



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
April 6, 2020**



Minutes of the Regular Council Meeting for the Village of Belcarra held April 6, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

This meeting was held via Zoom Teleconference and was recorded.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Municipal Coordinator

Also in Attendance

Ken Bjorgaard, Financial Consultant, K&E Business Services
Brandon Ma, Partner, Audit, KPMG LLP
Andrew Bordignon, Senior Manager, KPMG LLP

1. CALL TO ORDER

Mayor Belenkie called the Zoom meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 6, 2020

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, April 6, 2020 be revised by adding:

Item 8.12 Deborah Struk, Belcarra Resident, email dated April 3, 2020
regarding Sale of Road Ends

Item 8.13 Sherry Chisholm, Belcarra Resident, letter dated April 3, 2020
regarding Information

And be approved as amended.

CARRIED

3. ADOPTION OF MINUTES**3.1 Regular Council Meeting, March 9, 2020**

Moved by: Councillor Clark
Seconded by: Councillor Begg

That the minutes from the Regular Council Meeting held March 9, 2020 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 Brandon Ma, Partner, Audit and Andrew Bordignon, Senior Manager, KPMG LLP, regarding Village of Belcarra Audit report**

Brandon Ma provided a presentation on the Audit report for the year ended December 31, 2019 with an overview of the Executive Summary. Council asked pertinent questions. Discussion ensued.

B. Ma noted that the current COVID-19 outbreak is outlined in Note 17 of the Village Financial Statement as a Subsequent Event.

Mayor Belenkie thanked the Auditors on behalf of Council and staff for conducting the Audit.

4.2 Ken Bjorgaard, Financial Consultant, report dated April 6, 2020 regarding 2019 Financial Statement Report

K. Bjorgaard outlined the report providing a summary of the Village 2019 Financial Results and Financial Position.

Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Begg
Seconded by: Councillor Wilder

That the Village of Belcarra 2019 Draft Financial Statements be approved.

CARRIED

5. REPORTS**5.1 Ken Bjorgaard, Financial Consultant, report dated April 6, 2020 regarding 5-Year Financial Plan 2020-2024 Bylaw No. 559, 2020**

K. Bjorgaard outlined the report noting that Bylaw No. 559, 2020 reflects the results of Council budget deliberations and related decisions. The Bylaw has been prepared pursuant to those decisions.

Council enquired with regard to exploring the potential to support Village residents under 55 who are not eligible for tax deferral through the provincial government.

L. Dysart advised that the topic of both a change in the property tax due date and the change in age for tax deferral, is being discussed with Regional Administrators. Information will be provided when it becomes available.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the Village of Belcarra 5-Year Financial Plan 2020-2024 Bylaw No. 559, 2020 be read a first, second and third time, and Adopted.

CARRIED

Councillor Clark voted in opposition

- 5.2 Ken Bjorgaard, Financial Consultant, report dated April 6, 2020 regarding Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 561, 2020

K. Bjorgaard outlined the report. L. Dysart provided clarity on the User Fee for the Fire Sprinkler System connection to the water system.

Moved by: Councillor Wilder
Seconded by: Councillor Begg

That "Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 561, 2020" be read a first, second and third time, and Adopted.

CARRIED

- 5.3 Lorna Dysart, Chief Administrative Officer, report dated April 6, 2020 regarding Ongoing Planning Studies

L. Dysart outlined the report. Council discussed moving forward with the creation of lots from Village Land (Road Ends) in order to prepare them for sale. The OCP review is currently postponed and will commence when an election may be held for OCP Review Committee members. Discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Begg

That the report regarding Ongoing Planning Studies dated April 6, 2020 be received for information.

CARRIED

6. **REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**

Mayor Belenkie – Sasamat Volunteer Fire Department (SVFD) Update

Mayor Belenkie provided an update on the SVFD. He advised that operations are continuing without any complications due to COVID-19.

