



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
April 9, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held April 9, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Connie Esposito, Recording Secretary

Also in Attendance

Nancy Gomerich, NG Consulting

1. CALL TO ORDER

Mayor Ralph Drew called the meeting to order at 7:30 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 9, 2018

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That the agenda for the Regular Council Meeting, April 9, 2018 be amended to place Item 4.3 on the agenda prior to Item 4.1;
And that the Agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, March 26 2018

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the minutes from the Regular Council Meeting held March 26, 2018 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

- 4.3** Fire Chief Jay Sharpe, Sasamat Volunteer Fire Department (SVFD), regarding the SVFD 40th Anniversary Celebration on July 7, 2018 at Spirit Park in Anmore.

Fire Chief Jay Sharpe provided an overview of his request to Council noting:

- SVFD are celebrating their 40th Anniversary in July with an event at Spirit Park in Anmore; and
- SVFD would like to make the celebration a free community event and request a donation of \$750 from Council

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council contribute \$750 in support of the Sasamat Volunteer Fire Department (SVFD) 40th Anniversary event on July 7, 2018 at Spirit Park in Anmore.

CARRIED

4.1 2017 Audited Financial Statements

Brian Szabo, Partner, KPMG LLP, provided a verbal presentation on the Audit Opinion noting:

- The audit was conducted in accordance with Generally Accepted Accounting Principles (GAAP) standards;
- There was complete cooperation from management and staff; and
- The auditors are prepared to sign off on the audit report.

4.2 Nancy Gomerich, NG Consulting, provided a presentation on the 2017 Audited Financial Statement Report.

Nancy Gomerich provided an overview of the results of the 2017 financial statements:

- Purpose and Limits of the Financial Statements
- Overview of the Financial Statement Contents
- Financial Review
- Concluding Comments

Moved by: Councillor Drake

Seconded by: Councillor Glover

That the 2017 Audited Financial Statements be approved.

CARRIED

5. REPORTS

5.1 Nancy Gomerich, NG Consulting, report dated April 9, 2018 regarding the Village of Belcarra 2017 Financial Plan Bylaw Amendment.

An opportunity for public input was provided.

Moved by: Councillor Ross

Seconded by: Councillor Drake

That the 2017 – 2021 Financial Plan Bylaw be amended for fiscal 2017 only; and
That the Village of Belcarra 5 – Year Financial Plan 2017 – 2021, Bylaw No. 506, 2017 Amendment Bylaw No. 522, 2018 be read a first, second and third time.

CARRIED

- 5.2 Lorna Dysart, Chief Administrative Officer, provided a report regarding the Proposed BC Energy Step Code Deferral Amendment.

Discussion ensued relative to the timeline set by the Province and subsequent dialogue with builders regarding the amendment to the BC Energy Step Code.

Moved by: Councillor Ross
Seconded by: Councillor Muxworthy

That Zoning Bylaw No. 510, 2018, at third reading, be amended in Sections 302.10, 303.10, 304.10, 305.10, 401.10, 501.10, and 502.10, which address the new BC Energy Step Code, to defer enactment of these Sections as listed, which shall not come into force and effect until September 27, 2018; and

That the above Sections be deferred to Staff to determine an approach to engaging industry on BC Energy Step Code requirements introduced in Zoning Bylaw No. 510, 2018.

CARRIED

- 5.3 Lorna Dysart, Chief Administrative Officer, provided a verbal report regarding Zoning Bylaw 510, 2018.

Moved by: Councillor Ross
Seconded by: Councillor Muxworthy

That Zoning Bylaw 510, 2018 be amended by:

- Under 214.2 b) delete "...must be limited to **one storey** in height" and replace it with "...must be limited to **4 meters** in height".
- Under Section 800.3 (2) – delete "**Section 403(1)**" and replace it with "**Section 800.3(1)**".
- Replace the 'Official Zoning Map Schedule A' with updated 'Official Zoning Map, Schedule A' dated April 9, 2018;

And be adopted as amended.

