not believe it is reflective of who we are or who we want to be seen as.

Thanks,

Don

*Don Babineau*

FILE NO. 100-01



To: Mayor and Council  
From: Jim and Sherry Chisholm

May 17, 2020

I am very pleased to hear that the moratorium has been lifted and we once again can allow our residents to build docks. Docks are very important to most residents in our village as MOST purchased their property so that their boats can be in front of the home or at least near. There has also been a promise to upland owners that there will be a shared dock opportunity to all interested villagers. It is extremely important to be able to build docks because it is the reason many of us purchased and built our homes in this area.

I am NOT very pleased that the Vancouver Port has had so much time and put such an effort into this online presentation. Once they have done this much work they may feel that they will present and we will accept. NO WAY !!! It is VERY important that we get a copy of the PROPOSED new agreement document for those of us that already have and are paying for a license agreement.

The port approaches us as though they have all the power - this is not so. If no waterfront villagers will sign their offered license and the elected councillors of the village support their electorate ... then we show our power. This is what worked before and it is our strength.

The suggested discriminatory annual fee cannot be supported by any one. To go from \$ 140.00 per year to \$2,000.00 is ridiculous. When they speak of value I assume that they are looking at the property and house value as done by the government assessment. A dock, is a dock, is a dock .. no matter the value of your up land assessment. My property and home is not the business of the Port. Road or no road has no bearing on the WATER LOT VALUE. Some folks invoice will be \$600.00, \$1,200.00 and some \$ 2,000.00 - ARE THEY NUTS. This is a discriminatory, 3 tier system. There should be no discrimination. No one will agree to this exorbitant fee or the different charges because they have a road. Most folks will agree that an increase for our water lot license is acceptable, however, this is too much and ridiculous. The specifications should be equal and equal annual fee the same for all. It is absolutely necessary that an elected official (not staff) that has the knowledge and ability and authority to negotiate a fair and acceptable contract and fee for the Villagers. WHO WILL THAT BE?

Because Jim has a rapport with the Port I strongly suggest that he assist in the representation of the village, along with the Mayor when having a meeting with the manager of the port real estate department and the planning manager. Jim has the history and it will be very beneficial when negotiating our new contract and fee. He knows the Port and the Port knows him. The history is very important in the negotiating process.

The group wharves MUST open up at the same time..There is NO need to greatly alter the OCP. Surely a simple amendment will fix any small change in wording. The entire OCP will take too long and covers many unrelated issues.

The sooner we set up a meeting we can get ready for things to open up in JUNE.

THIS IS AN URGENT AND MUCH NEEDED PROPER, WELL THOUGHT OUT NEGOTIATION. LET'S GET THIS DONE NOW AND NOT GO SLOW AND WASTE MORE TIME. URGENCY IS NEEDED AND AN OFFICIAL ELECTED REPRESENTATIVE WHO IS IN A POSITION TO NEGOTIATE THE BEST CONTRACT AND FEE FOR THE ELECTORATE.

**Subject:**

FW: Belcarra's Grant Application For An Additional Water Tank

FILE NO. 100-01

**From:** Ralph Drew**Sent:** Tuesday, May 19, 2020 11:25 AM**Subject:** Belcarra's Grant Application For An Additional Water Tank

Mayor Belenkie and Belcarra Councillors,

**Re: Belcarra's Grant Application For An Additional Water Tank**

The 'Village of Belcarra' has made application for a grant to construct a new water tank, and information regarding the funding program can be found here:

<https://www2.gov.bc.ca/gov/content/transportation/funding-engagement-permits/funding-grants/investing-in-canada-infrastructure-program/green-infrastructure/environmental-quality>

Project funding is shared between the Federal (40%), Provincial (33%) and Municipal (27%) governments and it is estimated that announcements regarding the latest group of applications will be made in **Spring 2021**.

The program is titled "Clean Water and Wastewater Fund" and does not speak to funding for enhanced fire protection. Belcarra's application describes the storage tank project as additional capacity for fire protection, in particular forest fire protection. Such a distinction will be difficult to reconcile against the program's stated objectives.

