



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
September 4, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held September 4, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paul Wiskar, Building Inspector
Paula Richardson, Administrative Services Assistant

Others in Attendance

Nancy Gomerich, NG Consulting

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:30 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, September 4, 2018

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting, September 4, 2018 be amended by adding:

Item 5.6 Lorna Dysart, Chief Administrative Officer, report dated September 4, 2018 regarding Appointment of Acting Chief Election Officer

Item 8.16 Deborah Struk, Belcarra Resident, dated September 4, 2018 regarding Watson and Tatlow Trails

And be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, July 23, 2018

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That the minutes from the Regular Council Meeting held July 23, 2018 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**5. REPORTS****5.1** Nancy Gomerich, NG Consulting, dated September 4, 2018 regarding 2018 Mid Year Financial Forecast Report

N. Gomerich gave a PowerPoint presentation titled 'The 2018 Mid Year Financial Forecast Report', in accordance with Compliance Policy 195. She outlined the following:

- General Fund
- Water Fund
- Ward Fund
- Planning & Support Services
- Capital Expenditures
- Policy 195 Compliance

Discussion ensued. Council asked pertinent questions.

Moved by: Councillor Muxworthy

Seconded by: Councillor Drake

That the 2018 Mid Year Financial Forecast Report, be received for information; and
That the forecast deficit for the General Fund, as detailed in this Report, be approved;
and

That a Third Quarter Financial Forecast Report not be prepared, given the timing of this Mid-Year Report and the upcoming Municipal Election.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, report dated September 4, 2018, regarding Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 524, 2018

Moved by: Councillor Glover

Seconded by: Councillor Drake

That "Village of Belcarra Fees & Charges Bylaw No. 517, 2018, Amendment Bylaw No. 524, 2018" be read for a First, Second and Third time.

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, verbal report dated September 4, 2018 regarding cancellation of October 9, 2018 Council Meeting

L. Dysart advised that the Council meeting scheduled for October 9, 2018 should be cancelled due to the conflict with the Advance Poll for the election scheduled for October 10, 2018.

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That the Council Meeting scheduled for Tuesday, October 9, 2018 be cancelled.

CARRIED

5.4 Bernie Serné, Superintendent of Public Works, report dated September 4, 2018 regarding Watson and Tatlow Trail Construction Update

B. Serné provided an update on work being completed by Park Solutions on Watson and Tatlow Trails.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the Watson and Tatlow Trail Construction Update be received for information.

CARRIED

5.5 Paul Wiskar, Building Inspector, verbal report regarding an update on the Village Hall Building Envelope

P. Wiskar provided an overview on repairs to the Village Hall building and roof. He noted that the repair work was completed significantly under budget.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That the Village Hall Building Envelope Update be received for information.

CARRIED

5.6 Lorna Dysart, Chief Administrative Officer, report dated September 4, 2018 regarding Appointment of Acting Chief Election Officer

L. Dysart reported that due to an unexpected emergency, it is necessary to appoint an Acting Chief Election Officer.

Moved by: Councillor Muxworthy

Seconded by: Councillor Glover

That Dennis Back be appointed as Acting Chief Election Officer in accordance with Div. 3, S. 58(1) of the Local Government Act, and
That compensation be determined by the Chief Administrative Officer within the budget for the 2018 Election.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

No items presented.

7. BYLAWS

No items presented.

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Ross

That correspondence item 8.1 – 8.16 be received.

CARRIED

ACTION ITEMS

- 8.1 Gabryel Joseph, Corporate Officer, City of Port Coquitlam, dated August 3, 2018, letter to Jody Robertson, Corporate Secretary, E-Comm 911 regarding City of Port Coquitlam Resolution Letter regarding E-Comm Board of Directors Designate – 2018 – 2109 Term

Moved by: Councillor Drake
Seconded by: Councillor Muxworthy

Motion to Rescind:

That the motion approved at the Regular Council Meeting held on dated April 9, 2018 be rescinded:

“That Council support the nomination of Councillor Mary Trentadue from New Westminster for appointment to the E-Comm Board of Directors for the 2018 – 2019 term, as a representative for Belcarra, Coquitlam, New Westminster, Port Coquitlam and Port Moody.”

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Glover

That Council support the nomination of Councillor Brent Asmundson from the City of Coquitlam for appointment to the E-Comm Board of Directors for the 2018 – 2019 term, as a representative for Belcarra, Coquitlam, New Westminster, Port Coquitlam and Port Moody.

CARRIED

- 8.2 Jessie Christophersen, Information Services Assistant, Recycling Council of BC, dated August 22, 2018, regarding Waste Reduction Week.

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That Council declare October 15 – 21, 2018 as Waste Reduction Week in the Village of Belcarra.

CARRIED**INFORMATION ITEMS**

- 8.3 Sasamat Volunteer Fire Department, Board of Trustees Meeting Minutes of July 5, 2018
- 8.4 Honourable Carole James, Minister and Deputy Premier, dated July 26, 2018 regarding the Provincial Residential Class School Property Tax Rate.
- 8.5 Greg Moore, Chair, Metro Vancouver Board, dated July 26, 2018 regarding Metro Vancouver 2040: Shaping Our Future Land Use Designation Amendment Request from the Township of Langley – Williams Neighbourhood Plan (full report available in the Village office)
- 8.6 Greg Moore, Chair, Metro Vancouver Board and Heather Deal, Chair, Metro Vancouver Regional Parks Committee, dated July 30, 2018 regarding Regional Parks Land Acquisition 2050 (full report available in the Village office)
- 8.7 Michael Davies, Vice President, Operations, Kinder Morgan Canada, dated August 2, 2018 regarding letter to Mayor Lois Jackson, the Corporation of Delta regarding Response to Concerns About Oil Spill Response

- 8.8 Dianne Stebner, Branch Manager, Tri-Cities Branch, BC SPCA and Nancy Maloney & Bruce Landon, Community Council Members, BC SPCA, dated August 9, 2018 regarding BC SPCA Paws for a Cause Presented by Hill's® Science Diet® (Tri-Cities Walk 2018)
- 8.9 a) Donna Smallpiece, Belcarra Resident, dated August 10, 2018 to Neal Carley, Metro Parks regarding Belcarra Regional Park and Metro Proposed Design for Belcarra South
b) Neal Carley, General Manager, Parks, Planning and Environment, Metro Vancouver, dated August 16, 2018 response regarding Belcarra Regional Park and Metro Proposed Design for Belcarra South
- 8.10 Ralph Drew, Mayor, Village of Belcarra, letter to Neal Carley, General Manager, Parks, Planning and Environment, Metro Vancouver, dated August 14, 2018 regarding Belcarra Regional Park – Vehicle Management Strategies
- 8.11 Neal Carley, General Manager, Parks, Planning and Environment, Metro Vancouver, dated August 23, 2018 regarding Dangerous Parking Situation on Bedwell Bay Road
- 8.12 Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs & Housing and Gary MacIsaac, Executive Director, Union of BC Municipalities, dated August 15, 2018 regarding Greenhouse Gas Emissions
- 8.13 Jonathan Van Barneveld, Acting Mayor, District of Houston, dated August 14, 2018, letter to the Honourable Carole James, Minister of Finance and Deputy Premier regarding Employer Health Tax Impact on Local Government
- 8.14 Steve Higginbottom, Community Relations Coordinator, Lower Mainland, BC Hydro, dated August 24, 2018 regarding BC Hydro Beautification Fund
- 8.15 Jacque Killawee, City Clerk, City of New Westminster, dated August 29, 2018 regarding letter to Jody Robertson, Executive Director, Corporate Communications and Governance and Corporate Secretary, E-Comm Board of Directors regarding E-Comm Board of Directors Designate – 2018-2019 Term
- 8.16 Deborah Struk, Belcarra Resident, dated September 4, 2018 regarding Watson and Tatlow Trails

Councillor Muxworthy noted the opportunity to receive clarity on Watson Road and Tatlow Trail.

Mayor Drew provided background and history on the use of trails in Belcarra. He noted that an old fence that existed on the right of way for Watson Trail collapsed. When the fence was rebuilt, it was required to be relocated to the property line of the owner. Mayor Drew noted that trails were line items in both the 2017 Budget and 2018 Budget. Three Public Forums were held in 2016 to discuss the Tennis Court, Trails and related Public Safety and Public Access matters.

Considerable discussion ensued.

Councillor Ross noted that trails are very beneficial in the Village as there are no sidewalks and walking spaces along roadways are limited. He further noted that communication did take place regarding Trail development.

9. NEW BUSINESS

No items presented.

10. PUBLIC QUESTION PERIOD

Deborah Struk, 4575 Belcarra Bay Road, queried with regard to:

- the contract with Park Solutions
- Planning Consultants and Bylaw Enforcement costs

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to:

- armoring of the Midden and whether OPUS were completing the work
- an interest rate review for the water system

Colm Cole, 3369 Main Avenue, queried with regard to:

- resident notification when road and trail work is being undertaken in the Village
- the number of homes connected to the water system

Liisa Wilder, 3745 Main Avenue, queried with regard to:

- funding for the bike lane and trail work
- whether the Village is going to keep the old Public Works truck
- the status of the new Kubota
- how the Village enforces water system connections

John Shoolestani, 3762 Marine Avenue, queried with regard to:

- budget items and reserve funds
- the Village water system and the amount of water required for fire protection and general usage

Nancy Gomerich, Financial Consultant, answered numerous questions with regard to various Budget and financial matters.

11. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Muxworthy

That the September 4, 2018 Regular Meeting be adjourned at 9:40 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer