



**VILLAGE OF BELCARRA
SPECIAL COUNCIL MINUTES
VILLAGE HALL
February 3, 2020**



Minutes of the Special Council Meeting for the Village of Belcarra held February 3, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Administrative Services Assistant

Also in Attendance

Ken Bjorgaard, Financial Consultant, K&E Business Services

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 6:30 pm.

2. APPROVAL OF THE AGENDA

2.1 Special Council Meeting, February 3, 2020

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting held February 3, 2020 be approved as circulated.

CARRIED

3. REPORTS

3.1 Ken Bjorgaard, Financial Consultant, report dated February 3, 2020 regarding Draft 2020 – 2024 Financial Plan

K. Bjorgaard provided a PowerPoint presentation and outlined the Draft 2020 – 2024 Financial report as follows:

- General Operating Fund
- Water Operating Fund
- Waste & Recycle Depot (WARD) Operating Fund
- Capital Plan
- Reserve & Surplus Projections
- Property Tax & User Fees
- Comparative Benchmarks
- Next Steps

Considerable discussion ensued with regard to various aspects of the report. Council members discussed the feasibility of the concurrent sale of 2 or 3 Road Ends. Council asked pertinent questions.

K. Bjorgaard will research the information requested related to early payment of Municipal Finance Authority loan.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That staff be directed to prepare a report to address the implications of accelerating the preparation / development of Road End properties for sale in 2020; with a development option for three (3) Road End properties being provided as well as a development option for seven (7) road end properties; and

That the 2020 Budget show General Capital Reserve funding of \$175,000 for one (1) of the road end properties with external financing being explored for the other properties under the two options; and

That staff be directed to contact the Municipal Finance Authority with regard to the timing and payout amount to retire the existing debt for the Village Water System.

CARRIED

Moved by: Councillor Begg
Seconded by: Councillor Wilder

That Council approve a 15% increase in Property Taxes for 2020.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Begg

That Council approve a 10% increase in Property Taxes for each year, from 2021 to 2024, inclusive.

CARRIED

3.2 Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant, report dated February 3, 2020 regarding Council Indemnity Increase

K. Bjorgaard outlined the report. L. Dysart noted that the recommended change in the way the Consumer Price Index (CPI) is calculated for the Council Indemnity Bylaw, will be beneficial. Considerable discussion ensued.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That Council indemnity increases be calculated on the basis of the Vancouver Consumer Price Index (CPI) for the preceding 12-month period ending October 31 of each year, prior to the calendar year in which any increases would take effect; and That staff be directed to prepare the appropriate bylaw for Council consideration.

CARRIED

Councillor Clark voted in opposition

- 3.3** Lorna Dysart, Chief Administrative Officer & Ken Bjorgaard, Financial Consultant, report dated February 3, 2020 regarding Village of Belcarra 5-Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019, Amendment Bylaw No. 545, 2020 – Amended for Priority Projects

K. Bjorgaard outlined the report. He noted that under Provincial Legislation an amendment to the Financial Plan is required to include the Official Community Plan review for \$100,000 that will be funded from Community Gas Tax fund and \$175,000 for Road End development that will be funded from the General Capital Fund.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That "Village of Belcarra 5-Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019, Amendment Bylaw No. 545, 2020", receive first, second and third readings.

CARRIED

4. PUBLIC QUESTION PERIOD

Mary Begg, 3424 Marine Avenue, queried with regard to the sale of Road Ends and the interest expressed by potential purchasers.

Sy Rodgers, 1080 Farrer Cove, queried with regard to the percent of interest currently being charged on the Water System loan.

5. ADJOURNMENT

Moved by: Councillor Begg
Seconded by: Councillor Clark

That the February 3, 2020 Regular Meeting be adjourned at 9:11 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dysart
Chief Administrative Officer