The grant funding is under a joint Federal/Provincial program which means that B.C. Municipal Affairs Minister Selina Robinson and MLA Rick Glumac will be invited to provide their "input" regarding Belcarra's application. Belcarra's MP is Nelly Shin who is a Conservative sitting in opposition to the Liberal Government in Ottawa. As a consequence, MP Nelly Shin faces unique challenges advocating for Belcarra's application. Regardless, with these types of joint Federal/Provincial funding programs, the Federal government typically defers to their Provincial counterparts *vis-à-vis* funding decisions for municipalities.

Each grant application is considered against applications from other municipalities and the larger the "ask", the higher the hurdle for approval. Also, municipal size definitely plays a role as governments want to spread the largesse over as large a benefitting group as possible.

Lions Bay has made application for \$1.36 million for "Water Storage Facilities"; namely, replacement of a their storage reservoir which is a critical part of the Lions Bay potable water system. The Lions Bay "ask" is a lot less than the \$3 million "ask" by Belcarra, and Lions Bay is double the population of Belcarra.

Belcarra's application for \$3 million dollars is a very large "ask" by a very small municipality whose mayor has a very poor relationship with the B.C. Provincial government!

The "bottom line" is that the technical work of the Water Committee is more important than ever!

Ralph Drew

Belcarra, BC

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**Subject:** FW: Parking situation in Belcarra

100 - 01

**From:** Joel Johnston  
**Sent:** May 19, 2020 1:41 PM  
**Subject:** Parking situation in Belcarra

Hello Mayor Belenkie & Council,

As summer approaches and the weekends of May 9/10 and 16-18 are fresh in our memory, we can see clearly into the near-future. On May 9/10, while strict "social distancing" measure were still in place, we saw traffic backed up from Sunnyside Road in Anmore through the Village of Belcarra – with many cars stopping on the road waiting for a parking space to become available. We saw cars parked on top of each other stretching that same distance – ignoring no parking signs, breaking off the traffic bollards all along Bedwell Bay Road, and filling up inflatables along and onto the roadway. The regional park made the Vancouver television news in a negative story about COVID-19 and social distancing.

This past weekend we saw the City of Port Moody place temporary "No Parking" signs all along both sides of Bedwell Bay Road from Anmore to the Village of Belcarra, this combined with poor weather seemed to keep traffic down on Saturday and Sunday. However, Monday the sun came out as did the crowds. The Port Moody signage along with three strategically-parked, fully-marked Port Moody police vehicles and a couple marked By-Law enforcement vehicles along Bedwell Bay Road managed to keep the parkers off of the road around Sasamat Lake on Monday (Port Moody jurisdiction), but much like squeezing a balloon, this simply pushed everyone into Belcarra.

There are no sidewalks in Belcarra. There are very slim road shoulders through Belcarra – in some places there are no shoulders. When cars park along these already scarce and slim shoulder areas it makes it exceptionally dangerous for people to walk in Belcarra – this includes for residents and visitors who have parked there but are walking some distance back to Sasamat Lake or to the park – it is predictable that someone will be hit at some point. It leaves no room for driving error. It leaves no room for emergency situations and/or collision avoidance. It leaves no room for people experiencing car trouble to pull over. It leaves no room for Belcarra residents who reside along the Bedwell Bay Road corridor to have guests park adjacent to properties that they pay significant taxes for. It makes it extremely difficult and dangerous to enter the roadway from side roads and adjacent driveways as sight lines are significantly compromised.

Having said that, I did see some tow-truck activity in Belcarra on Monday, and Shae always does a consistently diligent job of enforcing the no parking regulations that are currently in effect. This does not seem sufficient to effectively deal with the onslaught of traffic that will be upon us during the summer months. Anmore has done an outstanding job in a similarly-attractive community for recreationalists. They have made it clear with all-encompassing signage that people cannot park anywhere along the roads in the Village of Anmore and that they will be subject to towing if they violate that parking regulation.

I believe that the Village of Belcarra should adopt the same approach as Anmore. It should be clearly-posted at all points of entry to the Village that there is no parking anywhere along the roadways in Belcarra (with the exception of some appropriate areas for "resident only" parking where it is safe). Anyone violating that general parking regulation should be subject to towing.

If this is already being considered for adoption please accept my thanks and full support. If it is not, I believe it should be placed on the agenda for immediate implementation.

Thank you for your consideration.

Joel Johnston  
Belcarra resident

**Subject:**

FW: Road and Traffic Concerns on Belcarra Roads

**From:** Shannon Wightman**Sent:** Wednesday, May 20, 2020 5:28 PM**Subject:** Road and Traffic Concerns on Belcarra Roads

file no. 100-01

**To:** Village of Belcarra, Mayor and Councillors

I am writing this letter to voice my concerns about the constant traffic into Belcarra and the unsafe parking conditions on our roads and in the village. I have lived in Belcarra for almost 10 years and each year the traffic situation gets exponentially worse. This past weekend was definitely the worst I have seen and the illegal parking onto the paved surface of our roads needs to be addressed. I have to say Kudos to Port Moody for their efforts in the no parking signs by the lake, the 2 port moody police cars and the one bylaws car that effectively addressed the unsafe conditions by the lake. Their effort as great as it was had the unintended consequence of pushing all the cars into the Village of Belcarra. When you have cars parked on both sides of the street with one full tire onto the pavement this creates an unsafe situation as cars have to leap frog over into the other lane to avoid all of the following:

- car doors being flung open without looking
- numerous bike riders on the narrow streets
- large amounts of people walking on the paved surface
- large amounts of people pulling wheeled coolers
- large amounts of people with floaty toys, kayaks etc

My question is does someone actually have to DIE before the parking situation and traffic into the village is addressed???

I have a few examples of incidents that occurred this weekend.

I live on Turtlehead Road which most of you know is a ONE lane, dead end street with NO water access, NO public parking, and all properties are PRIVATE property.

-On Friday night May 15th I was walking my dog and a beat up old van came ripping up Turtlehead at a minimum of 60km an hour, did not realize it was a dead end street and tried to quickly turn around but instead hit the NO parking, Emergency turnaround sign at full speed which knocked it to the ground. The driver who had an "N" on the vehicle then backed up as the cement on the bottom of the sign scraped the undercarriage of his van, then exited as quickly as he came up the street. Unfortunately I did not have my phone in my pocket to get the license plate number.

-On Saturday May 16<sup>th</sup> I again was out walking my dog as I watched a car park in a neighbours driveway (which is clearly signed Private property, NO trespassing) they got out walked around his property and then left. And no this property is NOT for sale. So now there are strangers walking around other peoples private properties.

-On Saturday May 16<sup>th</sup> I was told by another neighbour there were 2 guys on motorcycles drinking beer on another private property on Turtlehead. I heard that the police were called to address this incident.

-then on Monday May 18<sup>th</sup> I was out on the road walking my dog and I actually counted the number of cars coming up Turtlehead as I walked the dog that were looking for public parking, on one quick 5 min walk there were 6 cars that went to the turnaround, then went to the lower fork and then drove out. On another walk later that day in 10 min there were 9 cars that did the same thing. This is an average on 1 car every minute!!! I am sure the residents that live on Belcarra Bay road noticed a similar barrage of cars the weekend days too.

- on Monday May 18<sup>th</sup> there were 3 cars on the right hand side of Turtlehead near the base of the street that were all parked backwards on the street and some of their tires were onto the paved surface, in addition to the 2 large trucks parked there also. The parking area by the fire hydrant was also jam packed at the base of turtlehead onto belcarra bay road between turtlehead and the mailbox area.

This is INSANE on a one lane, dead end road to have this volume of cars on a sunny day.  
Our roads are crumbling and the extreme number of cars into the Village is making the situation even worse.  
These cars were NOT residents  
These cars were NOT guests of residents  
These cars were people looking for water access, park access and public parking!!!!