CARRIED

Moved by: Councillor Glover
Seconded by: Councillor Ross

That Zoning Bylaw 510, 2018 be read a third time.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – SVFD Celebrating its 40th Anniversary

6.2 Councillor Muxworthy, Project Lead, report dated April 9, 2018 regarding WARD Upgrade Summary

Councillor Muxworthy provided a verbal report regarding information gathered from the manufacturer in relation to options on how to deal with the weight of the lids on the garbage bins.

Considerable discussion ensued relative to two options related to the weight of the bin lids including installation of a spring assist lid or a prop. Both options have positives and negatives that need to be weighed.

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the report from Councillor Muxworthy dated April 9, 2018 regarding WARD Upgrade Summary be received for information.

CARRIED

7. BYLAWS

7.1 Village of Belcarra Election Procedures Bylaw No. 515, 2018

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the "Village of Belcarra Election Procedures Bylaw No. 515, 2018", be adopted.

CARRIED

7.2 Village of Belcarra Fees and Charges Bylaw No. 517, 2018

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the "Village of Belcarra Fees and Charges Bylaw No. 517, 2018", be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Ross
Seconded by: Councillor Glover

That correspondence item 8.1 to 8.6 be received.

CARRIED

ACTION ITEMS

8.1 Justin Bergamini, Administrative Support Assistant, Office of Senator Nancy Greene Raine, dated March 23, 2018 regarding Declaration of Saturday, June 2, 2018 as "National Health & Fitness Day" in the Village of Belcarra

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That Council declare Saturday, June 2, 2018 as "National Health & Fitness Day" in the Village of Belcarra.

CARRIED

- 8.2** Jody Robertson, Corporate Secretary, E-Comm 911, dated March 29, 2018 regarding E-Comm Board of Directors Designate – 2018 – 2019 Term

Moved by: Councillor Drake
Seconded by: Councillor Glover

That Council support the nomination of Councillor Mary Trentadue from New Westminster for appointment to the E-Comm Board of Directors for the 2018 – 2019 term, as a representative for Belcarra, Coquitlam, New Westminster, Port Coquitlam and Port Moody.

CARRIED

INFORMATION ITEMS

- 8.3** Sasamat Volunteer Fire Department, Board of Trustees Meeting Minutes of March 21, 2018

Councillor Drake spoke regarding the Board of Trustees meeting and discussion regarding technology to protect homes from wildfires. The system discussed would be controlled remotely by smartphone and connect onto the gutter of the home to sprinkler water over the roof.

- 8.4** Kevin Creery, Protective Services Planning Analyst, the Resort Municipality of Whistler, dated March 23, 2018 regarding 2018 Resolution – Collection of Unpaid Bylaw Fines

- 8.5** Greg Moore, Chair, Metro Vancouver Board, dated March 29, 2018 regarding Shaping Our Communities Engagement Initiative: Attitudes Towards Agricultural and Industrial Land Use Survey Results

- 8.6** Rob Malli, Chief Financial Officer & Executive Vice President, Finance & Corporate Services, TransLink, dated March 30, 2018 regarding Mayors' Council on Regional Transportation (full report available at the Village Office)

9. NEW BUSINESS

9.1 Metro Vancouver Retirement Allowance

Mayor Drew commented regarding the recent Metro Vancouver Board resolution pertaining to the stipend/retirement allowance.

9.2 Non-Binding Referendum

Councillor Drake queried with regard to support for a non-binding referendum regarding the Zoning Bylaw in conjunction with the 2018 Municipal Election.

Considerable discussion ensued regarding the proposed non-binding referendum. Council did not reach consensus on support for a non-binding referendum.

9.3 Book Drop Box

Councillor Drake proposed that a book drop box be explored in principle with staff. Discussion ensued relative to the support of a book box which builds community spirit.

Moved by: Councillor Drake
Seconded by: Councillor Ross

That Council support, in principle, coordination between volunteers and staff to implement a book drop box.

CARRIED

10. PUBLIC QUESTION PERIOD

Des Wilson, 3680 Bedwell Bay Road, queried with regard to the Public Hearing process.

11. RESOLUTION TO CLOSE MEETING

12. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Ross

That the April 9, 2018 Regular Meeting be adjourned at 10:21pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer