COUNCIL
Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

1. CALL TO ORDER
   Mayor Neil Belenkie will call the meeting to order.

2. APPROVAL OF THE AGENDA
2.1 Regular Council Meeting, February 10, 2020
   Recommendation:
   That the agenda for the Regular Council Meeting, February 10, 2020 be
   approved as circulated.

3. ADOPTION OF MINUTES
3.1 Regular Council Meeting, January 27, 2020
   Recommendation:
   That the minutes from the Regular Council Meeting held January 27, 2020 be
   adopted.

3.2 Special Council Meeting, February 3, 2020
   Recommendation:
   That the minutes from the Special Council Meeting held February 3, 2020 be
   adopted.

4. DELEGATIONS AND PRESENTATIONS
   No items.
5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant, report dated February 10, 2020 regarding Financing of Land Preparation / Development Costs for Road Ends

Recommendation:
That the Chief Administrative Officer and the Financial Consultant continue to pursue legal means to borrow funds for the preparation and development of Road End properties under Section 175 (Liabilities Under Agreements) of the Community Charter; and
That the scenario for developing three (3) Road End properties be pursued, should legal means be achieved, with two (2) of the properties being financed externally through the Municipal Finance Authority.

6. REPORTS FROM MAYOR AND PROJECT LEADS

7. BYLAWS

7.1 “Village of Belcarra 5-Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019, Amendment Bylaw No. 545, 2020”

Recommendation:

8. CORRESPONDENCE/PROCLAMATIONS

Recommendation:
That correspondence items 8.1 – 8.4 be received.

ACTION ITEMS


Recommendation:
That Council donate $100.00 to the Heritage Woods Secondary School Dry After Grad Celebration and $100.00 to the Port Moody Secondary School Dry After Grad Celebration.

INFORMATION ITEMS


8.3 Tracey Takahashi, Deputy Corporate Officer, City of Port Moody, letter dated January 30, 2020 to Jody Robertson, Corporate Secretary, E-Comm Board of Directors regarding E-Comm Board of Directors Designate
8.4  Jay Gilbert, City Clerk, City of Coquitlam, letter dated January 30, 2020 to Mayor and Council, City of New Westminster regarding Coquitlam Council Resolution – Nomination of Representatives to the E-Comm Board of Directors

9.  NEW BUSINESS

10.  PUBLIC QUESTION PERIOD

11.  ADJOURNMENT

Recommendation:

That the February 10, 2020 Regular Meeting be adjourned.
Minutes of the Regular Council Meeting for the Village of Belcarra held January 27, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance
Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance
Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER
Mayor Belenkie called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA
2.1 Regular Council Meeting, January 27, 2020
Moved by: Councillor Clark
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, January 27, 2020 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES
3.1 Regular Council Meeting, January 13, 2020
Moved by: Councillor Begg
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held January 13, 2020 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS
4.1 Harriette Chang, Counsellor, School District 43 (SD43), Real Acts of Caring (RAC) and Leadership Students
Harriette Chang introduced 3 Leadership Students from School District No. 43 who provided a PowerPoint presentation regarding Real Acts of Caring (RAC). It was noted that the RAC group have been making presentations for 15 years. Mayor and Council received flowers from the students.

Mayor Belenkie thanked the students for their presentation and provided Belcarra gifts to the students in appreciation.
Moved by: Councillor Wilder  
Seconded by: Councillor Clark


CARRIED

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, report dated January 27, 2020 regarding a Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy

Councillor Wilder made a statement regarding a legal opinion she received indicating she does not have a Conflict of Interest related to the Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy.

L. Dysart outlined the proposed Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy. Council discussed various aspects of the report as it relates to the draft Corporate Policy on Short Term Rental Accommodation and Bed & Breakfast. Council supported the following:

- A $1,000.00 refundable security deposit;
- A minimum insurance requirement for the intended use, including commercial general liability for a limit of not less than two million ($2,000,000) dollars per occurrence with respect to third party liability claims for bodily injury, property damage, personal injury, or death, with a specific rider acknowledging the use of all or part of the property as a STRA and / or B&B and showing the Village as an Additional Named Insured;
- A minimum requirement of a two night stay;
- For a Bed & Breakfast Rental, allow for single room rentals with up to 3 rooms being allowed to be rented under one rental contract (i.e. for a customer who may require 2 rooms);
- No additional Waste and Recycle Depot fees will be added for a STRA or B&B;
- Add a Business License fee for STRA and / or B&B: $100.00 per year, at the discretion of the Chief Administrative Officer (CAO) for future years;
- Inspection fee: $250 per year; second year inspection at the discretion of CAO;
- Add penalties for operating without a Business License, $1,000.00 per day, per offense, at the discretion of the CAO;
- Include the definitions for STRA and B&B, as outlined in the report.

Moved by: Councillor Clark  
Seconded by: Councillor Begg

That Council adopt the Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B) Accommodation Policy; and

That staff be directed to prepare amendments to Zoning Bylaw No. 510, 2018, Fees and Charges Bylaw No. 517, 2018 and Business License Bylaw No. 277, 1995 to implement the proposed STRA and B&B Policy.

CARRIED
Councillor Clark left the Council meeting at 8:14 pm.

6. **REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES**

7. **BYLAWS**

7.1 Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, Amendment Bylaw No. 543, 2020

Moved by: Councillor Drake
Seconded by: Councillor Wilder


CARRIED

Councillor Begg voted in Opposition

8. **CORRESPONDENCE / PROCLAMATIONS**

Moved by: Councillor Drake
Seconded by: Councillor Begg

That correspondence items 8.1 to 8.4 be received.  

CARRIED

**INFORMATION ITEMS**


8.2 Michael van Hemmen, Uber, email dated January 23, 2020 regarding Uber is Approved

8.3 Cecillia Kim & Laurie Fletcher, Citizen Relations, Lyft, letter dated January 24, 2020 regarding Lyft Officially the First Ridesharing Company to Launch in Vancouver

8.4 Martin Lavoie, Vice President Population Health & Chief Medical Health Officer, Fraser Health, letter dated January 24, 2020 regarding Novel Coronavirus (2019-nCoV)

Councillor Clark returned to the Council meeting at 8:17 pm.

9. **NEW BUSINESS**

No items.

10. **PUBLIC QUESTION PERIOD**

Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to the status of the sale of road ends.

Jim & Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to the acknowledgment made by the Mayor prior to the Call to Order.

11. **ADJOURNMENT**

Moved by: Councillor Begg
Seconded by: Councillor Wilder

That the January 27, 2020 Regular Meeting be adjourned at 8:40 pm.  

CARRIED
Certified Correct:

______________________________  ________________________________
Neil Belenkie                     Lorna Dysart
Mayor                            Chief Administrative Officer
Minutes of the Special Council Meeting for the Village of Belcarra held February 3, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance
Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance
Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Administrative Services Assistant

Also in Attendance
Ken Bjorgaard, Financial Consultant, K&E Business Services

1. CALL TO ORDER
Mayor Belenkie called the meeting to order at 6:30 pm.

2. APPROVAL OF THE AGENDA
2.1 Special Council Meeting, February 3, 2020
Moved by: Councillor Begg
Seconded by: Councillor Drake
That the agenda for the Regular Council Meeting held February 3, 2020 be approved as circulated.

CARRIED

3. REPORTS
K. Bjorgaard provided a PowerPoint presentation and outlined the Draft 2020 – 2024 Financial report as follows:
- General Operating Fund
- Water Operating Fund
- Waste & Recycle Depot (WARD) Operating Fund
- Capital Plan
- Reserve & Surplus Projections
- Property Tax & User Fees
- Comparative Benchmarks
- Next Steps

Considerable discussion ensued with regard to various aspects of the report. Council members discussed the feasibility of the concurrent sale of 2 or 3 Road Ends. Council asked pertinent questions.
K. Bjorgaard will research the information requested related to early payment of Municipal Finance Authority loan.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That staff be directed to prepare a report to address the implications of accelerating the preparation / development of Road End properties for sale in 2020; with a development option for three (3) Road End properties being provided as well as a development option for seven (7) road end properties; and

That the 2020 Budget show General Capital Reserve funding of $175,000 for one (1) of the road end properties with external financing being explored for the other properties under the two options; and

That staff be directed to contact the Municipal Finance Authority with regard to the timing and payout amount to retire the existing debt for the Village Water System.

CARRIED

Moved by: Councillor Begg
Seconded by: Councillor Wilder

That Council approve a 15% increase in Property Taxes for 2020.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Begg

That Council approve a 10% increase in Property Taxes for each year, from 2021 to 2024, inclusive.

CARRIED

3.2 Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant, report dated February 3, 2020 regarding Council Indemnity Increase

K. Bjorgaard outlined the report. L. Dysart noted that the recommended change in the way the Consumer Price Index (CPI) is calculated for the Council Indemnity Bylaw, will be beneficial. Considerable discussion ensued.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That Council indemnity increases be calculated on the basis of the Vancouver Consumer Price Index (CPI) for the preceding 12-month period ending October 31 of each year, prior to the calendar year in which any increases would take effect; and

That staff be directed to prepare the appropriate bylaw for Council consideration.

CARRIED

Councillor Clark voted in opposition

K. Bjorgaard outlined the report. He noted that under Provincial Legislation an amendment to the Financial Plan is required to include the Official Community Plan review for $100,000 that will be funded from Community Gas Tax fund and $175,000 for Road End development that will be funded from the General Capital Fund.

Moved by: Councillor Clark
Seconded by: Councillor Wilder


CARRIED

4. PUBLIC QUESTION PERIOD

Mary Begg, 3424 Marine Avenue, queried with regard to the sale of Road Ends and the interest expressed by potential purchasers.

Sy Rodgers, 1080 Farrer Cove, queried with regard to the percent of interest currently being charged on the Water System loan.

5. ADJOURNMENT

Moved by: Councillor Begg
Seconded by: Councillor Clark

That the February 3, 2020 Regular Meeting be adjourned at 9:11 pm.

CARRIED

Certified Correct:

_________________________       _________________________
Neil Belenkie                  Lorna Dysart
Mayor                           Chief Administrative Officer
COUNCIL REPORT

Date: February 10, 2020
From: Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant
Subject: Financing of Land Preparation / Development Costs for Road Ends

Recommendation

That the Chief Administrative Officer and the Financial Consultant continue to pursue legal means to borrow funds for the preparation and development of Road End properties under Section 175 (Liabilities Under Agreements) of the Community Charter; and

That the scenario for developing three (3) Road End properties be pursued, should legal means be achieved, with two (2) of the properties being financed externally through the Municipal Finance Authority.

Purpose

The purpose of this report is to inform Council on the issue of financing further land preparation / development costs for Road Ends, as per the Council request at the Council budget meeting held February 3, 2020. Related information is also provided on the potential payout of the Village water debt.

Background

The 2020 Draft Budget includes funding in the amount of $175,000 for the preparation and development of one (1) Road End lot (cost estimate based on Lion’s Bay experience) with the funding coming from the General Capital Reserve fund. Council requested information on financing options for developing further Road Ends under two (2) scenarios based on estimated cost of $175,000. per lot:

- 3 lots (lot 1 funded by General Capital Reserve Fund in the amount of $175,000; plus 2 additional lots funded by short term debt financing in the amount of $350,000.)
- 7 lots (lot 1 funded by General Capital Reserve Fund in the amount of $175,000; plus 6 additional lots funded by short term debt financing in the amount of $1,050,000.)

The Chief Administrative Officer and the Financial Consultant have investigated the available short term financing / borrowing options as provided for under the Community Charter to achieve the goal of Council. The two (2) short term borrowing or financing options are:

a) short term capital borrowing under Section 178, and
b) liabilities under agreements as outlined in Section 175.

The short term capital borrowing provided for under Section 178 is not feasible as this debt is limited to $50 per capita (insufficient for funding requirements), which leaves Section 175 as the remaining option. Our legal counsel was asked as to whether the financing could be structured so as to fall under Section 175 (liabilities under agreements) of the Community Charter. Legal Counsel has asked for more time to determine if a structure may be developed under this Section. Should this option not be available, the Village would be required to develop the one (1) Road End for $175,000. that is currently in the draft 2020 budget. This Road End will be approved for early development based on the recent Financial Plan Amendment Bylaw No. 545, 2020.
The legislated liability debt servicing cost limit for Belcarra (maximum annual principal and interest payments), which are the function of specific revenue sources, is $409,359. The water servicing debt is $235,444. which leaves $173,915 of available annual debt serving cost for principal and interest payments. A three (3) year $350,000 loan (3% per annum interest rate) to develop two (2) additional lots would result in annual debt payments of approximately $120,000. This amount may be accommodated with the Village liability debt servicing limit of $173,915. A three (3) year financing period should provide enough time to develop and sell Road End properties.

In regard to the current water debt, the 10-year paydown or payout opportunity will occur in October of 2022. The requirement to notify the Municipal Finance Authority is due by September of 2022 if the Village wants to retire or pay down the debt. The payout amount at that time will be $3.16 million.

Council should be aware that the Village needs to establish a process for preparing and developing the Road End properties into legal saleable lots, including an established budget for all associated costs including planning, surveying, legal and engineering. It is important that these costs be controlled during the development process in order to maximize net revenue proceeds. This may include entering into formal competitive quotation processes for certain services.
A bylaw to amend the 5 Year Financial Plan for the years 2019 – 2023.

WHEREAS pursuant to Section 165 of the Community Charter, “Village of Belcarra 5-Year Financial Plan 2019–2023 Bylaw No. 531, 2019” was adopted on March 11, 2019; and

AND WHEREAS pursuant to Section 165 of the Community Charter, the Financial Plan may be amended by bylaw at any time.

NOW THEREFORE the Municipal Council of the Village of Belcarra, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited for all purposes as the “Village of Belcarra 5-Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019, Amendment Bylaw 545, 2020”.

2. “Village of Belcarra 5-Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019” is hereby amended by deleting Schedule A – Financial Plan in its entirety and replacing it with the amended Schedule A – Financial Plan attached to and forming part of this Bylaw.

READ A FIRST TIME on February 3, 2020

READ A SECOND TIME on February 3, 2020

READ A THIRD TIME on February 3, 2020

ADOPTED by the Council on

______________________________  ______________________________
Neil Belenkie  Lorna Dysart
Mayor  Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra 5-Year Financial
Plan 2019–2023 Bylaw No. 531, 2019, Amendment Bylaw 545, 2020

Chief Administrative Officer
# Schedule A - Financial Plan

## REVENUES

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<th>2021</th>
<th>2022</th>
<th>2023</th>
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<td>Municipal property taxes</td>
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<td>750,939</td>
<td>769,787</td>
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<td>Water parcel taxes</td>
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<td>233,488</td>
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<td>Grants in lieu of taxes</td>
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<td>11,089</td>
<td>11,256</td>
<td>11,426</td>
<td>11,598</td>
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<td>Fees and charges</td>
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<tr>
<td>Recycle &amp; refuse fees</td>
<td>115,766</td>
<td>120,357</td>
<td>123,043</td>
<td>125,759</td>
<td>128,596</td>
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<td>Water fees</td>
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<td>273,868</td>
<td>293,404</td>
<td>315,544</td>
<td>340,110</td>
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<td>Penalties &amp; interest on fees and taxes</td>
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<td>11,055</td>
<td>11,055</td>
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<td>Permits and licences</td>
<td>97,650</td>
<td>97,650</td>
<td>97,650</td>
<td>97,650</td>
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<tr>
<td>Other</td>
<td>6,088</td>
<td>6,286</td>
<td>6,529</td>
<td>6,760</td>
<td>7,521</td>
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<td>Interest income</td>
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<td>27,100</td>
<td>27,100</td>
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<td>Conditional operating transfers, other govt's</td>
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<td>369,997</td>
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<td>Unconditional transfers, other govt's</td>
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<tr>
<td>Municipal Finance Authority debt actuarial</td>
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<td>33,700</td>
<td>39,300</td>
<td>45,144</td>
<td>51,955</td>
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## EXPENSES

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<th>2022</th>
<th>2023</th>
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<td>Legislative</td>
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<td>91,996</td>
<td>93,695</td>
<td>115,248</td>
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<td>Administration (incl. Planning &amp; Development)</td>
<td>742,038</td>
<td>806,696</td>
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<td>Transportation</td>
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<td>269,298</td>
<td>303,867</td>
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<td>312,624</td>
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<td>Recycle &amp; refuse</td>
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<td>169,060</td>
<td>111,593</td>
<td>114,246</td>
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<td>Water system</td>
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<td>211,856</td>
<td>226,001</td>
<td>269,623</td>
<td>261,584</td>
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<td>Long-term debt interest (water system)</td>
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<td>128,800</td>
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<tr>
<td>Amortization</td>
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## ANNUAL SURPLUS / (DEFICIT)

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<td>Add back: Amortization expense</td>
<td>357,299</td>
<td>80,179</td>
<td>262,908</td>
<td>181,094</td>
<td>210,741</td>
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<td>Add back: Water meter inventory expense</td>
<td>287,100</td>
<td>287,100</td>
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<tr>
<td>Deduct out: Debt actuarial revenue</td>
<td>4,728</td>
<td>4,728</td>
<td>4,728</td>
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<tr>
<td>Transfers from reserves for operations</td>
<td>28,300</td>
<td>33,700</td>
<td>39,300</td>
<td>45,144</td>
<td>51,955</td>
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<tr>
<td>Transfers (to) from surplus for operations</td>
<td>33,529</td>
<td>17,650</td>
<td>9,650</td>
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## CASH AVAILABLE FROM OPERATIONS FOR CAPITAL & RESERVES

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<tr>
<th></th>
<th>2019</th>
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<th>2021</th>
<th>2022</th>
<th>2023</th>
</tr>
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<tbody>
<tr>
<td>Transfers (to) non-statutory reserves</td>
<td>(55,900)</td>
<td>(55,900)</td>
<td>(55,900)</td>
<td>(55,900)</td>
<td>(55,900)</td>
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<tr>
<td>Transfers (to) statutory reserves for capital</td>
<td>(257,757)</td>
<td>(265,558)</td>
<td>(274,687)</td>
<td>(283,329)</td>
<td>(293,526)</td>
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<td>Transfers from non-statutory reserves for operating</td>
<td>0</td>
<td>100,000</td>
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<td>Transfers from statutory reserves for capital</td>
<td>165,700</td>
<td>309,200</td>
<td>146,500</td>
<td>199,000</td>
<td>256,000</td>
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<tr>
<td>Capital expenditures</td>
<td>(428,700)</td>
<td>(339,200)</td>
<td>(176,500)</td>
<td>(229,000)</td>
<td>(286,000)</td>
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## FINANCIAL PLAN BALANCE

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<tr>
<th></th>
<th>2019</th>
<th>2020</th>
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<td></td>
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</tbody>
</table>
Heritage Woods Secondary School
1300 David Avenue, Port Moody, BC V3H 5K6
Phone: 604-461-8679  Fax: 604-937-8055

Village of Belcarra Community Grant Application
4084 Bedwell Bay Road
Belcarra BC, V3H 4P8
E-mail: belcarra@belcarra.ca
Phone: (604) 937-4100

January 27, 2020

Attention: Belcarra Community Grant Committee

The annual Heritage Woods Secondary School 2020 Dry-After Grad will be held at the school from 11:30pm to 4:30 am on June 6, 2020. It immediately follows the formal Graduation Dinner & Dance. The Dry-After Grad allows the grads to continue their Graduation celebration in a safe, substance-free environment filled with games, food, prizes and entertainment.

The Dry-After Grad is organized by parent volunteers and is funded primarily through ticket sales. We would like all grads to attend the event. Financial assistance is available for Grads who may require help purchasing their ticket.

The event requires significant planning and plenty of parent volunteer effort! A dedicated parent group is well underway with plans to make Graduation safe and memorable for the class of 2020. We would greatly appreciate your financial contribution to the Heritage Woods Secondary School 2020 Dry-After Grad.

Donations can be made payable to Heritage Woods Secondary, please note “2020 After Grad” on cheque. Should you have any questions, please do not hesitate to contact Bonnie Stein.

Yours truly,

Bonnie Stein
HWSS 2020 Dry-After Grad Co-chair
January 24, 2020
File Ref: 7130-02

Attn: Citizen Engagement
PO Box 9484 Stn Prov Govt
Victoria, BC V8W 9W6

Lori Halls
Deputy Minister, Emergency Management BC
PO BOX 9850 Stn Prov Govt
Victoria, BC V8W 9T5

Thank you for the opportunity to provide feedback to the proposed modernization of emergency management legislation. The City understands the Province’s desire to shift emergency management from response to mitigation and better preparedness, and also the ultimate cost effectiveness of such an approach. Minimizing risk is cost effective in the long run.

Local authorities will require significant resources, support and time to shift the approach. Moving forward, mandating greater consideration of current and future risk when considering development in hazardous areas does not pose a significant issue. Stronger legislation to enable local authorities to say “no” would be helpful in this regard, as there is a real cost to mitigating against potential risks.

Proposed legislated and regulatory requirements of local authorities include the need to identify and assess hazards, risks and vulnerabilities, establish associated mitigation plans, develop response and recovery plans, develop business continuity plans, and undertake training and exercises and a review cycle. While much of this work is being undertaken for priority risks in our communities, there are no dedicated staff for this and funding comes from very tight municipal budgets over time. Additional staff resources and funding are required in order to move this issue forward in a timely fashion.

Recovery to reduce future risk and enhance resilience is everybody’s goal, but local authorities have faced significant challenges with this in practice. The Province’s desire to see “building back faster and better” is admirable, but a lofty goal from the perspective of local authorities. With minimal staff complements and bare bones budgets, many communities have neither the capacity nor funding to “build back faster and better” on a schedule dictated by disasters. Significant provincial support is required to realize this objective, including revisiting funding restrictions to restoration only to pre-disaster conditions and the eighty percent ceiling for approved recovery costs.

Additionally, it is concerning to read that the Province is considering requiring post-disaster needs assessments and post-disaster recovery plans as a condition of receiving provincial recovery funds and the renewal of recovery powers. Considerable time is going to be required for local authorities to build this capacity in their organizations. Provincial funding and training to help create and enable this function is desirable. As is a transition time to the implementation of the new legislation. If it comes into effect in 2021 as has been indicated, will post-disaster needs assessments and recovery plans be required to access recovery funding if there is significant flooding in the spring?
The proposed requirements to consult with local First Nations and expansion of the definition of "emergency" to include actions to protect community well-being and indigenous cultural sites requires additional information in order for us to fully understand the implications.

The vast majority of our community is already constructed and wasn’t built recently. It will take a long time to adapt development designed for a different climate to address rapidly changing local conditions. Local authorities’ capacity to affect adaptation of privately held developed lands is limited. Finger pointing at local authorities with blame for enabling the development challenges of our times isn’t the answer. Nor is it necessarily correct, given the evolution of local development authority in BC.

A comprehensive and sustained provincial public awareness campaign would greatly assist the transition to an "all of society approach" to emergency management.

Yours truly,

Will Pearce, CAO

Cc: Mayor and Council
UBCM Members
January 30, 2020

File: 01-0375-20-26

Jody Robertson  
Corporate Secretary  
E-Comm Board of Directors  
Via Email: jody.robertson@ecomm911.ca

Dear Ms. Robertson,

Re: E-Comm Board of Directors Designate

At the Regular Council meeting held on January 28, 2020, Port Moody Council passed the following resolution:

**RC20/096-097**  
WHEREAS Port Moody has outstanding concerns regarding non-emergency call handling in the long term;  
AND WHEREAS Port Moody Council believes in the principle of gender parity on government boards;  
THEREFORE BE IT RESOLVED THAT City of Port Moody Councillor Zoë Royer be nominated for the E-COMM 911 Board of Directors to represent Belcarra, Burnaby, Coquitlam, New Westminster, Port Coquitlam, and Port Moody for a term beginning January 2020 to December 2022;  
AND THAT the Village of Belcarra and the Cities of Burnaby, Coquitlam, New Westminster, and Port Coquitlam be requested to support this nomination;  
AND THAT Port Moody Council support gender parity and diversity on the E-Comm 911 Board of Directors.

Sincerely,

[Signature]

Tracey Takahashi  
Deputy Corporate Officer

cc: Village of Belcarra  
City of Burnaby  
City of Coquitlam  
City of New Westminster  
City of Port Coquitlam
January 30, 2020
Our File: 01-0550-05/000/2020-1
Doc #: 3635320.v1

Mayor and Council
City of New Westminster
511 Royal Avenue
New Westminster, BC V3L 1H9

Dear Mayor Coté and Council:

RE: Coquitlam Council Resolution – Nomination of Representatives to the E-Comm Board of Directors

In response to your letter of December 11, 2019, please be advised that at the January 27, 2020 Closed Council Meeting for the City of Coquitlam the following resolution was adopted:

That Council inform the Belcarra – Burnaby – Coquitlam – New Westminster – Port Coquitlam – Port Moody E-Comm shareholder grouping that the City of Coquitlam continues to support the existing rotational system for the nomination of E-Comm Board representatives until such time that E-Comm completes its governance review and communicates its new governance model to its stakeholders.

Should you have any questions or require further information with respect to this matter please contact me directly at 604-927-3013 or jgilbert@coquitlam.ca.

Yours truly,

Jay Gilbert
City Clerk

CC: Village of Belcarra
City of Burnaby
City of New Westminster
City of Port Coquitlam
City of Port Moody

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