



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
May 7, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held May 7, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Others in Attendance

Rick Beauchamp, R.A. Beauchamp & Associates

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:30 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 7, 2018

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting, May 7, 2018 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 23, 2018

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That the minutes from the Regular Council Meeting held April 23, 2018 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items presented.

5. REPORTS**5.1** Lorna Dysart, Chief Administrative Officer, dated May 7, 2018 regarding a Little Free Library

L. Dysart outlined the report. Discussion ensued with regard to the Little Free Library location and installation.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the installation of a Little Free Library be approved on Village Property on the right hand side of Bedwell Bay Road past the entrance near the bus shelter and the mail boxes; and

That staff work with the volunteers to install the Little Free Library at the appropriate location.

CARRIED**5.2** Rick Beauchamp, R.A. Beauchamp & Associates, dated May 7, 2018 regarding Bylaw Notice Dispute Adjudication Program

R. Beauchamp outlined the report. Considerable discussion ensued regarding various aspects of traffic enforcement, the Adjudication Program and potential penalties. Council recommended that a Public Information Session be held and that a mail drop be distributed plus posted on the Village website.

Residents asked questions and suggestions were made with regard to the Parking Bylaw. Discussion ensued with regard to appointments of Bylaw Enforcement Officers and a Screening Officer.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That "Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018" be read a first, second and third time; and
That "Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, Amending Bylaw No. 521, 2018" be read a first, second and third time; and
That "Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018" be read a first, second and third time; and
That "Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018" be read a first, second and third time.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the Screening Officer Bylaw Notice Policy No. 208 dated May 7, 2018 be approved.

CARRIED

Moved by: Councillor Glover
Seconded: Councillor Muxworthy

That the Chief Administrative Officer, Superintendent of Public Works, Building Inspector and the Public Works Utilities and Maintenance Workers be appointed Bylaw Enforcement Officers.

CARRIED

Councillor Ross voted in opposition

Moved by: Councillor Drake
Seconded by: Councillor Glover

That Staff develop an overview of the Bylaw Notice Dispute Adjudication System in the form of a media release for distribution to Village residents and for placement on the Village website; and

That a Public Information Session be held to provide an overview on the Parking Bylaw and Adjudication System.

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, verbal report regarding Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) for Phase 2 of the Drainage Study application

L. Dysart outlined the FCM Municipal Asset Management Program (MAMP) for Phase 2 of the Drainage Study application. Considerable discussion ensued.

Moved by: Councillor Glover
Seconded by: Councillor Drake

That Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Phase 2 of the Drainage Study; and

That the Village of Belcarra commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the Asset Management program:

- Data Collection
- Reporting
- Site Visits / Inspection of 141 culverts to complete drainage asset inventory and condition assessment; and

That the Village of Belcarra commits \$10,000.00 from its budget toward the cost of this initiative.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – Asset Management Planning – The Next Phase

Mayor Drew outlined the report. Considerable discussion ensued.

7. BYLAWS**7.1 Village of Belcarra 2018 Annual Tax Rates Bylaw No. 523, 2018**

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That "Village of Belcarra 2018 Annual Tax Rates Bylaw No. 523, 2018" be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake
Seconded by: Councillor Glover

That correspondence item 8.1 – 8.7 be received.

CARRIED

ACTION ITEMS**8.1** Crystal Dunahee, President, Child Find BC, dated April 20, 2018 regarding a Declaration for May 2018 as National Missing Children's Month and May 25, 2018 as Missing Children's Day

Moved by: Councillor Drake
Seconded by: Councillor Glover

That May 2018 be declared National Missing Children's Month; and
That May 25, 2018 be declared Missing Children's Day in the Village of Belcarra.

CARRIED

INFORMATION ITEMS**8.2** Cathy Peters, BC's Anti-Human Trafficking Educator, Speaker and Advocate, dated April 29, 2018 regarding District of Houston Letter of Support for a Human Trafficking Task Force**8.3** Shane Brien, Mayor, District of Houston, dated March 29, 2018 regarding a letter to Honorable John Horgan, Premier of British Columbia and Honorable Mike Farnworth, Minister of Public Safety and Solicitor General regarding Human Trafficking Task Force

Moved by: Councillor Drake
Seconded by: Councillor Glover

That a letter be sent to Honorable John Horgan, Premier of British Columbia and Honorable Mike Farnworth, Minister of Public Safety and Solicitor General in support of establishment of a Human Trafficking Task Force.

CARRIED

8.4 John Harwood, Mayor, District of Clearwater, dated April 13, 2018 regarding a letter to Honorable Carole James, Minister of Finance regarding Employer Health Tax**8.5** Christine Baird, Manager of Corporate Services, Village of Anmore, dated April 20, 2018 regarding Village of Anmore Official Community Plan Amendment Bylaw No. 576 – 2018**8.6** Veronika Casey, Port Moody Odyssey Teams, Coach & School Coordinator, Port Moody Secondary Odyssey of Mind Club, dated March 15, 2018 regarding Odyssey of the Mind World Finals Fundraiser

8.7 Darrell Mussatto, Mayor, City of North Vancouver, dated May 3, 2018 regarding Trans Mountain Pipeline Expansion Project

Considerable discussion ensued with regard to the letter from Mayor Mussatto to Jonathan Wilkinson, MP, North Vancouver providing support for the resolution with regard to the Trans Mountain Pipeline Expansion Project and the protection of waterways and coastlines.

Moved by: Councillor Glover
Seconded by: Councillor Ross

That Council endorse the letter dated May 3, 2018 from Mayor Mussatto to Jonathan Wilkinson, MP, North Vancouver with regard to the Trans Mountain Pipeline Expansion Project; and

That staff prepare a letter to MP Fin Donnelly, MLA Rick Glumac and Metro Vancouver Municipalities in support of the Trans Mountain Pipeline Expansion Project motion.

CARRIED

Mayor Drew abstained from voting

9. NEW BUSINESS

No items.

10. PUBLIC QUESTION PERIOD

Liisa Wilder, 3745 Main Avenue, queried with regard to parking signs in the Village.

Deborah Struk, 4575 Belcarra Bay Road and Carolina Clark, 5057 Whiskey Cove Lane, queried with regard to the current Village of Belcarra Noise Control Bylaw No. 40, 1981.

11. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Ross

That the May 7, 2018 Regular Meeting be adjourned at 9:37 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer