



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
September 24, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held September 24, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

**Council in Attendance**

Mayor Ralph Drew  
Councillor Jennifer Glover  
Councillor Perry Muxworthy  
Councillor Jamie Ross

**Council Absent**

Councillor Bruce Drake

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Bernie Serné, Superintendent of Public Works  
Paula Richardson, Administrative Services Assistant

**Others in Attendance**

Richard White, RWPAS Ltd.  
Walt Bayless, WSP (OPUS International)  
Negin Tousi, WSP (OPUS International)

**1. CALL TO ORDER**

Mayor Drew called the meeting to order at 7:30 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, September 24, 2018**

Moved by: Councillor Ross  
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting, September 24, 2018 be amended by adding to Item 5.1a):

“Moved that staff be directed to continue to do the work needed to complete the request from the Metro Vancouver Regional District to connect to the Village of Belcarra Water System; and

That issues, information and concerns raised at tonight’s meeting and / or received by staff because of the inclusion of this item on the agenda of this public Council meeting, should be included in the work of staff; and

That the draft work done would then be referred to a Belcarra Council meeting that occurs after the Inaugural meeting of the newly elected Council; and

That the intent would be at that time the Council would continue to seek input from residents and share any work that had been completed; and

That the timing and outcome would be controlled by the newly elected Council; and

That the new Council would vote after appropriate discussion and further consultation be able to schedule a vote at an upcoming Council meeting and, if a motion is passed at that time, then Metro Vancouver would be provided with the finalized agreement for execution and subsequent steps would then occur that are appropriate.”

**CARRIED**

### **3. ADOPTION OF MINUTES**

#### **3.1 Regular Council Meeting, September 4, 2018**

Moved by: Councillor Glover  
Seconded by: Councillor Muxworthy

That the minutes from the Regular Council Meeting held September 4, 2018 be adopted.

**CARRIED**

### **4. DELEGATIONS AND PRESENTATIONS**

#### **4.1 Deborah Struk, Belcarra Resident, regarding Belcarra Water System**

Deborah Struk provided a handout dated September 20, 2018 with regard to the request from the Metro Vancouver Regional District to connect to the water system.

Considerable discussion ensued.

### **5. REPORTS**

#### **5.1a) Lorna Dysart, Chief Administrative Officer, report dated September 24, 2018 regarding Metro Vancouver Regional District Water Service Connection Request**

Richard White provided an overview of the report with regard to the request by Metro Vancouver Regional District to connect to the Village of Belcarra water system. He outlined the background as stated in the report and noted that the request for approval in principal was to facilitate moving forward with negotiations.

Mayor Drew advised that this request is the beginning of discussions with Metro Vancouver Parks and Belcarra. Staff are doing research and following due diligence on this request. He further noted that Metro Vancouver is a property owner within the Village of Belcarra boundary and are eligible to connect. The request from Metro Vancouver Parks will be taken forward to the newly elected Council.

Considerable discussion ensued with Council and residents. The following points were included:

- Metro Vancouver Parks was included in the Local Service Area in the original 2006 plan.
- Continued research will take place by staff. Public input will take place prior to negotiation with Metro Vancouver Parks.
- A report will be provided to Council following the 2018 Municipal Election

Questions will be captured for Planners for review.

Councillor Ross noted that a public information meeting will be held to discuss the request from Metro Vancouver Parks to connect to the water system.

It was noted that negotiations with Metro Vancouver Regional District will continue following the 2018 Municipal Election.



Moved by: Councillor Ross  
Seconded by: Councillor Muxworthy

That staff be directed to continue to do the work needed to complete the request from the Metro Vancouver Regional District to connect to the Village of Belcarra Water System; and

That issues, information and concerns raised at tonight's meeting and / or received by staff because of the inclusion of this item on the agenda of this public Council meeting, should be included in the work of staff; and

That the draft work done would then be referred to a Belcarra Council meeting that occurs after the Inaugural meeting of the newly elected Council; and

That the intent would be at that time the Council would continue to seek input from residents and share any work that had been completed; and

That the timing and outcome would be controlled by the newly elected Council; and

That the new Council would vote after appropriate discussion and further consultation be able to schedule a vote at an upcoming Council meeting and, if a motion is passed at that time, then Metro Vancouver would be provided with the finalized agreement for execution and subsequent steps would then occur that are appropriate.

**CARRIED**

**5.1b) Walt Bayless and Negin Tousi, WSP (OPUS International), dated September 18, 2018 regarding Metro Vancouver Service Water Connection**

Walt Bayless outlined the report dated September 18, 2018. He noted that the Village has retained WSP (OPUS International) to assess the flow requirements for the requested service connection and to confirm whether the system is sized sufficiently to serve the residences, as well as the Metro Vancouver Park area in question.

Details of the report were noted with a comparison of the 2006 Parks request and the 2018 Parks request, which is approximately only 15% of the original anticipated consumption. Further discussion is required with the District of North Vancouver to confirm the amount of water they will provide to the Village. Due to the lack of historic flow records for the Village, further detailed review of the Village data is required.

Based on the available data, the requested water by Metro Vancouver Parks is within the intent of the overall system design and could be accommodated based on the 2006 design assumptions and the preliminary water consumption data analysis. It is recommended that a maximum allowable flow rate be negotiated and stated in the service agreement that may be revisited as demands for the Village and Metro Vancouver Parks may change in the future.

Considerable discussion ensued on the following:

- The potential for the 5-acre Crown Land parcel and future development within the Village.
- It was noted that future development in the Village may include secondary suites, coach houses and duplexes.
- In the event of a fire, water is drawn from the reservoir and not from the water system.

Metro Vancouver staff were invited to speak. Stephanie Harrison, Senior Project Engineer, Metro Vancouver, outlined the application to hook up the Park picnic area to the Belcarra water system. Details of the projected water usage were discussed.

Karen England, Parks Planner, Metro Vancouver, outlined the amendment to the original 2006 request to a much smaller usage request in the 2018 application.

Considerable discussion ensued with regard to consideration for adding Farrer Cove to the local service area. It was noted that a connection for Farrer Cove would cross through Port Moody and Belcarra Park.

Mayor Drew advised that the Official Community Plan (OCP) clearly outlines the growth potential for the specified Water Local Service Area. He further noted that occasionally water is spilled in order to maintain the residual chlorine level in the system. Metro Parks connecting to the system will benefit the overall water usage.

Councillor Ross noted that confirmation needs to be obtained related to conditions set out in the Federal and Provincial funding agreement received. A provision may have been included that Metro Parks were approved for inclusion in the Water Service Area.

**5.2** Bernie Serné, Superintendent of Public Works, report dated September 24, 2018 regarding Watson and Tatlow Trails – Timeline

B. Serné outlined the report dated September 24, 2018. Summaries of Public Forums; copies of Reports to Council and the Corporate Strategic Plan plus Financial Plans related to trails were provided. This plan was approved by Council.

B. Serné reported on a significant rain event that affected certain trails as follows:

- September 21, 2018, 62 mm of rain fell
- September 22, 2018, within a ½ hour period, 50 mm of rain fell
- Many washouts occurred on roads and trails in the Village including Main Avenue, Bedwell Bay Road, Senkler Road and Tatlow Trail
- Curbing and drainage will be reviewed
- For safety purposes, Public Works staff cleaned the upper portion of Tatlow Trail

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the Watson and Tatlow Trails Timeline report dated September 24, 2018 be received for information.

**CARRIED**

**6. REPORTS FROM MAYOR AND PROJECT LEADS**

No items presented.

**7. BYLAWS**

**7.1 Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 524, 2018**

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That "Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 524, 2018" be adopted

**CARRIED**



**8. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Muxworthy

Seconded by: Councillor Glover

That correspondence item 8.1 – 8.4 be received.

**CARRIED**

**ACTION ITEMS**

- 8.1** Agnes Jackman, Board Member, Council of Senior Citizens' Organizations of BC, dated September 1, 2018 regarding Observation of the UN International Day of the Older Person, October 1, 2018

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That Council declare October 1, 2018 as the "UN International Day of the Older Person in the Village of Belcarra".

**CARRIED**

**INFORMATION ITEMS**

- 8.2** Greg Moore, Chair, Metro Vancouver Board, dated August 28, 2018 regarding Commercial Cannabis Production on Agricultural Land
- 8.3** Shane Brien, Mayor, District of Houston, dated September 5, 2018 regarding letter to Honourable Doug Donaldson regarding BC Wildfire Resources
- 8.4** Mike Clay, Mayor, City of Port Moody, dated September 7, 2018 regarding the Dangerous Parking Situation on Bedwell Bay Road by Sasamat Lake (full report available at the Village office)

Councillor Ross noted that it would be beneficial for Belcarra Council to have a member represented on the Metro Vancouver Park Board.

**9. NEW BUSINESS**

No items presented.

**10. PUBLIC QUESTION PERIOD**

Carolina Clark, 5057 Whiskey Cove Lane, queried with regard to:

- Whether water restrictions are necessary when 20% or water is spilled
- The closure of the Waste and Recycle Depot on September 24, 2018

Deborah Struk, 4575 Belcarra Bay Road, queried with regard to the Parking and Traffic Bylaw and whether ticketing would continue all year.

**11. ADJOURNMENT**

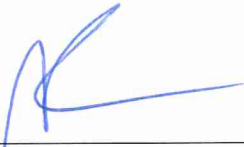
Moved by: Councillor Muxworthy

Seconded by: Councillor Ross

That the September 24, 2018 Regular Meeting be adjourned at 9:45 pm.

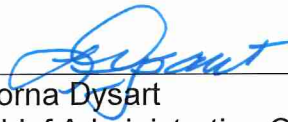
**CARRIED**

Certified Correct:



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Neil Belenkie  
Mayor



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Lorna Dysart  
Chief Administrative Officer