



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
May 22, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held May 22, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Also in Attendance

Inspector Nav Hothi, Community Programs/Administration Officer,
Coquitlam Detachment, RCMP

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:36 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 22, 2018

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the agenda for the Regular Council Meeting, May 22, 2018 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, May 7, 2018

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the minutes from the Regular Council Meeting held May 7, 2018 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1** Inspector Nav Hothi, Community Programs / Administration Officer; Superintendent Sean Maloney, Officer in Charge; Corporal Neil Roemer, NCO i/c Rural Section – Marine Ops., RCMP, Coquitlam Detachment, regarding Introduction to Council and Update

Mayor Drew introduced Inspector Nav Hothi and welcomed her to the Village. Inspector Hothi expressed regrets that the other RCMP members were unable to attend the meeting. She highlighted her 21 years with the RCMP and her extensive policing experience. The Coquitlam Rural Division members of the RCMP report to Inspector Hothi. She is pleased to be back working in the Tri-Cities.

Discussion ensued. Mayor Drew thanked Inspector Hothi for her attendance.

5. REPORTS**5.1** Lorna Dysart, Chief Administrative Officer, dated May 22, 2018 regarding Saito Lands (Hamber Island) Subdivision Application – To Authorize Exemption of Road Frontage Requirements

L. Dysart outlined the report prepared by the Village Planning Consultant, Dan Watson of Brook Pooni Associates. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council authorize an exemption to road frontage requirements for proposed Lot 2 of the proposed Saito Lands subdivision, which consist of the following lots:

- DL 4992 Group 1 NWM District
- DL 4991 Group 1 except part subdivided by plan 52302
- Lot 38 DL 229 and 4991 Group 1 NWP 52302
- Lot 11 Block 10 DL 229 Group 1 NWP 1095

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS**6.1 Mayor's Report – The Provincial Taxman Cometh!**

Mayor Drew outlined the report. Considerable discussion ensued.

7. BYLAWS**7.1 Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018**

Moved by: Councillor Muxworthy

Seconded by: Councillor Drake

That "Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018" be adopted.

CARRIED

7.2 Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018

Moved by: Councillor Muxworthy
Seconded by: Councillor Drake

That "Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018" be adopted.

CARRIED**7.3 Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018**

Moved by: Councillor Muxworthy
Seconded by: Councillor Drake

That "Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018" be adopted.

CARRIED**7.4 Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003 Amendment Bylaw No. 521, 2018**

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That "Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003 Amendment Bylaw No. 521, 2018" be adopted.

CARRIED**8. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Drake
Seconded by: Councillor Glover

That correspondence item 8.1 – 8.8 be received.

CARRIED**ACTION ITEMS****8.1 Lorraine Copas, Executive Director, SPARC BC, dated May 15, 2018 regarding Access Awareness Day, June 2, 2018**

Moved by: Councillor Glover
Seconded by: Councillor Drake

That Council declare June 2, 2018 as Access Awareness Day in the Village of Belcarra.

CARRIED**INFORMATION ITEMS****8.2 Tracey Takahashi, Deputy Corporate Officer, City of Port Moody, dated May 9, 2018 regarding letter to Jody Robertson, Corporate Secretary, E-Comm Board of Directors regarding E-Comm Board of Directors Designate – 2018 – 2019 Term****8.3 Jay Gilbert, City Clerk, City of Coquitlam, dated May 14, 2018 regarding E-Comm Board of Directors Designate – 2018 – 2019 Term****8.4 Pat Quealey, CEO, Royal Canadian Marine Search & Rescue, dated May 4, 2018 regarding A New Relationship to Support Community Emergency Preparedness and Response (full report available in the Village office)**

- 8.5 Fin Donnelly, Member of Parliament, Port Moody, Coquitlam, Anmore & Belcarra, dated May 4, 2018 regarding Federal Funding Opportunities
- 8.6 Honorable Lisa Beare, Minister of Tourism, Arts & Culture, Province of BC; Marsha Walden, CEO, Destination BC; Walt Judas, CEO, Tourism Industry Association of BC; Arlene Keis CEO, go2HR, dated May 8, 2018 regarding Celebrate Tourism Week, May 27 to June 2, 2018
- 8.7 Janice Brown, Mayor, Township of Spallumcheen, dated May 8, 2018 regarding a letter to Honorable John Horgan, Premier of BC and Honorable Lana Popham, Minister of Agriculture regarding Cannabis Production Facilities on Agricultural Land Reserve Lands (full report available in the Village Office)
- 8.8 Kelly Kenney, Corporate Officer, City of Langley, dated May 17, 2018 regarding Provincial Employer Health Tax (full report available in the Village Office)

9. NEW BUSINESS

9.1 Meeting with RCMP Superintendent Brian Edwards

Councillor Drake spoke regarding a meeting he and Lorna Dysart attended with RCMP Superintendent Brian Edwards. Superintendent Edwards provided an overview of RCMP policing in the Lower Mainland.

9.2 Free Little Library

Councillor Drake reported that the Free Little Library box was installed. A group of young volunteers were instrumental in creating the beautiful box installed by the entrance to the Village. Letters of thank you were sent on behalf of Council to the participants.

10. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to:

- whether a letter of complaint from Council could be written to the Province with regard to the School Tax Surcharge
- when parking ticketing is expected to begin in the Village
- parking signage on Midden Road

Rob Begg, 3424 Marine Avenue, queried with regard to:

- the number of staff who are qualified to issue tickets
- the process and documentation required for bylaw infractions
- whether residents may send in photos to have tickets issued
- cost estimates established for bylaw enforcement
- flaggers required while Village staff are operating the flail mower

Dave Warren, 4925 Robson Road, queried regarding clarification on parking enforcement and whether ticketing would be the first item addressed

Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to Metro Vancouver providing increased parking in Belcarra Park

Carolina Clark, 5057 Whiskey Cove Lane, queried with regard to:

- pay parking in the Village
- whether fines may be paid online

Deborah Struk, 4575 Belcarra Bay Road, queried with regard to:

- the possibility for signage at the Village entrance indicating no parking with the bylaw number
- if a sign may be posted that indicates Belcarra Park is full

Mary Begg, 3424 Marine Avenue, queried with regard to the consequence if people don't pay the fines

Considerable discussion ensued. It was noted that a Public Information Session will be held on Thursday, June 7, 2018 at 7:00 pm at the Village Hall to outline the new Parking Bylaw Enforcement and Adjudication system.

11. ADJOURNMENT

Moved by: Councillor Muxworthy

Seconded by: Councillor Glover

That the May 22, 2018 Regular Meeting be adjourned at 9:04 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer