



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
January 27, 2020**



Minutes of the Regular Council Meeting for the Village of Belcarra held January 27, 2020 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Stewart Novak, Public Works & Emergency Preparedness Coordinator
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, January 27, 2020

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, January 27, 2020 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, January 13, 2020

Moved by: Councillor Begg
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held January 13, 2020 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Harriette Chang, Counsellor, School District 43 (SD43), Real Acts of Caring (RAC) and Leadership Students

Harriette Chang introduced 3 Leadership Students from School District No. 43 who provided a PowerPoint presentation regarding Real Acts of Caring (RAC). It was noted that the RAC group have been making presentations for 15 years. Mayor and Council received flowers from the students.

Mayor Belenkie thanked the students for their presentation and provided Belcarra gifts to the students in appreciation.

Moved by: Councillor Wilder
Seconded by: Councillor Clark

That Council declare "February 9 – 15, 2020 as Real Acts of Caring Week in the Village of Belcarra"

CARRIED

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, report dated January 27, 2020 regarding a Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy

Councillor Wilder made a statement regarding a legal opinion she received indicating she does not have a Conflict of Interest related to the Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy.

L. Dysart outlined the proposed Short Term Rental Accommodation and Bed & Breakfast Accommodation Policy. Council discussed various aspects of the report as it relates to the draft Corporate Policy on Short Term Rental Accommodation and Bed & Breakfast. Council supported the following:

- A \$1,000.00 refundable security deposit;
- A minimum insurance requirement for the intended use, including commercial general liability for a limit of not less than two million (\$2,000,000) dollars per occurrence with respect to third party liability claims for bodily injury, property damage, personal injury, or death, with a specific rider acknowledging the use of all or part of the property as a STRA and / or B&B and showing the Village as an Additional Named Insured;
- A minimum requirement of a two night stay;
- For a Bed & Breakfast Rental, allow for single room rentals with up to 3 rooms being allowed to be rented under one rental contract (i.e. for a customer who may require 2 rooms);
- No additional Waste and Recycle Depot fees will be added for a STRA or B&B;
- Add a Business License fee for STRA and / or B&B: \$100.00 per year, at the discretion of the Chief Administrative Officer (CAO) for future years;
- Inspection fee: \$250 per year; second year inspection at the discretion of CAO;
- Add penalties for operating without a Business License, \$1,000.00 per day, per offense, at the discretion of the CAO;
- Include the definitions for STRA and B&B, as outlined in the report.

Moved by: Councillor Clark
Seconded by: Councillor Begg

That Council adopt the Short Term Rental Accommodation (STRA) and Bed & Breakfast (B&B) Accommodation Policy; and

That staff be directed to prepare amendments to Zoning Bylaw No. 510, 2018, Fees and Charges Bylaw No. 517, 2018 and Business License Bylaw No. 277, 1995 to implement the proposed STRA and B&B Policy.

CARRIED

Councillor Clark left the Council meeting at 8:14 pm.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

7. BYLAWS

7.1 Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, Amendment Bylaw No. 543, 2020

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the "Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, Amendment Bylaw No. 543, 2020" be adopted.

CARRIED

Councillor Begg voted in Opposition

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Begg

That correspondence items 8.1 to 8.4 be received.

CARRIED

INFORMATION ITEMS

- 8.1** John McEwen, Mayor, Village of Anmore, letter dated January 23, 2020 to Mayor & Council, City of Port Moody regarding Public Hearing – Ioco Lands Official Community Plan Amendment – Removal of Special Study Area Designation
- 8.2** Michael van Hemmen, Uber, email dated January 23, 2020 regarding Uber is Approved
- 8.3** Cecillia Kim & Laurie Fletcher, Citizen Relations, Lyft, letter dated January 24, 2020 regarding Lyft Officially the First Ridesharing Company to Launch in Vancouver
- 8.4** Martin Lavoie, Vice President Population Health & Chief Medical Health Officer, Fraser Health, letter dated January 24, 2020 regarding Novel Coronavirus (2019-nCoV)

Councillor Clark returned to the Council meeting at 8:17 pm.

9. NEW BUSINESS

No items.

10. PUBLIC QUESTION PERIOD

Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to the status of the sale of road ends.

Jim & Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to the acknowledgment made by the Mayor prior to the Call to Order.

11. ADJOURNMENT

Moved by: Councillor Begg

Seconded by: Councillor Wilder

That the January 27, 2020 Regular Meeting be adjourned at 8:40 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dyson
Chief Administrative Officer