The Village needs to address this issue of parking and traffic on our streets immediately!  
I am in support of NO parking on any of the city streets as it appears that the no parking on the paved surface signs are not working.  
I am in support of EVEN more signage with respect to more signs that say Private Property, NO water access, NO public parking  
If residents need to be issued with guest parking or resident parking passes then that will have to happen  
If more bylaws officers need to be hired to police the situation then I support that also  
The no parking signs that Port Moody put up by the lake seemed to be effective, maybe Belcarra should try those

Thank you  
Sincerely

Shannon and Don Wightman



**Subject:** FW: Parking on Bedwell Bay Road

File No. 100-01

**From:** Jillian Hull

**Sent:** Thursday, May 21, 2020 7:15 PM

**Subject:** Parking on Bedwell Bay Road

Dear Mayor Belenkie and Members of Council,

I have read the letter that our neighbour, Joel Johnston, wrote to Council regarding the serious problems we have witnessed with people from outside the Village parking on Bedwell Bay Road. We agree 100% with everything Joel notes in his letter and we appreciate the level of insight and specificity he is able to provide from his decades in law enforcement.

While there is no need to reiterate all of Joel's points, I will add a few things we have noticed:

1) There is a symbiotic relationship between parking on Bedwell Bay Rd. and squatter boats in Bedwell Bay. As you know, this problem has been growing over the last few years as other, larger municipalities have been able to eliminate squatter boats in their areas. Squatter boats appear where they have access. Eliminating that access would go some way toward eliminating the proliferation of these squatter boats in Bedwell Bay..

2) All of the problems we used to see at the lake have now simply been pushed into the Village. I personally witnessed a near-crash just above our house last Sunday when a car parked across from the Recycling facility pulled a u-turn. It was a frightening scene. The by-law officer was parked just above the entrance to the facility because someone was attempting to park in the exit lane, other vehicles were exiting the facility, there were people standing in the road in order to get into their cars, there was oncoming northbound traffic and there was a line up of southbound vehicles stretching past West Rd. due to a tow truck towing a vehicle down by the tennis courts. In the midst of all this, car after car after car zoomed over the hill and quickly had to break to avoid rear-ending the line of southbound cars. ( I have attached a photo that gives a partial view of this scene.)

3) Aside from the traffic safety issue, I am also concerned that VOB has provided access to an area over which we have neither jurisdiction nor appropriate infrastructure to service. There have never been crowds in the park or along the foreshore such as there are these days. But people will need to use a restroom somewhere in the course of a day at the beach, so if they are not near the park, you know where they are going. Similarly, we have no trash cans, ash trays or bins for hot coals.

I don't think the issue of parking on Bedwell Bay Rd. is about whether or not to have Resident Only Parking. With the exception of a small area near the tennis courts, I feel confident saying that it is rarely, if ever, residents who park on Bedwell Bay Road -- at least from the Municipal Hall to the park. The problem of parking on Bedwell Bay Road has been a problem for over a year now, but in light of additional stress on our area from parking restrictions in Anmore, Buntzen and around White Pine Beach, we sincerely hope you will immediately eliminate public parking along Bedwell Bay Road. The current situation is not safe and invites problems into our area that we have neither the resources nor the jurisdiction to remedy.

Respectfully submitted,

Jillian Hull

Eric Broberg

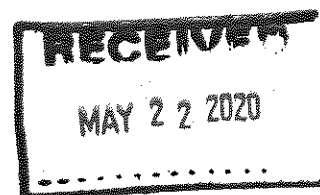
Note: Photo available at the Village office.



City of Port Moody  
Council Resolution

May 12, 2020

FILE NO. 450-01



CC20/086

**Moved, seconded, and CARRIED**

WHEREAS our society has been plagued by homelessness and a lack of support systems for those affected by addictions and mental illness for generations;

AND WHEREAS the state of homelessness in our region has only worsened over the course of decades and throughout multiple Provincial Governments;

AND WHEREAS an eventual economic rebuild is a good opportunity to make positive upgrades to our society;

BE IT RESOLVED:

THAT the City of Port Moody considers a return to the "normal" state of homelessness in our region, province, and nation after the COVID emergency fundamentally unacceptable;

AND THAT the City of Port Moody call on the Metro Vancouver Regional District, the Government of BC, and the Government of Canada to use the post-COVID recovery as an opportunity to "upgrade" our society by eliminating homelessness;

AND THAT the City of Port Moody supports a return to large-scale supportive housing arrangements for those afflicted by mental illness, such as a revived facility at Riverview.