7. **BYLAWS**

7.1 **Village of Belcarra Council Indemnity Bylaw No. 544, 2020**

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the "Village of Belcarra Council Indemnity Bylaw No. 544, 2020" be adopted.

CARRIED

Councillor Clark voted in opposition

8. **CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Drake
Seconded by: Councillor Begg

That correspondence items 8.1 to 8.13 be received.

CARRIED

INFORMATION ITEMS

- 8.1 Jonathan Cote, Mayor, City of New Westminster, letter dated March 3, 2020 regarding E-Comm Board of Directors Nominees

- 8.2 Blanka Zeinabova, Deputy City Clerk, City of Burnaby, letter dated March 6, 2020 regarding letter to UBCM Member Municipalities regarding 2020 UBCM Resolutions (full report available in the Village office)
- 8.3 Jonathan Cote, Mayor, City of New Westminster, letter dated March 9, 2020 to the Right Honorable Justin Trudeau, Prime Minister of Canada regarding National Pharmacare Program
- 8.4 Kennedy Stewart, Mayor, City of Vancouver, letter dated March 13, 2020 to Mayor & Council of the District of West Vancouver regarding Discriminatory Covenants, Language and Encumbrances on Land Titles
- 8.5 Lyn Hall, Mayor, City of Prince George, letter dated March 24, 2020 regarding UBCM Resolution – Sharing Payments from Opioid Class Action Lawsuit
- 8.6 Jerry Muir, Community Relations Manager, Lower Mainland, BC Hydro, letter dated April 2, 2020 regarding BC Hydro Response to COVID-19
- 8.7 John Willms, Belcarra Resident, email dated March 10, 2020 regarding Rebuttal to Ralph Drew's Letter
- 8.8 John Willms, Belcarra Resident, letter dated March 26, 2020 regarding Village Concerns
- 8.9 Sherry Chisholm, Belcarra Resident, letter dated March 24, 2020 regarding Sale of Road Ends
- 8.10 Shannon & Don Wightman, Belcarra Resident, email dated March 30, 2020 regarding Sale of Road Ends
- 8.11 Ralph Drew, Belcarra Resident, email dated April 3, 2020 regarding Letter to Belcarra Council regarding Objectivity of Councillors
- 8.12 Deborah Struk, Belcarra Resident, email dated April 3, 2020 regarding Sale of Road Ends
- 8.13 Sherry Chisholm, Belcarra Resident, letter dated April 3, 2020 regarding Information
Councillor Clark provided comments regarding Correspondence Items 8.8 and 8.9.

Conflict of Interest

Councillor Drake declared a Conflict of Interest. He noted that due to perception of a Conflict of Interest, he will declare a Conflict of Interest with regard to the Road End on Turtlehead Road.

9. NEW BUSINESS

Conflict of Interest

Councillor Begg declared a Conflict of Interest with regard to the potential Short Term Rental and Bed & Breakfast Accommodation Policy.

Chief Jay Sharpe, Sasamat Volunteer Fire Department (SVFD)

It was requested that Chief Sharpe be invited to a Council Meeting to answer questions regarding fire suppression systems. Council members will provide questions to the Chief Administrative Officer prior to the invitation being issued.

Mayor Belenkie advised that Council members may forward questions they may have in this regard to the Chief Administrative Officer who will compile the questions for the Fire Chief.

Councillor Begg thanked staff for the work on setting up the Zoom Council meeting.

10. PUBLIC QUESTION PERIOD

Paul Kallio, Belcarra Resident, queried with regard to the status of the sale of Road Ends in the Village.

Peter Struk, Belcarra Resident, queried with regard to encroachments on Village property.

Deborah Struk, Belcarra Resident, queried with regard to the opportunity for residents to purchase Road Ends.

11. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Begg

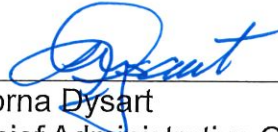
That the April 6, 2020 Regular Meeting be adjourned at 9:16 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dysart
Chief Administrative Officer