



VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
April 27, 2020



Minutes of the Regular Council Meeting for the Village of Belcarra held April 27, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

This meeting was held via Zoom Teleconference and was recorded.

**Council in Attendance**

Mayor Neil Belenkie  
Councillor Rob Begg  
Councillor Carolina Clark  
Councillor Bruce Drake  
Councillor Liisa Wilder

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Stewart Novak, Public Works & Emergency Preparedness Coordinator  
Paula Richardson, Municipal Coordinator

**Also in Attendance**

Ken Bjorgaard, Financial Consultant, K&E Business Services  
Chris Boit, Engineering Consultant, ISL Engineering and Land Services Ltd.

**1. CALL TO ORDER**

Mayor Belenkie called the Zoom meeting to order at 7:00 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, April 27, 2020**

Moved by: Councillor Clark  
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, April 27, 2020 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, April 6, 2020**

Moved by: Councillor Wilder  
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held April 6, 2020 be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS**

No items.

**5. REPORTS****5.1** Lorna Dysart, Chief Administrative Officer, report dated April 27, 2020 regarding Update to Evangelical Laymen's Church Temporary Use Permit No. 2019-01

L. Dysart outlined the report. Bryant Ko, Director, Evangelical Laymen's Church (ELC) provided an overview of the potential plan for access. Discussion ensued.

Moved by: Councillor Clark  
Seconded by: Councillor Wilder

That the area for the Temporary Use Permit No. 2019-01 for Evangelical Laymen's Church be expanded to include the adjacent building to the Tea Room to allow for bread baking to support "Breadmaking Workshops"; and  
That the Evangelical Laymen's Church (ELC) access condition be revised to state that the Village must be provided with an Access Plan.

**CARRIED****5.2** Ken Bjorgaard, Financial Consultant, report dated April 27, 2020 regarding Annual Tax Rates Bylaw and Alternative Municipal Tax Scheme Bylaw

K. Bjorgaard outlined the two Bylaws and noted that the payments to other agencies such as TransLink and BC Assessment are to be paid as scheduled with the School District tax being deferred until December 2020.

Moved by: Councillor Wilder  
Seconded by: Councillor Drake

- 1) That the Village of Belcarra 2020 Annual Tax Rates Bylaw No. 560, 2020 receive first, second and third reading.

**CARRIED**

Council discussed the Alternative Municipal Tax Scheme Bylaw.

Moved by: Councillor Drake  
Seconded by: Councillor Clark

That the Alternative Municipal Tax Scheme Bylaw for 2020 Bylaw No. 562, 2020 be amended by maintaining:

- "3. a) If all or part of the property taxes for 2020 are not paid by the July 2, 2020, due date, the Village of Belcarra will add to the unpaid property taxes a penalty equal to 2% of the portion that remains unpaid;" and

That 3. b) be amended to a 3% penalty as follows:

- "3. b) If all or part of the property taxes for 2020 are not paid by September 2, 2020, the Village of Belcarra will add to the unpaid property taxes a further penalty equal to 3% of the portion that remains unpaid."

**CARRIED****Mayor Belenkie & Councillor Begg voted in opposition**

Moved by: Councillor Wilder  
 Seconded by: Councillor Begg

- 2) That the Village of Belcarra Alternative Municipal Tax Collection Scheme for 2020 Bylaw No. 562, 2020 receive first, second and third reading.

**CARRIED**  
**Councillor Begg voted in opposition**

## 6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

### 6.1 Water System Capacity for Fire Protection Committee

Councillor Drake outlined a proposal with regard to the benefit of having the Water System Capacity for Fire Protection Committee reconvene. The Committee would be requested to work with Chris Boit, the Village Engineering Consultant, to assist both Council and interested residents to understand, in detail, the issues and options related to the water system and fire protection.

Chris Boit outlined the Federal Grant Application that provides an option for funding related to the water reservoir. He noted that if the grant application is successful, the Village may decide, at that time, whether or not to proceed. Considerable discussion ensued.

Moved by: Councillor Drake  
 Seconded: Councillor Clark

Whereas the Village Committee on 'Water System Capacity for Fire Protection' (WSCFPC) has highly relevant expertise but has reported difficulty in securing some information it considers relevant; and

Whereas further public meetings of the WSCFPC could assist both Council and interested residents to understand in detail the issues and options related to the water system and fire protection; be it resolved;

That Council request that the WSCFP Committee continue its work with Village support (once the current Village staff workload associated with COVID 19 and taxes ease) to:

- 1) secure any information or documentation it considers relevant;
- 2) utilize technology such as Zoom to allow open public participation in its meetings.

**CARRIED**  
**Councillor Begg voted in opposition**

## 7. BYLAWS

No items.

## 8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Clark  
 Seconded by: Councillor Drake

That correspondence items 8.1 to 8.16 be received.

**CARRIED**

**ACTION ITEMS**

- 8.1 Crystal Dunahee, President, Child Find BC, letter dated April 23, 2020 regarding Proclamation for National Missing Children's Month and Missing Children's Day

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That Council proclaim May as Missing "Children's Month" and May 25, 2020 as "Missing Children's Day" in the Village of Belcarra

**CARRIED**

**INFORMATION ITEMS**

- 8.2 Sasamat Volunteer Fire Department, Board of Trustees Meeting Minutes of Thursday, February 13, 2020
- 8.3 Kiersten Enemark, Government Relations Director BC, Shaw Communications Inc., email dated April 8, 2020 regarding #ShawHelps – Supporting Communities during COVID-19
- 8.4 Val van den Broek, Mayor, City of Langley, letter dated April 9, 2020 to Sav Dhaliwal, Chair, Board of Directors, Metro Vancouver regarding COVID-19 Pandemic, Metro Vancouver Budget Mitigation Measures
- 8.5 Kerri Palmer Isaak, Chair, Board of Education, School District 43, letter dated April 9, 2020 regarding K-12 Response to the COVID-19 Pandemic in School District No. 43 (Coquitlam) (full report available at the Village office)
- 8.6 Dennis Sterritt, Mayor, Village of Hazelton, letter dated April 15, 2020 regarding UBCM Resolution regarding BC Gaming Grant

Moved by: Councillor Clark

Seconded by: Councillor Drake

That a letter of support be sent to the Council of the Village of Hazelton supporting the recommendation that communities under 10,000 in BC should be considered to be eligible to apply for the Community Gaming Grants Program for Arts and Culture, Sport, Public Safety, Environment and / or Social Services."

**CARRIED**

- 8.7 Marvin Rotrand Conseiller Municipal – Snowdon, Ville de Montreal, letter to Jonathan X. Cote Mayor, City of New Westminster dated April 20, 2020 regarding Support for Federal Funding Assistance for Public Transit
- Council members and the public discussed various aspects of the following correspondence. Considerable discussion ensued.
- 8.8 Ralph Drew, Belcarra Resident, email dated April 17, 2020 regarding Budgeting for Firehall Replacement
- 8.9 Verna Barrett, letter dated April 19, 2020 regarding Sasamat Volunteer Fire Department History
- 8.10 Des Wilson, Belcarra Resident, letter dated April 20, 2020 regarding Impact on Village Finances

Mayor Belenkie noted that a letter was received from Chief Jay Sharpe regarding his comments at a Water System Capacity for Fire Protection Committee meeting that was quoted in the correspondence. His letter will be included on the May 11, 2020 Council Agenda.

- 8.11 Ian Devlin, Belcarra Resident, email dated April 21, 2020 regarding Comments on Water System Capacity for Fire Protection Committee
- 8.12 Martin Debois, Belcarra Resident, letter dated April 20, 2020 regarding Proposed Major Capital Expenditures
- 8.13 Doug Brain, Belcarra Resident, letter dated April 22, 2020 regarding "Water Supply Capacity for Fire Protection" Committee Has Never Recommended the Installation of a New Water Tank
- 8.14 Ron Davis, Belcarra Resident, email dated April 21, 2020 regarding Unsafe Parking Area on Bedwell Bay Road, Belcarra
- 8.15 The Hubbs Family, Belcarra Residents, letter dated April 22, 2020 regarding Sale of Road Ends
- 8.16 Paul Kallio, Belcarra Resident, email dated April 22, 2020 regarding Sale of Road Ends

## 9. NEW BUSINESS

### Notice of Motion

Councillor Wilder provided the following Notice of Motion for the May 11, 2020 Council Meeting:

1. "That the adoption of the 5-Year Financial Plan 2020-2024 Bylaw No. 559, 2020 be withdrawn; and
2. That the reference in the 2020-2024 Financial Plan Scenario "C", be amended to reflect that under Major Capital Projects provided for: a New Fire Hall in 2022 at a cost of \$4,000,000. be removed, and instead have a New Fire Hall recorded as a footnote that states an anticipated cost yet to be determined by the Sasamat Volunteer Fire Department (SVFD) Board of Trustees."

Considerable discussion ensued.

### Options Regarding Telus

Councillor Drake outlined the potential option of improving fire alarms by having automated fire alarm monitoring of every house in Belcarra. He will take this matter to the WSCFP Committee.

Mayor Belenkie noted that thermal imaging cameras may be a viable option.

### Debris at the Side of the Road

Councillor Begg provided information related to debris being dumped on road sides in various locations in Belcarra.

L. Dysart requested that pictures and / or license plate numbers be sent to the Village office, if available. She noted that the next Village chipping event will occur after the COVID-19 pandemic is lifted.

**10. PUBLIC QUESTION PERIOD**

David Goodman, Whiskey Cove Lane, enquired with regard to the potential to provide a copy of the legal opinion on Water Front Road End property sales.

Deborah Struk, Belcarra Bay Road, queried with regard to:

- building up reserves to pay for a new Water Reservoir or Fire Hall
- tree trimming on Watson Trail
- if there had been a previous practice of charging residents for use of Road Ends adjacent to their properties

**11. ADJOURNMENT**

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the April 27, 2020 Regular Meeting be adjourned at 9:45 pm.

**CARRIED**

Certified Correct:



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Neil Belenkie  
Mayor



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Lorna Dysart  
Chief Administrative Officer